



CITY OF SANTA BARBARA

COUNCIL AGENDA REPORT

AGENDA DATE: June 21, 2016

TO: Mayor and Councilmembers

FROM: Parks Division, Parks and Recreation Department

SUBJECT: Downtown Santa Barbara Maintenance Agreement For Fiscal Year 2017

RECOMMENDATION:

That Council authorize the Parks and Recreation Director to execute a one-year agreement in the amount of \$689,602 with Downtown Organization of Santa Barbara, Inc. for landscape maintenance, sidewalk cleaning, and general maintenance of the 00-1200 blocks of State Street from Victoria Street to Cabrillo Boulevard, including the Highway 101 underpass and various cross streets, from July 1, 2016, through June 30, 2017.

DISCUSSION:

At the beginning of each fiscal year, the City of Santa Barbara contracts with Downtown Organization of Santa Barbara, Inc. (DSB) to provide landscape maintenance, sidewalk cleaning, and general maintenance of the 00-1200 blocks of State Street and many of the cross streets between Chapala and Anacapa Streets. The primary purpose of the contract is to maintain State Street in a clean, neat, and attractive condition. Services provided by DSB include:

- Landscape maintenance and plant installation in accordance with State Street Maintenance Guidelines
- Trash and litter removal from sidewalks and planter areas
- Sidewalk washing using a water recovery system
- Cleaning and painting of all vertical surfaces of kiosks, planters, fountains, electrical boxes
- Cleaning and maintenance of drinking and decorative fountains;
- Trash and litter removal from sidewalks on the Paseo between Marshalls and the Fiesta Five movie theater
- Repair of vandalized or broken irrigation system components
- Trash and litter removal from sidewalks and planters at Storke Placita

Additionally, DSB will continue to adhere to the City of Santa Barbara Stage 3 Drought Regulations and Waste of Water Prohibition established by the Santa Barbara City Council on May 5, 2015. This includes turning off the three decorative fountains; equipping hoses with an automatic shut-off nozzle; spot treatment cleaning of sidewalks only when there is a potential threat to health and safety; and irrigating plant material in the early morning and ending at 10:30 a.m.

The Contract includes an increase of \$52,804 (8.3%) from the adopted Fiscal Year 2016 budget primarily for labor costs, including an increase in maintenance hours, salary increases, and the addition of 50% of DSB Administrative staffing costs.

BUDGET/FINANCIAL INFORMATION:

Funding for this contract in the amount of \$689,602 is included in the recommended Parks and Recreation Department General Fund Fiscal Year 2017 budget. The Downtown Parking Fund will provide \$361,651 (52.4%) in funding toward the contract.

SUSTAINABILITY IMPACT:

Landscape maintenance on State Street is consistent with the City's Integrated Pest Management Strategy. The DSB uses hand weeding and mulch in the landscaped planters to control weeds. These methods help the City of Santa Barbara achieve its sustainability goals.

A copy of this agreement is available in the City Clerk's office for public review.

PREPARED BY: Mark D. Sewell, Parks and Recreation Business Manager

SUBMITTED BY: Jill E. Zachary, Parks and Recreation Director

APPROVED BY: City Administrator's Office