



# CITY OF SANTA BARBARA

## COUNCIL AGENDA REPORT

**AGENDA DATE:** July 23, 2013

**TO:** Mayor and Councilmembers

**FROM:** Transportation Division, Public Works Department

**SUBJECT:** Sole Source Vendor For Clean Air Express Passes

### **RECOMMENDATION:**

That Council authorize the City's General Services Manager to issue a Purchase Order to the City of Lompoc in the annual amount of \$30,000, pursuant to the sole source provisions of Santa Barbara Municipal Code Section 4.52.070(k), to purchase Clean Air Express Passes for the Work Trip Reduction Incentive Program.

### **DISCUSSION:**

On January 23, 2007, Council received a report from staff describing proposed enhancements to the City's existing Alternative Transportation Demand Management Program. This program was refashioned into the Work Trip Reduction Incentive Program. Its purpose was to help the City meet both its Sustainability and Circulation Element Goals by setting the example as a model employer, and reducing the employee single-passenger driving rate, by providing expanded commuter benefits.

One of the benefits and incentives the City offers is a 75% subsidy towards long distance bus passes. The Clean Air Express is the only service to provide long distance transit from Santa Maria, Lompoc, and the Santa Ynez Valley to Santa Barbara, and as such, staff is requesting Council approval to enter into a contract under the sole source provisions set forth in Santa Barbara Municipal Code Section 4.52.070(k).

### **BUDGET/FINANCIAL INFORMATION:**

The cost for this year's expense to the Clean Air Express is estimated to be \$30,000, making adjustments for potential fee increases and anticipated increased participation. There are sufficient appropriated funds in Transportation Divisions Work Trip Reduction Incentive Program (Work TRIP) to cover the cost of the services.

### **SUSTAINABILITY IMPACT:**

The Clean Air Express, with its current participation, saves approximately 250,000 miles per year of drive-alone trips by participating employees.

Since the Work TRIP program's initiation on July 1, 2007, over 3 million miles have been cut out of City employee commutes, 65,500 trips to the workplace have been eliminated, 2.8 million pounds of emissions, 144,000 gallons of fuel, and over \$1.6 million dollars have been saved.

Over the last five years, 402 employees have chosen not to drive alone to the workplace and have logged trips with the commute calendar tool the City uses to track participation.

**PREPARED BY:** Browning Allen, Transportation Manager/SG/kts

**SUBMITTED BY:** Christine F. Andersen, Public Works Director

**APPROVED BY:** City Administrator's Office