



# CITY OF SANTA BARBARA

## COUNCIL AGENDA REPORT

**AGENDA DATE:** June 7, 2016

**TO:** Mayor and Councilmembers

**FROM:** Engineering Division, Public Works Department

**SUBJECT:** Purchase Order For Replacement Of Braemar Lift Station Valves

### **RECOMMENDATION:**

That Council waive the formal bid procedure as authorized by Municipal Code Section 4.52.070 (L) and authorize the General Services Manager to issue a Purchase Order to Stanek Constructors, Inc., in their bid amount of \$120,000, for replacement of the Braemar Lift Station operational valves, Bid No. 5447; and authorize the General Services Manager to execute Purchase Order Change Orders up to \$12,000 for extra services that may result from change orders for extra work and differences between estimated bid quantities and actual quantities measured for payment.

### **DISCUSSION:**

#### Project Description

The Valve Replacement Project (Project) has been highlighted by wastewater system analysis as an immediate priority due to lack of redundancy in the Braemar Lift Station (Station) and its proximity to environmentally sensitive areas. The valves are no longer able to be closed as initially designed. The Project at the Station includes replacement of suction, discharge, and check valves for the two existing pumps, and corresponding bypass pumping and traffic control required for construction. Additionally, the sealant between the suction pipe and the Station wall will be replaced.

#### Purchase Order Bids

Based on an initial engineering estimate that the Project would cost less than \$75,000 to complete, staff followed standard purchasing procedures per Municipal Code Section 4.52.060. This allows for maintenance and repair work valued between \$7,500 and \$75,000 to be solicited outside of the formal contract procedures required for larger maintenance and repair contracts, and allows staff to directly solicit bids from at least three contractors.

Staff solicited bids from five contractors and a single bid was received for the subject work from Stanek Constructors, Inc. of Escondido, California (Stanek) in the amount of \$120,000.

The responding bid from Stanek took into account more accurate pricing for bypass pumping and valve markup. Staff has determined that the bid of \$120,000 is an acceptable bid that is responsive to and meets the requirements of the bid specifications. However, the bid exceeds the threshold for non-advertised proposals and thus the work can only be awarded provided that Council waive the formal contract procedures required per Municipal Code Section 4.52.070.

In accordance with Municipal Code Section 4.52.070 (L), Staff is recommending that Council waive the formal bidding requirements in the best interest of the City, and enter into a maintenance and repair contract with Stanek. It is in the City's best interest to maintain the timeline for this Project. Expedient replacement of the valves is necessary to effectively operate the Station and avoid added environmental risk from further delays. Maintaining the expedited timeline for this Project further provides opportunity to coordinate with annually scheduled Station maintenance.

Additionally, staff recommends that Council authorize the General Services Manager to issue change orders up to \$12,000, or 10 percent, to cover any cost increases that may result for change orders for extra work and differences between estimated bid quantities and actual quantities measured for payment.

#### Community Outreach

Stanek will submit a traffic control plan, which will be approved and publically available prior to construction. Stanek will also provide notification by street signs and door hangers to adjacent residents of restrictions in pedestrian, vehicular access, or impacts to parking prior to construction.

#### Funding

The Project is funded by the Wastewater Capital Fund, and there are sufficient appropriated funds for this Project.

The following summarizes the expenditures recommended in this report:

**CONSTRUCTION PURCHASE ORDER FUNDING SUMMARY**

	<b>Basic Purchase Order</b>	<b>Change Funds</b>	<b>Total</b>
	\$120,000	\$12,000	\$132,000.00
<b>TOTAL RECOMMENDED AUTHORIZATION</b>			<b>\$132,000.00</b>

The following summarizes all Project design costs, construction purchase order funding, and other Project costs:

**ESTIMATED TOTAL PROJECT COST**

*\*Cents have been rounded to the nearest dollar in this table.*

<b>Design</b>		
City Staff Costs		\$10,000
	<b>Subtotal</b>	<b>\$10,000</b>
<b>Construction</b>		
Construction Purchase Order		\$120,000
Construction Change Order Allowance		\$12,000
Construction Management/Inspection (by City Staff)		\$9,526
	<b>Subtotal</b>	<b>\$141,526</b>
<b>TOTAL PROJECT COST</b>		<b>\$151,526</b>

**PREPARED BY:** Linda Sumansky, Principal Civil Engineer/MJH/sk

**SUBMITTED BY:** Rebecca J. Bjork, Public Works Director

**APPROVED BY:** City Administrator's Office