



# CITY OF SANTA BARBARA

## COUNCIL AGENDA REPORT

**AGENDA DATE:** November 26, 2013

**TO:** Mayor and Councilmembers

**FROM:** Engineering Division, Public Works Department

**SUBJECT:** Contract For Drafting Services For The Fiscal Year 2014 Water Main Replacement Project

### RECOMMENDATION:

That Council authorize the Public Works Director to execute a standard City Professional Services contract with O'Brien & Wall in the amount of \$47,970 for drafting services for the Fiscal Year 2014 Water Main Replacement Project, in a form of agreement acceptable to the City Attorney, and authorize the Public Works Director to approve expenditures of up to \$5,000 for extra services of O'Brien & Wall that may result from necessary changes in the scope of work.

### DISCUSSION:

NOTE: This item was originally scheduled for the October 22, 2013 Council Meeting but was pulled at the last minute due to the contracts not being ready.

The City's engineering staff is currently working on the design of the Fiscal Year 2014 Water Main Replacement Project (Project). The Project will replace approximately 11,900 linear feet of water main throughout the City. The water mains slated for replacement were selected by considering numerous criteria including age, break history, pipe material, water demands, and fire flows. Staff is requesting approval to contract for drafting services to support in-house design and ensure that this important annual project is designed and constructed in a timely manner.

### CONSULTANT ENGINEERING SERVICES

Staff recommends that Council authorize the Public Works Director to execute a contract with O'Brien & Wall (Wall) in the amount of \$47,970 for drafting services.

Wall was selected through a Request For Proposal (RFP) process. Three RFP's were issued, and two proposals were received. Wall was selected because they had the best understanding of the project and level of effort needed to successfully complete the

Project, based on the requirements set forth in the RFP. Wall has successfully completed many similar projects for the City.

Staff also recommends that Council authorize the Public Works Director to approve change orders up to \$5,000 for extra services that may result from necessary changes in the scope of work, for a total amount of \$52,970.

**COMMUNITY OUTREACH**

It is anticipated that there will be two methods used for Community Outreach during the design and construction phases. Mailers will be sent out two to three months ahead of construction to alert residents of the pending work. During construction, door hangers will be used to communicate with those directly impacted by the work.

**FUNDING**

The following summarizes all estimated total Project costs:

**ESTIMATED TOTAL PROJECT COST**

Design (by City)	\$157,000
Drafting Services w/Extra Services Allowance (by consultant)	\$52,970
Other Design Costs (Public Outreach, printing, environmental review)	\$15,000
<b>Subtotal</b>	<b>\$224,970</b>
Construction Contract w/Change Order Allowance	\$2,640,000
Construction Management/Inspection (by City)	\$210,000
Other Construction Costs (material testing)	\$5,000
<b>Subtotal</b>	<b>\$2,855,000</b>
<b>TOTAL PROJECT COST</b>	<b>\$3,079,970</b>

There are sufficient appropriated funds in the Water Capital Fund to cover the Project costs.

**PREPARED BY:** Joshua Haggmark, Principal Civil Engineer/CW/mj

**SUBMITTED BY:** Rebecca Bjork, Acting Public Works Director

**APPROVED BY:** City Administrator's Office