

County Of Santa Barbara

Mona Miyasato
County Executive Officer



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Executive Office

August 17, 2015

Mr. Paul Casey
City Manager
City of Santa Barbara
735 Anacapa St.
Santa Barbara, CA

E-mail: pcasey@santabarbaraca.gov

Re: Scope of Activities for Community Choice Energy (CCE) Contribution

Dear Mr. Casey:

Thank you for confirming that the City of Santa Barbara has appropriated \$50,000 towards a local Community Choice Energy (CCE) study. Per your request, this letter provides additional details on the scope of activities that the City's contribution will support.

Background

On June 9, 2015 the Santa Barbara County Board of Supervisors approved \$400,000 in FY 2015-2016 towards the initial phase of evaluating the formation of a Community Choice Energy (CCE) program in Santa Barbara County. The technical feasibility study consultant was estimated to cost \$225,000, which was anticipated to be offset by at least \$100,000 in contributions from other agencies. As detailed below, those local agencies that contribute may have representation on an advisory working group and will be included in the study area defined for the Feasibility Study.

Representation on Advisory Working Group

Local agencies that contribute will be asked to appoint representatives to collaborate with Santa Barbara County on an advisory working group. This advisory working group will be responsible for the following:

- Help develop the RFP for a Feasibility Study consultant
- Select a qualified consultant from the proposals submitted
- Define objectives for the study
- Develop a communications plan
- Review and comment on the feasibility study draft
- Receive ongoing updates regarding progress

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Inclusion in Feasibility Study

While the exact scope and costs of the feasibility study will not be known until a contract for services is complete, CCE feasibility studies typically evaluate the following aspects of a CCE program:

- Definition of objectives and study areas
- Pro-forma analysis to assess the cost-benefit potential
- Risk analysis (pre and post implementation)
- Emission impacts
- Economic impacts included job creation
- Load data analysis and demand forecast
- Rate/price modeling and analysis
- Power supply scenarios for CCE
- Sensitivity analysis reflecting changes such a market prices for conventional and renewable energy, utility surcharges and fees, and energy policy changes

Submitting Contributions

In preparation for soliciting proposals for the feasibility study, we are asking that all non-repayable contributions to Santa Barbara County be received by October 15, 2015 so that all sources of funds are known prior to Santa Barbara County authorizing a contract with a consultant to complete the feasibility study. As a reminder, to allow the County to include your City in the study, we will be requesting your release of applicable electricity load data within the coming weeks.

If you or your Council should require additional details in order to release the expenditure, please feel free to contact me or Energy and Sustainability Initiatives Division Chief, Angie Hacker, at ahacker@co.santa-barbara.ca.us.

Sincerely,



 Mona Miyasato
County Executive Officer

cc: Renée Bahl, Assistant County Executive Officer
George Chapjian, Community Services Department Director
Angie Hacker, Energy and Sustainability Initiatives Manager