

Council Agenda Packet Viewing Instructions

August 8, 2013

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What is the Council Agenda Packet?

The Council Agenda Packet (CAP) is a part of the [City of Santa Barbara web site](#). Each packet contains the meeting Agenda, staff reports, and associated attachments for City Council meetings dating back to the meeting of June, 27, 2006.



New Web Address

On August 1, 2013 the web address (URL) of the Council Agenda Packet changed to:

<http://Services.SantaBarbaraCA.gov/CAP/>

The old address is being redirected to the new one shown above.

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What do I need to view the Council Agenda Packet electronically?

Web Browsers

LegisStream™ is the City's automated agenda management system. LegisStream™ has been tested and is known to be functional using these browsers:

- Chrome 4.1.249.1042 (Windows)
- Firefox 3.6.2 (Windows)
- Internet Explorer 8.0.6001 (Windows)
- Opera 10.51 (Windows)
- Safari 4.0.5 (Windows)

Browser Plug-ins



Some or all of the documents linked from this page are Adobe Portable Document Files or PDF's. To properly view and print these PDF's you should have the latest version of Adobe Reader (formerly Acrobat Reader). Adobe Reader is available as a free download from the Adobe web site. [Please click here to download Adobe Reader.](#) 

Helper Applications



Some or all of the documents linked from this page are Microsoft Office files (Excel, PowerPoint and Word). To properly view and print these files you should have the latest version of Microsoft Office. If you do not have Microsoft Office, then you will need to download and install Microsoft Office Converters and Viewers for Windows. These applications are available as a free download from the Microsoft web site. [Please click here to download Microsoft Office Converters and Viewers.](#) 

Accessibility

LegisStream™ is not currently Accessible, as specified by the [Web Content Accessibility Guidelines version 1.0](#). City staff has assurances from the manufacturer of **LegisStream™**, Decision Management Company, Inc., that a version that meets Accessibility guidelines will be available within a reasonable time period.

Printing the Council Agenda Packet

I want to print the entire meeting packet, including the Agenda, staff reports, and associated attachments.

Starting with the meeting of January 27, 2009, a link at the top of the of the main Agenda page allows visitors to open a PDF that contains the Agenda, staff reports, and associated attachments.

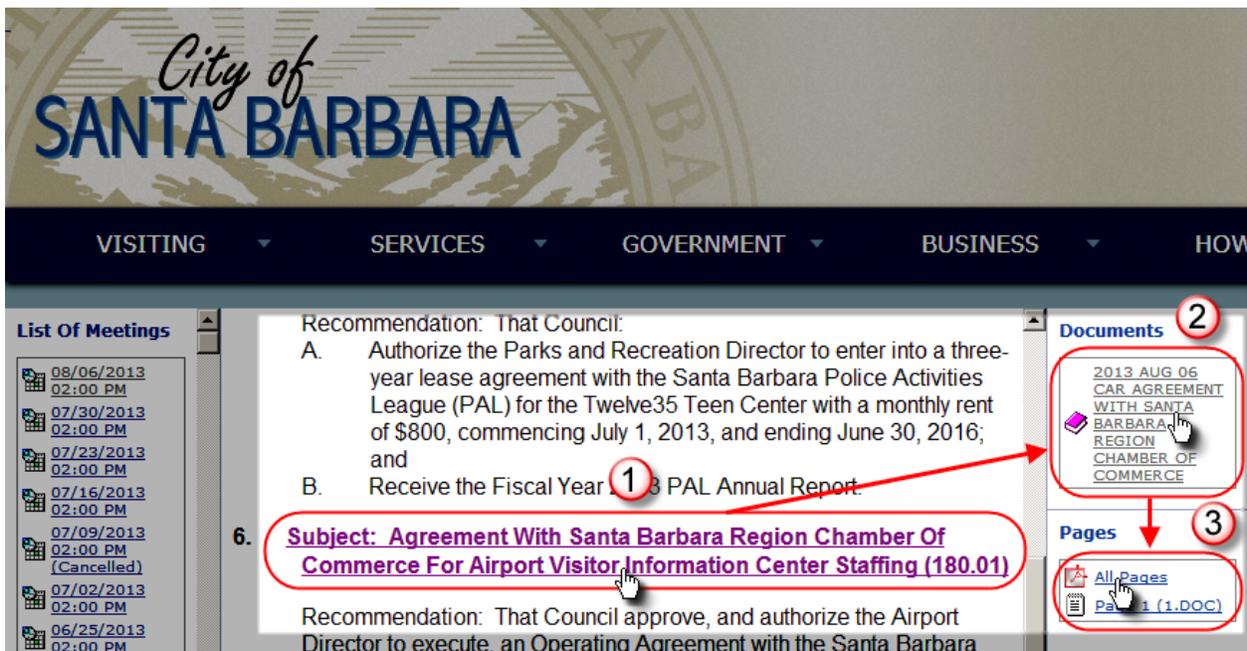
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I would like to print report and associated attachments for a single Agenda item.

Scroll down the Agenda page until you see the item of interest. Click on the item heading, which is a link that will open a list of the documents associated with this Agenda item in the *Documents* window. Clicking on the document link in the *Documents* window will open a list of individual documents in the *Pages* window (below the *Documents* window). The **All Pages** link at the top of the *Pages* window opens a single PDF that contains all of the documents linked below.



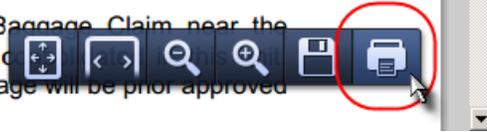
Click on that link and then use the **Print** button in Adobe Reader. The position of the print button in Adobe Reader depends on the version of Reader you are using. If you are using a current version, it is probably found by hovering over the bottom of the PDF document.

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restaurant, and activities in Santa Barbara, Goleta, and the
booth from 8:30 a.m. to 2:30 p.m. and from 4:00 p.m. to
amber will work with the Goleta Chamber of Commerce

information booth located in Baggage Claim near the
is and brochure racks will be c
s will be available and any signage will be prior approved



Who do I contact if I have problems, questions, or suggestions?

The City Clerk's Office is located at 735 Anacapa Street, Santa Barbara, California, 93101, U.S.A. Office hours are Monday through Thursday from 7:30 a.m. to 5:30 p.m. (Pacific Time) and alternate Fridays from 8:00 a.m. to 5:00 p.m. [We are closed every other Friday.](#) The City Clerk's telephone number is (805) 564-5309, and the facsimile (FAX) number is (805) 897-2623. You may also contact Gwen Peirce, City Clerk Services Manager, via email at GPeirce@SantaBarbaraCA.gov.