



# CITY OF SANTA BARBARA

## COUNCIL AGENDA REPORT

**AGENDA DATE:** June 14, 2016

**TO:** Mayor and Councilmembers

**FROM:** Golf Division, Parks and Recreation Department

**SUBJECT:** Amendment To Santa Barbara City Agreement No. 25,390, Golf Course Management Agreement

**RECOMMENDATION:** That Council authorize the City Administrator to execute an amendment to Santa Barbara City Agreement No. 25,390, Golf Course Management Agreement with Santa Barbara Golf, LLC.

### **DISCUSSION:**

On December 15, 2015, Council approved a golf course management agreement with Santa Barbara Golf, LLC. to manage and operate Santa Barbara Golf Club from July 1, 2016 to March 31, 2021. The contract details how financial transactions are funded, recorded, and reported.

The Parks and Recreation Department recommends that Council approve an amendment to the contract to streamline financial reporting and enhance the City's right to audit financial records. Specifically, the amendment increases the initial working capital from \$80,000 to \$160,000 and establishes monthly statements and reimbursements rather than bi-weekly. These amendments were developed with the Finance Department and reduces the administrative overhead for reconciling, approving and reimbursing Santa Barbara Golf, LLC. Finally, the contract amendment removes the City as signatory to the Operating Bank Account thereby reducing regulatory requirements on the City, while retaining financial protections due to the existing insurance provisions within the contract.

### **BUDGET/FINANCIAL INFORMATION:**

The contract amendment has no impact on budgeted revenues or appropriations within the Fiscal Year 2017 Golf Fund recommended budget.

A copy of the contract/agreement is available for public review in the City Clerk's Office.

**PREPARED BY:** Mark D. Sewell, Parks and Recreation Business Manager  
**SUBMITTED BY:** Jill E. Zachary, Parks and Recreation Director  
**APPROVED BY:** City Administrator's Office