



Agenda Item No. _____

File Code No.

CITY OF SANTA BARBARA

COUNCIL AGENDA REPORT

AGENDA DATE: March 20, 2012

TO: Mayor and Councilmembers

FROM: Security Division, Airport Department

SUBJECT: Service Agreement for Maintenance of Airport Security System

RECOMMENDATION:

That Council find it in the City's best interest to waive the formal bid process, as authorized by Municipal Code 4.52.070 L., and authorize the City's General Services Manager to execute a Service Agreement and issue a purchase order with Building Electronic Controls, Inc. (BEC) in an amount not-to-exceed \$42,000, to maintain the Airport's Security System.

DISCUSSION:

Background

EMMA Corporation was the successful bidder for the Airline Terminal Project (Bid No. 3556). Under EMMA's contract, Building Electronic Controls, Inc. (BEC) was the security system subcontractor who designed and installed the new Terminal security system as well as the security system for the remainder of the Airport's perimeter gates and the tie-in to the Security Operations Center. The new Airline Terminal portion of the security system includes a one-year warranty, however, the system that was replaced for the remainder of the Airport is not covered by the warranty because existing equipment was retained (card readers, magnetic locks, etc.).

Request to Waive Bid Procedures

It is staff's opinion that it is in the best interest of the City to enter into a contract with BEC for the security system maintenance because of the company's familiarity with the system software and hardware. Generally, equipment maintenance fees tend to equal about 15% of the equipment cost. The maintenance fee proposed by BEC is well within that range.

Proposed Agreement

The proposed agreement will cover maintenance of the Airport's entire security system including all of its components. The Airline Terminal system will be covered by this agreement once the warranty expires. The Agreement requires BEC to replace the security system components should they fail during normal use or operation, annual testing of covered security components, and provides for a maximum of six-hour emergency response if the problem cannot be resolved by return telephone call.

FUNDING

Funding is available in the Airport Department Enterprise Fund Operating Budget.

PREPARED BY: Tracy Lincoln, Airport Operations Manager

SUBMITTED BY: Karen Ramsdell, Airport Director

APPROVED BY: City Administrator's Office