



CITY OF SANTA BARBARA

COUNCIL AGENDA REPORT

AGENDA DATE: January 12, 2016

TO: Mayor and Councilmembers

FROM: Administration, Library Department

SUBJECT: Central Library Renovation And Furniture Sole Source Agreements

RECOMMENDATION: That Council:

- A. Approve, and authorize the Acting Library Director to execute, a sole source award of a purchase order in the amount of \$107,096 and \$10,710 for extra services to Yamada Enterprises for a custom furniture purchase for the main floor at 40 E. Anapamu Street;
- B. Approve, and authorize the Acting Library Director to execute, a purchase order for a sole source award in the amount of \$15,605 and \$1,560 for extra services to Architectural Millwork for custom millwork for the main floor at 40 E. Anapamu Street;
- C. Approve, and authorize the Acting Library Director to execute, a sole source award of a purchase order in the amount of \$9,866 and \$987 for extra services to Tri County Office Furniture for custom furniture purchase for the main floor at 40 E. Anapamu Street; and
- D. Increase appropriations and estimated revenues by \$250,214 in the Library's Capital Outlay Fund funded with \$97,000 from the Library Department's General Fund Professional Services budget for north wing renovation work; and \$153,214 from the Fenton Davis Trust for main floor furniture and extra services that may result from necessary changes.

DISCUSSION:

The completion of the Children's Library presented an opportunity to reconfigure the vacated space on the south side of the main floor of the Central Library. This reconfiguration was a success and met the goals of enhancing the patron experience and creating a more efficient service model. The north side of the Library has remained untouched. Continued renovation will complete the transformation of the main floor. New lighting, carpet, paint and display slat walls will be installed by the City Facilities Division. The purchase of new furniture will complete the main floor renovation.

Library Department staff has been working with three furniture manufacturers: Yamada Enterprises, Tri County Office Furniture, and Architectural Millwork to continue the design established on the south side of the main floor and also coordinate with the Children’s Library design. These companies all provided quotes based on the California Multiple Award Schedule (CMAS) & U.S. Communities Contract Pricing, which is a service that offers a wide variety of commodities at prices that have been assessed to be fair, reasonable, and competitive.

BUDGET/FINANCIAL INFORMATION:

The Fenton Davison Trust, a bequest to the Central Library, will provide \$153,214 towards the funding. The balance will be funded from a transfer of \$97,000 from available appropriations in the Library Department (General Fund), professional services account, which was created from additional funding provided from the County’s per capita allocation to the City for Fiscal Year 2016.

ESTIMATED TOTAL COST

<u>Costs</u>	
<u>Main Floor Improvements by City Facilities Division</u>	\$94,900
Additional 10% for extra services	\$9,490
Sub-Total	\$104,390
<u>Library Main Level Furniture</u>	
Yamada – Palmeri/The Worden Company/Peter Danko, Inc (CMAS Quoted Pricing)	\$107,096
Architectural Millwork	\$15,605
Tri County Office Furniture (U.S. Communities Contract Pricing)	\$9,866
Additional 10% for extra services	\$13,257
Sub-Total	\$145,824
TOTAL COST	\$250,214

PREPARED BY: Jessica Cadiente, Acting Library Director

SUBMITTED BY: Jessica Cadiente, Acting Library Director

APPROVED BY: City Administrator's Office