



# CITY OF SANTA BARBARA

## COUNCIL AGENDA REPORT

**AGENDA DATE:** April 9, 2013

**TO:** Mayor and Councilmembers

**FROM:** Business Division, Waterfront Department

**SUBJECT:** Purchase Order With UCP Work, Incorporated

### **RECOMMENDATION:**

That Council find it in the City's best interest to waive the formal bid procedure as authorized by Municipal Code Section 4.52.070 (L), and authorize the General Services Manager to issue a purchase order to UCP Work, Incorporated for janitorial services at the Waterfront for Fiscal Year 2014 in an amount not to exceed \$238,500 and for Fiscal Year 2015 in an amount not to exceed \$243,000.

### **DISCUSSION:**

UCP/Work, Inc. (Work Inc.) has provided janitorial services to the Waterfront since 1992. Work, Inc. is a non-profit organization providing vocational rehabilitation services to individuals with mental, developmental, and physical disabilities. These individuals are referred through the Department of Rehabilitation, Tri-Counties Regional Center, and Mental Health Services.

Staff recommends that it is in the best interest of the City to continue providing work opportunities to disabled individuals in the Work Inc. Vocational Rehabilitation Program. Work, Inc. did not increase its rate from Fiscal Year 2012 to 2013. For Fiscal Years 2014 and 2015, Work Inc. has agreed to spread a 5% increase over the two years. The proposed rate for 2014 is \$238,500 and the proposed rate for 2015 is \$243,000.

Work Inc. provides a clean and safe environment for public enjoyment of the Waterfront. The company is responsible for cleaning 20 restrooms, the commercial area of the Waterfront, and collecting trash in the marinas. Work, Inc. supervisors oversee their employees seven days a week, including holidays. Work, Inc. employees are dependable, courteous and take their work seriously.

Section 4.52.070 (L) of the Municipal Code authorizes City Council to waive the formal bid procedure and approve the purchase of goods or services without complying with formal bid procedures, "where in the opinion of the Council, compliance with procedure is not in

the best interest of the City". Sufficient funds for the Work, Inc contract are included in the Waterfront Department Fiscal Year 2014 and 2015 budget submittal.

**PREPARED BY:** Brian J. Bosse, Waterfront Business Manager

**SUBMITTED BY:** Scott Riedman, Waterfront Director

**APPROVED BY:** City Administrator's Office