



CITY OF SANTA BARBARA

COUNCIL AGENDA REPORT

AGENDA DATE: May 6, 2013
TO: Mayor and Councilmembers
FROM: Administration Division, Finance Department
SUBJECT: Proposed Two-Year Financial Plan For Fiscal Years 2014 And 2015

RECOMMENDATION:

That Council hear a presentation from the Public Works Department on its recommended budget as contained in the Proposed Two-Year Financial Plan for Fiscal Years 2014 and 2015.

DISCUSSION:

In connection with City Council's review of the Proposed Two-Year Financial Plan for Fiscal Years 2014 And 2015, ten public hearing dates have been scheduled during which City departments will present their respective budgets and City Council make final decisions prior to adoption. All ten meetings have been publicly noticed and are special budget work sessions scheduled separately from the regularly scheduled City Council meetings held on Tuesdays. At the work sessions, members of the public are encouraged to attend and will have the opportunity to make comment and provide feedback on any aspect of the Proposed Plan.

At the first two budget work sessions, Council heard department budget presentations from General Fund administrative departments, Community Development, including the Redevelopment Agency, and the Library.

At today's budget work session, scheduled from 2:00 p.m. to 5:00 p.m., Council will hear a department budget presentation from the Public Works department.

At the next scheduled budget work session on Thursday, May 13, 2013 from 2:00 pm. to 5:00 p.m., Council will hear budget presentations from Airport and Waterfront departments and the Solid Waste division of the Finance Department.

The Schedule of Council Budget Review Meetings and Public Hearings is included as an attachment to this report.

ATTACHMENT: Schedule of Council Budget Review Meetings and Public Hearings

SUBMITTED BY: Robert Samario, Finance Director

APPROVED BY: City Administrator's Office

CITY OF SANTA BARBARA
Two-Year Financial Plan for Fiscal Years 2014 and 2015

**Schedule of Council Budget Review Meetings
and Public Hearings**

MEETING	DATE	BUDGET AGENDA ITEM(S)
SPECIAL WORKSESSION AND PUBLIC HEARING #1	Wed., May 1, 2013 3:00 – 6:00 pm Council Chambers	<ul style="list-style-type: none"> ➤ Open Budget Public Hearing ➤ <u>Department Budget Presentations for:</u> <ul style="list-style-type: none"> - Finance - Community Promotions - Administrative Services - City Attorney's Office - City Administrator's Office - Mayor & Council
SPECIAL WORKSESSION AND PUBLIC HEARING #2	Thurs., May 2, 2013 1:00 – 4:00 pm Council Chambers	<ul style="list-style-type: none"> ➤ <u>Department Budget Presentations for:</u> <ul style="list-style-type: none"> - Community Development / Successor Agency - Library
SPECIAL WORKSESSION AND PUBLIC HEARING #3	Mon., May 6, 2013 2:00 – 5:00 pm Council Chambers	<ul style="list-style-type: none"> ➤ <u>Department Budget Presentation for:</u> <ul style="list-style-type: none"> - Public Works
SPECIAL WORKSESSION AND PUBLIC HEARING #4	Mon., May 13, 2013 2:00 – 5:00 pm Council Chambers	<ul style="list-style-type: none"> ➤ <u>Department Budget Presentation for:</u> <ul style="list-style-type: none"> - Airport - Waterfront - Solid Waste Fund (Finance)
SPECIAL WORKSESSION AND PUBLIC HEARING #5	Wed., May 15, 2013 9:30 am – 12:00 pm Council Chambers	<ul style="list-style-type: none"> ➤ <u>Department Budget Presentations for:</u> <ul style="list-style-type: none"> - Parks & Recreation (including Creeks and Golf Funds)
SPECIAL WORKSESSION AND PUBLIC HEARING #6	Mon, May 20, 2013 2:00 – 5:00 pm Council Chambers	<ul style="list-style-type: none"> ➤ <u>Department Budget Presentation for:</u> <ul style="list-style-type: none"> - Fire - Police

<p>SPECIAL BUDGET WORKSESSION AND PUBLIC HEARING #7</p>	<p>Wed., May 22, 2013 9:00 am – 12:00 pm Council Chambers</p>	<ul style="list-style-type: none"> ➤ <u>Department Budget Presentation for:</u> - Other presentations (if needed)
<p>SPECIAL BUDGET WORKSESSION AND PUBLIC HEARING #8</p>	<p>Mon., June 3, 2013 2:00 – 5:00 pm Council Chambers</p>	<ul style="list-style-type: none"> ➤ Finance Committee Budget Recommendations to Council ➤ Council Budget Deliberations
<p>SPECIAL BUDGET WORKSESSION AND PUBLIC HEARING #9</p>	<p>Wed., June 5, 2013 3:00 – 6:00 pm Council Chambers</p>	<ul style="list-style-type: none"> ➤ Continue Council Budget Deliberations (if needed)
<p>SPECIAL BUDGET WORKSESSION AND PUBLIC HEARING #10</p>	<p>Thurs., June 6, 2013 9:00 am – 12:00 pm Council Chambers</p>	<ul style="list-style-type: none"> ➤ Final Council Budget Deliberations ➤ Close Budget Public Hearing ➤ Final Council Budget Direction to Staff
<p>REGULAR CITY COUNCIL MEETING</p>	<p>Tues., June 11, 2013 Afternoon session Council Chambers</p>	<ul style="list-style-type: none"> ➤ Prop. 218 Hearing on Proposed Increases to Water, Wastewater and Solid Waste Rates
<p>REGULAR CITY COUNCIL MEETING</p>	<p>Tues, June 18, 2013 Afternoon session Council Chambers</p>	<ul style="list-style-type: none"> ➤ Budget Adoption



PUBLIC WORKS DEPARTMENT



*Recommended Budget for Fiscal Year 2014
City Council Presentation
May 6, 2013*



PUBLIC WORKS DEPARTMENT

Budget Presented By

- ◆ Christine Andersen, Public Works Director
 - Pat Kelly, Assistant Public Works Director/City Engineer
 - Gary Horwald, Fleet Manager
 - Jim Dewey, Facilities and Energy Manager
 - Browning Allen, Transportation Manager
 - Rebecca Bjork, Water Resources Manager

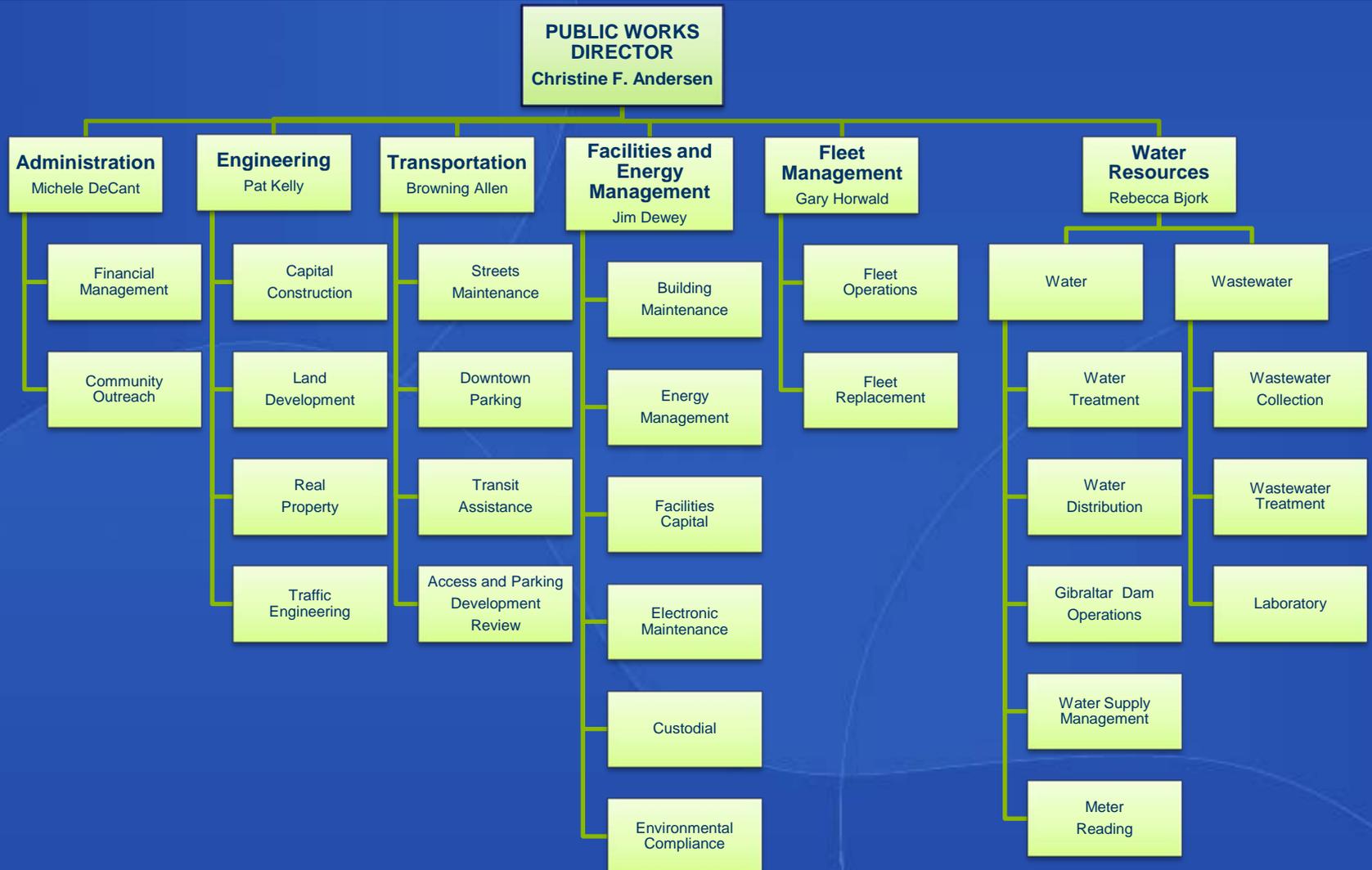


PUBLIC WORKS DEPARTMENT OVERVIEW



PUBLIC WORKS DEPARTMENT

Organizational Chart



PUBLIC WORKS DEPARTMENT

Staffing/Program Overview

- ◆ 289.95 FTE
 - 14 Managers
 - 32 Supervisors
 - 243.95 General Employees
- ◆ 1.45 FTE Increase – Water Fund
- ◆ 29 – Performance Based Budget Programs (P3s)

PUBLIC WORKS DEPARTMENT

Total Operating Expenditures by Fund

Water
\$33,237,524

Wastewater
\$14,702,444

ICS-Facilities
Mgmt \$5,189,334

ICS-Fleet Mgmt
\$3,634,592

General Fund
\$7,452,279

Street
Sweeping
\$977,560

Streets
Funds
\$10,375,799

Downtown
Parking
\$7,090,984

Total: \$82,660,516



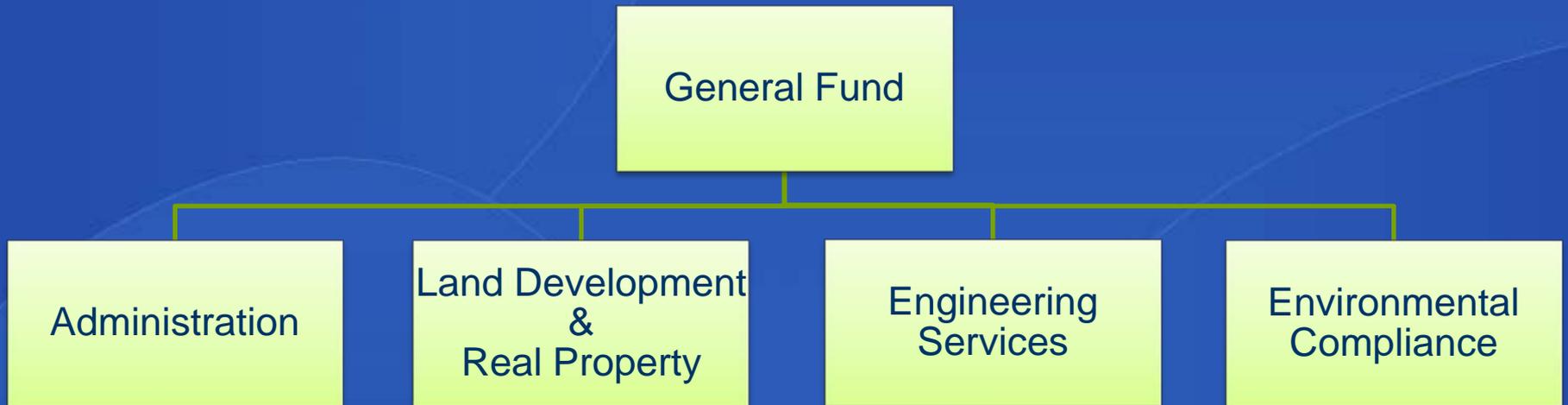
Public Works Department

General Fund Overview



PUBLIC WORKS

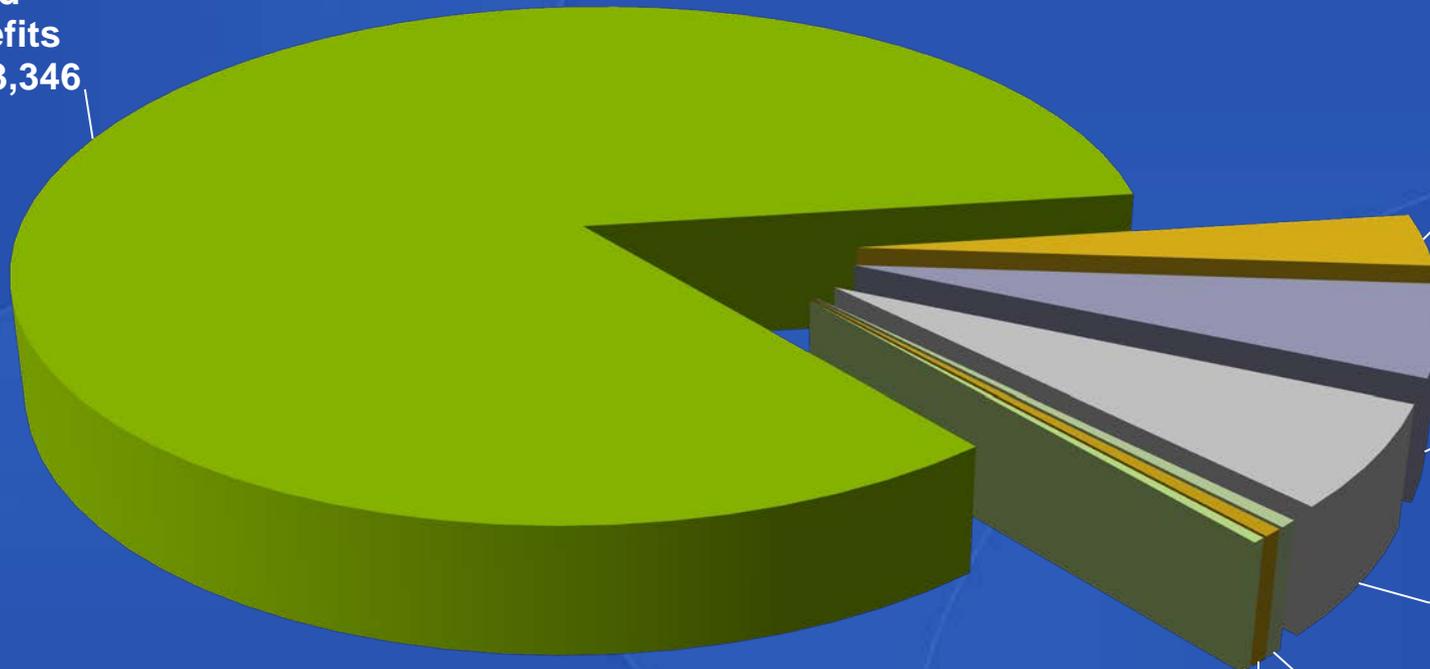
General Fund Programs



GENERAL FUND

Expenditures By Major Object

Salaries
and
Benefits
\$6,263,346



Supplies
and
Services
\$235,879

Special
Projects
\$407,040

Allocated
Costs
\$452,225

Non-Capital
Equipment
\$33,729

Debt
Service
\$36,060

Transfers Out
\$24,000

Total: \$7,452,279

GENERAL FUND

Revenues

Engineering & Land
Development
Service Charges
\$5,661,288
76%

Overhead
& Interfund
Reimbursement
\$1,060,129
14.2%

Non-Revenue
\$730,862
9.8%

Total: \$7,452,279



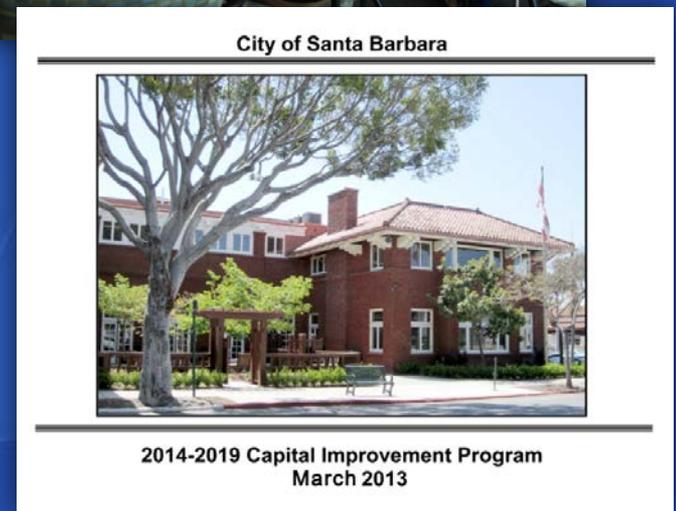
Public Works Department *Administration Division*



ADMINISTRATION DIVISION

Program

- ◆ Supports the activities of the Division Managers
- ◆ Provides interface/support to other City Departments
- ◆ Monitors and coordinates the Public Works Department's budget activities
- ◆ Coordinates the City's Capital Improvement Program
- ◆ Department P3 Program management





PUBLIC WORKS

Administration

Questions?



Public Works Department

Engineering Division



ENGINEERING DIVISION

Who We Are ...



ENGINEERING DIVISION

Staffing



	<u>FTEs</u>
◆ Engineering Services	38.90
◆ Land Development/ Real Property	7.30
◆ Traffic Engineering	4.60

Total:
50.80

ENGINEERING DIVISION

Engineering Services - Key Tasks

- ◆ Provide engineering services for all City Departments
- ◆ Support City-wide project design and construction
- ◆ Deliver construction of Capital Improvement Projects



ENGINEERING DIVISION

Engineering Services



ENGINEERING DIVISION

Engineering Services – Project Management

- ◆ Capital “Working Schedule” Database
- ◆ Performance Measures
- ◆ Contract with Engineering and Architectural Firms



ENGINEERING DIVISION

Engineering Services - Major Construction Projects

- ◆ Mission Creek Bridges
- ◆ Sewer Rehabilitations
- ◆ Traffic Signal Upgrades

The screenshot shows the City of Santa Barbara website. At the top, there is a navigation menu with links for Home, Government, Residents, Business, and Visitors. Below the menu is a banner for "THE CITY OF SANTA BARBARA" featuring a collage of images. A search bar is located on the right side of the banner. On the left side of the page, there is a vertical navigation menu with various categories such as City Calendar, Community & Neighborhood, Environmental Documents, Health & Human Services, Home & Property, Libraries & Schools, Licenses, Permits & Inspections, Major Construction Projects, Major Planning Efforts, Office of Emergency Services, Planning Central, Recreation & Sports, Safety, SB City Vote, Things to Do, Transportation & Parking, Utilities, Water, Waste, Recycling & Utilities, and Water Resources. The main content area is titled "Major Construction Projects in Santa Barbara" and contains a paragraph of text explaining the map's purpose. Below the text is a map of Santa Barbara with several yellow icons indicating construction projects. The map includes a legend, a search bar, and a "Map" button. The bottom of the page features the Google logo and copyright information.

Home > Residents > Community & Nat. > Neighborhood Co. > Major Construct. Search: []

Major Construction Projects in Santa Barbara

This map contains information about major City projects in Construction throughout the City of Santa Barbara. Please click on the icons for more information about the project and who to contact if you have questions or concerns. This map does not include minor utility or private work performed in the City's right-of-way or small short duration city projects. Please contact David Shoemaker at 805.564.5392 or Stephanie Routhier at 805.564.5419, at the Public Works Department Engineering Counter if you have questions about a construction project that is not shown on this map.

Map Sat Ter Earth

POWERED BY Google

Map data ©2012 Google - Terms of Use

ENGINEERING DIVISION

Engineering Services-Community Outreach



City of Santa Barbara, Public Works Department
Engineering Division

Mission Creek Fish Passage at Tallant Road Maintenance and Repair Project August 2012

August 2012 – The City of Santa Barbara and contractor Peter Lapidus Construction, will begin fish passage improvements to Mission Creek below Tallant Road beginning August 27, 2012, for approximately one month. Work will be conducted Monday through Friday from 7:00 a.m. to 5:00 p.m., with noisier work restricted to starting after 8:00 a.m. The primary neighborhood that will be affected is the area immediately surrounding Oak Park. The tennis courts will remain open and construction is not expected to cause traffic delays.

The purpose of the project is to repair the channel bed, improve grades, and modify the concrete channel under the Tallant Bridge following damage caused to the project completed in 2010. The project will result in the removal of barriers to fish passage in the area. The contractor will be performing excavations in the channel, importing native rock, and performing concrete work under the bridge. If you have questions regarding the project, please contact Adam Hendel, Supervising Engineer, at (805) 897-1921, or George Johnson, Creeks Supervisor, at (805) 897-1958.



City of Santa Barbara, Public Works Department
Engineering Division

Conejo Road Area Public Meeting Wednesday, August 22, 2012

You are invited to attend an informational meeting hosted by the City of Santa Barbara regarding upcoming construction in the Conejo Road area on **Wednesday, August 22, 2012, at 6:00 p.m.** in the David Gebhard Room, located at 630 Garden Street in Santa Barbara, CA.

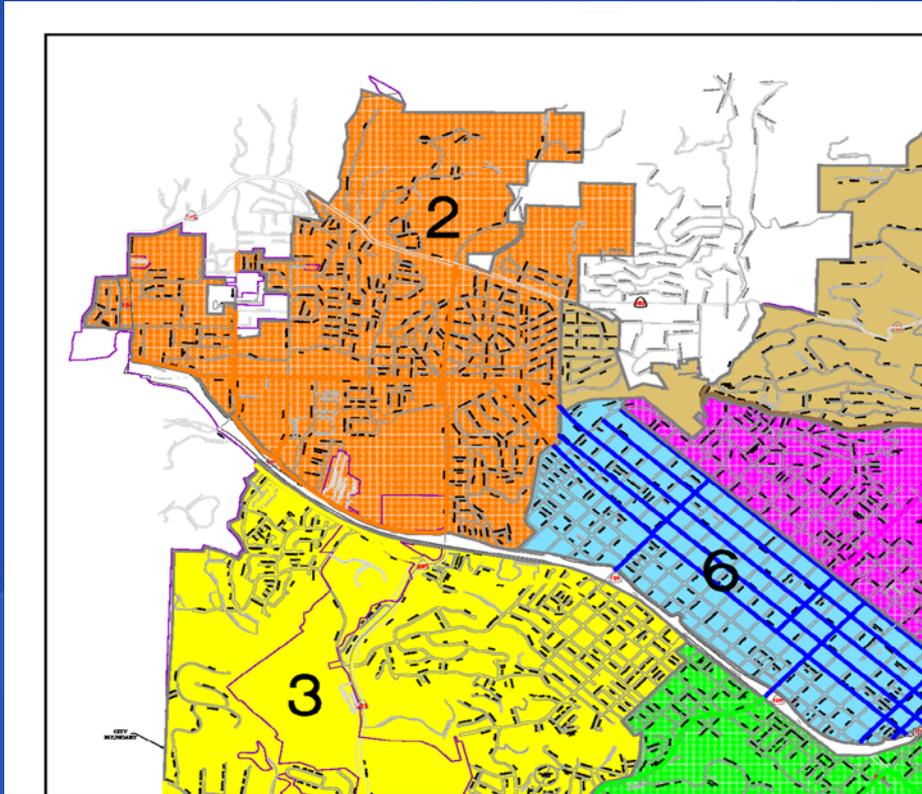
City staff will offer updated information concerning the planned roadway repairs and sewer main improvements in the Conejo Road area, including project scheduling and phasing. There will be an opportunity for questions following a brief informational presentation. Construction is tentatively scheduled to begin the week of August 27, 2012.

If you are unable to attend, this meeting will be recorded and made available for viewing online at www.SantaBarbaraCA.gov/Engineering after 5:00 p.m. on Friday, August 24, 2012.

For further information, please contact Ashleigh Shue, Project Engineer, at (805) 897-2507, or at AShue@SantaBarbaraCA.gov.

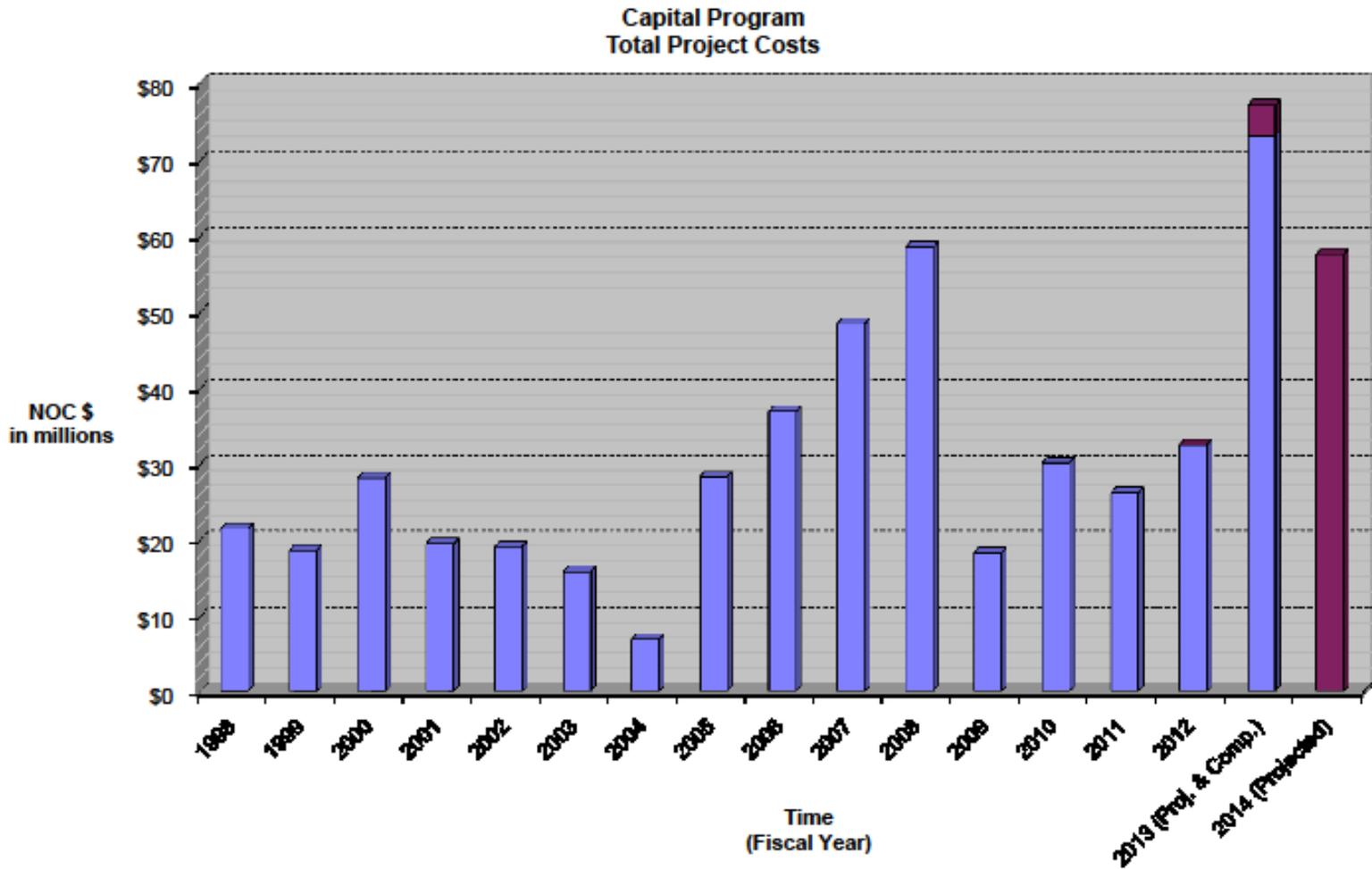
ENGINEERING DIVISION

Engineering Services - Infrastructure Management



ENGINEERING DIVISION

Engineering Services – Capital Program



ENGINEERING DIVISION

Land Development and Real Property

- ◆ Issue permits for private work in the public right-of-way
- ◆ Manage the Outdoor Dining Program
- ◆ Review Subdivision Maps
- ◆ Real Property supports Capital projects



ENGINEERING DIVISION

Land Development and Real Property

Typical Minor Encroachment Permits...

*Stone Walls
and
Steps*



*Driveway in
Public Walkway*



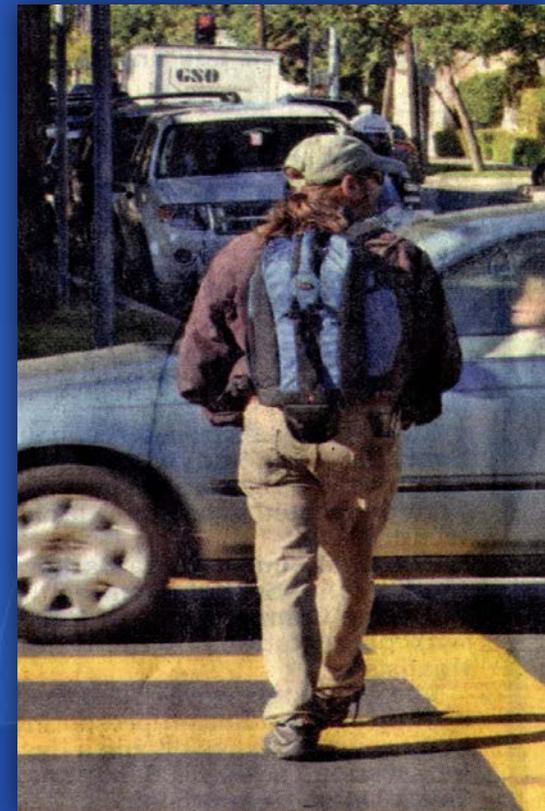
*Trash Enclosures
Parking Lot 5
Paseo*



ENGINEERING DIVISION

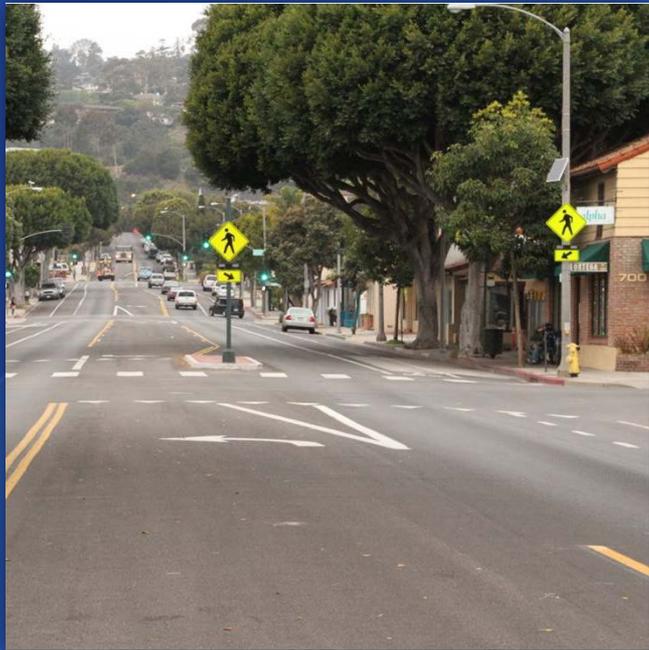
Traffic Engineering

Promote Traffic and Pedestrian Safety



ENGINEERING DIVISION

Traffic Engineering



- ◆ Safely operate the traffic signal system with Facilities
- ◆ Review traffic collisions
- ◆ Respond to resident requests
 - ◆ Parking
 - ◆ Speeding complaints
 - ◆ Signage
- ◆ Review/implement safety improvements



PUBLIC WORKS *Engineering*

Questions?



Public Works Department

Fleet Management



FLEET MANAGEMENT

Staff



FLEET MANAGEMENT

Responsibilities



- ◆ Maintain 486 vehicles valued at \$36,000,000
- ◆ Safety
- ◆ Maximize vehicle availability
- ◆ Preserve capital value

FLEET MANAGEMENT

Fleet Maintenance and Repair



FLEET MANAGEMENT

Fleet Maintenance and Repair



Contractual Support



FLEET MANAGEMENT

Fleet Maintenance and Repair

Plan and Manage



FLEET MANAGEMENT

Fleet Maintenance and Repair

New Police Vehicles



FLEET MANAGEMENT

Refueling Infrastructure

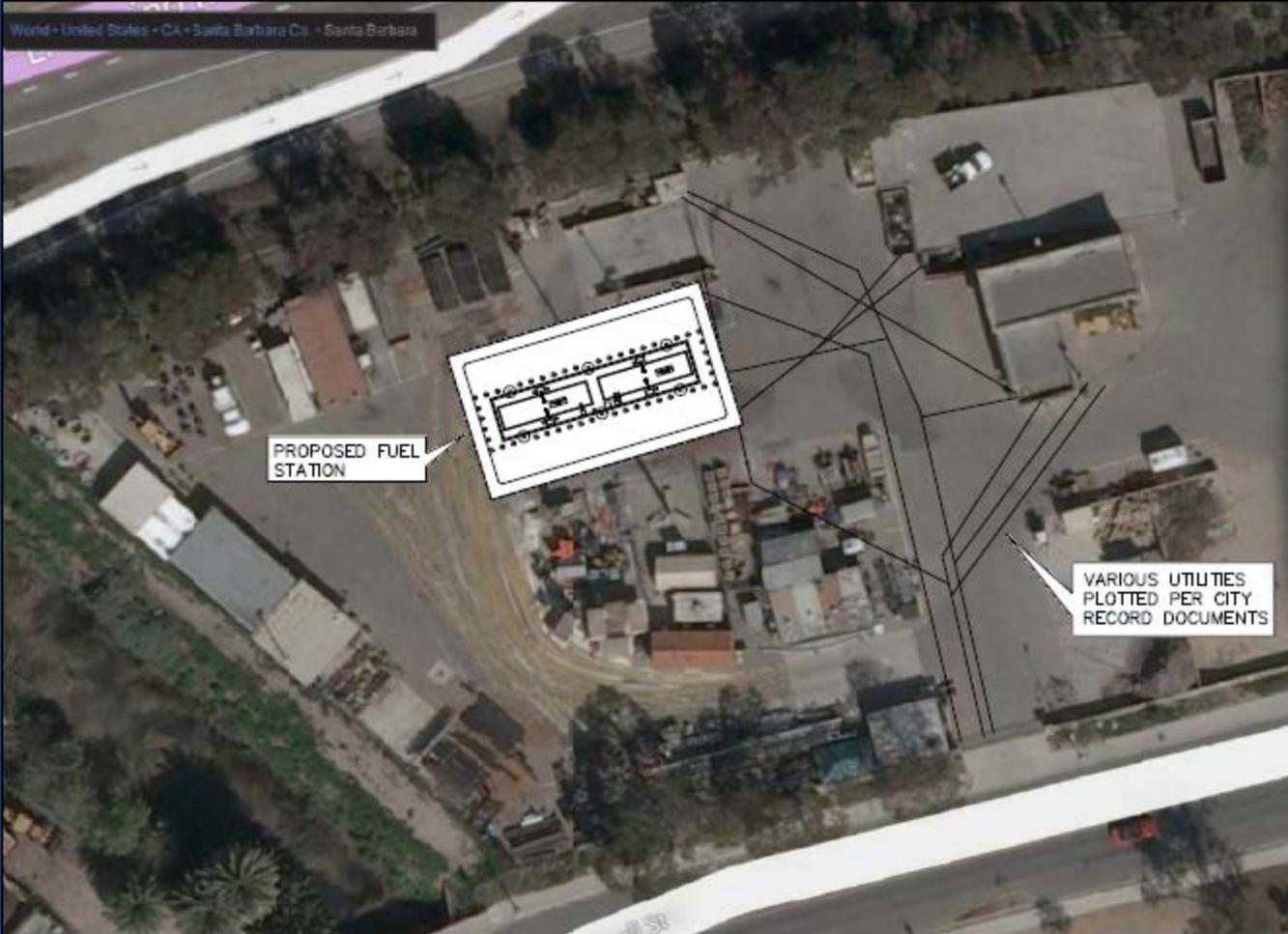


EXHIBIT "C"

FLEET MANAGEMENT

Alternative Fuel Vehicles





PUBLIC WORKS

Fleet Management

Questions?



Public Works Department

Facilities & Energy

Management Division



FACILITIES & ENERGY MANAGEMENT Programs



Facilities Management



FACILITIES & ENERGY MANAGEMENT

Programs

- ◆ Facilities Renewal and Maintenance
- ◆ Environmental Compliance
- ◆ Renewable Energy Generation and Conservation
- ◆ Communications and Electronic Systems
- ◆ Streetlights and Traffic Signals

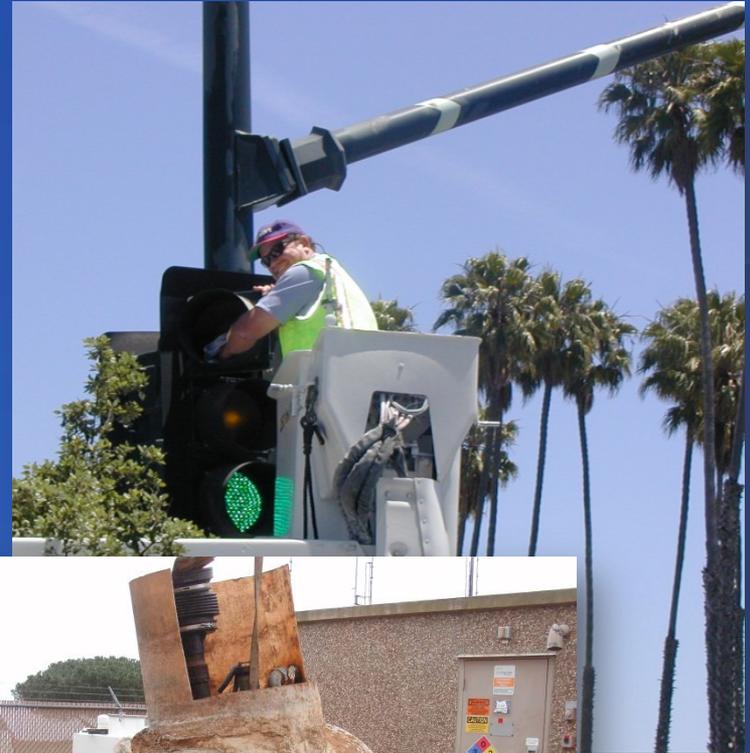
FACILITIES & ENERGY MANAGEMENT Programs



FACILITIES & ENERGY MANAGEMENT Programs



FACILITIES & ENERGY MANAGEMENT Programs



FACILITIES & ENERGY MANAGEMENT

Facilities Capital Program

◆ NEW Program

- Created to develop, fund, design and construct projects
- Maintains, upgrades and enhances City facilities
- Ensures a safe, efficient, practical and accessible working environment



FACILITIES & ENERGY MANAGEMENT

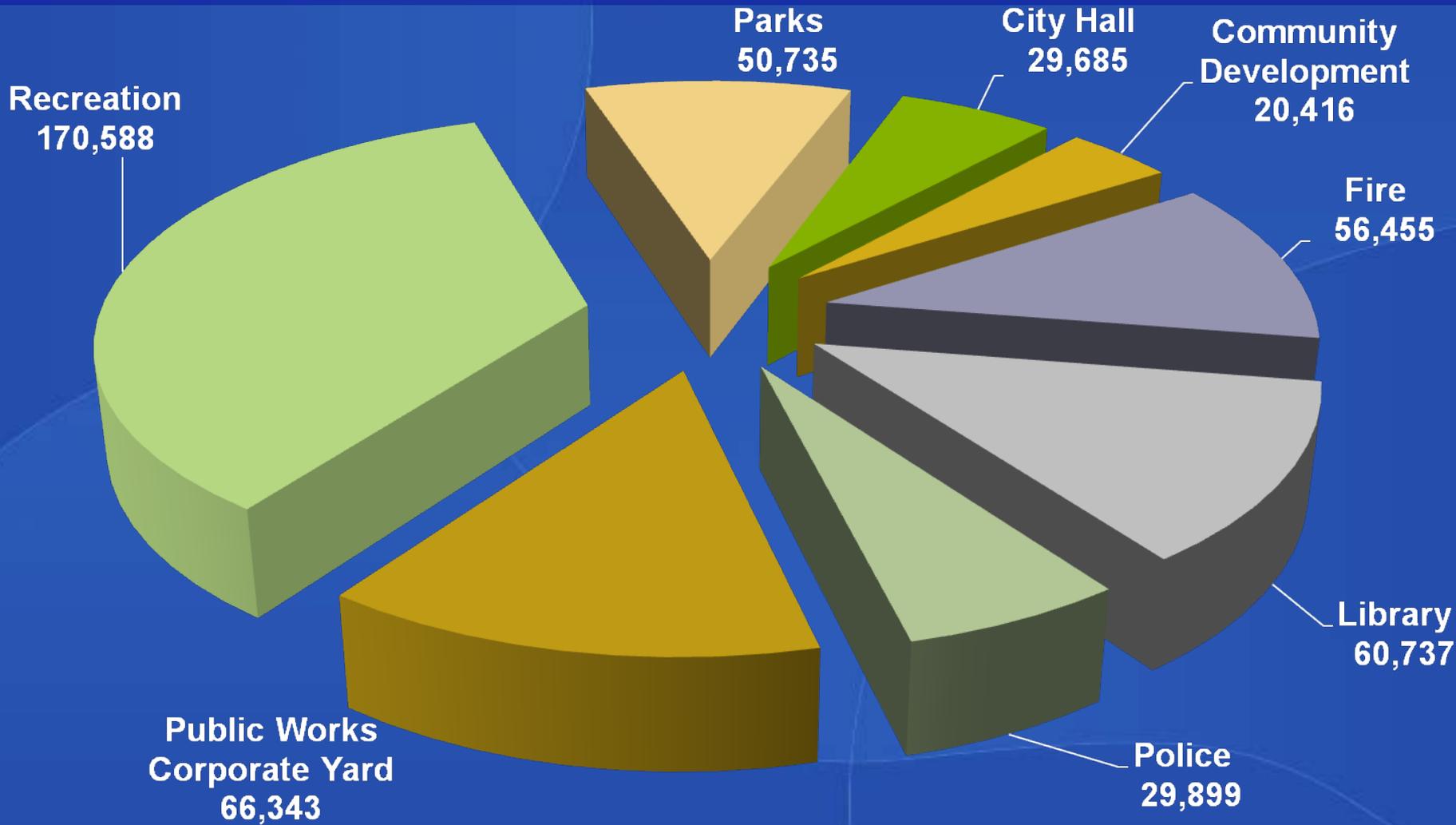
Facilities Capital Projects – FY 14

- ◆ Enterprise Fund Capital Projects
- ◆ Cabrillo Bathhouse Improvements
- ◆ Central Library Security Gate
- ◆ Fire Station 2, 3 & 4 Improvements
- ◆ Community Development Carpet Replacement
- ◆ Laguna Lot Repave
- ◆ Miscellaneous Facilities Renewal
- ◆ Miscellaneous Staff Projects
- ◆ Municipal Tennis Stadium
- ◆ Pershing Park Ballfield Lights
- ◆ Police Building Improvements
- ◆ Public Works Corporate Yard Improvements



GENERAL FUND BUILDINGS

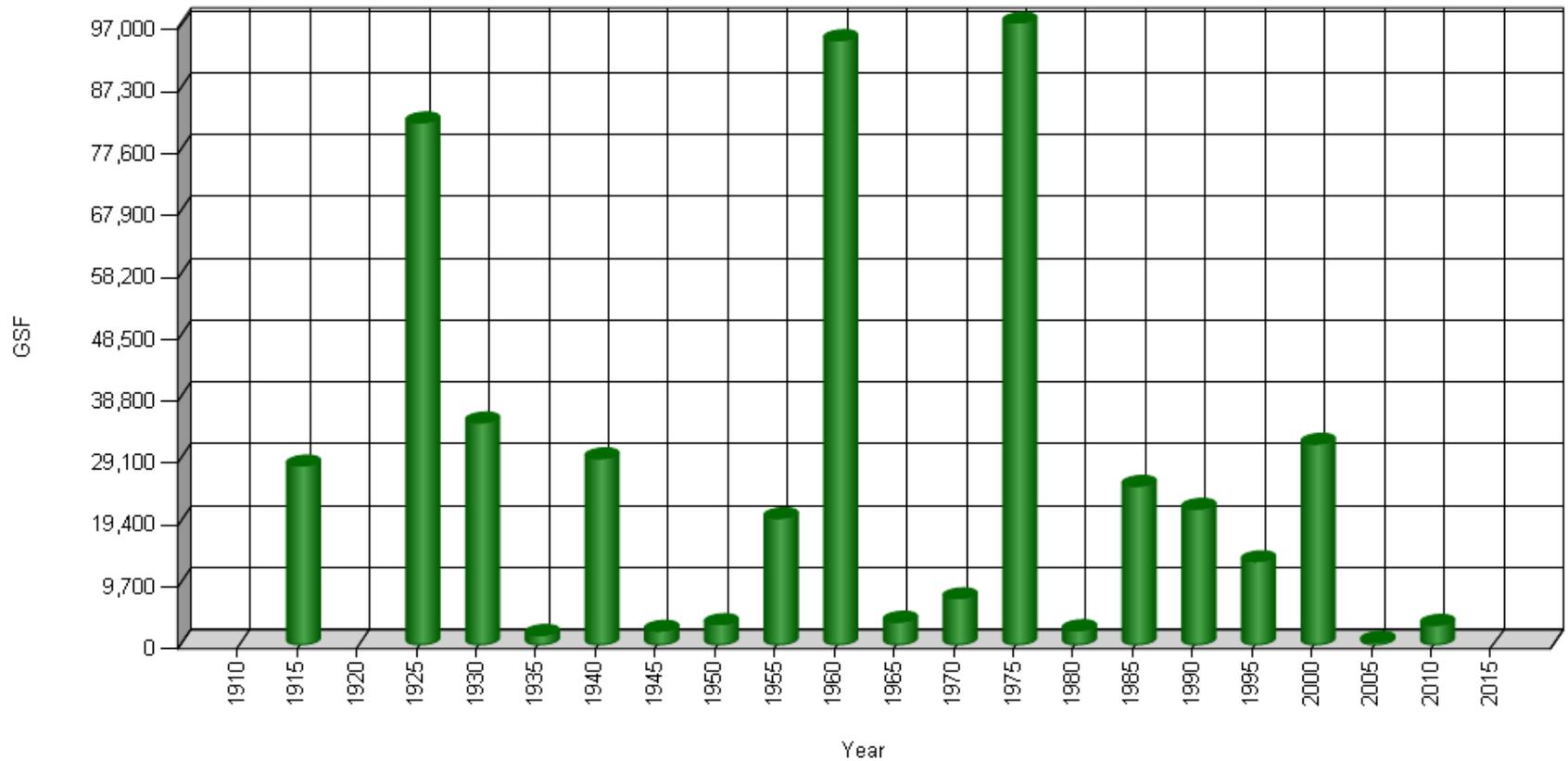
Gross Square Footage - 485,000 Square Feet



FACILITIES & ENERGY MANAGEMENT

Facilities Capital

60% of Square Footage Over 50 Years Old



FACILITIES & ENERGY MANAGEMENT

Facilities Capital

◆ Capital Maintenance Backlog

- \$218 Million
- Backlog Growing
- \$1.2 Million Annual



Windows & Doors

Flooring

ADA Compliance

Electrical, Plumbing, & Mechanical

Paint

Roofs & Exteriors

Structural Upgrades

Elevators

Code Upgrades

FACILITIES & ENERGY MANAGEMENT

Facilities Capital

- ◆ Cabrillo Pavilion Arts Center
 - Built 1927
 - 25,337 square feet
 - \$10 Million backlog
 - Heavily used
 - Rental revenue



A woman in a white shirt is smiling in a public works facility. The background shows various pieces of equipment and vehicles.

PUBLIC WORKS

Facilities & Energy Management

Questions?



Public Works Department

Transportation Division



TRANSPORTATION DIVISION

Programs

- ◆ Downtown Parking
- ◆ Street Sweeping
- ◆ Transportation/
Drainage Systems
Maintenance
- ◆ Access and Parking
Development Review
- ◆ Transit Assistance



TRANSPORTATION DIVISION

Downtown Parking Program

- ◆ Operate and maintain the City's parking lots and on-street parking supply
- ◆ Open 360 days
- ◆ 3,300 spaces
- ◆ 5 structures, 7 surface lots
- ◆ 2 commuter lots and Helena Street lot
- ◆ Safe RV Parking program
- ◆ Oversee Bikestation Contract
- ◆ Downtown Parking Committee



TRANSPORTATION DIVISION

Downtown Parking Projects FY 14

- ◆ Cota Commuter Lot Access Control
- ◆ Elevator Modernization
- ◆ Railway Express Agency Building
- ◆ Lot 5 – New Exit Kiosk and Landscaping
- ◆ Lot 9 – Mid-Level Traffic Coating
- ◆ Parking Security Camera System



TRANSPORTATION DIVISION

Street Sweeping Program

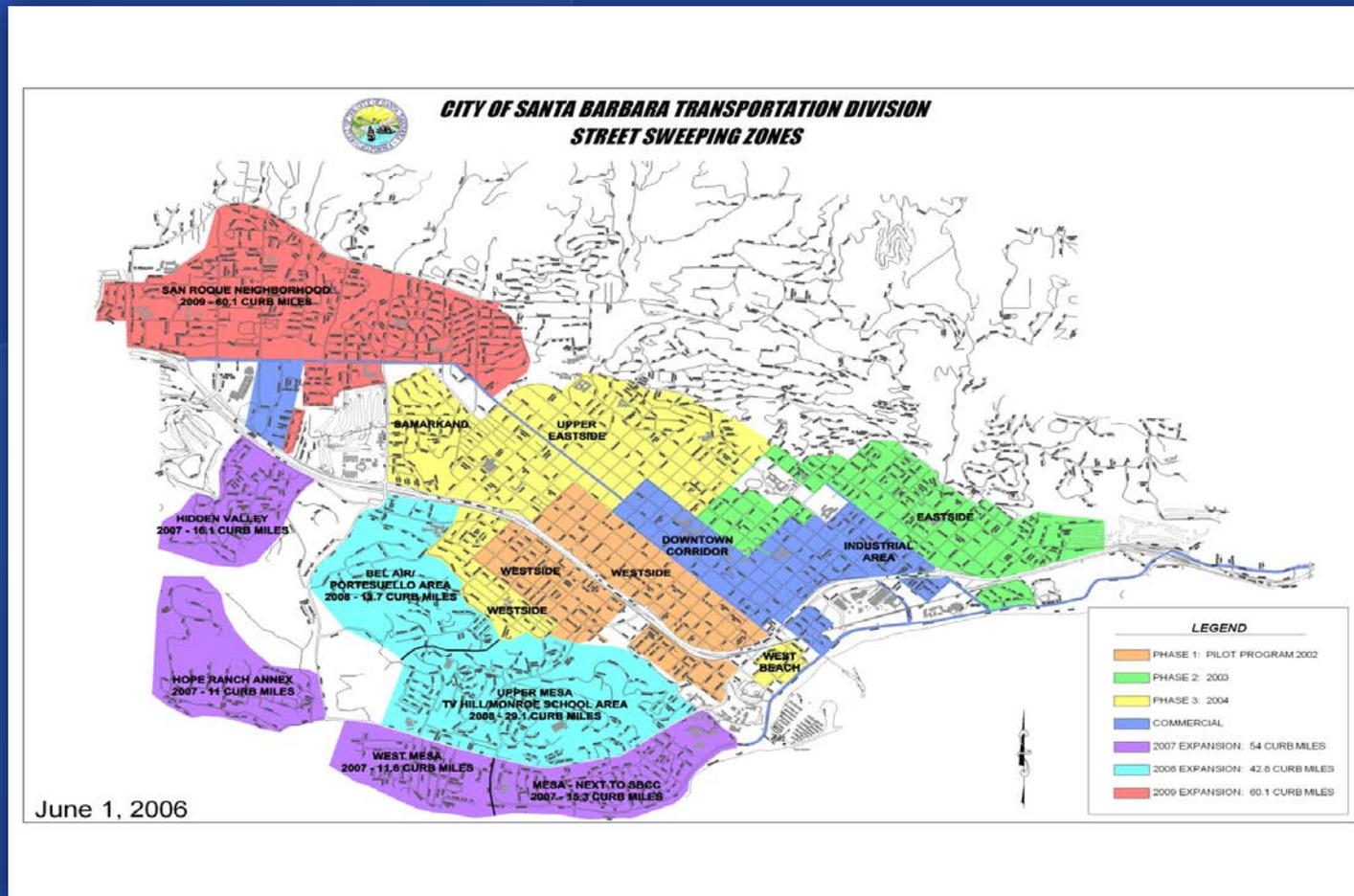
- ◆ Started residential in 2002 fully implemented 2008
- ◆ Sweep 17,400 curb miles per year
- ◆ No sweeping holidays and when water flows in gutter
- ◆ 3,692,000 lbs of debris collected annually



TRANSPORTATION DIVISION

Residential Street Sweeping Program

80% of City streets are in the sweeping program



TRANSPORTATION DIVISION

Transportation and Drainage Systems Maintenance

- ◆ Pavement
- ◆ Concrete repair
- ◆ Striping, curb and crosswalk painting
- ◆ Graffiti removal
- ◆ Street signs



TRANSPORTATION DIVISION

Transportation and Drainage Systems Maintenance

- ◆ Emergency response
- ◆ Neighborhood and Union Pacific Railroad right-of-way cleanups
- ◆ Special events



TRANSPORTATION DIVISION

Access Parking & Development Review Program

- ◆ Land Development Team
 - Land Development Fees
- ◆ Regional Transportation Coordination
- ◆ Implement the General Plan
- ◆ Hwy 101 HOV Lane Project
- ◆ Transportation and Circulation Committee



TRANSPORTATION DIVISION

Transit Assistance Program

- ◆ Downtown/Waterfront Shuttle
- ◆ Easy Lift Para-Transit Service
- ◆ Manage the Safe Routes to School program
- ◆ Employee Work TRIP program
- ◆ Bicycle program





TRANSPORTATION DIVISION

Transit Assistance - Downtown Shuttle

- ◆ \$40,000 revenue shortfall
- ◆ Recommending changing summer headway on Waterfront shuttle to 30 minutes - savings of \$40,000
- ◆ Other options considered
 - Eliminate wharf to harbor service
 - Remove the first hour of Downtown service (9-10 am)
 - Remove the first hour of Waterfront service (10-11 am)
 - \$40,000 Waterfront Department funding

TRANSPORTATION DIVISION

Transit Assistance

- ◆ Transit Center Bike Station Module
- ◆ Manage the Safe Routes to School program
- ◆ Employee Work TRIP program
- ◆ Bicycle program
- ◆ Cleveland School Safe Route to Schools



TRANSPORTATION DIVISION

Transit Assistance – Pedestrian Improvements

Rectangular Flashing Beacons at the intersections of Salinas & Clifton and Salinas & Cacique



TRANSPORTATION DIVISION

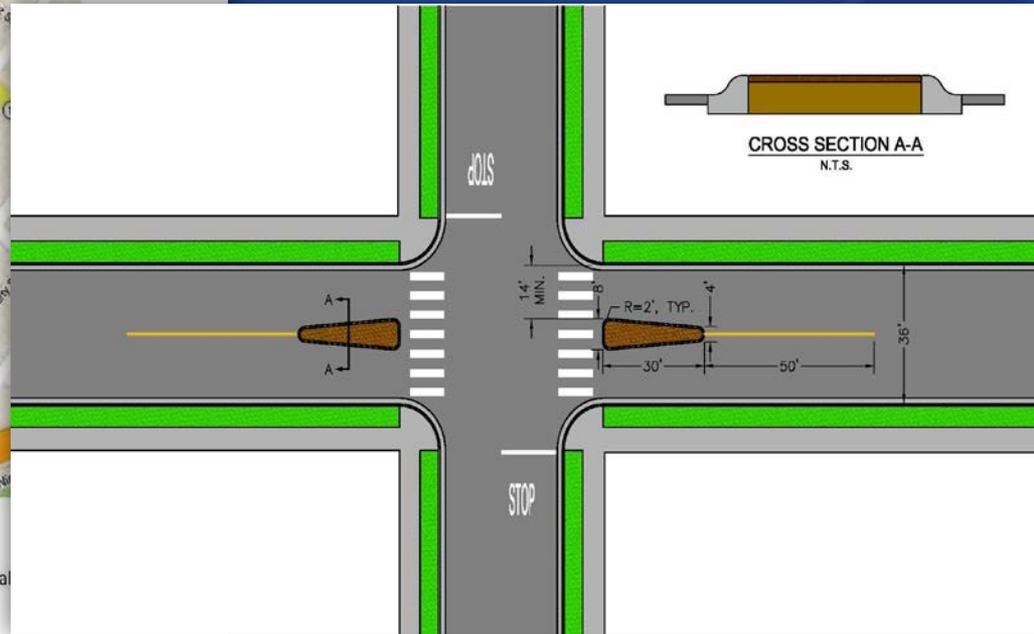
Transit Assistance

Project Location

Eastside Locations



Average Block scale

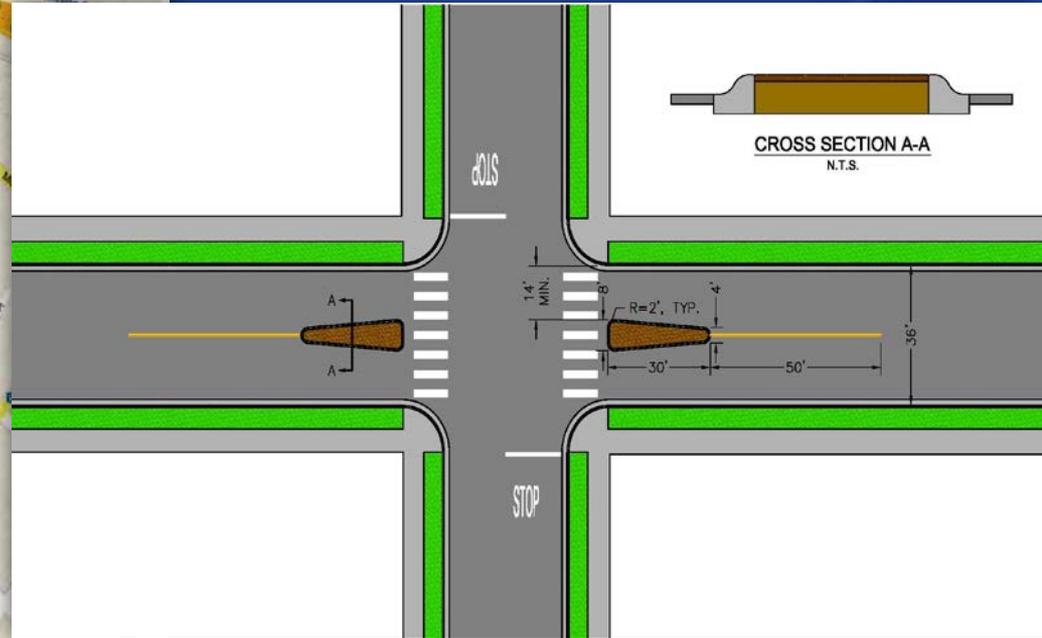
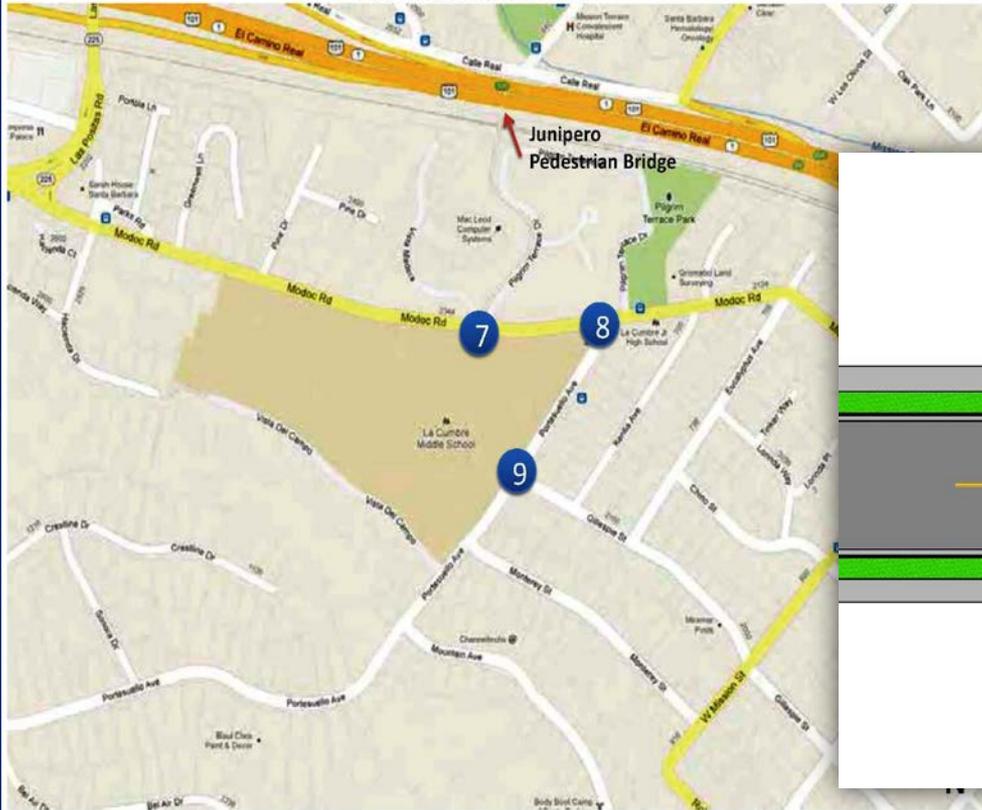


TRANSPORTATION DIVISION

Transit Assistance

Project Location

Westside Locations





PUBLIC WORKS

Transportation Division

Questions?



Public Works Department

Water Resources Division



PUBLIC WORKS

Water Resources

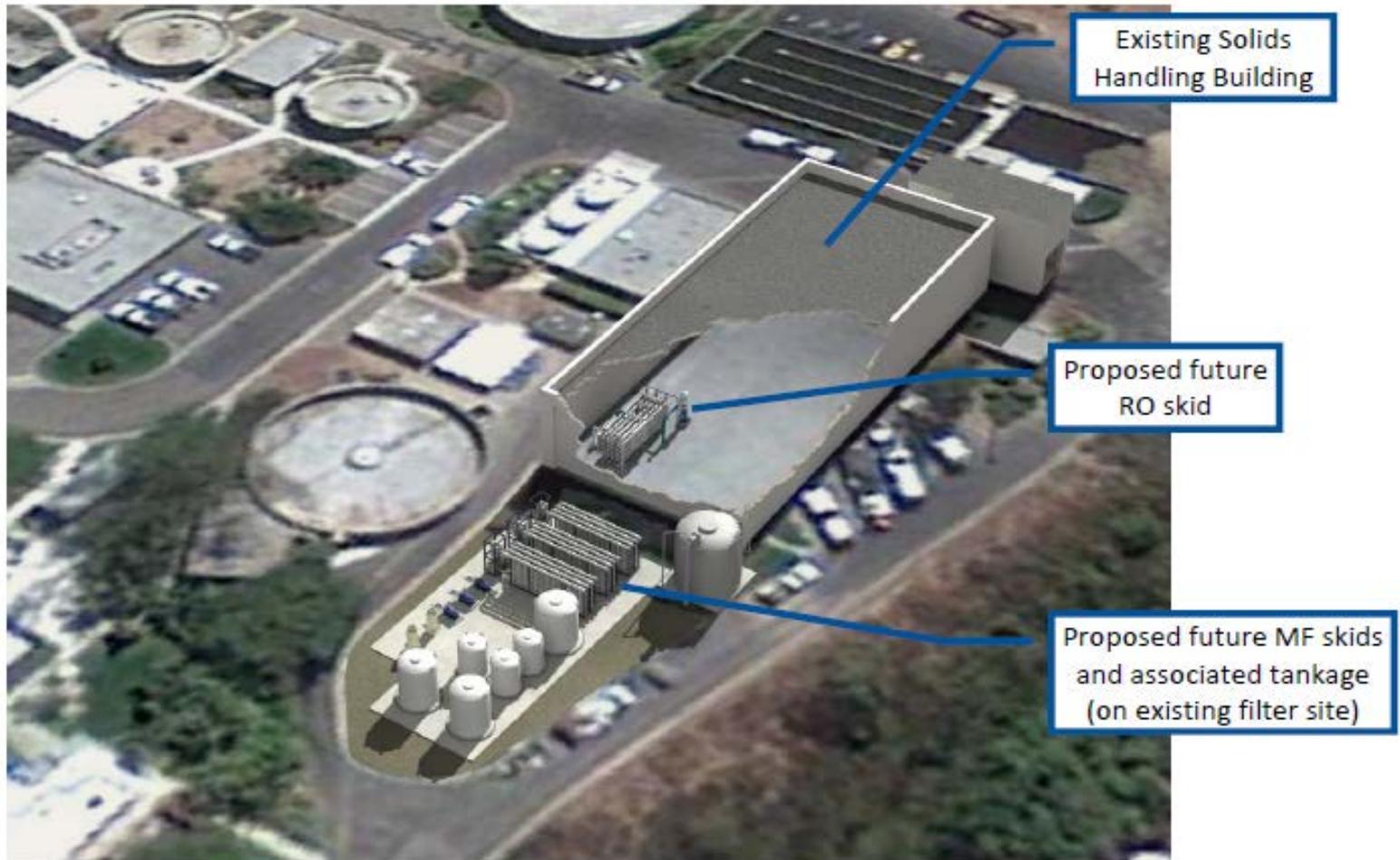


FY 14 Expenditures: \$71,489,968

FY 14 Revenues: \$62,931,914

PUBLIC WORKS

Water Resources – Water Capital



Conceptual Layout – Recycled Water Plant

PUBLIC WORKS

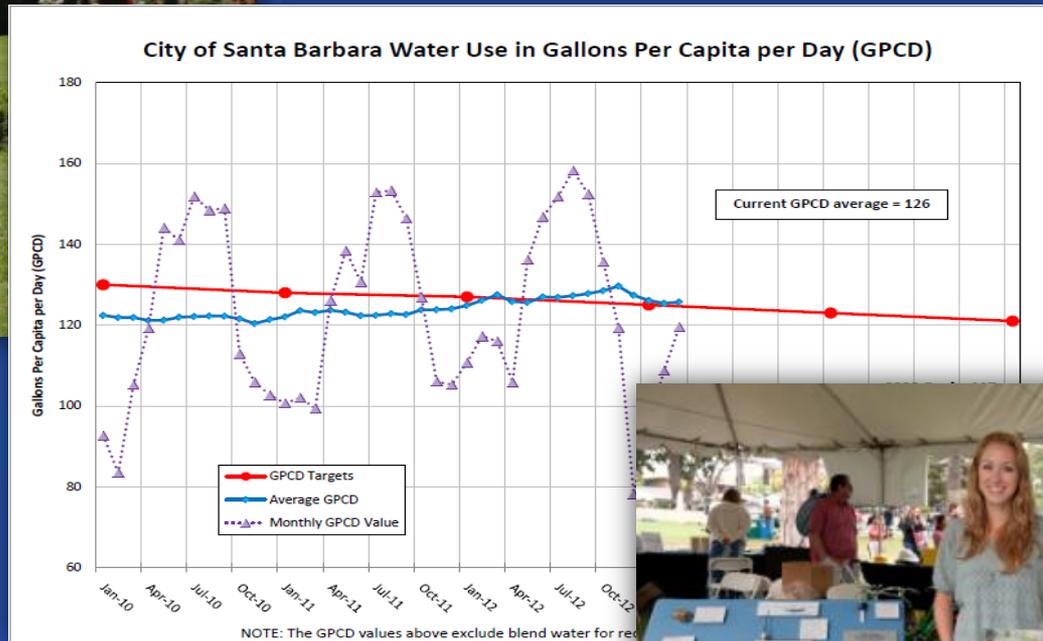
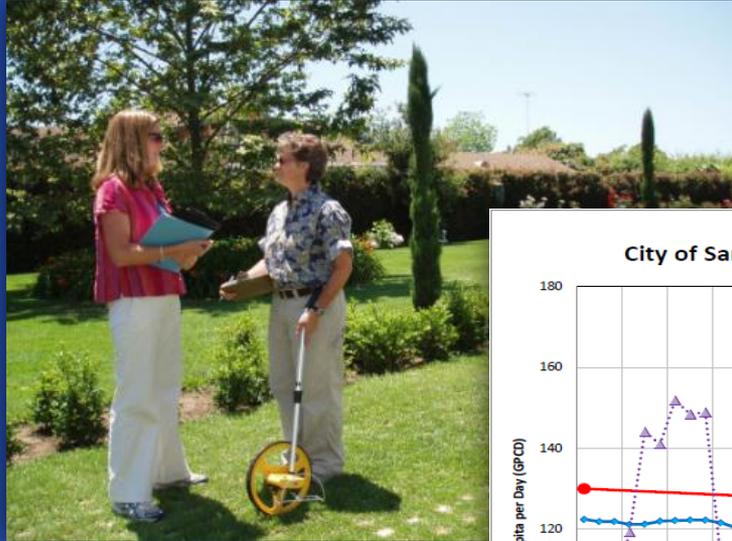
Water Supply Management



Water Supplies \$7,851,195

PUBLIC WORKS

Water Conservation



Budget \$1,701,940

PUBLIC WORKS

Gibraltar Reservoir



Budget: \$445,333

PUBLIC WORKS

Cater Water Treatment Plant

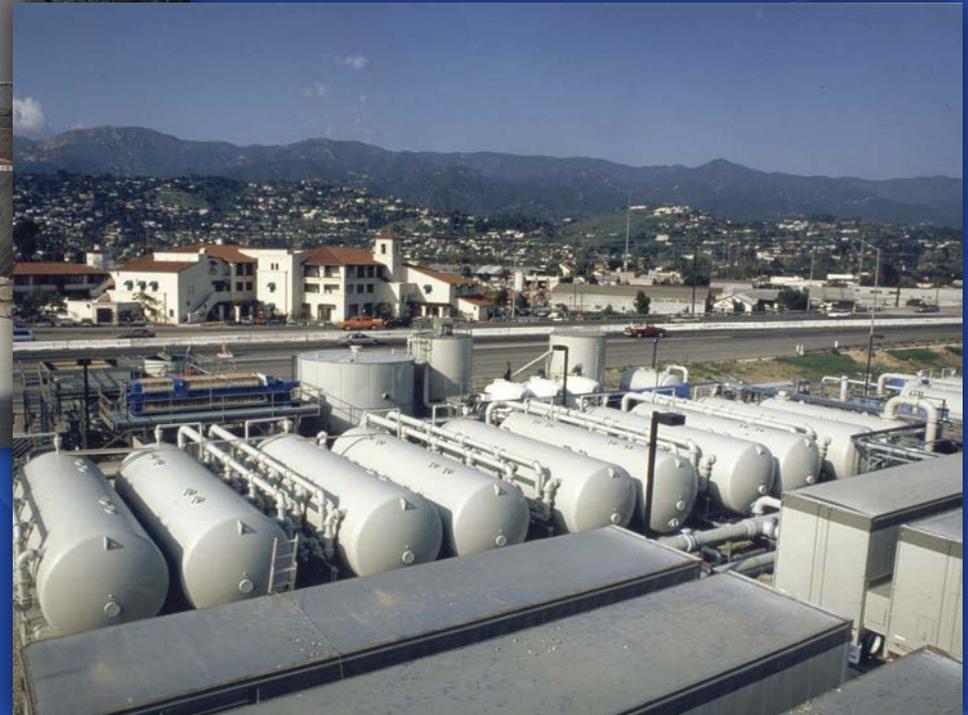


Budget: \$4,025,910



PUBLIC WORKS

Water Treatment



Budget \$ 1,048,266

PUBLIC WORKS

Water Distribution



Budget \$6,847,264

PUBLIC WORKS

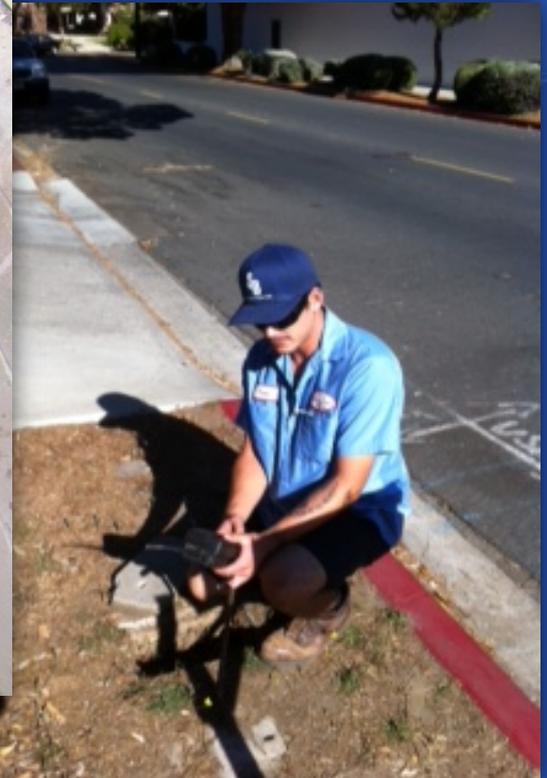
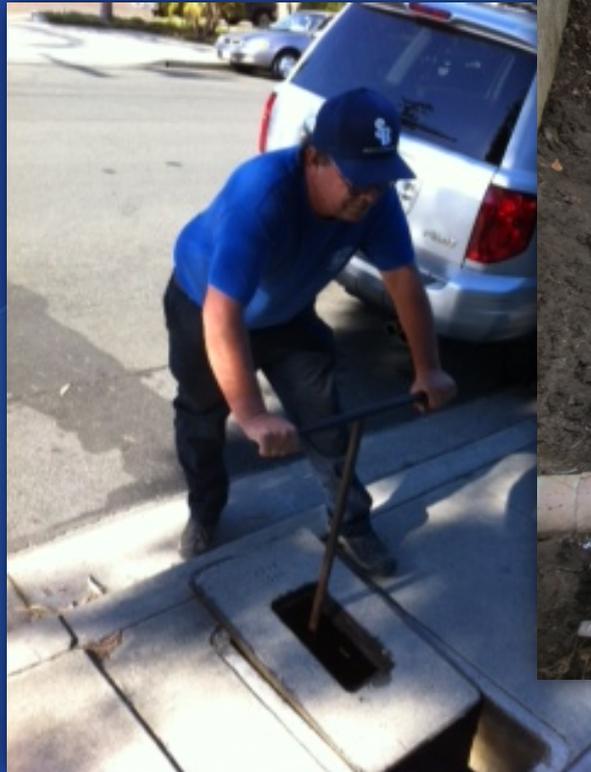
Recycled Water System



Budget: \$857,703

PUBLIC WORKS

Meter Reading

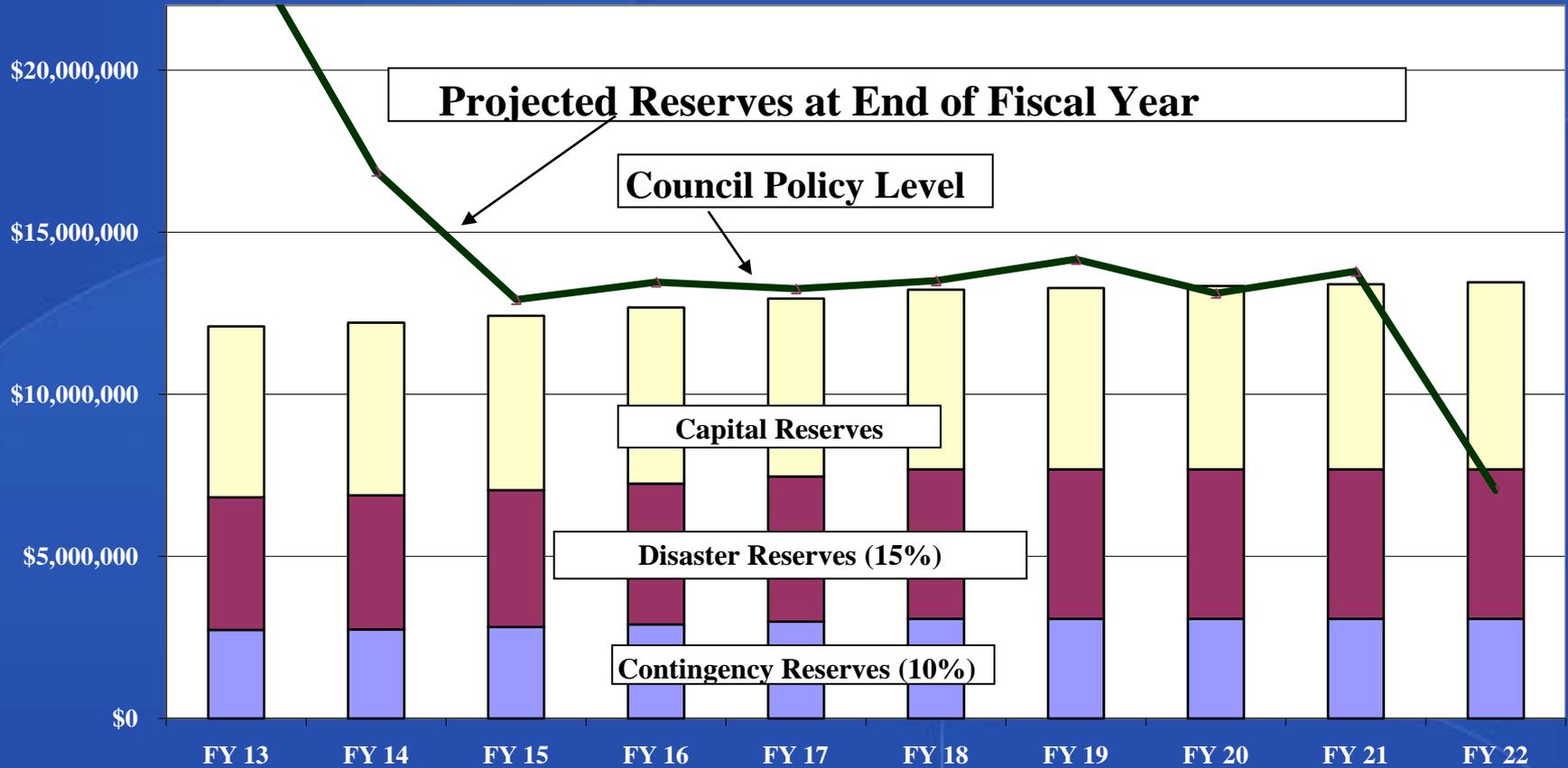


Budget \$643,034

PUBLIC WORKS

Water Revenues

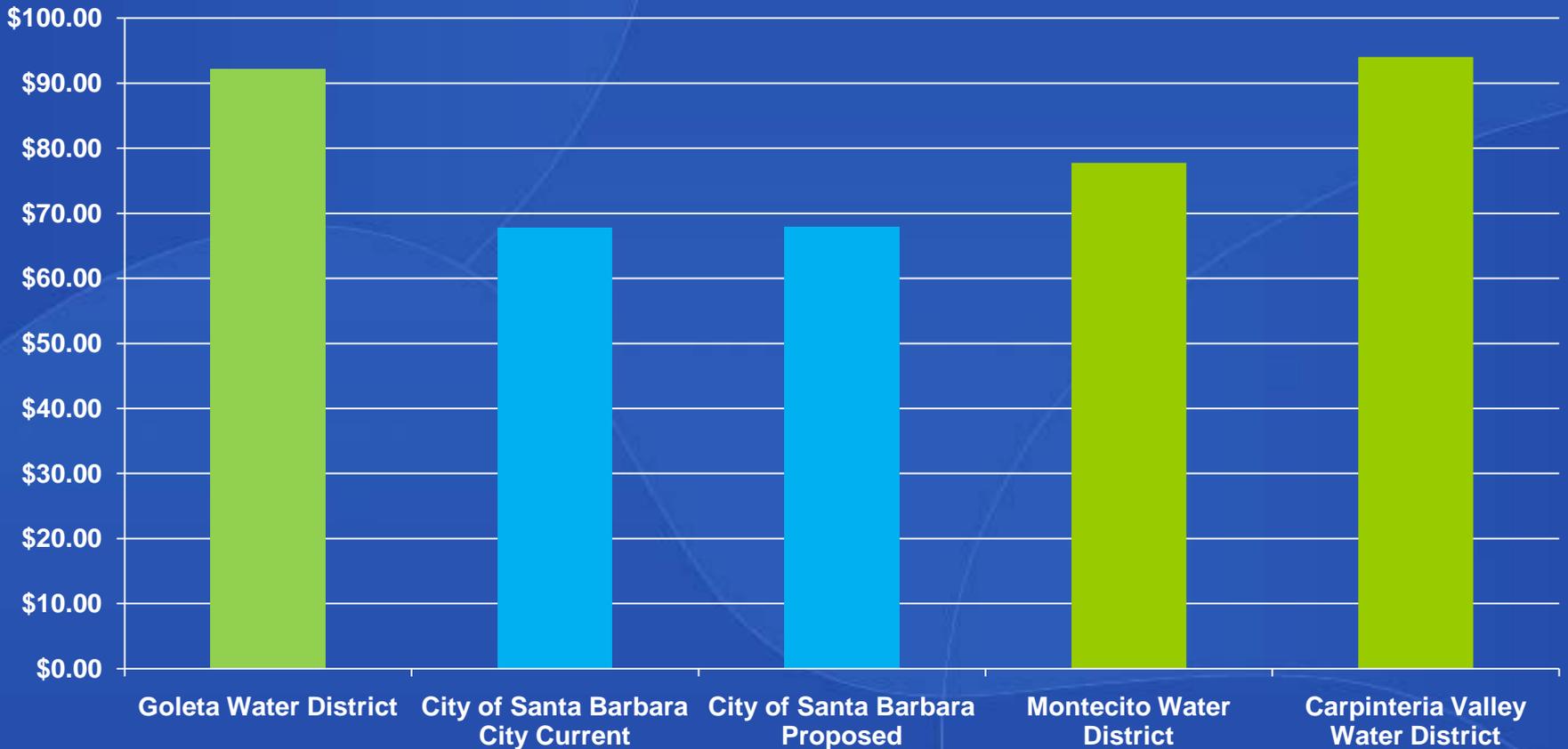
Water Fund Financial Plan 3% Revenue Increase



PUBLIC WORKS

Water Rate Comparison

Typical Single Family Residential Monthly Water Service Charges





PUBLIC WORKS

Water

Questions?

PUBLIC WORKS

Wastewater



PUBLIC WORKS

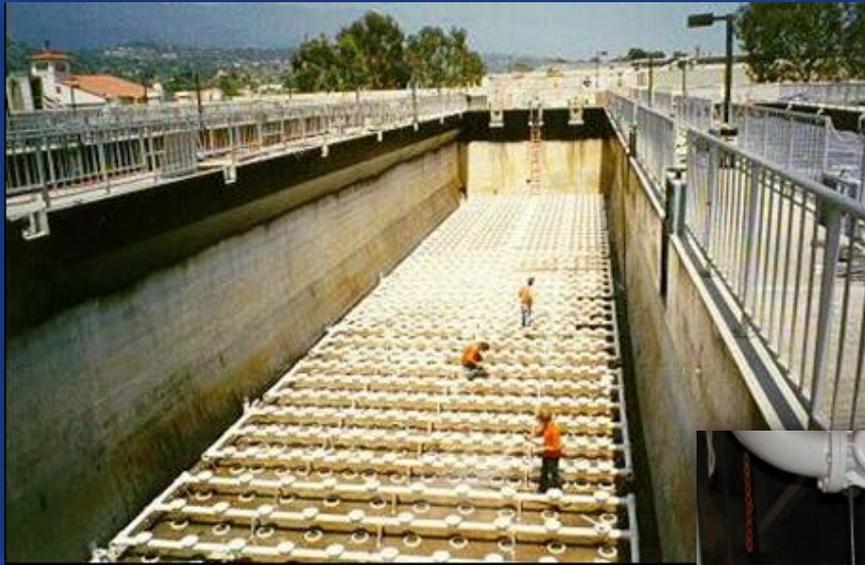
Wastewater Collection



Budget: \$3,207,167

PUBLIC WORKS

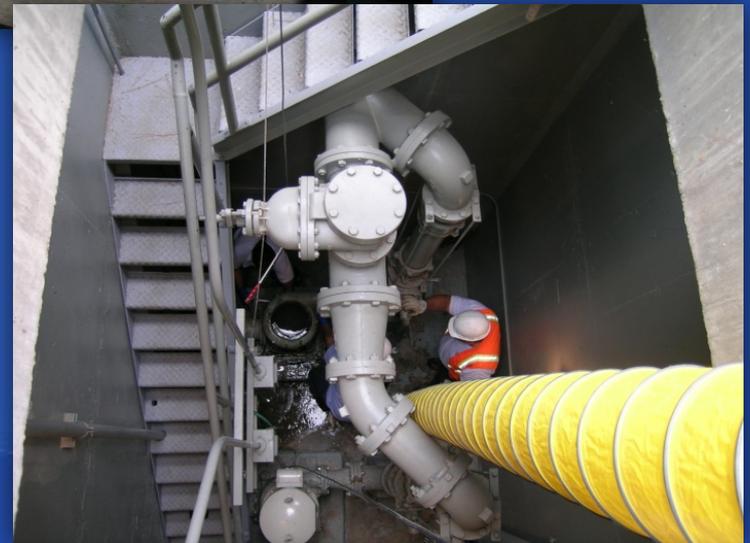
El Estero Wastewater Treatment Plant



Budget: \$6,738,060

PUBLIC WORKS

Wastewater Lift Stations



PUBLIC WORKS

Water Resources Laboratory

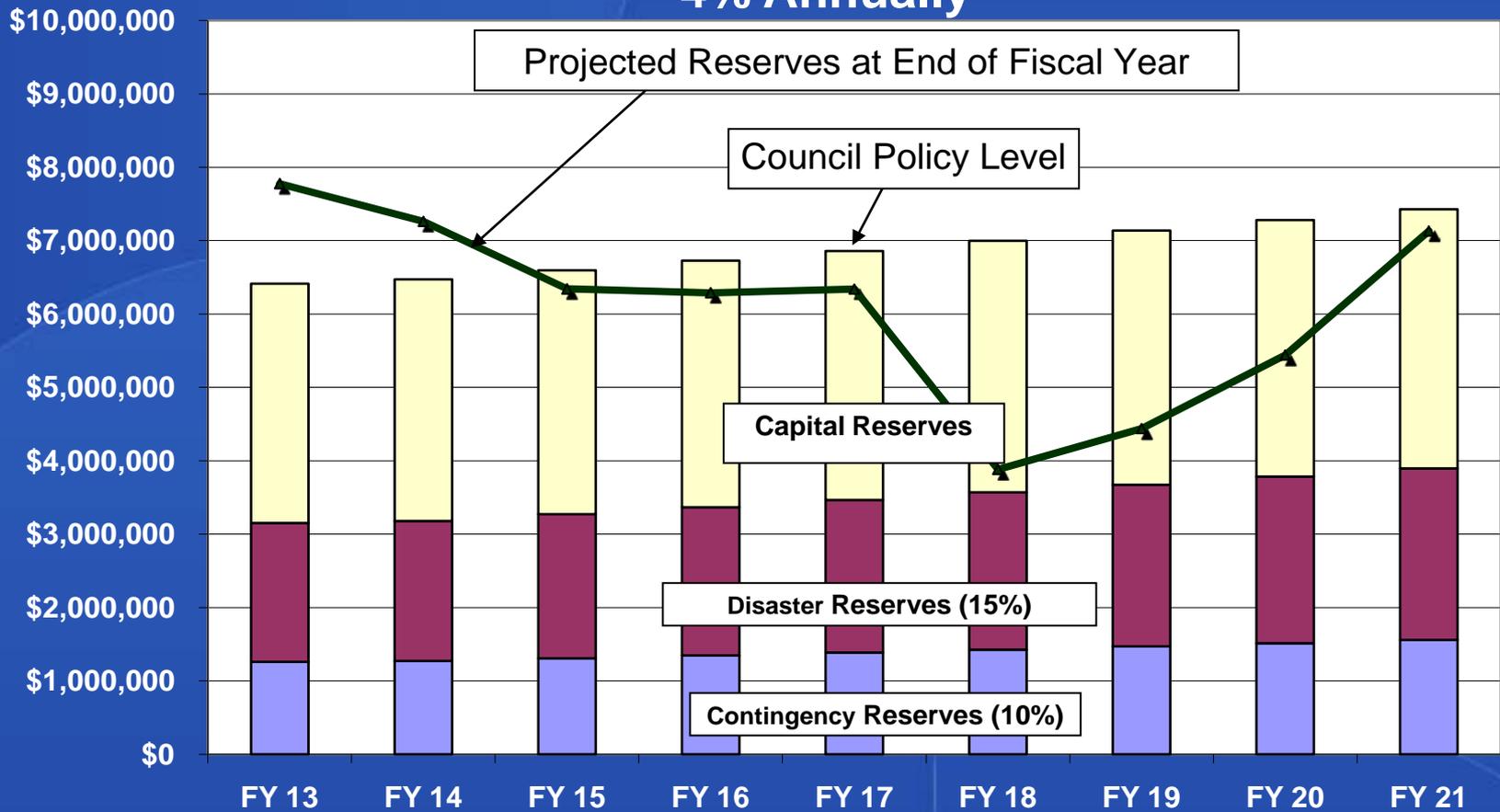


Budget: \$1,315,628

PUBLIC WORKS

Wastewater Revenues

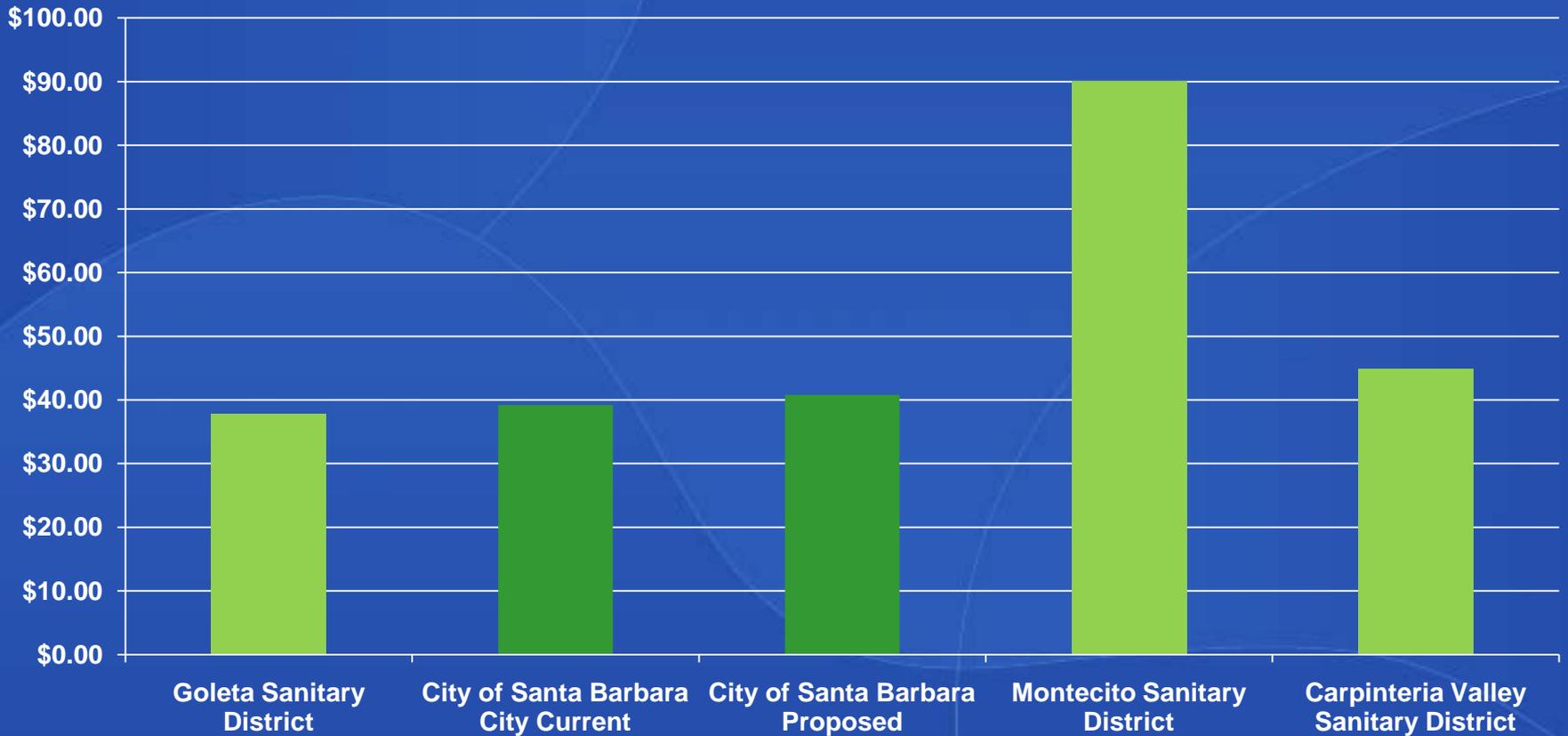
Wastewater Fund Financial Plan 4% Annually



PUBLIC WORKS

Wastewater Rate Comparison

Maximum Single Family Residential Monthly Wastewater Service Charges





PUBLIC WORKS

Wastewater

Questions?



PUBLIC WORKS DEPARTMENT



*Recommended Budget for Fiscal Year 2014
City Council Presentation
May 6, 2013*