



CITY OF SANTA BARBARA

COUNCIL AGENDA REPORT

AGENDA DATE: September 10, 2013

TO: Mayor and Councilmembers

FROM: Environmental Services Division, Finance Department

SUBJECT: Award Of Professional Services Agreement To Rincon Consultants, Inc.

RECOMMENDATION:

That Council authorize the issuance of a Professional Services Agreement with Rincon Consultants, Inc., subject to review and approval of the form of agreement by the City Attorney and the Finance Director, in an amount not to exceed \$300,000 for the monitoring and reporting program for Las Positas Closed Landfill for a term of up to three years with an optional two-year extension as additional one year increments.

DISCUSSION:

In a letter dated On December 14, 2012, the Regional Water Quality Control Board (RWQCB) issued to the City of Santa Barbara, Monitoring and Reporting Program (MRP) No. R3-2004-0006 for Las Positas Closed Landfill, located at Elings Park. The MRP requires the City to collect and analyze groundwater, surface water and landfill gas samples from various monitoring points and at various frequencies and to report on the data and findings to the RWQCB.

In May of 2013, the City issued Request for Proposals No. 3698 to solicit proposals from qualified contractors to complete the work described in the MRP. A total of three proposals were received, all of which were deemed responsive to the RFP. Based upon the ranking criteria set forth in the RFP, including cost proposal, corporate experience, reference checks and quality of proposal, the proposal from Rincon Consultants, Inc. (Rincon) received the highest score. With regard to cost, Rincon's proposal was approximately 21 – 27 percent less than the other proposals received.

Besides cost, Rincon received the highest ranking with regard to client references. Environmental Services has worked with Rincon several times in the recent past and has been pleased with the results. Rincon currently operates and maintains the landfill gas collection system at Las Positas Landfill, conducts all routine landfill gas monitoring and recently performed groundwater monitoring similar to that requested in the MRP. For these reasons, staff is recommending award of the professional services agreement to Rincon.

A full copy of the proposed professional services agreement has been made available to the City Council for their review by delivering a copy to the Council reading file in the Council offices.

BUDGET/FINANCIAL INFORMATION:

Staff estimates the cost to comply with the MRP to be approximately 60,000 annually. For Fiscal Year 2014, this expenditure was included in the Solid Waste Fund Budget, which was approved by Council. Appropriations for subsequent years to fund this contract will be reflected in future Solid Waste Fund budgets.

SUSTAINABILITY IMPACT:

The services to be performed under the professional services agreement with Rincon will study air and water quality parameters associated with the Las Positas Closed Landfill and will provide the quantitative and qualitative information necessary to mitigate environmental impacts associated with the former disposal facility.

PREPARED BY: Matt Fore, Environmental Services Manager

SUBMITTED BY: Robert Samario, Finance Director

APPROVED BY: City Administrator's Office