



# CITY OF SANTA BARBARA

## COUNCIL AGENDA REPORT

**AGENDA DATE:** February 3, 2015

**TO:** Mayor and Councilmembers

**FROM:** City Clerk's Division, Administrative Services Department

**SUBJECT:** Emergency Appointment Of Paul Zink To The Single Family Design Board

### RECOMMENDATION:

That Council confirm the emergency appointment of Paul Zink to the Single Family Design Board on an interim basis until the Council makes a final appointment.

### DISCUSSION:

At the City Council meeting of January 27, 2015, the City Council approved the emergency appointment of Paul Zink to the Single Family Design Board (SFDB) until a final appointment is made on March 17, 2015 to fill the unscheduled vacancy. The SFDB is required to have a licensed architect attend each meeting and vote on each item. Currently, there is only one SFDB member who is a licensed architect, and that member is sometimes unable to vote on items due to absence or potential conflicts of interest. Due to the special circumstances of this vacancy, staff recommended that a special recruitment take place in order to fill the position, and that Council appoint Mr. Zink on an interim basis until the special recruitment is concluded in March. The Council is able to make this interim appointment immediately pursuant to Government Code Section 54974 (b), which states if the City Council determines that an emergency exists, it may fill the unscheduled vacancy immediately, and the appointee would serve on an acting basis until the final appointment is made.

Applications for the special recruitment to fill this unscheduled vacancy are due on February 17, 2015 by 5:30 p.m.; the interviews are scheduled on March 3, 2015; and the appointment by Council is scheduled on March 17, 2015.

**PREPARED BY:** Gwen Peirce, City Clerk Services Manager

**SUBMITTED BY:** Kristine Schmidt, Administrative Services Director

**APPROVED BY:** City Administrator's Office