



CITY OF SANTA BARBARA

COUNCIL AGENDA REPORT

AGENDA DATE: October 28, 2014

TO: Mayor and Councilmembers

FROM: Wastewater Division, Public Works Department

SUBJECT: Agreement For Fats, Oils, And Grease Inspection Services For Food Services Establishments

RECOMMENDATION:

That Council authorize the Public Works Director to execute a City Professional Services Agreement with the Wallace Group in the amount of \$111,563 for fats, oils, and grease inspection services for the City's food service establishments, and authorize the Public Works Director to approve expenditures of up to \$11,156 for extra services that may result from necessary changes in the scope of work.

DISCUSSION:

BACKGROUND

There are roughly 400 food service establishments in the City of Santa Barbara. These establishments produce fats, oils, and grease (FOG), which can obstruct flow in pipes and eventually lead to sanitary sewer overflows. Sewer overflows due to FOG buildup from restaurants have occurred multiple times per year in past years.

In order to reduce sewer overflows, the City has established the FOG Management Program. Within this program, the City Compliance Inspector, whose position was established in Fiscal Year 2015, conducts routine FOG inspections that involve educating food service employees about Best Management Practices in the kitchen and inspecting grease removal devices.

In an effort to develop a more effective FOG management program, staff recommends one additional year of professional consultant support to perform routine FOG inspections, train the City Compliance Inspector, and further develop the existing FOG Management Program.

PROJECT DESCRIPTION

The work consists of inspecting restaurants and developing and maintaining the City's current FOG Management Program. Wallace Group will continue to provide these services for a one-year contract period, beginning in January 2015. It is anticipated that City staff will assume full duties for the FOG Management Program by January 2016.

A Request for Proposals was originally issued to five firms in 2013, and the City received three proposals. From the received proposals, staff selected Wallace Group because they best met the requirements of the Request for Proposals and provided competitive pricing.

BUDGET/FINANCIAL INFORMATION:

This project was anticipated, and there are adequate funds in the Wastewater Fund for this work.

The Board of Water Commissioners was informed of this proposed contract at its October 2014 meeting.

PREPARED BY: Chris Toth, Wastewater System Manager/mh

SUBMITTED BY: Rebecca J. Bjork, Public Works Director

APPROVED BY: City Administrator's Office