



CITY OF SANTA BARBARA

COUNCIL AGENDA REPORT

AGENDA DATE: November 18, 2014

TO: Mayor and Councilmembers

FROM: Business Services Division, Waterfront Department

SUBJECT: Purchase Order For Skidata, Inc., Parking Revenue Control Equipment At Stearns Wharf

RECOMMENDATION:

That Council find it in the City's best interest to waive the formal bid procedure as authorized by Municipal Code Section 4.52.070(L), and authorize the General Services Manager to issue a purchase order to Sentry Control Systems for Skidata parking revenue control equipment for Stearns Wharf in an amount not to exceed \$84,500.

DISCUSSION:

The Waterfront Department operates eight parking lots with a total of approximately 2,580 parking stalls. Three of the parking lots - Stearns Wharf, Leadbetter, and Harbor Main - are staffed and use revenue control/point of sale systems that operate with ticket dispensers, and entry and exit gate arms. The Harbor Main parking lot is staffed twenty-four hours a day and 365 days a year. Stearns Wharf and Leadbetter are staffed year-round.

The current parking equipment on Stearns Wharf was installed in 1995. The equipment has reached its useful life and the technology is now obsolete. The manufacturer of this system no longer makes or services the necessary replacement parts. Consequently, when the system malfunctions, parking staff must use retired equipment or cannibalize used equipment.

On January 28, 2014, City Council found it in the City's best interest to waive the formal bid procedure as authorized by Municipal Code Section 4.52.070(L), and authorize the General Services Manager to issue a purchase order to Sentry Control Systems for Skidata parking revenue control equipment for the Harbor Main parking lot. That equipment has since been installed and is fully operational. Phase II of this same project is the installation of the Sentry Control System for Skidata parking revenue control equipment at Stearns Wharf.

Staff recommends waiving the formal bid procedure because Sentry Control Systems meets the unique parking needs of the Waterfront Department (visitors, slip permittees, boats, and boat trailers) as well as their proven record of reliability and service with Downtown Parking. Sentry Control Systems is the certified distributor and installer of Skidata and are located in the San Fernando Valley. Because Sentry is located in Southern California, they are able to provide consistent, ongoing equipment maintenance and repair, and are also able to respond to urgent calls within 24 hours. In addition, having Downtown Parking and the Waterfront Department on the same parking revenue control systems, Skidata will allow for maintenance agreement cost-sharing as well as the exchange of information, training, and best use practices.

The system cost of \$84,500 includes everything to appropriately run the new system including: car lane and booth equipment, revenue control software, server/network equipment, as well as complete installation and set up services. The cost also includes a 10% contingency to cover extra services that may arise due to the unique nature of installation on Stearns Wharf.

Funding for the first purchase of the Skidata equipment is included in the Fiscal Year 2015 Waterfront Department Capital Budget. Installation of the Skidata equipment is tentatively scheduled to take place in early February.

PREPARED BY: Brian J. Bosse, Waterfront Business Manager

SUBMITTED BY: Scott Riedman, Waterfront Director

APPROVED BY: City Administrator's Office