



# CITY OF SANTA BARBARA

## COUNCIL AGENDA REPORT

**AGENDA DATE:** May 13, 2014

**TO:** Mayor and Councilmembers

**FROM:** Facilities Planning & Development Division, Airport Department

**SUBJECT:** Airport Master Plan Contract Amendment For Environmental Review

**RECOMMENDATION:** That Council:

- A. Approve and authorize the Acting Airport Director to execute an Amendment to Contract 23,903 with Coffman Associates to amend the scope of work to include preparation of an Environmental Impact Report for the Airport Master Plan in an amount not to exceed \$250,245, for a total contract amount of \$1,083,319; and
- B. Allocate \$250,245 from existing appropriations in the Airport Capital Fund for the Taxiway C, H and J Rehabilitation Project to fund the costs of the Airport Master Plan Environmental Impact Report.

### **DISCUSSION:**

In order to understand the environmental consequences of the adoption of the Airport Master Plan, City Council must review and certify an environmental impact analysis prepared pursuant to the California Environmental Quality Act (CEQA). Staff is currently preparing a complete Draft Airport Master Plan and Draft Initial Study for public review and comment as well as a Notice of Preparation (NOP) as required by CEQA.

Staff has identified the need for an Environmental Impact Report (EIR) for the Airport Master Plan. An amendment to the existing contract with the aviation planning consultant firm Coffman Associates is necessary to complete this detailed environmental analysis.

### Consultant Selection

The Airport prepared and distributed a Request for Qualifications (RFQ) for planning, architecture/engineering, environmental and consulting services on January 18, 2011. The RFQ was advertised in the American Association of Airport Executives newsletters and was posted on both the City of Santa Barbara and the Airport's websites.

In February and March 2011 seven consultant teams were considered. In April 2011 Coffman Associates was selected to prepare the Airport Master Plan and to develop the required level of environmental documentation for approval of the Master Plan.

Coffman Associates is a specialized airport planning firm whose work is limited to airport planning and associated environmental and noise studies. Coffman Associates has been involved in over 500 airport master plans and over 70 Part 150 noise compatibility studies. In addition, the firm has conducted more than 200 environmental studies and hundreds of other specialized planning studies for airports.

### Contract Amendment

A summary of the work schedule for the Environmental Impact Report on the Airport Master Plan are listed below:

- Environmental Scoping Meeting
- Preparation of Administrative Draft EIR
- Review of Administrative Draft EIR
- Publication of Draft and Public Review
- Public Workshop/Public Hearing
- Response to Comments
- Preparation of Final EIR
- Publication of Final EIR

The work schedule anticipates twelve months for completion.

### **BUDGET/FINANCIAL INFORMATION:**

On October 11, 2011 Council appropriated funds from a Federal Aviation Administration Airport Improvement Program Grant with City matching share for the preparation of the Airport Master Plan and awarded a contract with Coffman Associates in the amount of \$833,074.

The required environmental elements were not covered by the FAA grant. The EIR will be funded through the allocation of \$250,245 of existing appropriations in the Airport Capital Fund that are currently established for the Taxiway C, H and J Rehabilitation Project. The Airport originally appropriated approximately \$1 million from its own reserves for the Taxiway project before grant funding was secured. During Fiscal Year 2014, the Taxiway project was ultimately funded by a Federal Aviation Administration Grant and therefore the amount budgeted from City reserves is no longer needed. The balance of the appropriations totaling \$790,263 will remain unused and will revert to reserves at the end of the fiscal year within the Airport Capital Fund.

**SUSTAINABILITY IMPACT:**

The Airport Master Plan will guide land use at the Santa Barbara Airport consistent with its guiding principles and Plan Santa Barbara. The review and disclosure of potential environmental impacts from Airport Master Plan implementation will enable Council to incorporate mitigation measures to avoid or minimize adverse affects.

**PREPARED BY:** Andrew Bermond, AICP, Project Planner

**SUBMITTED BY:** Hazel Johns, Acting Airport Director

**APPROVED BY:** City Administrator's Office