



CITY OF SANTA BARBARA

COUNCIL AGENDA REPORT

AGENDA DATE: November 11, 2014

TO: Mayor and Councilmembers

FROM: Transportation Division, Public Works Department

SUBJECT: Sole Source Vendor For The MyRide Bus Pass Program

RECOMMENDATION: That Council:

- A. Authorize the City's General Services Manager to issue a purchase order to the Metropolitan Transit District in the amount of \$55,000 according to the Sole Source provisions of Santa Barbara Municipal Code Section 4.52.070 (K) in order to fund the cost of rides taken under the City's Employee Bus Pass Program for Fiscal Year 2015; and
- B. Authorize the City's General Services Manager to renew the Purchase Order with Santa Barbara Metropolitan Transit District annually through Fiscal Year 2019, subject to Council approval of the annual Downtown Parking Fund budget.

DISCUSSION:

On October 27, 2009, Council authorized the General Services Manager to issue five annual Purchase Orders to the Santa Barbara Metropolitan Transit District (MTD) to pay for the costs of bus rides under the City's Employee Bus Pass Program (MyRide). Although MTD is the only transit provider in the South County and is therefore the "sole source" of bus transit, the Municipal Code requires that this authorization be renewed in order to continue issuing purchase orders to MTD through November 1, 2019.

For Fiscal Year 2015, Council adopted a budget that continues to fund the MyRide bus passes for City employees participating in the City's Work Trip Reduction Incentive Program (Work TRIP). In Fiscal Year 2014, City employees swiped the MyRide pass for a total of 22,000 trips, costing the Downtown Parking Fund approximately \$40,000.

BUDGET/FINANCIAL INFORMATION:

Funding for the MyRide Program is included in the Downtown Parking Fund Operating Budget for Fiscal Year 2015. Subject to Council approval of the annual Downtown Parking budget, subsequent purchase orders may be issued for the MyRide Program annually through 2019.

SUSTAINABILITY IMPACT:

City employees using the MyRide bus pass contribute to the City's overall effort to reduce the number of single occupant vehicle trips to and from the City.

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SUBMITTED BY: Rebecca J. Bjork, Public Works Director

APPROVED BY: City Administrator's Office