



CITY OF SANTA BARBARA

COUNCIL AGENDA REPORT

AGENDA DATE: September 9, 2014

TO: Mayor and Councilmembers

FROM: Water Resources Division, Public Works Department

SUBJECT: Approve Quinn Corporation, Inc., For The Maintenance, Repair, Upgrades, And New Installation Of Caterpillar Generator Systems

RECOMMENDATION: That Council:

- A. Find it to be in the City's best interest to approve Quinn Corporation, Inc., as the vendor for maintenance, repair, upgrades, and new installation of Caterpillar generators at the City's water resources facilities, without bids, as authorized by Municipal Code Section 4.52.070 (L); and
- B. Authorize the Public Works Director to award purchase order contracts to Quinn, Inc., in accordance with approved budgets for such services and equipment, as needed, for the next five-year period.

DISCUSSION:

The City's Water Resources Division has maintained generators at its critical facilities since the early 1980's. Water Resources has made an effort to standardize generators to maximize both efficiency and cost savings. Caterpillar generators are known for their durability and reliability, both important qualities for emergency backup generators. Standardizing generators has allowed staff to keep a small parts inventory and minimal specialized tools for maintaining the generators. It also allows staff to focus their training on a single generator system.

Quinn Corporation, Inc. (Quinn), is the only locally certified dealer that is authorized to supply and maintain Caterpillar generators. Using a local dealer provides the City with a quick response time for maintenance and repairs of the generators. Additionally, Quinn's service, coupled with Caterpillar equipment, has proven to be invaluable during times when emergency power has been needed. Section 4.52.070 (L) of the Municipal Code authorizes Council to purchase supplies, equipment and services without complying with the formal bid procedure when it is found to be in the best interest of the City. Quinn has provided reliable repair and maintenance services to the City since 1993. Staff

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September 9, 2014

Page 2

recommends that Council approve Quinn as the provider of Caterpillar generators and service for Water Resources facilities for a period of five years.

In the event that a new local company that is certified and authorized to maintain, repair, and install Caterpillar generators becomes available, the City reserves the right to obtain a competitive quote for labor and maintenance costs and issue purchase orders to the new company, provided that they can offer an economical alternative for the Water Resources Division.

BUDGET/FINANCIAL INFORMATION:

Water Resources expenditures on Quinn Purchase Orders will not exceed the amounts Council has approved in the budget. At their meeting on August 11, 2014, the Board of Water Commissioners voted 5/0/0 to concur with staff's recommendation.

PREPARED BY: Catherine Taylor, Water System Manager/mh

SUBMITTED BY: Rebecca J. Bjork, Public Works Director

APPROVED BY: City Administrator's Office