



Agenda Item No. \_\_\_\_\_

File Code No. 550.05

# CITY OF SANTA BARBARA

## COUNCIL AGENDA REPORT

**AGENDA DATE:** March 27, 2012

**TO:** Mayor and Councilmembers

**FROM:** Transportation Division, Public Works Department

**SUBJECT:** Emergency Change Order For Security Camera Installation In Downtown Parking Lot Kiosks

### **RECOMMENDATION:**

That Council approve an emergency Change Order pursuant to Santa Barbara Municipal Code Section 4.52.080 for Metro Video Systems for the installation of additional Security Cameras in the Downtown Parking Lot Kiosks, Contract No. 386796, in the amount of \$29,992.19, for a total project expenditure authority of \$53,247.19.

### **DISCUSSION:**

#### BACKGROUND

The Downtown Parking Capital Improvement budget for the current fiscal year included the installation of security cameras in all Downtown Parking lots. Metro Video Systems, Inc. (Metro) was the low bidder in the amount of \$23,255 to install 14 security cameras to record selected areas of the Granada Garage, including the two parking kiosks.

#### CURRENT STATUS

The installation of 14 security cameras in the Granada Garage was originally included in the Fiscal Year 2012 Downtown Parking Capital Improvement budget. Staff feels the need to accelerate the schedule and increase the number of cameras due to recent incidents occurring in City parking structures leading to immediate concern for employee safety. Staff recommends using Metro to expedite the purchase and installation of additional cameras by increasing the scope of work of the existing purchase order, which was competitively awarded, to include the new locations and additional cameras. Staff has negotiated a Change Order with Metro to install 17 additional cameras at a cost of \$29,992.19. The camera system will be a safety enhancement and deter loitering in the garages and around the parking kiosks since activities in and around the parking kiosks will be recorded remotely from the Granada Garage. Metro has completed ninety percent of the work in the Granada Garage under

the original purchase order, and using them to install the kiosk cameras will allow the City to address the safety concerns immediately.

**BUDGET/FINANCIAL INFORMATION:**

FUNDING

There are sufficient funds in the Downtown Parking Program capital budget to cover the extra work item.

**PREPARED BY:** Browning Allen, Transportation Manager/kts

**SUBMITTED BY:** Christine F. Andersen, Public Works Director

**APPROVED BY:** City Administrator's Office