



Agenda Item No. _____

File Code No. 540.03

CITY OF SANTA BARBARA

COUNCIL AGENDA REPORT

AGENDA DATE: March 20, 2012

TO: Mayor and Councilmembers

FROM: Water Resources Division, Public Works Department

SUBJECT: Cachuma Conservation Release Board Amended Fiscal Year 2012 Budget

RECOMMENDATION:

That Council ratify the amended Fiscal Year 2012 Budget for the Cachuma Conservation Release Board.

DISCUSSION:

Cachuma Conservation Release Board (CCRB) is a joint powers agency formed by the City of Santa Barbara, Goleta Water District, and the Montecito Water District. CCRB was established to represent its members in protecting their Cachuma Project water rights and other related interests. CCRB's activities are funded by its members.

The Cachuma Project was constructed by the U.S. Bureau of Reclamation during the early 1950's to provide a reliable water supply for the South Coast of Santa Barbara County and a portion of the Santa Ynez Valley. Since that time, the Cachuma Project has operated in accordance with a series of water rights orders issued by the State Water Resources Control Board (State Board). Since 2003, the State Board has been in the administrative process of revising the current water rights order and has been drafting an Environmental Impact Report (EIR). In January 2012, the State Board issued a notice scheduling a hearing to decide whether to enter the Final EIR on this matter into the administrative record for the Cachuma Project.

CCRB has been closely involved in all facets of the water rights order process and will provide expert testimony at this hearing. At the time that the fiscal year 2012 budget was developed it was unclear whether there would be any formal action on this issue during the fiscal year. Consequently, funding for the expert testimony was not included in the budget. On March 8, 2012, the CCRB voted to amend the budget to include funds for this expert testimony. The CCRB budget must be ratified by all of the member agencies.

BUDGET/FINANCIAL INFORMATION:

The budget adjustment will increase the City's contribution to CCRB by \$81,727. There are adequate funds in the Fiscal Year 2012 Water Fund operating budget to cover this expense.

ATTACHMENT: Cachuma Conservation Release Board Final Budget Fiscal Year 2011-12

PREPARED BY: Rebecca Bjork, Water Resources Manager

SUBMITTED BY: Christine F. Andersen, Public Works Director

APPROVED BY: City Administrator's Office

Cachuma Conservation Release Board

Final Budget

FY 2011 - 2012

BUDGET ADJUSTMENT REVISED 3/8/2012

Account Number	Account Name	Final Budget
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GENERAL & ADMINISTRATIVE

		11.58%	88.42%	100.00%
5050	Office lease	0	12,000	12,000
5100	Audit	0	3,000	3,000
5200	Liability Insurance	0	5,000	5,000
5201	Workers Comp. Ins.	0	550	550
5260	FICA/Medicare	0	4,590	4,590
5301	Manager Salary	0	60,000	60,000
5304	Administrative Support	0	3,000	3,000
5312	Misc. Admin. Exp.	0	3,000	3,000
5313	Communications/Computer	0	6,000	6,000
5316	Admin Fixed Assets	0	10,000	10,000
5330	Admin. Travel	0	5,000	5,000
5332	Transportation	0	500	500
7000	Legal	0	160,000	160,000
TOTAL GENERAL & ADMINISTRATIVE		0	272,640	272,640

CONSULTANT ACTIVITIES

6001	BO Reconsultation Activities	21,249	118,251	139,500
7200	SWRCB Proceedings Support	29,494	325,415	354,909
TOTAL CONSULTANT ACTIVITIES		50,743	443,666	494,409

TOTAL	50,743	716,306	767,049
Less FY 2010-11 Unexpended Funds		(81,127)	(81,127)
TOTAL BUDGET	50,743	635,179	685,922

CCRB COST ALLOCATION

MEMBER UNIT	PERCENT %	ORIG BDGT	ADJUSTMENT	REV BDGT
Goleta Water District	46.03%	200,357	92,023	292,380
City of Santa Barbara	40.88%	177,917	81,727	259,645
Montecito Water District	13.09%	56,984	26,170	83,154
TOTAL	100.00%	435,259	199,920	635,179

Quarterly Assessments	Quarterly ^{2,4}	Spec Assmt ^{3,4}
Goleta Water District	50,089	92,023
City of Santa Barbara	44,479	81,727
Montecito Water District	14,246	26,170
TOTAL	108,815	199,920

Notes:

- This budget is solely reflective of CCRB's (GWD, City of SB and MWD) participation in the projected activities to support the Cachuma water rights hearing proceedings and BO reconsultation. It is anticipated that ID1 will pay 11.58% of the consultants costs as illustrated. CCRB will contract with Cardno-Entrix and HDR. ID#1 will contract with Stetson Engineers and Hanson Environmental.
- The FY 2011-12 Budget as of 7/27/11 was a total of \$435,259. The budget adjustment approved 3/8/12 increased the total budget to \$635,179. CCRB member units will be assessed quarterly for the original 7/27/11 budget amount.
- The budget increase of \$199,920 will be assessed as needed for expenses associated with the State Water Board EIR hearing in Board approved phases.
- The 4th quarter regular budget assessment will be combined with the first assessment for the budget adjustment for the State Board EIR hearing

Cachuma Conservation Release Board
General & Administrative Expenses

Final Budget

FY 2011 - 2012

BUDGET ADJUSTMENT REVISED 3/8/2012

Account Number	Account Name	Final Budget	Description
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GENERAL AND ADMINSTRATIVE EXPENSES

5050	Office lease	12,000	Office space apprx. 500 sq. ft.
5100	Audit	3,000	CCRB Financial audit
5200	Liability Insurance	5,000	G/L Insurance
5201	Workers Comp. Ins.	550	Payroll Driven
5260	FICA / Medicare	4,590	Payroll Driven
5301	Manager Salary	60,000	Salary
5304	Administrative Support	3,000	Bookkeeper
5312	Misc. Admin. Exp.	3,000	Ofc Supplies/Postage/Equip Lease/Misc/cleaning
5313	Communications/Computer	6,000	Ofc Phone/Internet/Cell phone/Conf Svc
5316	Admin Fixed Assets	10,000	Computer Equipment / Ofc Furniture
5330	Admin. Travel & Conferences	5,000	Meetings
5332	Transportation	500	Mileage Reimbursement
7000	Legal	160,000	Legal Services

Total General and Administrative

272,640

**Cachuma Conservation Release Board
Consultants Activities**

Final Budget

FY 2011 - 2012

BUDGET ADJUSTMENT REVISED 3/8/2

<i>Account Number</i>	<i>Account Name</i>	<i>Totals</i>	<i>Description</i>
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CONSULTANTS ACTIVITIES

6001	Biological Opinion Reconsultation Activit	100.00%	11.58%	88.42%	
	Cardno-Entrix	94,500	12,564	81,936	BO Reconsultation/BA Prep
	Stetson Engineers	25,000	4,053	20,947	BO Reconsultation
	Hanson Environmental	15,000	2,895	12,105	BO Reconsultation
	HDR Engineering	5,000	1,737	3,263	BO Reconsultation
		139,500	21,249	118,251	
7200	SWRCB Proceedings Support	100.00%	11.58%	88.42%	
	Cardno-Entrix	88,700	10,271	78,429	SWB EIR Hearing
	Stetson Engineers	49,000	5,674	43,326	SWB EIR Hearing
	Hanson Environmental	60,000	6,948	53,052	SWB EIR Hearing
	HDR Engineering	17,000	1,969	15,031	SWB EIR Hearing
	Other Consultants (to be determined)	40,000	4,632	35,368	SWB EIR Hearing
	Contingency	56,209		56,209	SWB EIR Hearing
	SWRCB - Dept Gen Services	44,000		44,000	SWB EIR Completion
		354,909	29,494	325,415	
	Total Consultants Activities	494,409	50,743	443,666	

Note:

1. ID1 does not share in costs for Contingency or SWRCB Dept of General Services

CCRB Proposed FY 2011-12 Budget Adjustment
for SWRCB Cachuma EIR Hearing

Consultant / Attorney	FY 11-12 Budget	Amt Remaining as of 3/1/12	Proposed Revised FY 11-12 Budget	Addl Amt Needed (budget increase)
Cardno Entrix	109,500		183,200	73,700
NMFS Reconsultation and Strategy Meetings Acct 6001	94,500	67,500	94,500	0
SWRCB Proceedings Support Acct 7200	15,000	-5,942	88,700	73,700
Stetson Engineers	40,000		74,000	34,000
NMFS Reconsultation and Strategy Meetings Acct 6001	25,000	9,340	25,000	0
SWRCB Proceedings Support Acct 7200	15,000	11,926	49,000	34,000
Hanson Environmental	25,000		75,000	50,000
NMFS Reconsultation and Strategy Meetings Acct 6001	15,000	9,679	15,000	0
SWRCB Proceedings Support Acct 7200	10,000	-2,246	60,000	50,000
HDR	5,000		22,000	17,000
NMFS Reconsultation and Strategy Meetings Acct 6001	5,000	5,000	5,000	0
SWRCB Proceedings Support Acct 7200	0		17,000	17,000
Downey Brand	125,000		160,000	35,000
Legal Acct 7000	125,000	85,000	160,000	35,000
Potential Other Consultants			40,000	40,000
SWRCB Proceedings Support Acct 7200			40,000	40,000
TOTAL				249,700

CCRB Proposed FY 2011-12 Budget Adjustment
for SWRCB Cachuma EIR Hearing

Proposed Budget Increase			249,700
Less ID1 11.58% share			-24,862
Sub Total			224,838
Plus 25% Contingency			56,209
Sub Total			281,047
Less FY 2010-11 Unexpended Funds			-81,127
TOTAL PROPOSED BUDGET INCREASE			199,920

CCRB Member Unit Cost Allocations for Special Assessment			
Goleta Water District		46.03%	92,023
City of Santa Barbara		40.88%	81,727
Montecito Water District		13.09%	26,170
TOTAL		100.00%	199,920

CCRB Member Unit Cost Allocations 4th Quarter Assessment			
Goleta Water District		46.03%	50,089
City of Santa Barbara		40.88%	44,470
Montecito Water District		13.09%	14,246
TOTAL		100.00%	108,805

CCRB Member Unit Cost Allocations Special Assessment plus 4th Quarter Assessment			
Goleta Water District		46.03%	142,112
City of Santa Barbara		40.88%	126,197
Montecito Water District		13.09%	40,416
TOTAL		100.00%	308,725