



CITY OF SANTA BARBARA

COUNCIL AGENDA REPORT

AGENDA DATE: November 19, 2013

TO: Mayor and Councilmembers

FROM: Water Resources Division, Public Works Department

SUBJECT: Contract For Engineering Operation And Maintenance Support Services At El Estero Wastewater Treatment Plant

RECOMMENDATION:

That Council approve and authorize the Public Works Director to execute a contract with Mimiaga Engineering Group in the amount of \$177,830 for Engineering Operation and Maintenance Support Services at the El Estero Wastewater Treatment Plant, and approve expenditures of up to \$17,550 for extra services of Mimiaga Engineering Group that may result from necessary changes in the scope of work, for a total of \$195,380.

DISCUSSION:

For the past two years, Public Works Engineering staff has dedicated a full time engineer to provide Engineering Operation and Maintenance (O&M) services for the El Estero Wastewater Treatment Plant (Plant). The assignment of an engineer to the Plant has allowed for a better use of resources as it relates to the need for technical, non-capital project support. This position provides technical specification writing and project management for small complex maintenance projects that are critical to the operation of the Plant. City Engineering currently does not have the resources to provide these O&M services due to the large volume of Capital Improvement Program projects. To temporarily address this workload issue, staff proposes to hire Mimiaga Engineering Group (MEG) to provide Engineering O&M services for a one-year contract period. During this time, Engineering and Wastewater staff will be looking at long-term solutions to address the ongoing need for Engineering O&M services.

MEG will provide an O&M engineer (approximately 25 hours per week) to support the Plant with their O&M needs, with work assignments prioritized by staff. Anticipated work includes, but is not limited to: preparing specifications and implementing the work for digester cleaning, concrete repairs, chlorine contact chamber inspection, assistance with daily operation and maintenance issues, construction scheduling, and other tasks as needed.

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The City recently issued a Request for Proposals to provide Construction Management Services for the Plant, which also included providing Engineering O&M services. Staff interviewed two firms, and MEG was selected as the most qualified consultant to provide Engineering O&M services.

BUDGET/FINANCIAL INFORMATION:

There are adequate appropriated funds in the Wastewater Operating Budget for this professional consultant work.

PREPARED BY: Chris Toth, Wastewater System Manager/LA/mh

SUBMITTED BY: Rebecca Bjork, Acting Public Works Director

APPROVED BY: City Administrator's Office