



# CITY OF SANTA BARBARA

## COUNCIL AGENDA REPORT

**AGENDA DATE:** September 8, 2015

**TO:** Mayor and Councilmembers

**FROM:** Administration Division, Public Works Department

**SUBJECT:** Contract Change Order For Interim City Engineer With MCM Management Company

### **RECOMMENDATION:**

That Council authorize an increase in the Professional Services contract with MCM Management Company in the amount of \$75,000, for a total contract amount to not exceed \$110,000, for Desi Alvarez to serve as Interim City Engineer for no more than six months.

### **DISCUSSION:**

Pat Kelly, Assistant Public Works Director/City Engineer, retired on August 21, 2015, after 22 years of City service. The Public Works Department is conducting an open recruitment to fill this vacancy. The position will remain open until filled, but the first viewing of resumes will occur in early October 2015, with the hope of a City Engineer starting by January 4, 2016.

In the interim, the Public Works Department has negotiated a contract with MCM Management Company, for Desi Alvarez to provide the services of a City Engineer. He will perform all duties as assigned and directed by the Public Works Director, including but not limited to: managing the day-to-day operations of the Engineering Division; managing the work of three principal Engineers, the City Surveyor, and the Traffic Engineer; and advising the Public Works Director on issues related to organizational improvement and efficiency.

Mr. Alvarez is an experienced Public Works manager with over 30 years of high-level agency experience, and he has a proven track record of long-term strategic planning and program management with a citywide focus.

Mr. Alvarez started this interim position on August 19, 2015. This contract amendment is to increase the hours and time needed to ensure appropriate management coverage through the 2015 calendar year.

**BUDGET/FINANCIAL INFORMATION:**

There are sufficient funds in the General Fund, Public Works Department, to cover this contract as there will be salary savings realized due to the vacancy of the City Engineer, and additional funding is available from current budgeted professional services.

**PREPARED BY:** Michele DeCant, Public Works Business Manager/mh

**SUBMITTED BY:** Rebecca J. Bjork, Public Works Director

**APPROVED BY:** City Administrator's Office