



CITY OF SANTA BARBARA

COUNCIL AGENDA REPORT

AGENDA DATE: May 17, 2016

TO: Mayor and Councilmembers

FROM: Facilities Division, Waterfront Department

SUBJECT: Sole Source Purchase Order For B.I.G. Enterprises, Inc., Parking Attendant Kiosk For Stearns Wharf

RECOMMENDATION:

That Council authorize the General Services Manager to issue a sole source purchase order as authorized by Municipal Code Section 4.52.060 (B) (2) to B.I.G. Enterprises, Inc., for a parking attendant kiosk located on Stearns Wharf, in an amount not to exceed \$43,384.

DISCUSSION:

The Waterfront Department operates eight parking lots with a total of approximately 2,580 parking stalls. Three of the parking lots - Stearns Wharf, Leadbetter, and Harbor Main - have staffed kiosks. The Harbor Main parking lot is staffed twenty-four hours a day and 365 days a year. Stearns Wharf and Leadbetter kiosks are staffed during the day year around.

The parking attendant kiosk located at the foot of Stearns Wharf was installed in 1986. With approximately 250,000 vehicles accessing the wharf every year, the parking attendant kiosk plays a vital role for revenue collection, traffic control, and information for visitors. The existing kiosk is small and only accommodates one employee comfortably and is not considered accessible per the Americans with Disabilities Act (ADA). The kiosk leaks to the extent it does not provide adequate shelter for staff during inclement weather and has limited space for the parking revenue control equipment. The kiosk has exceeded its useful life and is in need of replacement.

In reviewing options for replacing the kiosk, Department staff consulted with Downtown Parking. Downtown Parking recently replaced a kiosk at Lot 4 using a pre-fabricated structure from B.I.G. Industries, Inc. (B.I.G.), a company that offers a variety of pre-fabricated facilities commonly used in parking lots and similar venues. Waterfront staff selected three different styles for consideration by the Architectural Board of Review (ABR). ABR and staff worked together and selected the Santa Monica style kiosk with colors matching the Sea Center to maintain architectural consistency on Stearns Wharf.

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The Santa Monica style kiosk is larger than the existing kiosk and will accommodate staff and equipment necessary to manage parking on Stearns Wharf. The kiosk will remain in the same general location at the foot of Stearns Wharf and has been designed to be ADA compliant. ABR approved the Stearns Wharf kiosk on January 14, 2016. The project also falls under the purview of the Coastal Commission and was approved on April 15, 2016.

B.I.G. is located in El Monte, California. They design and fabricate the Santa Monica style kiosk and is the sole supplier. Based on staff research, their pre-fabricated kiosks are considerably less expensive than custom kiosks. ABR and Coastal Commission approvals commit the Waterfront to the Santa Monica style kiosk fabricated solely by B.I.G. The total cost of the kiosk installed on Stearns Wharf is \$39,440. Staff recommends adding a 10% contingency to the purchase order for a total cost of \$43,384.

Funding for the purchase of the Stearns Wharf Parking Attendant kiosk equipment is included in the Waterfront Department Capital Budget.

PREPARED BY: Karl Treiberg, Waterfront Facilities Manager

SUBMITTED BY: Scott Riedman, Waterfront Director

APPROVED BY: City Administrator's Office