



# CITY OF SANTA BARBARA

## COUNCIL AGENDA REPORT

**AGENDA DATE:** March 22, 2016

**TO:** Mayor and Councilmembers

**FROM:** Airport Department - Certification / Operations

**SUBJECT:** Agreement With Infax, Inc., For Flight Information Display System In The Rickard Terminal Building

### **RECOMMENDATION:**

That Council authorize the Airport Director to execute an Access and Use Permit Agreement with Infax, Inc., to provide the City of Santa Barbara a cloud-based multiuser flight/baggage information display system for a five-year term, for an anticipated cost of \$49,036 with a 10% contingency, resulting in a not-to exceed-amount of \$53,940.

### **DISCUSSION:**

#### **Background**

In May of 2011, Council authorized the Airport Director to execute an Access and Use Permit Agreement with Prodigy for a multiuser flight and baggage information display system to provide SBA specific flight arrival/departure/baggage status on display monitors in the Rickard Terminal. This is an important service passengers have come to expect at airports throughout the country and is viewed by virtually every passenger that enters the Terminal. This type of service is defined as an airport concession by the Federal Aviation Administration (FAA), therefore the City is required to bid it every five years.

The Airport issued a request for proposals for firms providing multiuser flight and baggage information display systems and received five proposals. The evaluation committee reviewed the proposals and checked references. Infax Inc. of Duluth Georgia was the top proposer with the lowest cost that met all the project specifications. Infax references were outstanding. It is a well-established company that provides this service for many airports across the county from small to large, including Atlanta Hartsfield International, the busiest Airport in the world. Staff has included the 10% contingency to cover cost of additional airline data feeds should new airlines begin service during the term of the permit agreement.

The flight information display monitors are located in the ticketing and departure areas on the first and second floors in the Rickard Terminal. The baggage information display monitors are located in the baggage claim area.

**BUDGET/FINANCIAL INFORMATION:**

Adequate funds have been appropriated for this agreement in the Fiscal Year 2016 and 2017 Airport budget.

**PREPARED BY:** Tracy C. Lincoln, Airport Operations Manager

**SUBMITTED BY:** Hazel Johns, Airport Director

**APPROVED BY:** City Administrator's Office