

**CITY OF SANTA BARBARA  
CITY COUNCIL**

**Helene Schneider**  
*Mayor*  
**Bendy White**  
*Mayor Pro Tempore*  
**Randy Rowse**  
*Ordinance Committee Chair*  
**Gregg Hart**  
*Finance Committee Chair*  
**Jason Dominguez**  
**Frank Hotchkiss**  
**Cathy Murillo**



**Paul Casey**  
*City Administrator*

**Ariel Pierre Calonne**  
*City Attorney*

**City Hall**  
735 Anacapa Street  
<http://www.SantaBarbaraCA.gov>

**SEPTEMBER 27, 2016  
AGENDA**

**ORDER OF BUSINESS:** Regular meetings of the Finance Committee and the Ordinance Committee begin at 12:30 p.m. The regular City Council meeting begins at 2:00 p.m. in the Council Chamber at City Hall.

**REPORTS:** Copies of the reports relating to agenda items are available for review in the City Clerk's Office, at the Central Library, and <http://www.SantaBarbaraCA.gov>. In accordance with state law requirements, this agenda generally contains only a brief general description of each item of business to be transacted or discussed at the meeting. Should you wish more detailed information regarding any particular agenda item, you are encouraged to obtain a copy of the Council Agenda Report (a "CAR") for that item from either the Clerk's Office, the Reference Desk at the City's Main Library, or online at the City's website (<http://www.SantaBarbaraCA.gov>). Materials related to an item on this agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office located at City Hall, 735 Anacapa Street, Santa Barbara, CA 93101, during normal business hours.

**PUBLIC COMMENT:** At the beginning of the 2:00 p.m. session of each regular City Council meeting, and at the beginning of each special City Council meeting, any member of the public may address the City Council concerning any item not on the Council's agenda. Any person wishing to make such address should first complete and deliver a "Request to Speak" form prior to the time that public comment is taken up by the City Council. Should City Council business continue into the evening session of a regular City Council meeting at 6:00 p.m., the City Council will allow any member of the public who did not address them during the 2:00 p.m. session to do so. The total amount of time for public comments will be 15 minutes, and no individual speaker may speak for more than 1 minute. The City Council, upon majority vote, may decline to hear a speaker on the grounds that the subject matter is beyond their jurisdiction.

**REQUEST TO SPEAK:** A member of the public may address the Finance or Ordinance Committee or City Council regarding any scheduled agenda item. Any person wishing to make such address should first complete and deliver a "Request to Speak" form prior to the time that the item is taken up by the Finance or Ordinance Committee or City Council.

**CONSENT CALENDAR:** The Consent Calendar is comprised of items that will not usually require discussion by the City Council. A Consent Calendar item is open for discussion by the City Council upon request of a Councilmember, City staff, or member of the public. Items on the Consent Calendar may be approved by a single motion. Should you wish to comment on an item listed on the Consent Agenda, after turning in your "Request to Speak" form, you should come forward to speak at the time the Council considers the Consent Calendar.

**AMERICANS WITH DISABILITIES ACT:** If you need auxiliary aids or services or staff assistance to attend or participate in this meeting, please contact the City Administrator's Office at 564-5305. If possible, notification at least 48 hours prior to the meeting will usually enable the City to make reasonable arrangements. Specialized services, such as sign language interpretation or documents in Braille, may require additional lead time to arrange.

**TELEVISION COVERAGE:** Each regular City Council meeting is broadcast live in English and Spanish on City TV Channel 18 and rebroadcast in English on Wednesdays and Thursdays at 7:00 p.m. and Saturdays at 9:00 a.m., and in Spanish on Sundays at 4:00 p.m. Each televised Council meeting is closed captioned for the hearing impaired. Check the City TV program guide at [www.santabarbaraca.gov/citytv](http://www.santabarbaraca.gov/citytv) for rebroadcasts of Finance and Ordinance Committee meetings, and for any changes to the replay schedule.

## **REGULAR CITY COUNCIL MEETING – 2:00 P.M.**

### **CALL TO ORDER**

### **PLEDGE OF ALLEGIANCE**

### **ROLL CALL**

### **CEREMONIAL ITEMS**

- 1. Subject: Proclamation Declaring September 26 - October 2, 2016, as AIA Architecture Appreciation Week.**

### **CHANGES TO THE AGENDA**

### **PUBLIC COMMENT**

### **CONSENT CALENDAR**

- 2. Subject: Minutes**

Recommendation: That Council waive further reading and approve the minutes of the regular meetings of July 26 and September 6 and September 13, 2016.

- 3. Subject: Fiscal Year 2017 Interim Financial Statements For The One Month Ended July 31, 2016 (250.2)**

Recommendation: That Council accept the Fiscal Year 2017 Interim Financial Statements for the One Month Ended July 31, 2016.

## **CONSENT CALENDAR (CONT'D)**

**4. Subject: August 2016 Investment Report (260.02)**

Recommendation: That Council accept the August 2016 Investment Report.

**5. Subject: Professional Services Agreement For Bond Financial Advisory Services (210.03)**

Recommendation: That Council authorize the Finance Director to execute an agreement with KNN Public Finance for bond financial advisory services in an amount not to exceed \$78,000, payable from bond proceeds if, and at such time as, the bonds are issued.

**6. Subject: Parks And Recreation Community Foundation Contributions (570.05)**

Recommendation: That Council:

- A. Accept a contribution from the Parks and Recreation Community (PARC) Foundation in the amount of \$9,800 for Parks and Recreation Department programs; and
- B. Increase appropriations and estimated revenues in the Fiscal Year 2017 Parks and Recreation Department Miscellaneous Grants Fund in the amount of \$9,800.

**7. Subject: Professional Services Agreement For Development Of El Estero Wastewater Treatment Plant Facility Plan And Long Term Capital Improvement Program (540.13)**

Recommendation: That Council authorize the Public Works Director to execute a City Professional Services contract with Brown and Caldwell in the amount of \$354,299 for engineering services for development of the El Estero Wastewater Treatment Plant Facility Plan and Long Term Capital Improvement Program, and authorize the Public Works Director to approve expenditures of up to \$35,429 for extra services of Brown and Caldwell that may result from necessary changes in the scope of work.

## **CONSENT CALENDAR (CONT'D)**

### **8. Subject: Approval of Benefit Plans Effective January 1, 2017 (430.06)**

Recommendation: That Council:

- A. Approve renewal of the Blue Shield and Kaiser Permanente medical plans; Delta Dental Plans; Vision Service Plan; Employee Assistance Program (EAP); Flexible Spending Accounts, and Hartford Life and Disability Insurance Plans; and
- B. Authorize the City Administrator to execute any contracts or amendments to agreements or contracts, subject to approval as to form by the City Attorney, necessary to implement these benefit plan renewals.

## **NOTICES**

- 9. The City Clerk has on Thursday, September 22, 2016, posted this agenda in the Office of the City Clerk, on the City Hall Public Notice Board on the outside balcony of City Hall, and on the Internet.

**This concludes the Consent Calendar.**

## **CITY COUNCIL ADMINISTRATIVE AND ATTORNEY REPORTS**

### **COMMUNITY DEVELOPMENT DEPARTMENT**

### **10. Subject: Local Coastal Program Update Status Report (650.04)**

Recommendation: That Council:

- A. Receive a status report on the Local Coastal Program Update;
- B. Accept \$285,892 in grant funds from the California Coastal Commission Round 3 Local Coastal Program Local Assistance Grant Program for: 1) a Public Outreach Plan; 2) a Sea Level Rise (SLR) Adaptation Plan; 3) a Lower-Cost Visitor-Serving Accommodations Program; and 4) Project Management,
- C. Increase appropriations and estimated revenues by \$285,892 in the Miscellaneous Grants Fund for the California Coastal Commission LCP Local Assistance Grant Award to partially fund the LCP Update; and
- D. Direct Planning Division staff to continue working on the Local Coastal Program Update.

## PUBLIC WORKS DEPARTMENT

### **11. Subject: Initiation Of The Downtown Waterfront Shuttle 5-Year Contract Negotiation (570.03)**

Recommendation: That Council:

- A. Receive a presentation from the Metropolitan Transit District about the Downtown Waterfront Shuttle services received over the past four years, as well as anticipated shuttle vehicle changes; and
- B. Assign the Downtown Parking Committee, as the City's advisory committee, to provide recommendations to Council on the Downtown Waterfront Shuttle contract renewal.

## **COUNCIL AND STAFF COMMUNICATIONS**

## **COUNCILMEMBER COMMITTEE ASSIGNMENT REPORTS**

## **PUBLIC COMMENT (IF NECESSARY)**

## **ADJOURNMENT**



## PROCLAMATION

### AIA ARCHITECTURE APPRECIATION WEEK SEPTEMBER 26 - OCTOBER 2, 2016

*WHEREAS, more than 100 licensed members of the American Institute of Architects practice in the Santa Barbara area and serve the public interest through their concern for, and understanding of, sustainable design practices, energy conservation, accessibility for people with disabilities, urban planning, historic preservation, and sensitivity to the relationship between nature and the built environment; and*

*WHEREAS, Architectural Foundation volunteers guide public tours of the history and architecture of Santa Barbara, provide children the opportunity to sketch local architecture with Kids Draw Architecture, work with teachers to establish a built environment education program (BEEP) in Santa Barbara's public schools, and provide scholarships to County students; and*

*WHEREAS, Santa Barbara's architects have worked diligently to serve the public with assistance following earthquakes, fires, and floods; by serving on local architectural review boards; through public outreach and educational efforts; and by preserving the architectural heritage of our community; and*

*WHEREAS, the AIA Santa Barbara Chapter has produced ArchitecTours, an annual inspirational and educational tour of noteworthy residential and public projects focused on high-quality design and showcasing the application of sustainable and GREEN building practices.*

*NOW, THEREFORE, I HELENE SCHNEIDER, by virtue of the authority vested in me as Mayor of the City of Santa Barbara, California do hereby declare the week of **September 26th through October 2nd 2016** as **AIA Architectural Appreciation Week**, honoring the American Institute of Architects and the Architectural Foundation for 158 years of community involvement, educational outreach, instilling integrity in design, and adherence to a standard code of ethics.*

*IN WITNESS WHEREOF, I have hereunto set my hand and caused the Official Seal of the City of Santa Barbara, California, to be affixed this 27<sup>th</sup> day of September 2016.*

**HELENE SCHNEIDER**  
Mayor





# CITY OF SANTA BARBARA CITY COUNCIL MINUTES

## REGULAR MEETING July 26, 2016 COUNCIL CHAMBER, 735 ANACAPA STREET

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### CALL TO ORDER

Mayor Helene Schneider called the meeting to order at 2:01 p.m. (Finance Committee met at 12:00 p.m. The Ordinance Committee met at 12:30 p.m.)

### PLEDGE OF ALLEGIANCE

Mayor Helene Schneider.

### ROLL CALL

Councilmembers present: Jason Dominguez, Gregg Hart, Frank Hotchkiss, Cathy Murillo, Randy Rowse, Bendy White, Mayor Schneider.

Councilmembers absent: None.

Staff present: City Administrator Paul Casey, City Attorney Ariel Pierre Calonne, City Clerk Services Manager Sarah Gorman.

### CEREMONIAL ITEMS

- Subject: Proclamation Declaring Recovery Road Medical Center 10th Anniversary July 2016 (120.04)**

Action: Proclamation presented to Dr. Joseph Frawley and Dr. Sherif El-Asyouty, representing Recovery Road Medical Center.

### PUBLIC COMMENT

Speakers: Scott Wenz, Cars are Basic; Jeff Shaffer; Lea Robbins; Danny Moreno; Britta Bartels; Wanda Liverions; Lee Moldaver, Christine Neufauss.

## CONSENT CALENDAR

The titles of ordinances and resolutions related to Consent Calendar items were read.

Motion:

Councilmembers Hotchkiss/ White to approve the Consent Calendar Items 2-3, 5-13, as recommended.

Vote:

Unanimous roll call vote.

### **2. Subject: Minutes**

Recommendation: That Council waive further reading and approve the minutes of the special meetings of May 4 and May 9, 2016, and the adjourned regular meeting of May 9.

Action: Approved the recommendation.

### **3. Subject: Introduction Of Ordinance Granting An Easement On City Property At 125 State Street To Southern California Edison (330.03)**

Recommendation: That Council introduce and subsequently adopt, by reading of title only, An Ordinance of the Council of the City of Santa Barbara Granting An Easement to Southern California Edison for Public Utilities In and Under the City-Owned Property at 125 State Street, and the Execution and Recording of Said Easement Deed for This Property.

Action: Approved the recommendation (July 26, 2016, report from the Public Works Director, proposed ordinance.)

### **4. Subject: Fiscal Year 2016 Interim Financial Statements For The Eleven Months Ended May 31, 2016 (120.03)**

Recommendation: That Council accept the Fiscal Year 2016 Interim Financial Statements for the Eleven Months Ended May 31, 2016.

Action: Approve the recommendation (July 26, 2016, report from the Finance Director.)

## CONSENT CALENDAR (CONT'D)

**5. Subject: June 30, 2016, Investment Report And June 30, 2016, Fiscal Agent Report (120.03)**

Recommendation: That Council:

- A. Accept the June 30, 2016, Investment Report; and
- B. Accept the June 30, 2016, Fiscal Agent Report.

Action: Approve the recommendations (July 26, 2016, report from the Finance Director.)

**6. Subject: Grant From The Family Services Agency For Adult Literacy (570.04)**

Recommendation: That Council: Authorize the Library Director to accept a \$121,500 grant from the Family Services Agency for Adult Literacy.

Action: Approve the recommendation (July 26, 2016, report from the Library Director.)

**7. Subject: Appropriation of Federal Aviation Administration Airport Improvement Grant for Santa Barbara Airport (560.04)**

Recommendation: That Council increase appropriations and estimated revenue by \$390,335, in the Airport's Grant Fund for design, permitting, and bidding the Runway 7-25 Rehabilitation Project, to be funded by Federal Aviation Administration Airport Improvement (AIP) Grant No. 3-06-0235-50, in the amount of \$353,878 coupled with the City's match of \$36,457, to be funded from the Airport Operating Fund.

Action: Approve the recommendation (July 26, 2016, report from the Airport Director.)

## CONSENT CALENDAR (CONT'D)

**8. Subject: Basin E/F Tidal Restoration Monitoring Year 6 Contract (650.04)**

Recommendation: That Council approve and authorize the Airport Director to execute a Contract with AECOM for post-construction biological monitoring for the Basin E/F Tidal Restoration Project in an amount not to exceed \$36,768, and authorize the Airport Director to approve expenditures up to \$3,677 for extra services that may result from necessary changes in the scope of work.

Action: Approve the recommendation; Agreement No. 25,649 (July 26, 2016, report from the Airport Director.)

**9. Subject: Consent to Sublease Between Teledyne Reson, Inc., and Athena Contractors, Inc. at 94 Frederick Lopez Road (330.04)**

Recommendation: That Council approve and authorize the Airport Director to execute a Consent to Sublease Agreement between Teledyne Reson, Inc. and Athena Contractors, Inc., for 4,800 square feet of Building 223, and 4,020 square feet of adjacent yard at 94 Frederick Lopez Road, at the Santa Barbara Airport.

Action: Approve the recommendation, Agreement No. 25,650 (July 26, 2016, report from the Airport Director.)

**10. Subject: Increase To Professional Services Agreement With DataWorks Plus (520.04)**

Recommendation: That Council:

- A. Authorize the Police Chief to increase Agreement No. 25,354 by \$3,576 to cover the final purchase price of \$79,576 the LiveScan equipment; and
- B. Increase appropriations in the Police Asset Forfeiture Fund from reserves.

Action: Approve the recommendation (July 26, 2016, report from the Police Chief.)

## CONSENT CALENDAR (CONT'D)

**11. Subject: Appropriation Of Federal Shared Asset Forfeiture Reserve Funds For The Purchase Of An Electronic Access Control System (520.04)**

Recommendation: That Council appropriate \$32,000 from the Police Asset Forfeiture Fund reserves for the purchase and installation of an electronic access control system for the Police building located at 215 East Figueroa Street.

Action: Approve the recommendation, Agreement No. 25,651 (July 26, 2016, report from the Police Chief.)

**12. Subject: Designation Of Voting Delegate For League Of California Cities Annual Conference (180.01)**

Recommendation: That Council designate Mayor Helene Schneider as a voting delegate and up to 2 alternates to represent the City of Santa Barbara at the League of California Cities Annual Meeting on October 7, 2016.

Action: Approve the recommendation (July 26, 2016, report from the City Administrator.)

## NOTICES

13. The City Clerk has on Thursday, July 22, 2016, posted this agenda in the Office of the City Clerk, on the City Hall Public Notice Board on the outside balcony of City Hall, and on the Internet.

## ITEM REMOVED FROM THE CONSENT CALENDAR

**14. Subject: Adoption Of The 2016 Santa Barbara Bicycle Master Plan (670.04)**

Recommendation: That Council:

- A. Adopt, by reading of title only, A Resolution of the Council of the City of Santa Barbara Adopting the Chino Bicycle Boulevard as a Project to be Included in the 2016 Bicycle Master Plan; and
- B. Adopt, by reading of title only, A Resolution of the Council of the City of Santa Barbara Adopting the 2016 Santa Barbara Bicycle Master Plan, With the Exception of the Chino Bicycle Boulevard, and Directing the City Administrator to Seek Grant Funding Opportunities to Implement the Bicycle Master Plan.

The title of the resolution was read.

## ITEM REMOVED FROM THE CONSENT CALENDAR (CONT'D)

### 15. Cont'd.

Mayor Helene Schneider and Councilmember Murillo recused themselves from consideration of Recommendation A due to any potential or conflict of interest due to their residences' proximity to the Chino location. They left the meeting at 2:20 p.m. Mayor Pro Tempore White assumed chairpersonship of the meeting.

#### Documents:

- July 26, 2016, report from the Public Works Director
- July 21, 2016 email from Lucia Casso
- July 21, 2016 email from Catherine Bastug
- July 22, 2016 email from Catherine Bastug
- July 22, 2016 email from Catherine Bastug
- July 25, 2016 email from Danny Castagnola
- July 25, 2016 email from Lynn Stewart
- July 25, 2016 email from Lucia Casso
- July 25, 2016 email from Lucia Casso
- July 25, 2016 email from Michael Gurven
- July 25, 2016 email from Erika Lindemann
- July 25, 2016 email form Amy Anderson
- July 26, 2016 email form Lucia Casso
- July 26, 2016 email from Catherine Bastug

#### Speakers:

- Staff: Principal Transportation Planner Rob Dayton
- Members of the Public: David Hodger; Scott Wenz Cars Are Basic; Seth Tanner; Mark Sheridan; Donn Longstreet; Laurel Hall; Lucia Casso, Westside Locals; Susan Lafond; Cameron Gray; Jose Arturo Gallegos; Ed France, Santa Barbara Bicycle Coalition; Eve Sanford, SB Bike; Lee Moldaver, CPA; Catherine Lily Bastley Vincenti; Ellen Bildsten, AIA Architect.

#### Motion:

Councilmembers Hotchkiss/Rowse to approve Recommendation A; Resolution No. 16-052.

#### Vote:

Unanimous roll call vote (Absent: Murillo, Schneider).

Mayor Schneider and Councilmember Murillo returned to the meeting at 3:05 p.m.

#### Motion:

Councilmembers Murillo/White to approve Recommendation B; Resolution No. 16-053.

#### Vote:

Majority roll call vote (No: Councilmember Rowse).

## **REPORT FROM THE FINANCE COMMITTEE**

Finance Committee Chair Gregg Hart reported that the Finance Committee discussed the investment report approved at the Council's consent calendar, and also discussed infrastructure investments.

## **REPORT FROM THE ORDINANCE COMMITTEE**

Ordinance Committee Chair Randy Rowse reported that met regarding establishing historic and design districts.

## **CITY COUNCIL ADMINISTRATIVE AND ATTORNEY REPORTS**

### PUBLIC WORKS DEPARTMENT

#### **16. Subject: Stage Three Drought Update (540.05)**

Recommendation: That Council receive an update on the status of the current drought, drought-response capital projects, and continuing conservation efforts.

Documents:

- July 26, 2016, report from the Public Works Director.
- PowerPoint presentation prepared and made by Staff.

Speakers:

Staff: Water Resources Manager Joshua Haggmark, Principal Engineer Linda Sumansky, Water Conservation Supervisor Madeline Ward  
Members of the Public: Robert Burke

Discussion:

Staff made a presentation on conservation levels and lake levels. Staff also provided updates on the desalination plant, including issues regarding contaminated soil, powering the pump station, transition pieces, brine box, and change orders. Staff also provided information regarding the Montecito Water sales agreement and recycled water. Staff responded to questions from the Councilmembers.

The Council received the presentation and their questions were answered.

## **PUBLIC HEARINGS**

### **QUASI-JUDICIAL HEARING RULES APPLY TO THIS AGENDA ITEM**

#### **17. Subject: Appeal Of Planning Commission Denial Of A Modification For A Parking Area In The Front Setback At 1417 San Miguel Avenue (640.07)**

Recommendation: That Council uphold the Planning Commission denial of the appeal of Michael and Jami Gott for a Front Setback Modification, and approve a revised conceptual design which is consistent with the Applicants' Option 2 or Option 7, to allow a parking space in the front setback.

Documents:

- July 26, 2016, report from the Community Development Director.
- PowerPoint presentation prepared and made by Staff.
- Affidavit of Publication.

Public Comment Opened:

4:59 p.m.

Speakers:

- Staff: Senior Planner Danny Kato
- Planning Commission: Michael Jordan
- Appellants: Michael Gott and Jami Gott

Public Comment Closed:

5:42 p.m.

Motion:

Councilmembers Rowse/ Hotchkiss to uphold the appeal of Michael and Jami Gott, finding that the Modification is consistent with the purposes and intent of the Zoning Ordinance and is necessary to secure an appropriate improvement on the lot. The proposed circular driveway and parking spaces are appropriate because they provide easy access to the main level of the house, are aesthetically appropriate, and are not anticipated to adversely impact the adjacent neighbors or the openness from the street. These improvements are necessary to reasonably accommodate a disability described by the applicant in the record.

Vote:

Majority roll call vote (No: Murillo)

## COUNCILMEMBER COMMITTEE ASSIGNMENT REPORTS

### Information:

- Councilmember Hotchkiss reported that Surf Air is having strong success at the Airport be expanding and reported on a rodent problem at the Airport. He also reported that he attended the first meeting of the Sign Committee, who discussed adjusting the existing sign ordinance. He reported that he was elected Chair and Councilmember Hart was elected Vice Chair.
- Councilmember Murillo reported on her attendance at a Westside Neighborhood Organization meeting, reported on formation of a leadership council for those that live in cars, and reported on attendance on a forum regarding renter's rights, and an upcoming meeting regarding renter's rights.
- Councilmember White reported on his attendance at a SBCAG meeting, where the Casitas Pass / Linden Avenue construction, design analysis of the cost estimate for the Highway 101 project, and the draft EIR for the Highway 101 project were discussed. He also reported on his attendance at the Cachuma Operation and Maintenance Board Meeting meeting and discussed downstream release and steelhead fish transfer to other ponds.

## RECESS

The Mayor recessed the meeting at 6:21 p.m. in order for the Council to reconvene in closed session for Agenda Item 17. She stated that no reportable action is anticipated.

## CLOSED SESSIONS

### 18. **Subject: Conference With City Attorney - Anticipated Litigation (160.03)**

Recommendation: That Council hold a closed session to consider anticipated litigation pursuant to subsections 54956.9(d)(2)&(3) of the Government Code. Significant exposure to litigation arising out of claims by Kendra L. Feshbach.

Scheduling: Duration, 15 minutes; anytime

Report: None anticipated

### Documents:

July 26, 2016, report from the City Attorney.

### Time:

6:25 p.m. – 6:50 p.m.

No report was made.

**ADJOURNMENT** in memory of Sue Higman.

Mayor Schneider adjourned the meeting at 6:50 p.m.

SANTA BARBARA CITY COUNCIL

SANTA BARBARA  
CITY CLERK'S OFFICE

ATTEST: \_\_\_\_\_

\_\_\_\_\_  
HELENE SCHNEIDER  
MAYOR PRO TEMPORE

\_\_\_\_\_  
SARAH GORMAN, CMC  
CITY CLERK SERVICES  
MANAGER

SANTA BARBARA CITY COUNCIL

SANTA BARBARA  
CITY CLERK'S OFFICE

ATTEST: \_\_\_\_\_

\_\_\_\_\_  
BENDY WHITE  
MAYOR PRO TEMPORE

\_\_\_\_\_  
SARAH GORMAN, CMC  
CITY CLERK SERVICES  
MANAGER



# CITY OF SANTA BARBARA CITY COUNCIL MINUTES

## REGULAR MEETING September 6, 2016 COUNCIL CHAMBER, 735 ANACAPA STREET

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### CALL TO ORDER

Mayor Helene Schneider called the meeting to order at 2:00 p.m. (The Finance and Ordinance Committees, which ordinarily meet at 12:30 p.m., did not meet on this date.)

### PLEDGE OF ALLEGIANCE

Mayor Schneider.

### ROLL CALL

Councilmembers present: Jason Dominguez, Gregg Hart, Frank Hotchkiss, Cathy Murillo, Randy Rowse, Mayor Schneider.

Councilmembers absent: Bendy White.

Staff present: City Administrator Paul Casey, City Attorney Ariel Pierre Calonne, City Clerk Services Manager Sarah Gorman.

### CEREMONIAL ITEMS

#### 1. **Subject: Employee Recognition - Service Award Pins (410.01)**

Recommendation: That Council authorize the City Administrator to express the City's appreciation to employees who are eligible to receive service award pins for their years of service through September 30, 2016.

#### Documents:

September 9, 2016, report from the Administrative Services Director.

#### Speakers:

Staff: City Administrator Paul Casey, Award Recipients Fire Chief Pat McElroy and Police Sergeant Riley Harwood.

(Cont'd)

**1. (Cont'd)**

By consensus, the Council approved the recommendation and the following employees were recognized:

5 Years

Norma Cervantes, Administrative Analyst I, Library Department

Melisa "Lisa" Clendenen, Litigation Paralegal, City Attorney Office

Aaron Denbrook, Police Officer, Police Department

Martha "Alicia" Guzman, Police Records Specialist, Police Department

Katie Houseknecht, Public Safety Dispatcher III, Police Department

Marisa Lopez, Police Services Specialist, Police Department

10 Years

Nuvia Alvarez, Library Technician, Library Department

Artemio Aranda, Grounds Maintenance Worker II, Parks and Recreation Department

Caroline Dosa, Accounting Coordinator, Finance Department

Antoine "Marlowe" Drousseau, Geographic Information Systems Technician,  
Administrative Services Department

Ryan Kelly, Harbor Patrol Officer, Waterfront Department

Holly Perea, Executive Assistant, Mayor and Council Office

Timothy "Tim" Petter, Waterfront Maintenance Crew Leader, Waterfront Department

John Velasco, Park Ranger, Parks and Recreation Department

15 Years

Oscar Gonzalez, Police Officer, Police Department

Shawn Hill, Police Sergeant, Police Department

Nicole Lvoff, Library Assistant I, Library Department

Joshua Morton, Police Sergeant, Police Department

Jon Palka, Police Officer, Police Department

Charles "Charlie" Venable, Police Officer, Police Department

Brian Walsh, Fire Captain, Fire Department

20 Years

Catherine "Cathy" Taylor, Water Systems Manager, Public Works Department

25 Years

Riley Harwood, Police Sergeant, Police Department

David "Dave" Henderson, Police Sergeant, Police Department

30 Years

Terri Yamada, Administrative Assistant, Parks and Recreation Department

**1. (Cont'd)**

35 Years

Patrick "Pat" McElroy, Fire Chief, Fire Department

**2. Subject: Proclamation Declaring September 2016 Suicide Prevention Month**

Action: Proclamation presented to Jina Carvalho, representing the Santa Barbara Response Network.

**CHANGES TO AGENDA**

**PUBLIC COMMENT**

Speaker: Jose Gonzalez

**ITEM REMOVED FROM CONSENT CALENDAR**

Councilmember Rowse removed Item #7 from the Consent Calendar. Councilmember Rowse stated that he would abstain from voting on the following item due to a conflict of interest related to his slip ownership.

**7. Subject: Introduction Of An Ordinance Amending Municipal Code Provisions Pertaining to Harbor Slip Assignments (570.03)**

Recommendation: That Council introduce and subsequently adopt, by reading of title only, an Ordinance of the Council of the City of Santa Barbara Amending the Municipal Code by Amending Section 17.20.005 of Chapter 17.20 of Title 17 Pertaining to Harbor Slip Assignments.

Documents:

- September 6, 2016 report from the Waterfront Director.
- Proposed ordinance.

The title of the ordinance was read.

Motion:

Councilmembers Murillo/Hotchkiss to approve the recommendation.

Vote:

Unanimous roll call vote (Abstention: Councilmember Rowse; Absent: Councilmember White)

## **CONSENT CALENDAR (Items Nos. 3-6, 8-21)**

The titles of ordinances and resolutions related to Consent Calendar items were read.

Motion:

Councilmembers Hotchkiss/Rowse to approve the Consent Calendar as recommended.

Vote:

Unanimous roll call vote (Absent: Councilmember White)

### **3. Subject: Minutes**

Recommendation: That Council waive further reading and approve the minutes of the regular meetings of May 3, May 11, May 24, June 21, July 5, July 19, August 2, August 9, August 16, August 23, and August 30, 2016 and the special meeting of June 15, 2016.

Action: Approved the recommendation.

### **4. Subject: Introduction Of Ordinance Approving Supervisors Memorandum of Understanding (440.02)**

Recommendation: That Council ratify the labor agreement with the Supervisory Employees bargaining unit through introduction and subsequent adoption of, by reading of title only, An Ordinance of the Council of the City of Santa Barbara Amending The 2012-2016 Memorandum of Understanding between the City of Santa Barbara and the Santa Barbara City Supervisory Employees' Bargaining Unit, adopted by Ordinance No. 5587 and previously amended by Ordinance Nos. 5623 and 5704, and extending the term through June 30, 2017.

Action: Approved the recommendation (September 6, 2016, report from Administrative Services Director, proposed ordinance).

## CONSENT CALENDAR (CONT'D)

**5. Subject: Introduction Of Ordinance Granting Easements To County Flood Control District As Part Of The Mason Street Bridge Replacement (330.03)**

Recommendation: That Council introduce and subsequently adopt, by reading of title only, an Ordinance of the Council of the City of Santa Barbara Approving the Granting of Easements on City Owned Properties to the County of Santa Barbara Flood Control and Water Conservation District for Flood Control and All Related Purposes, and Authorizing the City Administrator to Execute the Grant Deeds in a Form Approved by the City Attorney.

Action: Approved the recommendation (September 6, 2016, report from Public Works Director, proposed ordinance).

**6. Subject: Introduction Of Ordinance Establishing Speed Limits (530.05)**

Recommendation: That Council introduce and subsequently adopt, by reading of title only, An Ordinance of the Council of the City of Santa Barbara Amending Chapter 10.60 of the Municipal Code by Revising Section 10.60.015 and Establishing Prima Facie Speed Limits on Certain Portions of Anacapa Street, De La Vina Street, La Colina Road, Loma Alta Drive, Verano Drive, and Yanonali Street.

Action: Approved the recommendation (September 6, 2016, report from Public Works Director, proposed ordinance).

**8. Subject: Introduction Of Ordinance For Advertising Concession Agreement With Clear Channel Airports (330.04)**

Recommendation: That Council introduce and subsequently adopt, by reading of title only, an Ordinance of the Council of the City of Santa Barbara Approving and Authorizing the Airport Director to Execute a Five Year Concession Agreement with One Five-Year Option with Interspace Services, Inc. dba Clear Channel Airports to Manage Advertising Sales at Santa Barbara Airport (SBA).

Action: Approved the recommendation (September 6, 2016, report from Administrative Services Director, proposed ordinance).

## CONSENT CALENDAR (CONT'D)

**9. Subject: Introduction Of Ordinance Approving Memorandum Of Understanding With Police Unit (440.02)**

Recommendation: That Council Ratify the Memorandum of Understanding between the City and the Santa Barbara Police Officers' Association by introduction and subsequent adoption of, by reading of title only, An Ordinance of the Council of the City of Santa Barbara Adopting A Memorandum of Understanding Between the City of Santa Barbara and the Santa Barbara Police Officers Association for the Period of July 1, 2016 through June 30, 2019.

Action: Approved the recommendation (September 6, 2016, report from Public Works Director, proposed ordinance).

**10. Subject: Resolution For Acceptance Of Easements For The Gutierrez And De La Guerra Streets Bridge Replacement Projects (330.03)**

Recommendation: That Council adopt, by reading of title only, A Resolution of the Council of the City of Santa Barbara to Acquire and Accept Permanent and Temporary Construction Easement Interests Located at 123 West Gutierrez Street, and 317 and 326 West De La Guerra Street, and Authorizing the City Administrator to Execute all Agreements and Related Documents as Necessary in a Form Approved by the City Attorney.

Action: Approved the recommendation; Resolution No. 16-055; Agreement No. 25,691, Deed No. 61-472, Deed No. 61-473, Agreement No. 25,692, Deed No. 61-474, Deed No. 61,475, Agreement No. 25,693, Deed No. 61-476, Deed No. 61-477 (September 6, 2016, report from Finance Director, proposed resolution).

**11. Subject: July 2016 Investment Report (260.02)**

Recommendation: That Council accept the July 2016 Investment Report.

Action: Approved the recommendation (September 6, 2016 report, from the Finance Director).

**12. Subject: Rejection Of The Westside Neighborhood Pavement Maintenance Project Bid (530.04)**

Recommendation: That Council reject the bid for the construction of the Westside Neighborhood Pavement Maintenance Project and direct staff to re-bid the project.

Action: Approved the recommendation (September 6, 2016, report from Public Works Director).

## CONSENT CALENDAR (CONT'D)

### 13. **Subject: Contract For On-Call Survey Services (230.01)**

Recommendation: That Council authorize the Public Works Director to execute a City Professional Services contract with Cardenas and Associates Surveying, Inc., in the amount not to exceed \$100,000, for on-call services of various Capital Improvement Program projects.

Action: Approved the recommendation; Agreement No. 25,680 (September 6, 2016, report from Public Works Director).

### 14. **Subject: Agreement For Sanitary Sewer Chemical Root Control Services (570.05)**

Recommendation: That Council find that, pursuant to Santa Barbara Municipal Code Section 4.52.070(L), it is in the best interest of the City to authorize the Public Works Director to execute an agreement with Duke's Root Control, Inc., in the amount \$138,477.85 for sanitary sewer chemical root cleaning services, and authorize the Public Works Director to approve expenditures of up to \$13,847.00 for extra services that may result from necessary changes in the scope of work.

Action: Approved the recommendation; Agreement No. 25,681 (September 6, 2016, report from Public Works Director).

### 15. **Subject: Approval Of Parcel Map And Execution Of Agreements For 2334 De La Vina Street (640.08)**

Recommendation: That Council approve and authorize the City Administrator to execute and record Parcel Map Number 20,821 and standard agreements relating to the approved subdivision at 2334 De La Vina Street, and authorize the City Engineer to record, upon completion of any required public improvements, a recital document stating that the public improvements have been completed and that the previously recorded Land Development Agreement may be removed from the title document.

Action: Approved the recommendation; Agreement Nos. 25,682; 25,692; 25,693; 25,694 (September 6, 2016, report from Public Works Director).

**16. Subject: Agreement With Santa Barbara Community College District For Student Neighborhood Assistance Program Funding (150.05)**

Recommendation: That Council:

- A. Approve a grant agreement with the Santa Barbara Community College District for one-half of the initial start-up costs needed to implement the Police Department's Student Neighborhood Assistance Program (SNAP); and
- B. Increase the estimated revenues and appropriations in the Miscellaneous Grants Fund by \$103,308.53 in Fiscal Year 2017 for the implementation of SNAP.

Action: Approved the recommendations; Agreement No. 25,683 (September 6, 2016, report from Police Chief).

**17. Subject: Office of Traffic Safety Grant (530.01)**

Recommendation: That Council:

- A. Accept a grant from the State of California, Office of Traffic Safety in the amount of \$250,000 and authorize the Chief of Police to execute the grant agreement; and
- B. Increase estimated revenues and appropriations by \$250,000 in the Miscellaneous Grants Fund for Fiscal Year 2017 for the Selective Traffic Enforcement Program.

Action: Approved the recommendations (September 6, 2016, report from Police Chief).

**18. Subject: Approval Of Dooley Enterprises As Sole Source Vendor To Provide Duty And Practice Ammunition For The Police Department (520.04)**

Recommendation: That Council waive the formal bid process as authorized by Municipal Code Section 4.52.070(K) and authorize the City General Services Manager to issue a purchase order to Dooley Enterprises, as the single and most favorable source for providing the City with its authorized ammunition needs, in an amount not to exceed \$60,000 for Fiscal Year 2017.

Action: Approved the recommendation; Agreement No. 25,684 (September 6, 2016, report from Public Works Director).

## CONSENT CALENDAR (CONT'D)

### NOTICES

19. The City Clerk has on Thursday, September 1, 2016, posted this agenda in the Office of the City Clerk, on the City Hall Public Notice Board on the outside balcony of City Hall, and on the Internet.
20. Recruitment For City Advisory Groups:
  - A. The City Clerk's Office will accept applications through Tuesday, October 11, 2016, at 5:30 p.m. to fill scheduled vacancies on various City Advisory Groups and the unscheduled vacancies resulting from resignations received in the City Clerk's Office through Tuesday, September 20, 2016;
  - B. The City Council will conduct interviews of applicants for vacancies on various City Advisory Groups on Tuesday, October 25, 2016, at 4:00 p.m. (Estimated Time), Tuesday, November 1, 2016, at 4:00 p.m. (Estimated Time), and Tuesday, November 15, 2016, at 6:00 p.m.; and
  - C. The City Council will make appointments to fill the vacancies on various City Advisory Groups on Tuesday, December 6, 2016.
21. Receipt of communication advising of vacancy created on the Community Development and Human Services Committee with the resignation of Amy Winslow. This vacancy will be part of the current recruitment.

This concluded the Consent Calendar.

## **PUBLIC HEARINGS**

### **22. Subject: Public Hearing And Expansion Of Residential Permit Parking Near Santa Barbara City College (550.01)**

Recommendation: That Council:

- A. Conduct a public hearing to expand Permit Parking Area M; and
- B. Adopt, by reading of title only, A Resolution of the Council of the City of Santa Barbara Expanding Resident Permit Parking Area M in the Mesa Area to include the 400 and 500 Blocks of La Marina.

Documents:

- September 6, 2016 report from the Public Works Director.
- Proposed resolution.
- PowerPoint presentation prepared and made by Staff.
- September 6, 2016 letter from Ronald Godar
- September 6, 2016 undated letter from Gareth Richard.

Public Comment Opened: 2:01

Speakers:

- Staff: Principal Transportation Planner Rob Dayton, Parking Resources Specialist Sarah Clarke
- Members of the Public: Kim Fryslie, Joan Price

Public Comment Closed:

2:54 p.m.

Motion:

Councilmembers Murillo/Hart to approve the recommendation; Resolution No. 16-056.

Vote:

Unanimous vote (Absent: Councilmember White)

### **23. Subject: Interim Emergency Ordinance Prohibiting Non-Medical Marijuana-Related Businesses (800.07)**

Recommendation: That Council of the City of Santa Barbara adopt by reading in full, and by four-fifths vote, An Interim Emergency Zoning Ordinance of the Council of the City of Santa Barbara Prohibiting Non-Medical Marijuana-Related Businesses.

Documents:

- September 6, 2016, report from the Community Development Director.
- Proposed ordinance.
- PowerPoint presentation prepared and made by Staff.

**23. Cont'd.**

Public comment opened: 3:00 p.m.

The ordinance related to the item was read in full.

Speakers:

- Staff: Project Planner Andrew Bermond; Assistant City Attorney Tava Ostrenger

Public Comment Closed:

3:25 p.m.

Motion:

Councilmembers Hotchkiss/Rowse to approve the recommendation; Ordinance No. 5763.

Vote:

Unanimous vote (Absent: Councilmember White)

**COUNCILMEMBER COMMITTEE ASSIGNMENT REPORTS**

Information:

- Councilmember Rowse reported on his attendance on a ribbon cutting at the new Vons on the Mesa.
- Councilmember Murillo reported on her attendance at the meetings of or events with the Neighborhood Advisory Council, Living Wage Ordinance Committee, New Zoning Ordinance Committee, the Santa Barbara Metropolitan Transit District board meeting, the Library Board meeting, visit from Weihei representatives, Pride Festival, Pro Youth Movement, and the Westside Community Group.

**ADJOURNMENT**

Mayor Schneider adjourned the meeting at 3:32 p.m in the memory of Larry Crandell.

SANTA BARBARA CITY COUNCIL

SANTA BARBARA  
CITY CLERK'S OFFICE

\_\_\_\_\_  
HELENE SCHNEIDER  
MAYOR

ATTEST: \_\_\_\_\_  
SARAH GORMAN, CMC  
CITY CLERK SERVICES MANAGER



# CITY OF SANTA BARBARA CITY COUNCIL MINUTES

## REGULAR MEETING September 13, 2016 COUNCIL CHAMBER, 735 ANACAPA STREET

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### CALL TO ORDER

Mayor Helene Schneider called the meeting to order at 2:02 p.m. (The Finance Committee met at a special meeting at 12:00 p.m. The Ordinance Committee, which ordinarily meets at 12:30 p.m., did not meet on this date.)

### PLEDGE OF ALLEGIANCE

Mayor Schneider.

### ROLL CALL

Councilmembers present: Jason Dominguez, Gregg Hart, Cathy Murillo, Randy Rowse, Bendy White (2:09), Mayor Schneider.

Councilmembers absent: Frank Hotchkiss.

Staff present: City Administrator Paul Casey, Acting City Attorney Sarah Knecht, City Clerk Services Manager Sarah Gorman.

### CEREMONIAL ITEMS

**1. Subject: Proclamation Declaring September 2016 Village Properties 20th Anniversary**

Action: Proclamation presented to Renee Grubb and Ed Edick, representing Village Properties.

**2. Subject: Proclamation Honoring Santa Barbara Foresters**

Action: Proclamation presented to Bill Pintard, representing Santa Barbara Foresters.

## CHANGES TO THE AGENDA

### Item Removed from Agenda

It was agreed that the following item would be rescheduled for a future meeting:

## CLOSED SESSIONS

### **17. Subject: Conference With City Attorney - Anticipated Litigation (160.03)**

Recommendation: That Council hold a closed session to consider initiating litigation pursuant to subsection (d)(4) of Section 54956.9 of the Government Code and take appropriate action as needed (one potential case).

Scheduling: Duration, 15 minutes; anytime

Report: None anticipated

## PUBLIC COMMENT

Speaker: Lee Muldaver, Brian Stephenson.

## ITEM REMOVED FROM CONSENT CALENDAR

Councilmember Rowse removed Item #6 from the Consent Calendar. Councilmember Rowse stated that he would abstain from voting on the following item due to a conflict of interest related to his slip ownership.

### **6. Subject: Adoption of Ordinance Amending Municipal Code Provisions Pertaining to Harbor Slip Assignments (570.03)**

Recommendation: That Council adopt, by reading of title only, An Ordinance of the Council of the City of Santa Barbara Amending the Municipal Code by Amending Section 17.20.005 of Chapter 17.20 of Title 17 Pertaining to Harbor Slip Assignments.

Documents:

- Proposed ordinance.

The title of the ordinance was read.

Motion:

Councilmembers Murillo/White to approve the recommendation; Ordinance No. 5767.

Vote:

Unanimous roll call vote. (Abstention: Councilmember Rowse; Absent: Councilmember Hotchkiss)

## CONSENT CALENDAR (Items 3-5, 7-12)

The titles of ordinances and resolutions related to Consent Calendar items were read.

Motion:

Councilmembers White/Rowse to approve the Consent Calendar as recommended.

Vote:

Unanimous roll call vote (Absent: Councilmember Hotchkiss).

**3. Subject: Adoption of Ordinance Approving Supervisors Memorandum of Understanding (440.02)**

Recommendation: That Council adopt, by reading of title only, An Ordinance of the Council of the City of Santa Barbara Amending The 2012-2016 Memorandum of Understanding between the City of Santa Barbara and the Santa Barbara City Supervisory Employees' Bargaining Unit, adopted by Ordinance No. 5587 and previously amended by Ordinance Nos. 5623 and 5704, and extending the term through June 30, 2017.

Action: Approved the recommendation; Ordinance No. 5764; Agreement No. 25,685.

**4. Subject: Adoption Of Ordinance Granting Easements To County Flood Control District As Part Of The Mason Street Bridge Replacement (330.03)**

Recommendation: That Council adopt, by reading of title only, An Ordinance of the Council of the City of Santa Barbara Approving the Granting of Easements on City Owned Properties to the County of Santa Barbara Flood Control and Water Conservation District for Flood Control and All Related Purposes, and Authorizing the City Administrator to Execute the Grant Deeds in a Form Approved by the City Attorney.

Action: Approved the recommendation; Ordinance No. 5765; Deed No. 61-478.

**5. Subject: Adoption Of Ordinance Establishing Speed Limits (530.03)**

Recommendation: That Council adopt, by reading of title only, An Ordinance of the Council of the City of Santa Barbara Amending Chapter 10.60 of the Santa Barbara Municipal Code by Revising Section 10.60.015 and Establishing Prima Facie Speed Limits on Certain Portions of Anacapa Street, De La deVina Street, La Colina Road, Loma Alta Drive, Verano Drive, and Yanonali Street.

Action: Approved the recommendation; Ordinance No. 5766.

## CONSENT CALENDAR (Items 3-5, 7-12) (Cont'd)

**7. Subject: Adoption Of Ordinance Adopting Police Officers Association Memorandum Of Understanding (440.02)**

Recommendation: That Council adopt, by reading of title only, An Ordinance of the Council of the City of Santa Barbara Adopting A Memorandum of Understanding Between the City of Santa Barbara and the Santa Barbara Police Officers Association for the period of July 1, 2016 through June 30, 2019.

Action: Approved the recommendation; Ordinance No. 5767; Agreement No. 25,686.

**8. Subject: Reorganization In City Administrator's Office (410.06)**

Recommendation: That Council approve, by reading of title only, A Resolution of the Council of the City of Santa Barbara Amending Resolution No. 16-045, the Position and Salary Control Resolution for Fiscal Year 2017, Affecting the City Administrator's Office Effective October 1, 2016, to reclassify two existing management positions in the City Administrator's Office effective October 1, 2016.

Action: Approved the recommendation; Resolution No. 16-057 (September 13, 2016, report from the Assistant City Administrator; proposed resolution).

**9. Subject: Contract For Construction Of Las Positas Road At Cliff Drive Roundabout Project (530.04)**

Recommendation: That Council:

- A. Relieve the apparent low bidder, C.S. Legacy Construction, Inc., of its bid due to clerical error in accordance with their written request, dated August 19, 2016, and in accordance with Public Contract Code Sections 5100-5107;
- B. Award a contract with Granite Construction Company in their low bid amount of \$1,275,573 for construction of the Las Positas Road at Cliff Drive Roundabout Project, Bid No. 3599; and authorize the Public Works Director to execute the contract and approve expenditures up to \$127,557 to cover any cost increases that may result from contract change orders for extra work and differences between estimated bid quantities and actual quantities measured for payment;
- C. Authorize the increase in appropriations and estimated revenues related to the State Transportation Improvement Program grant funding by \$750,000 in the Fiscal Year 2017 Streets Grant Fund for construction;

(Cont'd.)

**CONSENT CALENDAR (Items 3-5, 7-12) (Cont'd)**

**9. (Cont'd.)**

- D. Transfer \$170,000 from the General Fund Capital Outlay Fund to the Streets Capital Fund for a portion of the City's share of construction costs; and
- E. Authorize an in-kind contribution of up to \$160,000 from the General Fund to cover unfunded costs associated with staff time related to construction management and inspection.

Action: Approved the recommendations; Agreement No. 25,687 (September 13, 2016, report from the Public Works Director.)

**10. Subject: Increase In Construction Change Order Authority For The Cabrillo Bridge Project To Accommodate Stearns Wharf Signal Improvements (530.04)**

Recommendation: That Council:

- A. Approve the transfer of \$39,463 from the Waterfront Department's Appropriated Reserve Account to the Cabrillo Boulevard Bridge Replacement Project in the Streets Grant Capital Fund to fund a new traffic signal for a right-turn arrow at State Street and Cabrillo Boulevard for vehicles exiting Stearns Wharf; and
- B. Authorize an increase in the Public Works Director's Change Order Authority to approve expenditures for extra work for the Cabrillo Boulevard Bridge Replacement Project, Contract No. 24,977, in the amount of \$39,463, for a total contract expenditure authority of \$15,858,041.

Action: Approved the recommendations (September 13, 2016, report from the Public Works Director.)

**11. Subject: Agreement For People Assisting The Homeless (580.01)**

Recommendation: That Council authorize the Community Development Director to execute a funding agreement for \$202,100 with People Assisting the Homeless (PATH), for the operation of a homeless shelter.

Action: Approved the recommendation; Agreement No. 25,688 (September 13, 2016, report from the Community Development Director.)

## **CONSENT CALENDAR (Items 3-5, 7-12) (Cont'd)**

**12. Subject: Agreement For Central Coast Collaborative On Homelessness (580.01)**

Recommendation: That Council authorize the Community Development Director to execute a funding agreement for \$91,232 with the Northern Santa Barbara County United Way for the Central Coast Collaborative on Homelessness (C3H) effort.

Action: Approved the recommendation; Agreement No. 25,689 (September 13, 2016, report from the Community Development Director.)

## **NOTICES**

13. The City Clerk has on Thursday, September 8, 2016, posted this agenda in the Office of the City Clerk, on the City Hall Public Notice Board on the outside balcony of City Hall, and on the Internet.

This concluded the Consent Calendar.

## **REPORT FROM THE FINANCE COMMITTEE**

Finance Committee Chair Gregg Hart reported that the Finance Committee met and considered the Fiscal Year 2016 Fourth Quarter Review, and discussed recommendations to Council on alternatives to meet unfunded infrastructure needs. The Committee voted unanimously to forward the infrastructure item to Council.

## CITY COUNCIL ADMINISTRATIVE AND ATTORNEY REPORTS

### FINANCE DEPARTMENT

#### **14. Subject: Fiscal Year 2016 Fourth Quarter Review (250.02)**

Recommendation: That Council:

- A. Hear a report from staff on the status of revenues and expenditures in relation to budget for the Fiscal Year ended June 30, 2016;
- B. Accept the Interim Financial Statements for the Fiscal Year Ended June 30, 2016; and
- C. Approve the proposed adjustments to the Fiscal Year 2016 budget as detailed in the attached Schedule of Proposed Fourth Quarter Budget Adjustments.

Documents:

- September 13, 2016, report from the Finance Director.
- PowerPoint Presentation prepared and made by staff.

Speakers:

Staff: Treasury Manager Julie Nemes, Accounting Manager Jennifer Tomaszewski.

Motion:

Councilmembers Murillo/Hart to approve Recommendations B and C.

Vote:

Unanimous voice vote (Absent: Councilmember Hotchkiss).

### PARKS AND RECREATION DEPARTMENT

#### **15. Subject: Conceptual Design Contract For The Restoration Of The Andrée Clark Bird Refuge (570.05)**

Recommendation: That Council:

- A. Authorize the Parks and Recreation Director to execute a Professional Services Agreement with Anchor QEA, LLC in the amount of \$137,000 to perform technical studies and prepare conceptual design plans for restoration of the Andrée Clark Bird Refuge; and
- B. Authorize the Parks and Recreation Director to approve expenditures of up to \$14,000 for extra services from Anchor QEA, LLC that may result from necessary changes in the scope of work.

Documents:

PARKS AND RECREATION DEPARTMENT (Cont'd.)

**15. Cont'd.**

- September 13, 2016, report from the Parks and Recreation Director.
- PowerPoint Presentation prepared and made by staff.

Speakers:

Staff: Creeks Resources Manager Cameron Benson, Water Quality Research Coordinator, Creeks Supervisor George Johnson.

Motion:

Councilmembers White/Murillo to approve the recommendations; Agreement No. 25,690.

Vote:

Unanimous voice vote (Absent: Councilmember Hotchkiss).

**16. Subject: Cabrillo Pavilion Renovation Status And Restaurant Concession (330.04)**

Recommendation: That Council:

- Receive a status report on the Cabrillo Pavilion and Bathhouse Renovation Project; and
- Recommend that the Parks and Recreation Department initiate a competitive bid process to secure a restaurant concessionaire for the renovated facility.

Documents:

- September 13, 2016, report from the Parks and Recreation Director.
- PowerPoint Presentation prepared and made by staff.

Speakers:

- Staff: Parks and Recreation Director Jill Zachary, Parks & Recreation Business Manager Mark Sewell, Assistant City Attorney Tava Ostrenger
- Advisory Group members: Parks & Recreation Commission Chair Beebe Longstreet, Parks & Recreation Commission member Leslie Wiscomb
- Members of the Public: Joe Howell representing Francisco Aguilera, John Kechejian, Miles Gaitan, Evan Blix, Gary Villalba, Jane Cairns, Leo DeAmicis (4:42), Andrew Duncan, Gerry Winant, Cara Gamberdella, John K. Williams, Muriel Slevin, Glyn Davies, Peter Jordano, John Klein, Frank Goss, Barry Liker, Steven Ainsley, Molly Carrillo-Walker, Michael Crandell, Fred Maggiore, Gary Justice, David Gonzalez, Sandy Schoolfield, Donna Semauer.

## **RECESS**

Mayor Schneider recessed the meeting from 5:02 – 5:12 p.m.

## **PARKS AND RECREATION DEPARTMENT (Cont'd.)**

### **16. (Cont'd.)**

Speakers (Cont'd):

- Members of the Public (Cont'd): Trish Davis, William Davis, Joe Loito, Nancy Kaplan, Jeff DeVine, Robert Fulmer, Susan Case.

Motion:

Councilmembers Dominguez/Rowse to approve an alternative proposal to provide staff an exclusive negotiation agreement with the current enterprise for up to 120 days.

Vote:

Unanimous voice vote (No: Councilmember Murillo; Absent: Councilmember Hotchkiss).

## **COUNCIL AND STAFF COMMUNICATIONS**

### **COUNCILMEMBER COMMITTEE ASSIGNMENT REPORTS**

Information:

- Councilmember Murillo reported attendance at Youth Council meeting, attendance at Sister Cities 9/11 concert, attendance at Central Coast Collaborative on Homelessness meeting, attendance at a suicide prevention event, and attendance at a Chumash community meeting to oppose the Dakota access pipeline.
- Councilmember White reported on an additional release of water from Cachuma, reported on the Cachuma Conservation Release Board release of State draft water rights order for Cachuma, and a special meeting of the Cachuma Operation and Maintenance Board.
- Councilmember Rowse reported on a meeting of the Downtown Parking Committee, his attendance at a Puerto Vallarta Sister cities meeting, and his attendance at Chuck Reed's 9/11 event.

**ADJOURNMENT**

Mayor Schneider adjourned the meeting at 5:53 p.m.

SANTA BARBARA CITY COUNCIL

SANTA BARBARA  
CITY CLERK'S OFFICE

\_\_\_\_\_  
HELENE SCHNEIDER  
MAYOR

ATTEST:

\_\_\_\_\_  
SARAH GORMAN, CMC  
CITY CLERK SERVICES MANAGER



# CITY OF SANTA BARBARA

## COUNCIL AGENDA REPORT

**AGENDA DATE:** September 27, 2016

**TO:** Mayor and Councilmembers

**FROM:** Accounting Division, Finance Department

**SUBJECT:** Fiscal Year 2017 Interim Financial Statements For The One Month Ended July 31, 2016

**RECOMMENDATION:**

That Council accept the Fiscal Year 2017 Interim Financial Statements for the One Month Ended July 31, 2016.

**DISCUSSION:**

The interim financial statements for the one month ended July 31, 2016 (8.3% of the fiscal year) are attached. The interim financial statements include budgetary activity in comparison to actual activity for the General Fund, Enterprise Funds, Internal Service Funds, and select Special Revenue Funds.

**ATTACHMENT:** Interim Financial Statements for the One Month Ended July 31, 2016

**PREPARED BY:** Jennifer Tomaszewski, Accounting Manager

**SUBMITTED BY:** Robert Samario, Finance Director

**APPROVED BY:** City Administrator's Office

**CITY OF SANTA BARBARA**  
**Interim Statement of Revenues and Expenditures**  
**Summary by Fund**  
**For the One Month Ended July 31, 2016 (8.3% of Fiscal Year)**

	<u>Annual Budget</u>	<u>YTD Actual</u>	<u>Encum- brances</u>	<u>Remaining Balance</u>	<u>Percent of Budget</u>
<b>GENERAL FUND</b>					
Revenue	127,360,951	7,557,337	-	119,803,614	5.9%
Expenditures	<u>127,765,190</u>	<u>9,992,102</u>	<u>3,409,010</u>	114,364,077	10.5%
<i>Addition to / (use of) reserves</i>	<u>(404,239)</u>	<u>(2,434,766)</u>	<u>(3,409,010)</u>		
<b>SOLID WASTE FUND</b>					
Revenue	21,258,649	1,677,045	-	19,581,604	7.9%
Expenditures	<u>21,620,851</u>	<u>1,643,092</u>	<u>108,764</u>	19,868,995	8.1%
<i>Addition to / (use of) reserves</i>	<u>(362,202)</u>	<u>33,953</u>	<u>(108,764)</u>		
<b>WATER OPERATING FUND</b>					
Revenue	48,436,994	3,964,523	-	44,472,471	8.2%
Expenditures	<u>56,571,454</u>	<u>3,283,408</u>	<u>2,844,387</u>	50,443,659	10.8%
<i>Addition to / (use of) reserves</i>	<u>(8,134,460)</u>	<u>681,115</u>	<u>(2,844,387)</u>		
<b>WASTEWATER OPERATING FUND</b>					
Revenue	19,348,980	1,568,545	-	17,780,435	8.1%
Expenditures	<u>19,682,633</u>	<u>1,378,334</u>	<u>1,521,860</u>	16,782,438	14.7%
<i>Addition to / (use of) reserves</i>	<u>(333,653)</u>	<u>190,210</u>	<u>(1,521,860)</u>		
<b>DOWNTOWN PARKING FUND</b>					
Revenue	8,625,451	678,545	-	7,946,906	7.9%
Expenditures	<u>9,557,491</u>	<u>860,027</u>	<u>236,945</u>	8,460,519	11.5%
<i>Addition to / (use of) reserves</i>	<u>(932,040)</u>	<u>(181,481)</u>	<u>(236,945)</u>		
<b>AIRPORT OPERATING FUND</b>					
Revenue	16,635,976	1,138,782	-	15,497,194	6.8%
Expenditures	<u>17,379,591</u>	<u>1,075,195</u>	<u>880,815</u>	15,423,580	11.3%
<i>Addition to / (use of) reserves</i>	<u>(743,615)</u>	<u>63,587</u>	<u>(880,815)</u>		
<b>GOLF COURSE FUND</b>					
Revenue	2,971,917	218,809	-	2,753,108	7.4%
Expenditures	<u>3,146,275</u>	<u>81,365</u>	<u>2,084,337</u>	980,573	68.8%
<i>Addition to / (use of) reserves</i>	<u>(174,358)</u>	<u>137,444</u>	<u>(2,084,337)</u>		
<b>FACILITIES MANAGEMENT FUND</b>					
Revenue	8,029,797	633,897	-	7,395,900	7.9%
Expenditures	<u>8,198,178</u>	<u>412,853</u>	<u>523,035</u>	7,262,290	11.4%
<i>Addition to / (use of) reserves</i>	<u>(168,381)</u>	<u>221,044</u>	<u>(523,035)</u>		

**CITY OF SANTA BARBARA**  
**Interim Statement of Revenues and Expenditures**  
**Summary by Fund**  
**For the One Month Ended July 31, 2016 (8.3% of Fiscal Year)**

	<u>Annual Budget</u>	<u>YTD Actual</u>	<u>Encum- brances</u>	<u>Remaining Balance</u>	<u>Percent of Budget</u>
<b>FLEET REPLACEMENT FUND</b>					
Revenue	3,340,301	262,471	-	3,077,830	7.9%
Expenditures	5,636,037	18,192	89,422	5,528,423	1.9%
<i>Addition to / (use of) reserves</i>	<u>(2,295,736)</u>	<u>244,278</u>	<u>(89,422)</u>		
<b>FLEET MAINTENANCE FUND</b>					
Revenue	2,829,958	228,896	-	2,601,062	8.1%
Expenditures	2,947,414	161,437	320,566	2,465,410	16.4%
<i>Addition to / (use of) reserves</i>	<u>(117,456)</u>	<u>67,460</u>	<u>(320,566)</u>		
<b>SELF INSURANCE TRUST FUND</b>					
Revenue	7,595,923	632,983	-	6,962,940	8.3%
Expenditures	7,210,713	416,172	264,184	6,530,357	9.4%
<i>Addition to / (use of) reserves</i>	<u>385,211</u>	<u>216,811</u>	<u>(264,184)</u>		
<b>INFORMATION TECHNOLOGY FUND</b>					
Revenue	3,446,902	287,242	-	3,159,660	8.3%
Expenditures	3,584,322	365,628	29,710	3,188,984	11.0%
<i>Addition to / (use of) reserves</i>	<u>(137,420)</u>	<u>(78,386)</u>	<u>(29,710)</u>		
<b>WATERFRONT OPERATING FUND</b>					
Revenue	14,553,005	1,421,925	-	13,131,080	9.8%
Expenditures	14,612,254	1,391,762	861,851	12,358,642	15.4%
<i>Addition to / (use of) reserves</i>	<u>(59,249)</u>	<u>30,163</u>	<u>(861,851)</u>		
<b>TOTAL FOR ALL FUNDS</b>					
Revenue	284,434,804	20,271,000	-	264,163,804	7.1%
Expenditures	297,912,402	21,079,568	13,174,887	263,657,948	11.5%
<i>Addition to / (use of) reserves</i>	<u>(13,477,598)</u>	<u>(808,568)</u>	<u>(13,174,887)</u>		

\*\* It is City policy to adopt a balanced budget. In most cases, encumbrance balances exist at year-end. These encumbrance balances are obligations of each fund and must be reported at the beginning of each fiscal year. In addition, a corresponding appropriations entry must be made in order to accommodate the 'carried-over' encumbrance amount. Most differences between budgeted annual revenues and expenses are due to these encumbrance carryovers.

**CITY OF SANTA BARBARA**  
**General Fund**  
**Interim Statement of Budgeted and Actual Revenues**  
**For the One Month Ended July 31, 2016 (8.3% of Fiscal Year)**

	<u>Annual Budget</u>	<u>YTD Actual</u>	<u>Remaining Balance</u>	<u>Percent Received</u>	<u>Previous YTD</u>
<b>TAXES</b>					
Sales and Use	22,810,515	1,492,800	21,317,715	6.5%	1,147,500
Property Taxes	30,839,600	-	30,839,600	0.0%	-
Utility Users Tax	7,072,200	540,277	6,531,923	7.6%	539,413
Transient Occupancy Tax	19,766,200	1,793,965	17,972,235	9.1%	1,797,281
Business License	2,488,900	158,964	2,329,936	6.4%	165,977
Real Property Transfer Tax	778,600	60,000	718,600	7.7%	69,433
<i>Total</i>	<u>83,756,015</u>	<u>4,046,005</u>	<u>79,710,010</u>	4.8%	<u>3,719,604</u>
<b>LICENSES &amp; PERMITS</b>					
Licenses & Permits	206,100	14,296	191,804	6.9%	18,581
<i>Total</i>	<u>206,100</u>	<u>14,296</u>	<u>191,804</u>	6.9%	<u>18,581</u>
<b>FINES &amp; FORFEITURES</b>					
Parking Violations	2,850,400	259,206	2,591,194	9.1%	271,082
Library Fines	67,000	4,318	62,682	6.4%	5,836
Municipal Court Fines	90,000	-	90,000	0.0%	-
Other Fines & Forfeitures	310,000	26,287	283,713	8.5%	27,362
<i>Total</i>	<u>3,317,400</u>	<u>289,811</u>	<u>3,027,589</u>	8.7%	<u>304,280</u>
<b>USE OF MONEY &amp; PROPERTY</b>					
Investment Income	590,887	39,970	550,917	6.8%	64,108
Rents & Concessions	462,329	33,550	428,779	7.3%	50,534
<i>Total</i>	<u>1,053,216</u>	<u>73,520</u>	<u>979,696</u>	7.0%	<u>114,642</u>
<b>INTERGOVERNMENTAL</b>					
Grants	288,775	12,000	276,775	4.2%	43,025
Vehicle License Fees	35,000	-	35,000	0.0%	-
Reimbursements	614,900	1,265	613,636	0.2%	2,213
<i>Total</i>	<u>938,675</u>	<u>13,265</u>	<u>925,411</u>	1.4%	<u>45,238</u>
<b>FEES &amp; SERVICE CHARGES</b>					
Finance	975,366	80,922	894,444	8.3%	78,196
Community Development	5,352,593	357,896	4,994,697	6.7%	439,821
Recreation	3,357,608	617,449	2,740,159	18.4%	748,871
Public Safety	527,533	30,914	496,619	5.9%	41,397
Public Works	6,140,678	537,018	5,603,660	8.7%	602,845
Library	922,486	897	921,589	0.1%	404
Reimbursements	4,584,913	346,746	4,238,167	7.6%	348,169
<i>Total</i>	<u>21,861,177</u>	<u>1,971,842</u>	<u>19,889,335</u>	9.0%	<u>2,259,703</u>
<b>OTHER REVENUES</b>					
Miscellaneous	1,713,799	48,977	1,664,822	2.9%	222,705
Franchise Fees	3,002,500	372,782	2,629,718	12.4%	91,352
Indirect Allocations	7,506,376	625,531	6,880,845	8.3%	599,240
Operating Transfers-In	1,705,693	101,308	1,604,385	5.9%	83,818
Anticipated Year-End Variance	2,300,000	-	2,300,000	0.0%	-
<i>Total</i>	<u>16,228,368</u>	<u>1,148,598</u>	<u>15,079,770</u>	7.1%	<u>997,115</u>
<b>TOTAL REVENUES</b>	<u>127,360,951</u>	<u>7,557,337</u>	<u>119,803,614</u>	5.9%	<u>7,459,163</u>

**CITY OF SANTA BARBARA**  
**General Fund**  
**Interim Statement of Appropriations, Expenditures and Encumbrances**  
**For the One Month Ended July 31, 2016 (8.3% of Fiscal Year)**

	Annual Budget	YTD Actual	Encum- brances	Remaining Balance	YTD Expended and Encumbered	Previous YTD
<b>GENERAL GOVERNMENT</b>						
<u>Mayor &amp; City Council</u>						
MAYOR & CITY COUNCIL	843,688	62,865	568	780,255	7.5%	
ARTS AND COMMUNITY PROMOTIONS	2,674,803	673,080	1,416,075	585,648	78.1%	
<i>Total</i>	<u>3,518,491</u>	<u>735,946</u>	<u>1,416,643</u>	<u>1,365,903</u>	61.2%	<u>196,415</u>
<u>City Attorney</u>						
CITY ATTORNEY-ADMINISTRATION	543,357	51,380.30	55,364	436,613	19.6%	
CITY ATTORNEY-ADVISORY	959,396	68,931	35,000	855,465	10.8%	
CITY ATTORNEY-CIVIL LITIGATION	768,157	55,647	-	712,510	7.2%	
CITY ATTORNEY-CODE ENFORCEMENT	242,852	11,754	61,964	169,134	30.4%	
<i>Total</i>	<u>2,513,762</u>	<u>187,712</u>	<u>152,328</u>	<u>2,173,722</u>	13.5%	<u>180,720</u>
<u>Administration</u>						
CITY ADMINISTRATOR	1,684,856	113,746	1,068	1,570,042	6.8%	
CITY TV	606,142	40,624	45,890	519,628	14.3%	
<i>Total</i>	<u>2,290,998</u>	<u>154,370</u>	<u>46,958</u>	<u>2,089,670</u>	8.8%	<u>134,147</u>
<u>Administrative Services</u>						
ADMINISTRATION	395,637	32,250	14,892	348,495	11.9%	
CITY CLERK	554,426	35,300	-	519,126	6.4%	
HUMAN RESOURCES	1,527,854	92,548	908	1,434,398	6.1%	
EMPLOYEE DEVELOPMENT	49,447	395	-	49,052	0.8%	
<i>Total</i>	<u>2,527,364</u>	<u>160,493</u>	<u>15,799</u>	<u>2,351,071</u>	7.0%	<u>155,367</u>
<u>Finance</u>						
ADMINISTRATION	268,677	15,363	4,361	248,953	7.3%	
REVENUE & CASH MANAGEMENT	532,023	34,791	18,833	478,399	10.1%	
CASHIERING & COLLECTION	533,483	32,959	-	500,524	6.2%	
LICENSES & PERMITS	544,538	37,301	15,575	491,661	9.7%	
BUDGET MANAGEMENT	531,175	33,665	20,000	477,510	10.1%	
ACCOUNTING	895,138	61,406	2,552	831,180	7.1%	
PAYROLL	378,552	22,093	-	356,459	5.8%	
ACCOUNTS PAYABLE	295,394	20,600	-	274,794	7.0%	
CITY BILLING & CUSTOMER SERVICE	727,936	33,495	15,799	678,642	6.8%	
PURCHASING	732,716	55,077	3,992	673,647	8.1%	
CENTRAL WAREHOUSE	215,633	17,343	101	198,190	8.1%	
MAIL SERVICES	123,984	8,561	10,085	105,338	15.0%	
<i>Total</i>	<u>5,779,250</u>	<u>372,653</u>	<u>91,298</u>	<u>5,315,298</u>	8.0%	<u>366,859</u>
<b>TOTAL GENERAL GOVERNMENT</b>	<u>16,629,864</u>	<u>1,611,174</u>	<u>1,723,026</u>	<u>13,295,664</u>	20.0%	<u>1,033,508</u>

**CITY OF SANTA BARBARA**  
**General Fund**  
**Interim Statement of Appropriations, Expenditures and Encumbrances**  
**For the One Month Ended July 31, 2016 (8.3% of Fiscal Year)**

	Annual Budget	YTD Actual	Encum- brances	Remaining Balance	YTD Expended and Encumbered	Previous YTD
<b>PUBLIC SAFETY</b>						
<u>Police</u>						
CHIEF'S STAFF	1,275,314	52,465	4,000	1,218,849	4.4%	
SUPPORT SERVICES	687,956	49,506	2,851	635,599	7.6%	
RECORDS BUREAU	1,557,142	118,225	-	1,438,917	7.6%	
ADMIN SERVICES	1,149,177	72,238	15,373	1,061,566	7.6%	
PROPERTY ROOM	233,978	15,212	553	218,213	6.7%	
TRAINING/RECRUITMENT	521,569	49,717	66,545	405,307	22.3%	
RANGE	1,482,867	104,450	9,700	1,368,717	7.7%	
COMMUNITY & MEDIA RELATIONS	913,628	45,931	-	867,697	5.0%	
INFORMATION TECHNOLOGY	1,363,041	292,009	-	1,071,032	21.4%	
INVESTIGATIVE DIVISION	5,233,971	331,863	12,200	4,889,908	6.6%	
CRIME LAB	168,487	9,695	-	158,792	5.8%	
PATROL DIVISION	16,852,687	1,190,455	203,076	15,459,156	8.3%	
TRAFFIC	1,429,391	79,264	-	1,350,127	5.5%	
SPECIAL EVENTS	915,757	110,481	15,454	789,822	13.8%	
TACTICAL PATROL FORCE	1,773,756	132,769	-	1,640,987	7.5%	
STREET SWEEPING ENFORCEMENT	360,610	27,876	-	332,734	7.7%	
NIGHT LIFE ENFORCEMENT	341,218	25,155	-	316,063	7.4%	
PARKING ENFORCEMENT	1,047,668	67,332	-	980,336	6.4%	
COMBINED COMMAND CENTER	2,887,987	161,459	-	2,726,528	5.6%	
ANIMAL CONTROL	808,606	23,374	-	785,232	2.9%	
<i>Total</i>	<u>41,004,810</u>	<u>2,959,477</u>	<u>329,752</u>	<u>37,715,581</u>	8.0%	<u>2,774,252</u>
<u>Fire</u>						
ADMINISTRATION	976,158	74,051	-	902,107	7.6%	
EMERGENCY SERVICES AND PUBLIC ED	335,084	27,082	-	308,002	8.1%	
PREVENTION	1,328,452	124,297	-	1,204,155	9.4%	
WILDLAND FIRE MITIGATION PROGRAM	218,910	27,476	-	191,434	12.6%	
OPERATIONS	19,677,748	1,757,065	17,429	17,903,255	9.0%	
TRAINING AND RECRUITMENT	661,885	41,780	-	620,105	6.3%	
ARFF	2,117,969	181,366	-	1,936,603	8.6%	
<i>Total</i>	<u>25,316,206</u>	<u>2,233,116</u>	<u>17,429</u>	<u>23,065,661</u>	8.9%	<u>1,823,519</u>
<b>TOTAL PUBLIC SAFETY</b>	<u>66,321,016</u>	<u>5,192,593</u>	<u>347,181</u>	<u>60,781,242</u>	8.4%	<u>4,597,771</u>
<b>PUBLIC WORKS</b>						
<u>Public Works</u>						
ADMINISTRATION	1,200,396	76,903	6,682	1,116,811	7.0%	
ENGINEERING SVCS	5,426,944	356,341	13,173	5,057,430	6.8%	
PUBLIC RT OF WAY MGMT	1,366,456	105,202	16,570	1,244,683	8.9%	
ENVIRONMENTAL PROGRAMS	455,534	17,136	63,600	374,798	17.7%	
<i>Total</i>	<u>8,449,329</u>	<u>555,581</u>	<u>100,025</u>	<u>7,793,723</u>	7.8%	<u>591,380</u>
<b>TOTAL PUBLIC WORKS</b>	<u>8,449,329</u>	<u>555,581</u>	<u>100,025</u>	<u>7,793,723</u>	7.8%	<u>591,380</u>

**CITY OF SANTA BARBARA**  
**General Fund**  
**Interim Statement of Appropriations, Expenditures and Encumbrances**  
**For the One Month Ended July 31, 2016 (8.3% of Fiscal Year)**

	Annual Budget	YTD Actual	Encum- brances	Remaining Balance	YTD Expended and Encumbered	Previous YTD
<b>COMMUNITY SERVICES</b>						
<u>Parks &amp; Recreation</u>						
REC PROGRAM MGMT	826,753	47,696	15,000	764,057	7.6%	
FACILITIES & SPECIAL EVENTS	832,506	61,134	-	771,372	7.3%	
YOUTH ACTIVITIES	1,182,782	157,235	731	1,024,816	13.4%	
ACTIVE ADULTS	808,441	72,436	731	735,275	9.1%	
AQUATICS	1,454,362	224,406	31,851	1,198,105	17.6%	
SPORTS	598,525	40,695	4,154	553,677	7.5%	
TENNIS	272,051	19,125	-	252,926	7.0%	
NEIGHBORHOOD & OUTREACH SERV	1,363,201	105,472	4,635	1,253,094	8.1%	
ADMINISTRATION	930,494	56,171	-	874,323	6.0%	
PROJECT MANAGEMENT TEAM	564,020	39,565	-	524,455	7.0%	
PARK OPERATIONS MANAGEMENT	692,245	65,425	(4,486)	631,305	8.8%	
GROUND & FACILITIES MAINTENANCE	5,248,094	326,229	21,269	4,900,596	6.6%	
FORESTRY	1,288,076	71,597	90,000	1,126,479	12.5%	
BEACH MAINTENANCE	141,801	8,355	1,120	132,326	6.7%	
MEDIANS PARKWAYS & CONTRACTS	1,172,180	229,171	482,722	460,287	60.7%	
<i>Total</i>	<u>17,375,531</u>	<u>1,524,712</u>	<u>647,725</u>	<u>15,203,093</u>	12.5%	<u>1,529,966</u>
<u>Library</u>						
ADMINISTRATION	558,531	36,732	-	521,799	6.6%	
CENTRAL LIBRARY	4,638,747	254,227	200	4,384,321	5.5%	
EASTSIDE LIBRARY	326,627	18,094	-	308,533	5.5%	
<i>Total</i>	<u>5,523,905</u>	<u>309,052</u>	<u>200</u>	<u>5,214,653</u>	5.6%	<u>344,835</u>
<b>TOTAL COMMUNITY SERVICES</b>	<u>22,899,436</u>	<u>1,833,764</u>	<u>647,925</u>	<u>20,417,747</u>	10.8%	<u>1,874,801</u>
<b>COMMUNITY DEVELOPMENT</b>						
<u>Community Development</u>						
ADMINISTRATION	978,961	67,176	752	911,034	6.9%	
RENTAL HOUSING MEDIATION	241,513	17,951	-	223,562	7.4%	
HUMAN SERVICES	1,077,264	7,794	405,094	664,376	38.3%	
HOUSING PRESERVATION AND DEV	16,710	-	16,710	-	100.0%	
LONG RANGE PLAN & SPEC STUDY	922,717	65,541	1,680	855,496	7.3%	
DEVEL & ENVIRONMENTAL REVIEW	1,549,372	103,767	39,678	1,405,928	9.3%	
ZONING INFO & ENFORCEMENT	1,587,889	113,724	7,752	1,466,413	7.7%	
DESIGN REV & HIST PRESERVATION	1,362,652	83,295	26,594	1,252,764	8.1%	
BLDG INSP & CODE ENFORCEMENT	1,448,443	95,317	1,296	1,351,830	6.7%	
RECORDS ARCHIVES & CLER SVCS	643,057	38,368	17,474	587,215	8.7%	
BLDG COUNTER & PLAN REV SVCS	1,845,103	111,265	73,824	1,660,014	10.0%	
<i>Total</i>	<u>11,673,681</u>	<u>704,196</u>	<u>590,853</u>	<u>10,378,632</u>	11.1%	<u>724,199</u>
<b>TOTAL COMMUNITY DEVELOPMENT</b>	<u>11,673,681</u>	<u>704,196</u>	<u>590,853</u>	<u>10,378,632</u>	11.1%	<u>724,199</u>

**CITY OF SANTA BARBARA**  
**General Fund**  
**Interim Statement of Appropriations, Expenditures and Encumbrances**  
**For the One Month Ended July 31, 2016 (8.3% of Fiscal Year)**

	Annual Budget	YTD Actual	Encum- brances	Remaining Balance	YTD Expended and Encumbered	Previous YTD
<b>NON-DEPARTMENTAL</b>						
<u>Non-Departmental</u>						
OTHER	1,749	-	-	1,749	0.0%	
TRANSFERS OUT	223,500	3,625	-	219,875	1.6%	
DEBT SERVICE TRANSFERS	346,559	-	-	346,559	0.0%	
CAPITAL OUTLAY TRANSFER	1,094,025	91,169	-	1,002,856	8.3%	
APPROP.RESERVE	126,030	-	-	126,030	0.0%	
<i>Total</i>	<u>1,791,863</u>	<u>94,794</u>	<u>-</u>	<u>1,697,069</u>	5.3%	<u>89,875</u>
<b>TOTAL NON-DEPARTMENTAL</b>	<u>1,791,863</u>	<u>94,794</u>	<u>-</u>	<u>1,697,069</u>	5.3%	<u>89,875</u>
<b>TOTAL EXPENDITURES</b>	<u>127,765,190</u>	<u>9,992,102</u>	<u>3,409,010</u>	<u>114,364,077</u>	10.5%	<u>8,911,534</u>

*\*\* The legal level of budgetary control is at the department level for the General Fund. Therefore, as long as the department as a whole is within budget, budgetary compliance has been achieved. The City actively monitors the budget status of each department and takes measures to address potential over budget situations before they occur.*

*For Enterprise and Internal Service Funds, the level of budgetary control is at the fund level. The City also monitors and addresses these fund types for potential over budget situations.*

**CITY OF SANTA BARBARA**  
**Interim Statement of Revenues and Expenditures**  
**Special Revenue Funds**  
**For the One Month Ended July 31, 2016 (8.3% of Fiscal Year)**

	<u>Annual Budget</u>	<u>YTD Actual</u>	<u>Encum- brances</u>	<u>Remaining Balance</u>	<u>Percent of Budget</u>
<b>TRAFFIC SAFETY FUND</b>					
Revenue	525,000	-	-	525,000	0.0%
Expenditures	525,000	-	-	525,000	0.0%
<i>Revenue Less Expenditures</i>	-	-	-	-	
<b>CREEK RESTORATION/WATER QUALITY IMPRVMT</b>					
Revenue	4,100,672	370,284	-	3,730,388	9.0%
Expenditures	4,383,962	551,459	378,564	3,453,940	21.2%
<i>Revenue Less Expenditures</i>	(283,290)	(181,175)	(378,564)	276,449	
<b>COMMUNITY DEVELOPMENT BLOCK GRANT</b>					
Revenue	1,234,376	9,611	-	1,224,765	0.8%
Expenditures	2,493,060	18,550	315,686	2,158,823	13.4%
<i>Revenue Less Expenditures</i>	(1,258,684)	(8,939)	(315,686)	(934,058)	
<b>COUNTY LIBRARY</b>					
Revenue	2,057,798	60,247	-	1,997,551	2.9%
Expenditures	2,502,524	108,894	-	2,393,630	4.4%
<i>Revenue Less Expenditures</i>	(444,726)	(48,648)	-	(396,079)	
<b>STREETS FUND</b>					
Revenue	9,505,399	577,767	-	8,927,632	6.1%
Expenditures	9,384,643	604,717	173,479	8,606,447	8.3%
<i>Revenue Less Expenditures</i>	120,756	(26,950)	(173,479)	321,186	
<b>MEASURE A</b>					
Revenue	3,658,545	277,462	-	3,381,083	7.6%
Expenditures	3,558,280	200,660	73,502	3,284,117	7.7%
<i>Revenue Less Expenditures</i>	100,265	76,802	(73,502)	96,966	

**CITY OF SANTA BARBARA**  
**Interim Statement of Revenues and Expenditures**  
**For the One Month Ended July 31, 2016 (8.3% of Fiscal Year)**

**SOLID WASTE FUND**

	<u>Annual Budget</u>	<u>YTD Actual</u>	<u>Encum- brances</u>	<u>Remaining Balance</u>	<u>Percent of Budget</u>	<u>Previous YTD</u>
<b>REVENUES</b>						
Service charges	20,794,268	1,675,214	-	19,119,054	8.1%	1,690,848
Other Fees & Charges	178,706	-	-	178,706	0.0%	-
Investment Income	22,300	1,730	-	20,570	7.8%	1,724
Grants	23,979	-	-	23,979	0.0%	-
Miscellaneous	239,396	100	-	239,296	0.0%	688
<b>TOTAL REVENUES</b>	<u>21,258,649</u>	<u>1,677,045</u>	<u>-</u>	<u>19,581,604</u>	<u>7.9%</u>	<u>1,693,260</u>
<b>EXPENSES</b>						
Salaries & Benefits	1,025,756	77,184	-	948,572	7.5%	67,433
Materials, Supplies & Services	19,438,419	1,559,246	106,333	17,772,841	8.6%	1,507,202
Special Projects	889,515	-	2,431	887,083	0.3%	-
Transfers-Out	50,000	4,167	-	45,833	8.3%	4,167
Capital Outlay Transfers	1,481	123	-	1,358	8.3%	-
Equipment	154,380	2,372	-	152,009	1.5%	6,366
Other	40,000	-	-	40,000	0.0%	-
Appropriated Reserve	21,300	-	-	21,300	0.0%	-
<b>TOTAL EXPENSES</b>	<u>21,620,851</u>	<u>1,643,092</u>	<u>108,764</u>	<u>19,868,995</u>	<u>8.1%</u>	<u>1,585,168</u>

**CITY OF SANTA BARBARA**  
**Interim Statement of Revenues and Expenditures**  
**For the One Month Ended July 31, 2016 (8.3% of Fiscal Year)**

**WATER OPERATING FUND**

	<u>Annual Budget</u>	<u>YTD Actual</u>	<u>Encum- brances</u>	<u>Remaining Balance</u>	<u>Percent of Budget</u>	<u>Previous YTD</u>
<b>REVENUES</b>						
Water Sales- Metered	45,047,359	3,866,688	-	41,180,671	8.6%	2,489,806
Service Charges	681,700	77,530	-	604,170	11.4%	76,240
Cater JPA Treatment Charges	1,680,000	-	-	1,680,000	0.0%	-
Investment Income	212,350	20,122	-	192,228	9.5%	19,642
Rents & Concessions	-	-	-	-	0.0%	1,906
Reimbursements	785,285	-	-	785,285	0.0%	-
Miscellaneous	30,300	184	-	30,116	0.6%	1,815
<b>TOTAL REVENUES</b>	<u>48,436,994</u>	<u>3,964,523</u>	<u>-</u>	<u>44,472,471</u>	<u>8.2%</u>	<u>2,589,409</u>
<b>EXPENSES</b>						
Salaries & Benefits	9,884,774	667,337	-	9,217,437	6.8%	657,852
Materials, Supplies & Services	17,139,745	423,136	2,696,622	14,019,987	18.2%	587,601
Special Projects	1,427,051	65	86,967	1,340,019	6.1%	100
Water Purchases	10,389,925	394,743	-	9,995,182	3.8%	419,193
Debt Service	5,781,571	849,928	-	4,931,643	14.7%	328,682
Transfer-Out	3,592,616	299,385	-	3,293,231	8.3%	798,842
Capital Outlay Transfers	7,693,391	641,116	-	7,052,275	8.3%	577,083
Equipment	186,341	7,698	21,500	157,143	15.7%	833
Capitalized Fixed Assets	297,675	-	39,298	258,377	13.2%	8,113
Other	28,365	-	-	28,365	0.0%	-
Appropriated Reserve	150,000	-	-	150,000	0.0%	-
<b>TOTAL EXPENSES</b>	<u>56,571,454</u>	<u>3,283,408</u>	<u>2,844,387</u>	<u>50,443,659</u>	<u>10.8%</u>	<u>3,378,299</u>

NOTE-These figures reflect the operating fund only. Though the capital fund is excluded, the current year contribution from the operating fund is shown in the Capital Transfers.

**CITY OF SANTA BARBARA**  
**Interim Statement of Revenues and Expenditures**  
**For the One Month Ended July 31, 2016 (8.3% of Fiscal Year)**

**WASTEWATER OPERATING FUND**

	<u>Annual Budget</u>	<u>YTD Actual</u>	<u>Encum- brances</u>	<u>Remaining Balance</u>	<u>Percent of Budget</u>	<u>Previous YTD</u>
<b>REVENUES</b>						
Service Charges	18,889,130	1,520,911	-	17,368,219	8.1%	1,407,423
Fees	254,000	32,610	-	221,391	12.8%	286,565
Investment Income	164,600	11,942	-	152,658	7.3%	12,918
Rents & Concessions	35,000	3,082	-	31,918	8.8%	2,917
Miscellaneous	6,250	-	-	6,250	0.0%	-
<b>TOTAL REVENUES</b>	<u>19,348,980</u>	<u>1,568,545</u>	<u>-</u>	<u>17,780,435</u>	8.1%	<u>1,709,823</u>
<b>EXPENSES</b>						
Salaries & Benefits	6,040,867	424,828	-	5,616,039	7.0%	418,977
Materials, Supplies & Services	7,158,035	292,214	1,237,868	5,627,952	21.4%	356,113
Special Projects	550,687	1,338	277,686	271,662	50.7%	630
Debt Service	1,823,402	342,138	-	1,481,264	18.8%	342,138
Capital Outlay Transfers	3,787,075	315,590	-	3,471,485	8.3%	345,833
Equipment	79,000	522	2,000	76,478	3.2%	-
Capitalized Fixed Assets	90,818	-	4,306	86,512	4.7%	75
Other	2,750	1,705	-	1,045	62.0%	1,720
Appropriated Reserve	150,000	-	-	150,000	0.0%	-
<b>TOTAL EXPENSES</b>	<u>19,682,633</u>	<u>1,378,334</u>	<u>1,521,860</u>	<u>16,782,438</u>	14.7%	<u>1,465,486</u>

NOTE-These figures reflect the operating fund only. Though the capital fund is excluded, the current year contribution from the operating fund is shown in the Capital Transfers.

**CITY OF SANTA BARBARA**  
**Interim Statement of Revenues and Expenditures**  
**For the One Month Ended July 31, 2016 (8.3% of Fiscal Year)**

***DOWNTOWN PARKING FUND***

	<u>Annual Budget</u>	<u>YTD Actual</u>	<u>Encum- brances</u>	<u>Remaining Balance</u>	<u>Percent of Budget</u>	<u>Previous YTD</u>
<b>REVENUES</b>						
Improvement Tax	1,004,000	142,879	-	861,121	14.2%	157,896
Parking Fees	7,331,575	513,113	-	6,818,462	7.0%	575,095
Other Fees & Charges	11,416	1,168	-	10,248	10.2%	751
Investment Income	118,200	9,622	-	108,578	8.1%	9,822
Rents & Concessions	107,960	8,917	-	99,043	8.3%	12,917
Miscellaneous	8,800	(778)	-	9,578	-8.8%	(512)
Operating Transfers-In	43,500	3,625	-	39,875	8.3%	3,625
<b>TOTAL REVENUES</b>	<b>8,625,451</b>	<b>678,545</b>	<b>-</b>	<b>7,946,906</b>	<b>7.9%</b>	<b>759,594</b>
<b>EXPENSES</b>						
Salaries & Benefits	4,517,916	321,084	-	4,196,832	7.1%	318,863
Materials, Supplies & Services	2,501,157	170,323	208,873	2,121,961	15.2%	168,334
Special Projects	483,220	-	25,890	457,330	5.4%	-
Transfer-Out	361,651	30,138	-	331,513	8.3%	26,533
Capital Outlay Transfers	1,615,967	338,482	-	1,277,485	20.9%	108,750
Equipment	25,000	-	1,122	23,878	4.5%	-
Capitalized Fixed Assets	1,061	-	1,061	-	100.0%	-
Appropriated Reserve	51,519	-	-	51,519	0.0%	-
<b>TOTAL EXPENSES</b>	<b>9,557,491</b>	<b>860,027</b>	<b>236,945</b>	<b>8,460,519</b>	<b>11.5%</b>	<b>622,480</b>

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**CITY OF SANTA BARBARA**  
**Interim Statement of Revenues and Expenditures**  
**For the One Month Ended July 31, 2016 (8.3% of Fiscal Year)**

**AIRPORT OPERATING FUND**

	<u>Annual Budget</u>	<u>YTD Actual</u>	<u>Encum- brances</u>	<u>Remaining Balance</u>	<u>Percent of Budget</u>	<u>Previous YTD</u>
<b>REVENUES</b>						
Leases-Commercial/Industrial	4,472,463	364,099	-	4,108,364	8.1%	355,713
Leases-Terminal	5,219,696	277,160	-	4,942,536	5.3%	403,413
Leases-Non-Commercial Aviation	2,170,905	135,285	-	2,035,620	6.2%	177,057
Leases-Commercial Aviation	4,555,412	354,655	-	4,200,757	7.8%	373,927
Investment Income	112,200	6,989	-	105,211	6.2%	9,170
Miscellaneous	105,300	595	-	104,705	0.6%	984
<b>TOTAL REVENUES</b>	<u>16,635,976</u>	<u>1,138,782</u>	<u>-</u>	<u>15,497,194</u>	<u>6.8%</u>	<u>1,320,264</u>
<b>EXPENSES</b>						
Salaries & Benefits	6,309,638	442,067	-	5,867,572	7.0%	422,803
Materials, Supplies & Services	8,692,717	417,864	880,815	7,394,038	14.9%	410,067
Special Projects	53,431	-	-	53,431	0.0%	-
Transfer-Out	780	65	-	715	8.3%	1,055
Debt Service	1,819,014	151,585	-	1,667,430	8.3%	151,382
Capital Outlay Transfers	354,686	62,976	-	291,710	17.8%	83,495
Equipment	63,100	639	-	62,461	1.0%	706
Appropriated Reserve	86,225	-	-	86,225	0.0%	-
<b>TOTAL EXPENSES</b>	<u>17,379,591</u>	<u>1,075,195</u>	<u>880,815</u>	<u>15,423,580</u>	<u>11.3%</u>	<u>1,069,508</u>

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**CITY OF SANTA BARBARA**  
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**For the One Month Ended July 31, 2016 (8.3% of Fiscal Year)**

**GOLF COURSE FUND**

	<u>Annual Budget</u>	<u>YTD Actual</u>	<u>Encum- brances</u>	<u>Remaining Balance</u>	<u>Percent of Budget</u>	<u>Previous YTD</u>
<b>REVENUES</b>						
Fees & Card Sales	2,623,062	205,703	-	2,417,359	7.8%	154,644
Investment Income	8,800	536	-	8,264	6.1%	819
Rents & Concessions	158,555	12,512	-	146,043	7.9%	27,669
Miscellaneous	1,500	58	-	1,442	3.9%	-
Operating Transfers-In	180,000	-	-	180,000	0.0%	-
<b>TOTAL REVENUES</b>	<u>2,971,917</u>	<u>218,809</u>	<u>-</u>	<u>2,753,108</u>	<u>7.4%</u>	<u>183,132</u>
<b>EXPENSES</b>						
Salaries & Benefits	102,808	21,845	-	80,963	21.2%	79,936
Materials, Supplies & Services	2,129,035	9,580	2,070,465	48,990	97.7%	23,358
Special Projects	363	-	-	363	0.0%	-
Transfer-Out	343,432	28,619	-	314,813	8.3%	-
Debt Service	263,890	-	-	263,890	0.0%	-
Capital Outlay Transfers	255,846	21,321	-	234,526	8.3%	22,087
Equipment	13,872	-	13,872	-	100.0%	-
Other	901	-	-	901	0.0%	-
Appropriated Reserve	36,128	-	-	36,128	0.0%	-
<b>TOTAL EXPENSES</b>	<u>3,146,275</u>	<u>81,365</u>	<u>2,084,337</u>	<u>980,573</u>	<u>68.8%</u>	<u>125,381</u>

NOTE-These figures reflect the operating fund only. Though the capital fund is excluded, the current year contribution from the operating fund is shown in the Capital Transfers.

**CITY OF SANTA BARBARA**  
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**For the One Month Ended July 31, 2016 (8.3% of Fiscal Year)**

**FACILITIES MANAGEMENT FUND**

	<u>Annual Budget</u>	<u>YTD Actual</u>	<u>Encum- brances</u>	<u>Remaining Balance</u>	<u>Percent of Budget</u>	<u>Previous YTD</u>
<b>REVENUES</b>						
Service Charges	4,465,366	372,114	-	4,093,252	8.3%	315,650
Work Orders - Bldg Maint.	3,546,931	261,784	-	3,285,147	7.4%	308,124
Miscellaneous	17,500	-	-	17,500	0.0%	-
<b>TOTAL REVENUES</b>	<u>8,029,797</u>	<u>633,897</u>	<u>-</u>	<u>7,395,900</u>	<u>7.9%</u>	<u>623,774</u>
<b>EXPENSES</b>						
Salaries & Benefits	3,991,373	286,130	-	3,705,243	7.2%	287,334
Materials, Supplies & Services	3,039,538	84,314	86,018	2,869,207	5.6%	95,475
Special Projects	596,827	5,284	435,956	155,586	73.9%	13,007
Capital Outlay Transfers	437,833	36,486	-	401,347	8.3%	-
Equipment	36,000	639	-	35,361	1.8%	53
Capitalized Fixed Assets	11,542	-	1,061	10,482	9.2%	454
Appropriated Reserve	85,065	-	-	85,065	0.0%	-
<b>TOTAL EXPENSES</b>	<u>8,198,178</u>	<u>412,853</u>	<u>523,035</u>	<u>7,262,290</u>	<u>11.4%</u>	<u>396,323</u>

**CITY OF SANTA BARBARA**  
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**For the One Month Ended July 31, 2016 (8.3% of Fiscal Year)**

***FLEET REPLACEMENT FUND***

	<u>Annual Budget</u>	<u>YTD Actual</u>	<u>Encum- brances</u>	<u>Remaining Balance</u>	<u>Percent of Budget</u>	<u>Previous YTD</u>
<b>REVENUES</b>						
Vehicle Rental Charges	2,934,129	236,414	-	2,697,715	8.1%	245,640
Investment Income	127,200	10,309	-	116,891	8.1%	10,753
Rents & Concessions	145,902	12,159	-	133,743	8.3%	12,174
Miscellaneous	133,070	3,589	-	129,481	2.7%	3,589
<b>TOTAL REVENUES</b>	<u>3,340,301</u>	<u>262,471</u>	<u>-</u>	<u>3,077,830</u>	7.9%	<u>272,156</u>
<b>EXPENSES</b>						
Salaries & Benefits	215,186	15,280	-	199,906	7.1%	14,757
Materials, Supplies & Services	2,378	136	-	2,242	5.7%	104
Special Projects	1,301,365	1,257	18,313	1,281,795	1.5%	-
Capitalized Fixed Assets	4,117,108	1,520	71,109	4,044,480	1.8%	191,108
<b>TOTAL EXPENSES</b>	<u>5,636,037</u>	<u>18,192</u>	<u>89,422</u>	<u>5,528,423</u>	1.9%	<u>205,969</u>

**CITY OF SANTA BARBARA**  
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**For the One Month Ended July 31, 2016 (8.3% of Fiscal Year)**

***FLEET MAINTENANCE FUND***

	<u>Annual Budget</u>	<u>YTD Actual</u>	<u>Encum- brances</u>	<u>Remaining Balance</u>	<u>Percent of Budget</u>	<u>Previous YTD</u>
<b>REVENUES</b>						
Vehicle Maintenance Charges	2,716,888	219,275	-	2,497,613	8.1%	222,712
Reimbursements	10,000	833	-	9,167	8.3%	833
Miscellaneous	103,070	8,789	-	94,281	8.5%	8,589
<b>TOTAL REVENUES</b>	<u>2,829,958</u>	<u>228,896</u>	<u>-</u>	<u>2,601,062</u>	8.1%	<u>232,134</u>
<b>EXPENSES</b>						
Salaries & Benefits	1,413,903	97,329	-	1,316,574	6.9%	100,540
Materials, Supplies & Services	1,329,605	56,703	310,631	962,271	27.6%	78,456
Special Projects	128,827	3,555	9,936	115,337	10.5%	443
Debt Service	43,070	3,589	-	39,481	8.3%	3,589
Capital Outlay Transfers	3,127	261	-	2,866	8.3%	-
Equipment	9,000	-	-	9,000	0.0%	3,518
Capitalized Fixed Assets	5,881	-	-	5,881	0.0%	150
Appropriated Reserve	14,000	-	-	14,000	0.0%	-
<b>TOTAL EXPENSES</b>	<u>2,947,414</u>	<u>161,437</u>	<u>320,566</u>	<u>2,465,410</u>	16.4%	<u>186,696</u>

**CITY OF SANTA BARBARA**  
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**For the One Month Ended July 31, 2016 (8.3% of Fiscal Year)**

**SELF INSURANCE TRUST FUND**

	<u>Annual Budget</u>	<u>YTD Actual</u>	<u>Encum- brances</u>	<u>Remaining Balance</u>	<u>Percent of Budget</u>	<u>Previous YTD</u>
<b>REVENUES</b>						
Insurance Premiums	3,497,901	291,492	-	3,206,409	8.3%	263,052
Workers' Compensation Premiums	3,507,209	292,267	-	3,214,942	8.3%	278,676
OSH Charges	251,864	20,989	-	230,875	8.3%	19,255
Unemployment Insurance Premium	221,324	18,444	-	202,880	8.3%	-
Investment Income	41,800	3,473	-	38,327	8.3%	3,663
Miscellaneous	-	-	-	-	0.0%	500
Operating Transfers-In	75,825	6,319	-	69,506	8.3%	6,319
<b>TOTAL REVENUES</b>	<u>7,595,923</u>	<u>632,983</u>	<u>-</u>	<u>6,962,940</u>	8.3%	<u>571,465</u>
<b>EXPENSES</b>						
Salaries & Benefits	627,679	42,299	-	585,380	6.7%	40,955
Materials, Supplies & Services	6,582,418	373,832	264,184	5,944,402	9.7%	374,236
Special Projects	121	-	-	121	0.0%	-
Capital Outlay Transfers	495	41	-	454	8.3%	-
<b>TOTAL EXPENSES</b>	<u>7,210,713</u>	<u>416,172</u>	<u>264,184</u>	<u>6,530,357</u>	9.4%	<u>415,191</u>

The Self Insurance Trust Fund is an internal service fund of the City, which accounts for the cost of providing workers' compensation, property and liability insurance as well as unemployment insurance and certain self-insured employee benefits on a city-wide basis. Internal Service Funds charge other funds for the cost of providing their specific services.

**CITY OF SANTA BARBARA**  
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***INFORMATION TECHNOLOGY FUND***

	<u>Annual Budget</u>	<u>YTD Actual</u>	<u>Encum- brances</u>	<u>Remaining Balance</u>	<u>Percent of Budget</u>	<u>Previous YTD</u>
<b>REVENUES</b>						
Service charges	3,446,902	287,242	-	3,159,660	8.3%	267,085
<b>TOTAL REVENUES</b>	<u>3,446,902</u>	<u>287,242</u>	<u>-</u>	<u>3,159,660</u>	<u>8.3%</u>	<u>267,085</u>
<b>EXPENSES</b>						
Salaries & Benefits	2,102,968	146,526	-	1,956,442	7.0%	139,004
Materials, Supplies & Services	994,361	182,106	29,710	782,545	21.3%	65,876
Special Projects	31,195	1,120	-	30,075	3.6%	-
Capital Outlay Transfers	430,500	35,875	-	394,625	8.3%	50,333
Equipment	8,250	-	-	8,250	0.0%	-
Appropriated Reserve	17,048	-	-	17,048	0.0%	-
<b>TOTAL EXPENSES</b>	<u>3,584,322</u>	<u>365,628</u>	<u>29,710</u>	<u>3,188,984</u>	<u>11.0%</u>	<u>255,213</u>

NOTE-These figures reflect the operating fund only. Though the capital fund is excluded, the current year contribution from the operating fund is shown in the Capital Transfers.

**CITY OF SANTA BARBARA**  
**Interim Statement of Revenues and Expenditures**  
**For the One Month Ended July 31, 2016 (8.3% of Fiscal Year)**

**WATERFRONT OPERATING FUND**

	<u>Annual Budget</u>	<u>YTD Actual</u>	<u>Encum- brances</u>	<u>Remaining Balance</u>	<u>Percent of Budget</u>	<u>Previous YTD</u>
<b>REVENUES</b>						
Leases - Commercial	1,567,000	161,680	-	1,405,320	10.3%	150,556
Leases - Food Service	3,205,000	283,880	-	2,921,120	8.9%	285,630
Slip Rental Fees	4,374,610	366,359	-	4,008,251	8.4%	361,307
Visitors Fees	510,000	38,128	-	471,872	7.5%	47,456
Slip Transfer Fees	685,000	176,425	-	508,575	25.8%	67,225
Parking Revenue	2,712,500	304,799	-	2,407,701	11.2%	311,084
Wharf Parking	170,000	19,645	-	150,356	11.6%	17,467
Other Fees & Charges	276,595	23,571	-	253,024	8.5%	23,371
Investment Income	100,800	8,228	-	92,572	8.2%	5,879
Rents & Concessions	331,500	30,535	-	300,965	9.2%	29,082
Miscellaneous	620,000	8,675	-	611,325	1.4%	29,069
<b>TOTAL REVENUES</b>	<u>14,553,005</u>	<u>1,421,925</u>	<u>-</u>	<u>13,131,080</u>	9.8%	<u>1,328,126</u>
<b>EXPENSES</b>						
Salaries & Benefits	6,530,053	485,961	-	6,044,092	7.4%	459,770
Materials, Supplies & Services	4,287,989	268,319	850,040	3,169,630	26.1%	249,768
Special Projects	293,453	33,698	7,827	251,928	14.2%	33,445
Debt Service	1,741,168	486,622	-	1,254,546	27.9%	123,503
Capital Outlay Transfers	1,386,912	115,576	-	1,271,336	8.3%	121,095
Equipment	233,200	1,586	3,983	227,631	2.4%	4,654
Capital Fixed Assets	37,104	-	-	37,104	0.0%	-
Other	2,375	-	-	2,375	0.0%	-
Appropriated Reserve	100,000	-	-	100,000	0.0%	-
<b>TOTAL EXPENSES</b>	<u>14,612,254</u>	<u>1,391,762</u>	<u>861,851</u>	<u>12,358,642</u>	15.4%	<u>992,235</u>

NOTE - These figures reflect the operating fund only. Though the capital fund is excluded, the current year contribution from the operating fund is shown in the Capital Transfers.



# CITY OF SANTA BARBARA

## COUNCIL AGENDA REPORT

**AGENDA DATE:** September 27, 2016  
**TO:** Mayor and Councilmembers  
**FROM:** Treasury Division, Finance Department  
**SUBJECT:** August 2016 Investment Report

**RECOMMENDATION:**

That Council accept the August 2016 Investment Report.

**DISCUSSION:**

The attached investment report includes Investment Activity, Interest Revenue, a Summary of Cash and Investments, and Investment Portfolio detail as of August 31, 2016.

**ATTACHMENT:** August 2016 Investment Report  
**PREPARED BY:** Julie Nemes, Treasury Manager  
**SUBMITTED BY:** Robert Samario, Finance Director  
**APPROVED BY:** City Administrator's Office

**CITY OF SANTA BARBARA**  
**Activity and Interest Report**  
August 31, 2016

**INVESTMENT ACTIVITY**

---

**PURCHASES OR DEPOSITS**

8/8 LAIF Deposit - City	\$ 6,000,000
8/16 Federal National Mortgage Association (FNMA)	<u>2,000,000</u>
<b>Total</b>	<b>\$ 8,000,000</b>

**SALES, MATURITIES, CALLS OR WITHDRAWALS**

8/24 Federal Home Loan Mortgage Corp (FHLMC) - Call	\$ (2,000,000)
8/25 Federal National Mortgage Association (FNMA) - Call	(2,000,000)
8/31 United States Treasury Note (USTN) - Maturity	<u>(2,000,000)</u>
<b>Total</b>	<b>\$ (6,000,000)</b>

**ACTIVITY TOTAL**

\$ 2,000,000

**INVESTMENT INCOME**

---

**POOLED INVESTMENTS**

Interest Earned on Investments	\$ 131,819
Amortization	<u>(1,978)</u>
<b>Total</b>	<b>\$ 129,842</b>

**INCOME TOTAL**

\$ 129,842

ATTACHMENT



**CITY OF SANTA BARBARA**

**Investment Portfolio**

**August 31, 2016**

DESCRIPTION	PURCHASE DATE	MATURITY DATE	QUALITY RATING		STATED RATE	YIELD AT 365	FACE VALUE	BOOK VALUE	MARKET VALUE	BOOK GAIN/(LOSS)	COMMENTS
			MOODY'S	S & P							
<b>LOCAL AGENCY INVESTMENT FUNDS</b>											
LOCAL AGENCY INVESTMENT FUND	-	-	-	-	0.614	0.614	50,000,000.00	50,000,000.00	50,000,000.00	0.00	
<b>Subtotal, LAIF</b>							50,000,000.00	50,000,000.00	50,000,000.00	0.00	
<b>CERTIFICATES OF DEPOSIT</b>											
ALLY BANK	09/24/15	09/25/17	-	-	1.250	1.250	250,000.00	250,000.00	251,140.00	1,140.00	FDIC Certificate 57803
AMERICAN EXPRESS BANK FSB	10/23/14	10/23/19	-	-	2.200	2.200	250,000.00	250,000.00	257,352.50	7,352.50	FDIC Certificate 35328
AMERICAN EXPRESS CENTURION BK	09/30/15	09/30/20	-	-	2.250	2.250	250,000.00	250,000.00	259,210.00	9,210.00	FDIC Certificate 27471
BMO HARRIS BANK NA	09/30/15	09/29/17	-	-	1.100	1.100	250,000.00	250,000.00	251,122.50	1,122.50	FDIC Certificate 16571
BMW BK NORTH AMERICA	09/30/15	09/30/20	-	-	2.200	2.200	250,000.00	250,000.00	259,220.00	9,220.00	FDIC Certificate 35141
CAPITAL ONE BANK USA NA	10/29/14	10/29/19	-	-	1.900	1.900	250,000.00	250,000.00	257,405.00	7,405.00	FDIC Certificate 33954
CAPITAL ONE NA	09/30/15	09/30/20	-	-	2.250	2.250	250,000.00	250,000.00	259,210.00	9,210.00	FDIC Certificate 4297
DISCOVER BANK	09/30/15	09/30/20	-	-	2.300	2.300	250,000.00	250,000.00	260,207.50	10,207.50	FDIC Certificate 5649
EVERBANK	09/30/15	09/29/17	-	-	1.100	1.100	250,000.00	250,000.00	251,122.50	1,122.50	FDIC Certificate 34775
GE CAPITAL BANK	10/17/14	10/17/19	-	-	2.000	2.000	250,000.00	250,000.00	257,290.00	7,290.00	FDIC Certificate 33778
GOLDMAN SACHS BANK USA	10/29/14	10/29/19	-	-	2.150	2.150	250,000.00	250,000.00	257,370.00	7,370.00	FDIC Certificate 33124
KEY BANK NA	09/30/15	10/02/17	-	-	1.150	1.150	250,000.00	250,000.00	251,152.50	1,152.50	FDIC Certificate 17534
UNION BANK	08/31/12	08/31/17	-	-	1.490	1.511	4,000,000.00	4,000,000.00	4,000,000.00	0.00	
<b>Subtotal, Certificates of deposit</b>							7,000,000.00	7,000,000.00	7,071,802.50	71,802.50	
<b>TREASURY SECURITIES - COUPON</b>											
U S TREASURY NOTE	02/22/13	02/28/17	Aaa	AA+	0.875	0.607	2,000,000.00	2,002,607.36	2,003,500.00	892.64	
<b>Subtotal, Treasury Securities</b>							2,000,000.00	2,002,607.36	2,003,500.00	892.64	
<b>FEDERAL AGENCY ISSUES - COUPON</b>											
FED AGRICULTURAL MTG CORP	10/03/13	10/03/18	-	-	1.720	1.720	2,000,000.00	2,000,000.00	2,029,840.00	29,840.00	
FED AGRICULTURAL MTG CORP	12/12/13	12/12/18	-	-	1.705	1.705	2,000,000.00	2,000,000.00	2,031,480.00	31,480.00	
FEDERAL FARM CREDIT BANK	09/18/13	09/18/17	Aaa	AA+	1.550	1.550	2,000,000.00	2,000,000.00	2,015,700.00	15,700.00	
FEDERAL FARM CREDIT BANK	07/17/13	07/17/17	Aaa	AA+	1.300	1.300	2,000,000.00	2,000,000.00	2,010,380.00	10,380.00	
FEDERAL FARM CREDIT BANK	06/24/15	06/24/19	Aaa	AA+	1.520	1.520	2,000,000.00	2,000,000.00	2,025,840.00	25,840.00	
FEDERAL HOME LOAN BANK	09/13/13	09/14/18	Aaa	AA+	2.000	1.910	2,000,000.00	2,003,475.75	2,042,600.00	39,124.25	
FEDERAL HOME LOAN BANK	01/17/14	04/17/18	Aaa	AA+	1.480	1.480	2,000,000.00	2,000,000.00	2,019,180.00	19,180.00	
FEDERAL HOME LOAN BANK	01/26/16	04/26/19	Aaa	AA+	1.500	1.500	2,000,000.00	2,000,000.00	2,003,640.00	3,640.00	Callable 01/26/17, once
FEDERAL HOME LOAN BANK	12/16/13	12/14/18	Aaa	AA+	1.750	1.650	2,000,000.00	2,004,366.75	2,034,960.00	30,593.25	
FEDERAL HOME LOAN BANK	06/18/14	06/09/17	Aaa	AA+	1.000	1.003	2,000,000.00	1,999,948.09	2,005,100.00	5,151.91	
FEDERAL HOME LOAN BANK	10/22/14	11/18/16	Aaa	AA+	0.750	0.500	2,000,000.00	2,001,061.07	2,001,760.00	698.93	
FEDERAL HOME LOAN MTG CORP	06/30/16	06/30/21	Aaa	AA+	1.875	1.875	2,000,000.00	2,000,000.00	2,000,320.00	320.00	Callable 09/30/16, then qtrly
FEDERAL HOME LOAN MTG CORP	11/20/13	09/29/17	Aaa	AA+	1.000	1.030	1,000,000.00	999,681.56	1,002,870.00	3,188.44	
FEDERAL NATL MORTGAGE ASSN	01/30/13	01/30/18	Aaa	AA+	1.030	1.030	3,000,000.00	3,000,000.00	2,996,760.00	(3,240.00)	Callable 10/30/16, then qtrly
FEDERAL NATL MORTGAGE ASSN	12/12/12	12/12/17	Aaa	AA+	1.000	1.000	2,000,000.00	2,000,000.00	2,000,100.00	100.00	Callable 09/12/16, then qtrly
FEDERAL NATL MORTGAGE ASSN	11/15/13	10/26/17	Aaa	AA+	0.875	1.062	2,000,000.00	1,995,788.67	2,003,420.00	7,631.33	
FEDERAL NATL MORTGAGE ASSN	12/11/13	11/27/18	Aaa	AA+	1.625	1.606	2,000,000.00	2,000,812.32	2,031,760.00	30,947.68	
FEDERAL NATL MORTGAGE ASSN	05/26/16	05/26/20	Aaa	AA+	1.375	1.375	2,000,000.00	2,000,000.00	2,002,080.00	2,080.00	Callable 05/26/17, once

**CITY OF SANTA BARBARA**  
**Investment Portfolio**  
**August 31, 2016**

DESCRIPTION	PURCHASE DATE	MATURITY DATE	QUALITY RATING		STATED RATE	YIELD AT 365	FACE VALUE	BOOK VALUE	MARKET VALUE	BOOK GAIN/(LOSS)	COMMENTS
			MOODY'S	S & P							
FEDERAL NATL MORTGAGE ASSN	08/16/16	08/16/21	Aaa	AA+	1.500	1.500	2,000,000.00	2,000,000.00	1,990,420.00	(9,580.00)	Callable 08/16/17, then qtrly
FEDERAL NATL MORTGAGE ASSN	12/26/12	12/26/17	Aaa	AA+	1.000	1.000	4,000,000.00	4,000,000.00	4,000,400.00	400.00	Callable 09/26/16, then qtrly
FEDERAL NATL MORTGAGE ASSN	11/27/15	11/27/19	Aaa	AA+	1.125	1.678	2,000,000.00	2,000,000.00	2,010,200.00	10,200.00	SU 1.125%-2.250%, Call 11/27/17, once
FEDERAL NATL MORTGAGE ASSN	07/26/16	07/26/19	Aaa	AA+	1.125	1.125	2,000,000.00	2,000,000.00	1,994,860.00	(5,140.00)	Callable 07/26/17, once
FEDERAL NATL MORTGAGE ASSN	02/05/13	02/05/18	Aaa	AA+	1.000	1.000	2,000,000.00	2,000,000.00	2,000,000.00	0.00	Callable 11/05/16, then qtrly
FEDERAL NATL MORTGAGE ASSN	11/20/13	10/26/17	Aaa	AA+	0.875	1.070	2,000,000.00	1,995,603.81	2,003,420.00	7,816.19	
FEDERAL NATL MORTGAGE ASSN	11/27/15	11/28/18	Aaa	AA+	1.200	1.200	2,000,000.00	2,000,000.00	2,001,620.00	1,620.00	Callable 11/28/16, once
FEDERAL NATL MORTGAGE ASSN	05/26/16	11/26/19	Aaa	AA+	1.300	1.300	<u>2,000,000.00</u>	<u>2,000,000.00</u>	<u>2,006,080.00</u>	<u>6,080.00</u>	Callable 05/26/17, once
<b>Subtotal, Federal Agencies</b>							54,000,000.00	54,000,738.02	54,264,790.00	264,051.98	
<b>CORPORATE/MEDIUM TERM NOTES</b>											
BERKSHIRE HATHAWAY INC	11/29/13	02/09/18	Aa2	AA	1.550	1.550	2,000,000.00	2,000,000.00	2,014,940.00	14,940.00	
GENERAL ELECTRIC CAPITAL CORP	01/14/14	01/14/19	A1	AA+	2.300	2.250	2,000,000.00	2,002,227.28	2,053,800.00	51,572.72	
TOYOTA MOTOR CREDIT	09/26/11	09/15/16	Aa3	AA-	2.000	1.800	2,000,000.00	2,000,148.06	2,000,620.00	471.94	
TOYOTA MOTOR CREDIT	11/20/15	07/13/18	Aa3	AA-	1.550	1.408	<u>2,000,000.00</u>	<u>2,005,175.74</u>	<u>2,013,740.00</u>	<u>8,564.26</u>	
<b>Subtotal, Corporate Securities</b>							8,000,000.00	8,007,551.08	8,083,100.00	75,548.92	
<b>SB AIRPORT PROMISSORY NOTE (LT)</b>											
SANTA BARBARA AIRPORT	07/14/09	06/30/29	-	-	3.500	4.195	<u>4,775,295.56</u>	<u>4,775,295.56</u>	<u>4,775,295.56</u>	<u>0.00</u>	
<b>Subtotal, SBA Note</b>							4,775,295.56	4,775,295.56	4,775,295.56	0.00	
<b>CHECKING ACCOUNT</b>											
MUFG UNION BANK NA CHKNG ACCNT	-	-	-	-	0.400	0.400	<u>24,437,732.85</u>	<u>24,437,732.85</u>	<u>24,437,732.85</u>	<u>0.00</u>	
<b>Subtotal, Checking Account</b>							24,437,732.85	24,437,732.85	24,437,732.85	0.00	
<b>TOTALS</b>							150,213,028.41	150,223,924.87	150,636,220.91	412,296.04	

Market values have been obtained from the City's safekeeping agent, MUFG Union Bank NA - The Private Bank (UBTPB). UBTPB uses Interactive Data Pricing Service, Bloomberg and DTC.



# CITY OF SANTA BARBARA

## COUNCIL AGENDA REPORT

**AGENDA DATE:** September 27, 2016

**TO:** Mayor and Councilmembers

**FROM:** Administration Division, Finance Department

**SUBJECT:** Professional Services Agreement For Bond Financial Advisory Services

### **RECOMMENDATION:**

That Council authorize the Finance Director to execute an agreement with KNN Public Finance for bond financial advisory services in an amount not to exceed \$78,000, payable from bond proceeds if, and at such time as, the bonds are issued.

### **DISCUSSION:**

City staff has evaluated the potential savings that could be achieved by refinancing the outstanding 2004 Sewer Refunding Bonds due to a reduction in interest rates since the 2004 bonds were sold. It appears that refinancing the outstanding bonds could save a total of approximately \$1.4 million over the remaining term of ten years, which translates to \$140,000 in savings annually.

Based on the work done to date, staff is at a point where bond/disclosure counsel and a financial advisor should be retained to assist City staff with the analysis, gathering of appropriate documentation and preparation of the necessary documents for a potential sale. A description of the firms, their respective scope of services and related fees are provided below.

### **Financial Advisory Services**

The City historically has used financial advisors with the issuance of long-term debt. For a number of years, the City has retained the services of KNN Public Finance for financial advisory services. KNN is a highly qualified firm with extensive knowledge of the City's operations and past bond sales. Staff believes this expertise and knowledge of the City is important to ensure any bond sale is based on a thorough understanding of the City's needs and the bond market.

In general, the role of a financial advisor is to serve as an independent advocate for the seller of bonds or other indebtedness and provide the seller with the information necessary to make intelligent, informed decisions. The sale of bonds is a highly specialized, complicated and nuanced transaction, requiring a level of expertise not generally held by

municipal finance professionals within the City. Specifically, the financial advisor helps structure the financing to get the best rate for the City, reviews and give advice on the bond underwriter's proposals in a negotiated bond sale and reviews documents from bond counsel and disclosure counsel, and coordinates the bond issuance closing process. For a competitive sale of the bonds, the financial advisor structures the bond issue, conducts a public sale, identifies the winning bidder and coordinates the bond issuance closing process.

The scope of KNN's service will include, but not be limited to, the following:

1. Assist in the selection of other financing team members, such as bond counsel, verification agent, and trustee, as necessary.
2. Coordinate the efforts of city staff, bond and disclosure counsel, City Attorney, and City elected officials, with respect to the preparation and approval of the financing documents by the City Council.
3. In conjunction with bond counsel, recommend specific financial covenants, terms and provisions, including maturity schedules, timing of sale, call provisions and related matters.
4. Review and provide appropriate revisions and recommendations to legal documents, the official statement and other documents.
5. Prepare and coordinate the appropriate presentation to the rating services and bond insurer.
6. Coordinate the sale and closing of the transactions.

KNN's proposed fee is \$75,000 with reimbursable expenses not to exceed \$3,000.

**PREPARED BY:** Robert Samario, Finance Director

**SUBMITTED BY:** Robert Samario, Finance Director

**APPROVED BY:** City Administrator's Office



## CITY OF SANTA BARBARA COUNCIL AGENDA REPORT

**AGENDA DATE:** September 27, 2016  
**TO:** Mayor and Councilmembers  
**FROM:** Recreation Division, Parks and Recreation Department  
**SUBJECT:** Parks And Recreation Community Foundation Contributions

**RECOMMENDATION:** That Council:

- A. Accept a contribution from the Parks and Recreation Community (PARC) Foundation in the amount of \$9,800 for Parks and Recreation Department programs; and
- B. Increase appropriations and estimated revenues in the Fiscal Year 2017 Parks and Recreation Department Miscellaneous Grants Fund in the amount of \$9,800.

### **DISCUSSION:**

The Parks and Recreation Department is the recipient of \$9,800 in grants and donations received through the PARC Foundation. These funds will support the following programs:

#### **\$7,100 – Santa Barbara Arts Alliance Program**

The Santa Barbara Arts Alliance program is a free art-based afterschool mentoring program that provides leadership and life skills development opportunities through hands-on community service projects. Based at the Franklin Neighborhood Center, approximately 40 low income and under-served youth are served annually. Curricula include art workshops, field trips, neighborhood clean-ups, and the creation and installation of public murals in areas plagued by graffiti vandalism. This funding includes grant monies from the Santa Barbara County Arts Commission and donations to the program. Funds will be utilized to purchase supplies and pay the artist mentors who lead the program.

#### **\$2,700 – Teen Programming**

These funds will be used to fund the Youth Council's annual programs, youth speak outs, leadership conference, and part of the leadership banquet. Funds are from donations received from a number of individuals and from the Harriet Miller Endowment Fund, which is held and managed by the PARC Foundation. According to Ms. Miller's

wishes, interest generated by the endowment fund is earmarked for youth leadership programs of the Parks and Recreation Department.

**BUDGET/FINANCIAL INFORMATION:**

Appropriations and estimated revenues in the Fiscal Year 2017 Parks and Recreation Department Miscellaneous Grants Fund will be increased by \$9,800 as a result of these PARC Foundation contributions.

**PREPARED BY:** Judith Cook McCaffrey, Recreation Manager

**SUBMITTED BY:** Jill E. Zachary, Parks and Recreation Director

**APPROVED BY:** City Administrator's Office



# CITY OF SANTA BARBARA

## COUNCIL AGENDA REPORT

**AGENDA DATE:** September 27, 2016

**TO:** Mayor and Councilmembers

**FROM:** Water Resources Division, Public Works Department

**SUBJECT:** Professional Services Agreement For Development Of El Estero Wastewater Treatment Plant Facility Plan And Long Term Capital Improvement Program

### RECOMMENDATION:

That Council authorize the Public Works Director to execute a City Professional Services contract with Brown and Caldwell in the amount of \$354,299 for engineering services for development of the El Estero Wastewater Treatment Plant Facility Plan and Long Term Capital Improvement Program, and authorize the Public Works Director to approve expenditures of up to \$35,429 for extra services of Brown and Caldwell that may result from necessary changes in the scope of work.

### DISCUSSION:

The El Estero Wastewater Treatment Plant (El Estero) provides wastewater treatment for the City of Santa Barbara and serves a population of approximately 95,000. It is a secondary treatment facility permitted for 11 million gallons per day (MGD), but currently processes approximately 6 MGD due to extraordinary water conservation efforts by the Santa Barbara community.

El Estero is an ocean discharge facility with a portion of its flow treated to Title 22 standards and reused within the community as recycled water. It was initially constructed in 1952; however, a majority of El Estero's current infrastructure was constructed in 1978. The plant includes preliminary, primary, secondary, and tertiary treatment, disinfection facilities, and solids handling unit processes.

In the past years, capital improvements have been made consistently, including recent, significant system improvements to the headworks; influent pumps; tertiary treatment; and the secondary process (currently under construction). In addition, a conceptual plan has been developed to improve the biosolids process. However, there is still a

substantial amount of work that needs to be done to replace El Estero's aging electrical and mechanical equipment and structures.

The El Estero Facility Plan will develop a "road map" for capital improvements needed over the next 25 years, with a list of prioritized projects, planning level cost estimates, and tentative schedules; however, the main focus will be on developing more detailed schedules and cost estimates for the next 10 years. This "road map" is needed to ensure that capital funds are properly allocated, and to confirm planned rate increases are adequate per the 10-year financial plan.

The primary objectives of the Facility Plan are to:

- Evaluate current plant facility conditions for the capability to reliably meet existing and potential future discharge requirements;
- Develop a prioritized 10-year Capital Improvements Program (CIP) that phases projects based on criticality and customer rate impacts;
- Examine and recommend sustainable elements and strategies which can be incorporated into the proposed CIP;
- Have a peer review of the Biosolids Project Conceptual Plan; and
- Consider the City's interest to continue to expand recycled water usage (direct potable reuse, indirect potable reuse, and non-potable reuse) and how this might impact future wastewater treatment processes and operations.

Brown and Caldwell was selected through a Request For Proposal process as the most qualified firm to perform this work. Recommendations from the Facility Plan will be used to identify and prioritize future capital improvement projects and confirm that planned rate increases are adequate, per the 10-year financial plan.

This item was presented to the City's Water Commission at its September 15, 2016 meeting. The Water Commissioners voted 5-0-0 in favor of staff's recommendation.

#### **BUDGET/FINANCIAL INFORMATION:**

This project was anticipated, and there are adequate appropriated funds in the Wastewater Capital Fund for this professional engineering work.

**PREPARED BY:** Lisa Arroyo, Wastewater System Manager/mh

**SUBMITTED BY:** Rebecca J. Bjork, Public Works Director

**APPROVED BY:** City Administrator's Office



# CITY OF SANTA BARBARA

## COUNCIL AGENDA REPORT

**AGENDA DATE:** September 27, 2016

**TO:** Mayor and Councilmembers

**FROM:** Human Resources, Administrative Services Department

**SUBJECT:** Approval of Benefit Plans Effective January 1, 2017

**RECOMMENDATION:** That Council:

- A. Approve renewal of the Blue Shield and Kaiser Permanente medical plans; Delta Dental Plans; Vision Service Plan; Employee Assistance Program (EAP); Flexible Spending Accounts, and Hartford Life and Disability Insurance Plans; and
- B. Authorize the City Administrator to execute any contracts or amendments to agreements or contracts, subject to approval as to form by the City Attorney, necessary to implement these benefit plan renewals.

### **DISCUSSION:**

Each year the City obtains renewal rates for the benefits plans covering its eligible active and retired employees. These benefit plans include medical, dental, vision, Employee Assistance Program, Health and Dependent Care Flexible Spending Accounts, life insurance, and disability insurance programs. Staff coordinated the renewal process with the City's benefits broker, Wells Fargo Insurance Services. The Employee Benefits Committee, which has a representative from each of the City's employee groups, reviewed the renewals. Staff and the Employee Benefits Committee (comprised of members from the various employee groups) recommend that the City renew its agreements with all current health, life and disability plan providers.

### Medical Plans

The City currently has contracts with Blue Shield and Kaiser Permanente (available to Ventura County residents only) to provide medical coverage to eligible active and retired employees. A Health Maintenance Organization (HMO) plan is offered by both carriers. In addition, Blue Shield offers three Preferred Provider Organization (PPO) plans: Blue Shield PPO 80/60 Plan, Blue Shield Health Reimbursement Account and Blue Shield Health Savings Account (an IRS qualifying high deductible PPO plan with a portable savings account funded through federal pre-tax employee payroll contributions).

In continuing efforts to ensure the most cost effective plan management and premium rates, the City's benefits broker negotiated with Blue Shield to ensure the renewal rates were well below the rate cap of an 11.9% increase set in place as part of the transition from Aetna to Blue Shield effective January 1, 2016. The City's broker was successful in reducing Blue Shield's originally proposed rate increase of 11.06% down to an 8% increase to current rates.

The Employee Benefits Committee met in August 2016 and again in September 2016 to review and discuss the medical claims experience and high cost trends, and 2017 renewal offers of all plan vendors. The Employee Benefits Committee recommends approval of the renewal of the Blue Shield benefit plans and proposed rates for 2017, since the current plans would remain in place without any benefit changes at rates below the expected 11.9% rate cap, and Blue Shield has proven to be a strong performer and partner for the City and its enrolled plan members.

The Committee also recommends continuing with the Kaiser HMO in 2017 as a separate medical plan option available to employees residing in Ventura County. Kaiser's 2017 renewal includes a rate decrease of 2.3%.

#### Over-age-65 retirees

Under Blue Shield, over-age-65 retirees who are eligible for Medicare may enroll in the plan option referred to as the Blue Shield Medicare Coordination of Benefits (COB) plan. The COB plan functions as a supplement to Medicare, providing coverage after Medicare benefits are paid. Over-age-65 retirees who are not eligible for Medicare may enroll in the Blue Shield PPO 80/60 plan. Both Blue Shield retiree plans are receiving an 8% increase to current rates.

The Kaiser Senior HMO Advantage Plan will continue to be available. Final 2017 proposed rates for the Kaiser Senior HMO Advantage Plan are proposed at a slight increase of 2.2%.

#### Dental Plans

The current dental plan offerings include the Delta Dental DPO plan (similar to a medical PPO model plan with a large provider network) and the Delta Dental DMO plans (similar to a medical HMO model plan with a small provider network). No rate increases are proposed for the two plans. Delta Dental provided a two year rate guarantee on the current DMO rates; the current 2016 rates will be effective through December 31, 2017.

#### Vision Plan

Vision Service Plan (VSP) has maintained premium rates for the last four consecutive years. No increase is proposed for the 2017 VSP rates and those rates will remain in place through December 31, 2017.

Employee Assistance Program (EAP) – Employer Paid Fees

OptumHealth Behavioral Solutions provides outpatient psychological services for the City's EAP. No increase is proposed for the 2017 EAP rate.

Flexible Spending Accounts (FSA) – Employer Paid Fees

The Health and Dependent Care Flexible Spending Accounts are administered by Conexis. No increase is proposed for the 2017 FSA rates.

Basic Life/AD&D and Long Term Disability Insurance – Employer Paid Premiums

Hartford Insurance Company administers the Basic Life/AD&D and Long Term Disability Insurance plans. No increases are proposed for the 2017 rates.

Employee and Spouse Supplemental Life Insurance Plans – Employee Paid Premiums

Hartford Insurance Company administers the voluntary employee-paid Supplemental Life Insurance plans offered to all benefited employees. No increases are proposed for the 2017 rates.

Short Term Disability Insurance Plan – Employee Paid Premiums

Hartford Insurance Company administers the voluntary employee-paid Short Term Disability Insurance plans offered to Management, Police and Supervisors. No increases are proposed for the 2017 rates.

Benefits Administration Fee

A benefits administration fee of \$8.34 per enrolled employee or retiree per month is built into the medical premium rates, which reflects fees charged by Empryean Benefit Solutions, the City's current benefits administration provider. Staff is currently negotiating a replacement benefits administration contract with Businessolver, Inc. under the same fee structure and will return to Council for approval when that contract is complete.

Summary

Staff and the Employee Benefits Committee recommend that the Blue Shield and Kaiser medical plans, Delta Dental, VSP, EAP, FSA, Hartford Life/AD&D and Disability Insurance Plans be renewed for 2017 at the proposed premium rates and fees.

Proposed 2017 monthly rates for Blue Shield HMO, Blue Shield PPO 80/60 Plan, Blue Shield Health Reimbursement Account PPO Plan, Blue Shield Health Savings Account PPO Plan and Kaiser HMO Plan for employees and retirees are listed in Attachment 1. Proposed 2017 monthly rates for the Blue Shield Medicare COB Plan for retirees over-age-65 are listed in Attachment 2.

Proposed 2017 monthly rates for Delta Dental, VSP, EAP, FSA, Hartford Life/AD&D and Disability Insurance Plans are listed in Attachment 3.

**BUDGET/FINANCIAL INFORMATION:**

No additional appropriations are needed. Established City contribution amounts and employee pre-tax payroll deductions will fund the Plan Year (calendar year) 2017 estimated overall benefit premium increase of \$960,804 which includes \$480,402 for January through June of Fiscal Year 2017.

- ATTACHMENTS:**
1. 2017 Medical Plans Monthly Premium Rates
  2. 2017 Medicare Coordination of Benefits Retiree Monthly Premium Rates
  3. 2017 Dental, Vision, Employee Assistance Program, Flexible Spending Accounts, Life and Disability Insurance Plan Monthly Premium Rates

**PREPARED BY:** Karla Torres, Benefits Analyst I

**SUBMITTED BY:** Kristine Schmidt, Administrative Services Director

**APPROVED BY:** City Administrator's Office

## 2017 Medical Plans Monthly Premium Rates

MEDICAL PLAN	Current 2016	Current 2017
<b>HMO - Blue Shield</b>		
<u>Active Employees and Retirees Under Age 65</u>		
Employee Only	\$ 825.21	\$ 890.56
Employee and One Dependent	\$ 1,642.13	\$ 1,772.83
Employee and Family	\$ 2,132.28	\$ 2,302.20
<b>HMO – Kaiser Permanente</b>		
<u>Active Employees and Retirees Under Age 65</u>		
Employee Only	\$ 567.48	\$ 554.55
Employee and One Dependent	\$ 1,126.62	\$ 1,100.73
Employee and Family	\$ 1,462.10	\$ 1,428.48
<u>Medicare Eligible Retirees</u>		
Retiree Only	\$ 193.68	\$ 197.85
Retiree and One Dependent	\$ 379.02	\$ 387.36
<b>PPO (80/60) – Blue Shield</b>		
<u>Active Employees and Retirees Under Age 65</u>		
Employee Only	\$ 885.24	\$ 955.40
Employee and One Dependent	\$ 1,794.94	\$ 1,937.89
Employee and Family	\$ 2,340.72	\$ 2,527.31
<u>Medicare Eligible Retirees</u>		
Retiree Only	\$ 389.76	\$ 420.27
Retiree and One Dependent	\$ 771.17	\$ 832.20
<b>PPO – HRA – Blue Shield</b>		
<u>Active Employees and Retirees Under Age 65</u>		
Employee Only	\$ 624.50	\$ 673.79
Employee and One Dependent	\$ 1,240.63	\$ 1,339.21
Employee and Family	\$ 1,610.33	\$ 1,738.49
<b>PPO – HSA – Blue Shield</b>		
<u>Active Employees and Retirees Under Age 65</u>		
Employee Only	\$ 491.68	\$ 530.35
Employee and One Dependent	\$ 975.04	\$ 1,052.38
Employee and Family	\$ 1,265.02	\$ 1,365.55

**2017 Medicare Coordination of Benefits (COB)  
Retiree Monthly Premium Rates**

<b>MEDICAL PLAN</b>	<b>Current 2016</b>	<b>Proposed 2017</b>
<b>Blue Shield Medicare COB</b>		
Retiree/Surviving Spouse only	\$ 389.76	\$ 431.95
Retiree (Medicare) & Spouse	\$ 771.17	\$ 855.56
<b>Kaiser Senior Advantage HMO</b>		
Retiree/Surviving Spouse only	\$ 193.68	\$ 197.85
Retiree (Medicare) & Spouse	\$ 379.02	\$ 387.36

## 2017 Dental, Vision, Employee Assistance Program, Flexible Spending Accounts, Disability and Life Insurance Plans Monthly Premium Rates

PLAN	CURRENT 2016	PROPOSED 2017
<b>Delta Dental</b>		
Delta Dental DPO Plan		
Employee Only	\$ 56.70	\$ 56.70
Employee and One Dependent	\$ 100.36	\$ 100.36
Employee and Family	\$ 160.86	\$ 160.86
Delta Dental HMO Plan		
Employee Only	\$ 16.39	\$ 16.39
Employee and One Dependent	\$ 29.32	\$ 29.32
Employee and Family	\$ 43.38	\$ 43.38
<b>Vision Service Plan</b>		
Employee Only	\$ 6.93	\$ 6.93
Employee and One Dependent	\$ 13.76	\$ 13.76
Employee and Family	\$ 21.10	\$ 21.10
<b>Employee Assistance Program (City Paid)</b>		
Employee and Family	\$ 1.78	\$ 1.78
<b>Flexible Spending Accounts Administration Costs (City Paid)</b>		
Health Care Account/Participant/Month	\$ 4.67	\$ 4.67
Dependent Care Account/Participant/Month	\$ 4.67	\$ 4.67
Electronic Payment Card/Participant/Month	\$ 1.50	\$ 1.50
Grace Period Processing/Participant/Month	\$ 3.00	\$ 3.00
<b>Long Term Disability Insurance – Hartford (City Paid)</b>		
All Employees except Police and Fire	\$0.50/\$100	\$0.50/\$100
<b>Short Term Disability Insurance – Hartford (Voluntary Employee Paid)</b>		
Managers	\$ 22.02	\$ 22.02
Supervisors	\$ 19.82	\$ 19.82
Police	\$ 15.14	\$ 15.14
<b>Basic Life AD&amp;D Insurance – Hartford (City Paid)</b>		
All Employees	\$0.125/\$1,000	\$0.125/\$1,000
<b>Supplemental Employee, Spouse &amp; Child Life Insurance–Hartford (Voluntary Employee Paid)</b>		
Voluntary Employee and Spouse Life Insurance	Rates/\$10,000	Rates/\$10,000
Up to and including age 29	\$ 0.68	\$ 0.68
Age 30-34	\$ 0.86	\$ 0.86
Age 35-39	\$ 1.24	\$ 1.24
Age 40-44	\$ 1.90	\$ 1.90
Age 45-49	\$ 3.14	\$ 3.14
Age 50-54	\$ 5.24	\$ 5.24
Age 55-59	\$ 8.46	\$ 8.46
Age 60-64	\$ 11.12	\$ 11.12
Age 65-69	\$ 17.48	\$ 17.48
Age 70-74	\$ 30.88	\$ 30.88
Age 75 and older	\$ 51.50	\$ 51.50
\$2,000 Voluntary Child Life Insurance	\$ 0.33	\$ 0.33
\$5,000 Voluntary Child Life Insurance	\$ 0.55	\$ 0.55
\$10,000 Voluntary Child Life Insurance	\$ 0.89	\$ 0.89



# CITY OF SANTA BARBARA

## COUNCIL AGENDA REPORT

**AGENDA DATE:** September 27, 2016

**TO:** Mayor and Councilmembers

**FROM:** Planning Division, Community Development Department

**SUBJECT:** Local Coastal Program Update Status Report

**RECOMMENDATION:** That Council:

- A. Receive a status report on the Local Coastal Program Update;
- B. Accept \$285,892 in grant funds from the California Coastal Commission Round 3 Local Coastal Program Local Assistance Grant Program for: 1) a Public Outreach Plan; 2) a Sea Level Rise (SLR) Adaptation Plan; 3) a Lower-Cost Visitor-Serving Accommodations Program; and 4) Project Management,
- C. Increase appropriations and estimated revenues by \$285,892 in the Miscellaneous Grants Fund for the California Coastal Commission LCP Local Assistance Grant Award to partially fund the LCP Update; and
- D. Direct Planning Division staff to continue working on the Local Coastal Program Update.

### EXECUTIVE SUMMARY:

Since 2014 when grant funding was received from the California Coastal Commission (CCC), the Planning Division has been working to update the City's Local Coastal Program (LCP) in collaboration with other City departments, LCP Update subcommittees, and staff from the CCC. In February 2016, staff produced a Preliminary Draft Coastal Land Use Plan that modernizes the 1981 Coastal Land Use Plan, incorporates relevant changes from the 2011 General Plan, and adds much-needed guidance in certain emerging issue areas. In April 2016, CCC staff submitted extensive written comments on the Preliminary Draft Coastal Land Use Plan (LUP).

Staff has analyzed the CCC staff's comments, and received assurances from CCC staff that they too want the City's LCP Update to be successful, that they saw no major flaws in the document, and that the City and the CCC are not far apart on major policies. The CCC Interim Executive Director also committed his staff to working on the City's LCP to meet our schedule needs. Staff recommends working for the next few months with CCC

staff to reach an agreement on remaining major issue areas, followed by release of a Public Review Draft Coastal LUP and commencement of a public outreach program in January 2017, with review and adoption planned for summer/fall 2017.

Staff also recommends that Council accept \$285,892 in grant funds awarded from the CCC to conduct public outreach on the LCP Update and undertake a Sea Level Rise Adaptation Plan and a Lower-Cost Visitor-Serving Accommodation Program. The public outreach, review, and approval process for the majority of the Draft Coastal LUP would proceed while the Sea Level Rise Adaptation Plan and Lower-Cost Visitor Serving Accommodations Program are developed, processed, and certified on a separate schedule. The grant would end September 2018.

## **DISCUSSION:**

### Background

The City's Local Coastal Program (LCP) includes a Land Use Plan (LUP) that was originally certified by the California Coastal Commission (CCC) in 1981 and an Implementation Plan (IP) that was originally certified in 1986. The LUP designates land uses and includes planning policies and programs that implement the Coastal Act's overarching goals: protection, enhancement and balanced use of coastal resources; maximization of public access to the coast; and prioritization of coastal-dependent and coastal-related uses. The IP includes detailed zoning and implementing ordinances found in the Municipal Code and other guidelines designed to carry out the more general policies of the LUP. Together these serve as the standard of review for Coastal Development Permits (CDPs) under the City's jurisdiction within the Coastal Zone. In 2014, the City received a \$123,000 grant from the CCC Round 1 Local Coastal Program Local Assistance Grant Program to update the City's LCP. Staff began work in February 2014, and that grant ended April 29, 2016. The primary goals of this overall major work effort have been to:

1. *Modernize the 1981 LUP, incorporate the 2011 General Plan Update land use and policy changes, and add guidance in certain emerging and controversial issue areas.*

The 1981 LUP incorporates, by reference, policies from many documents, including policies of the General Plan as it existed in 1980. Over time, this structure has created complications in determining when LCP amendments are required and the appropriate standard of review for CDPs. One of the major goals of the LCP Update is to modernize the document and fix this problem by making the LUP a stand-alone document.

There is also a need to incorporate into the LCP land use and policy changes from the 2011 General Plan that are applicable in the Coastal Zone, as well as to provide additional guidance in certain emerging and controversial issue areas such as bluff top and shoreline development, biological resources and creeks,

and preservation of lower-cost visitor-serving accommodations. A lack of detailed guidance in the existing LUP in some of these areas has led to significant workload for staff, Planning Commission, and at times City Council. It has also led to uncertainties for applicants as to the exact development standards to which their projects will be held by both the City and the CCC on appeal.

2. *Address sea level rise (SLR) vulnerability and adaptation.*

As a result of climate change, SLR is occurring, and the physical risks to Santa Barbara's Coastal Zone include, but are not limited to, shoreline erosion and degradation, amplified storm surges, and permanent inundation. Policies in the 2011 General Plan direct the City to further study the potential impacts of SLR and prepare a SLR Adaptation Plan. The California Coastal Commission also now requires that LCPs address SLR vulnerability and adaptation strategies, and that proposed development be evaluated for SLR impacts. There is a need for the City and the community to understand this emerging issue and all the associated risks, as well as a need for additional guidance and standards for bluff top and shoreline development.

Preliminary Draft Coastal Land Use Plan

Despite challenges, City staff worked diligently and collaboratively with CCC regional staff over the last two years and produced a preliminary draft of a new Coastal LUP. The Preliminary Draft Coastal LUP incorporates early comments received from CCC staff, reviews by other City departments, and comments from subcommittees of the Planning, Harbor, and Parks and Recreation Commissions. The Preliminary Draft Coastal LUP was delivered to CCC staff for written comments on February 25, 2016.

The Preliminary Draft Coastal LUP is clearer, better focused on Coastal Act mandates, and provides more clarity and consistency in coastal permitting. In many cases, it carries forward existing LUP policies and other City policies, guidelines, and practices with little or no substantive change. However, it does include new detailed policies in some resource areas, including setbacks and development standards for creeks and environmentally sensitive habitat areas, standards for bluff top and shoreline development, and development requirements in coastal hazard areas.

In the course of work on the LCP Update over the last two years, it has become clear that significant additional technical study, policy development, stakeholder involvement, and public outreach is needed in the area of sea level rise adaptation. While the work conducted as part of the Round 1 grant included SLR modeling and began to look at the City's vulnerabilities related to SLR, a comprehensive SLR Adaptation Plan is needed to provide additional details on the City's vulnerabilities and analyze the feasibility, economic impacts, and environmental consequences of various adaptation strategies. Policies in the Preliminary Draft Coastal LUP, therefore, call for the preparation of a full adaptation plan by the City (with no specific date of completion currently identified), to

be followed by an LCP Amendment to incorporate any policies or development standards chosen by the City.

In the interest of maximizing coastal access, it has also become a priority for CCC staff to embark upon significant additional work on the issue of preserving lower-cost visitor-serving accommodations in the Coastal Zone. In the last several years, the CCC has shown particular interest in prioritizing lower-cost accommodations, and the CCC is unlikely to certify any LUP amendment that does not include a plan to address this issue. CCC staff have also emphasized the need for the City to have a detailed mitigation fee program and have recommended several policies to be included in the LUP. These policy suggestions are very complicated, substantially change existing LUP policies, and need to be thoroughly evaluated by City staff, stakeholders, public, and decision-makers. The Preliminary Draft Coastal LUP, therefore, includes interim policies addressing this issue area that are similar to the existing LUP and a policy directing the City to undertake a program to evaluate methods to preserve and encourage lower-cost accommodations in the region. One of the goals of the program would be to establish policies acceptable to the City that would ensure consistency in approach, prevent future appeals to CCC, and provide more assurance to applicants as to the standards to which their projects will be held by both the City and CCC.

#### CCC Staff Comments on the Preliminary Draft Coastal LUP

On April 29, 2016, the City received extensive written comments from the CCC staff on the Preliminary Draft Coastal LUP, including significant comments in the following issue areas:

- Requirements for future LCP Amendments for certain development projects to be approved;
- Clarifying when redevelopment of non-conforming structures constitutes new development subject to all the development standards in the LCP;
- Conditions for bluff and shoreline development;
- Requirements for development in coastal hazard areas;
- Standards for creek and biological buffers and allowed uses in buffers;
- Limits on future upgrades to water and wastewater infrastructure and limits on capacities of those systems;
- Requirements for mitigation fees for hotel/motel projects not considered lower cost; and
- Technical report requirements and interim policies addressing sea level rise.

Given the scope of the CCC staff comments, staff delayed a planned public release of the document and outreach effort that was scheduled to occur in summer 2016. Staff has analyzed the comments and discussed options for proceeding with other City departments, the City Attorney's Office, the LCP subcommittees, and CCC staff.

On July 20, 2016, Community Development staff and the City Administrator met with the CCC's Interim Executive Director and other CCC staff to share the City's concerns with

the update effort and consider potential options for moving forward. The CCC staff assured City staff that they want our LCP Update to be successful, that they saw no major flaws in the document, and that from their perspective, the City and CCC staff are not far apart on major policies. The CCC Interim Executive Director also committed his staff to a schedule that prioritizes release of a draft LUP for public review as discussed below. CCC staff also agreed to phase the LCP Update so that the Draft LUP would proceed while the SLR Adaptation Plan and Lower-Cost Visitor-Serving Accommodations Program are developed, processed, and certified on a separate schedule.

#### Moving Forward with the LCP Update

Staff believes many of the CCC staff's comments on the Preliminary Draft Coastal LUP can be addressed through education and negotiation with CCC staff and that we should continue working together toward release of a Public Review Draft Coastal LUP in January 2017. This represents a six- to seven-month delay in the previously reported schedule (provided at the April 7, 2016 joint Council and Planning Commission work session) and, as explained below, would address SLR adaptation and preservation of lower-cost visitor-serving accommodations with basic interim policies for now, as work on those efforts would trail the majority of the Coastal LUP update and be processed on a separate schedule.

In order to achieve the goal of releasing a Public Review Draft Coastal LUP in January 2017, City staff have received a commitment from CCC staff to a work plan for negotiations in the next three months that includes seven coordination meetings, a commitment of staff resources and regular correspondence, and focus on a major issue areas list. Further, both the CCC and City staff understand that not every issue may be resolved in this time period, and realistically there are areas of disagreement likely to remain. However, City staff and the LCP Update subcommittees do not want to further delay a much-needed dialogue with the public, boards and commissions, and City Council on the details of the Draft Coastal LUP document.

Once a Public Review Draft Coastal LUP is released, any interested parties, including CCC staff, would have the opportunity to provide written and verbal comments on the document. A robust public outreach effort, now proposed to be partially funded with Round 3 grant monies, is planned for the spring of 2017 and would include engagement of key stakeholders through online surveys, individual stakeholder meetings, and a public website. There would be public workshops on various topics, as well as reviews of draft documents by City advisory board and commissions. Following the public outreach, staff would revise the document to produce a Final Draft Coastal LUP by early summer 2017 for consideration by Planning Commission and approval by City Council. The document would then be forwarded to CCC for certification through an LCP Amendment process.

Should Council accept the award of grant funding as described below, work on the Sea Level Rise Adaptation Plan and Lower-Cost Visitor Serving Accommodations Program

would commence in January 2017. These work efforts would rely heavily on consultant services, with support from City staff. Anticipating that consultants would be retained by summer 2017, work products could be available for public review in early 2018, with review and approval by Planning Commission and City Council to be completed by September 2018.

### Round 3 Grant-Funded Programs

On June 7, 2016, City Council authorized staff to submit an application for grant funds from the CCC Local Coastal Program Round 3 Grant Program. On August 12, 2016, the CCC awarded \$285,892 in grant funds to the City for a public outreach plan for the LCP Update, a Sea Level Rise Adaptation Plan, a Lower-Cost Visitor-Serving Accommodations Work Program, and for overall project management (Attachment 1). The grant period starts in January 2017 and ends in September 2018. Staff recommends that City Council authorize staff to accept these funds and initiate the programs as described below and in the Revised Work Program and Budget for the grant award (Attachment 2).

#### *Innovative and Engaging Outreach Plan*

Approximately \$43,000 in grant funds was awarded to conduct an outreach campaign to engage the community in the LCP Update, including the Sea Level Rise Adaptation Plan and Lower-Cost Visitor Serving Accommodation work programs, as well as throughout the public review process. City in-kind contributions would be approximately \$75,000 all in Planning Division staff hours (approximately 1000 hours).

#### *Sea Level Rise Adaptation Plan*

Approximately \$202,000 in grant funds was awarded for preparation of a Sea Level Rise (SLR) Adaptation Plan. City in-kind contributions are estimated to be approximately \$76,500 in Planning Division staff hours (approximately 1,050 hours). Very rough estimates are that upwards of an additional 500 hours of staff time, spread between the Public Works, Parks and Recreation, and Waterfront Departments, may also be needed to assist with this work effort. Additionally, City Attorney's Office resources would be necessary.

The SLR Adaptation Plan would use as a foundation the work completed to date with Round 1 Grant funding and City funding, including existing conditions analyses, vulnerability assessments, SLR modeling, and maps. With the use of technical consultant services and the most accurate and timely (best available science) SLR information available, an analysis of impacts and feasible adaptation strategies to low-lying and coastal bluff areas in the City's Coastal Zone would be completed. This information would be synthesized with an economic and fiscal analysis to identify the trade-offs of a range of adaptation strategies and to draft policies and development standards for inclusion in the City's LCP and other planning documents. Stakeholder involvement and public outreach would be included in all stages of development of the plan.

*Lower-Cost Visitor-Serving Accommodations Program*

Approximately \$31,000 in grant funds was awarded for a program to analyze various strategies to preserve lower-cost visitor-serving accommodations. City in-kind contributions would be approximately \$17,500, all in Planning Division staff hours (approximately 400 hours). The program includes a baseline inventory of visitor-serving accommodations in the Coastal Zone, economic analysis, policy development, and public and stakeholder involvement. It would examine local and regional strategies and both mitigation fee and non-mitigation fee alternatives.

*Project Management*

Approximately \$9,600 in grant funds was awarded for project management. These funds would be used to hire hourly staff to assist with management of the consultant contracts and the grant. City in-kind contributions would be approximately \$38,000 in Planning Division staff hours (approximately 500 hours).

**CALIFORNIA ENVIRONMENTAL QUALITY ACT**

Accepting grant funds for the subject feasibility and planning studies for possible future actions and LCP Amendments is statutorily exempt from the requirements of CEQA pursuant to Guidelines Section 15262 and 15265.

**BUDGET/FINANCIAL INFORMATION:**

The City has been awarded \$285,892 in grant funds for a public outreach plan for the LCP Update, a Sea Level Rise Adaptation Plan, Lower-Cost Visitor Serving Accommodations Program, and Project Management. City in-kind contributions are estimated at \$207,000, for Planning Division staff hours only. This equates to approximately 1.4 FTE. However, staff believes that the actual amount of City resources needed to complete the LCP Update and undertake these programs will be much greater, including significant additional time from staff in the Public Works, Parks and Recreation, and Waterfront Departments. Additionally, City Attorney's Office resources would be necessary.

A six- to seven-month delay in the public release of the Draft LUP and the addition of the above-mentioned grant-funded programs will result in delays to other planned work efforts in the Planning Division, such as the Environmental Resources Management Element (ERME) Update and review of an amendment to Santa Barbara Municipal Code Chapter 22.65 – Design Standards for Development Near Highway 101. Staff does anticipate that following review and approval of the majority of the Coastal LUP at the City level (anticipated fall 2017), some staff currently assigned to the LCP Update would be available to begin work on the ERME Update and the amendment related to development near Highway 101.

**SUSTAINABILITY IMPACT:**

Updating the LCP will result in the City's coastal-related policies being modernized to address topics that relate to coastal development and incorporate sustainable coastal access, energy and water conservation, hazards reduction (especially the SLR Adaptation Plan), and environmental protection and restoration. Updating such sustainability-related policies and programs is called for in the 2011 General Plan and the Climate Action Plan, and the LCP Update directly supports those efforts.

**ATTACHMENTS:**

1. CCC Round 3 Local Coastal Program Local Assistance Grant Award Letter to City of Santa Barbara, dated August 19, 2016.
2. Draft Revised Work Program and Budget for Round 3 Local Coastal Program Local Assistance Grant.

**PREPARED BY:** Debra Andaloro, Principal Planner  
Melissa Hetrick, Project Planner

**SUBMITTED BY:** George Buell, Community Development Director

**APPROVED BY:** City Administrator's Office

**CALIFORNIA COASTAL COMMISSION**

45 FREMONT, SUITE 2000  
SAN FRANCISCO, CA 94105-2219  
VOICE AND TDD (415) 904-5200  
FAX (415) 904-5400



August 19, 2016

Debra Andoloro  
City of Santa Barbara  
PO Box 1990  
Santa Barbara, CA 93102

Dear Ms. Andoloro,

On August 12, 2016, the Coastal Commission voted to award a Local Coastal Program Local Assistance Grant to the City of Santa Barbara in the amount of \$285,892. Congratulations on successfully receiving funding in this very competitive process. This LCP planning work is of the highest priority for the Coastal Commission, and Commission staff is ready to work with you on your project.

**AWARD CONDITIONS**

This award was adopted with both standard conditions and special conditions. Please refer to the Commission-approved recommendation at: <http://documents.coastal.ca.gov/reports/2016/8/f5-8-2016.pdf>.

The standard conditions include the following:

- 1. Prior to the Executive Director's determination and reporting of certification pursuant to Section 13544 of the California Code of Regulations of a grant-funded LCP project, grantees shall submit LCP documents and maps in both paper and editable digital format to the Coastal Commission.*
- 2. Grantees shall use the Coastal Commission's [Sea Level Rise Policy Guidance document](#) to inform the development of Sea Level Rise impact assessments, vulnerability assessments, and LCP Land Use Plan and Implementation Plan completion or updates.*
- 3. In addition to the general recommendations contained within the Coastal Commission's Sea Level Rise Policy Guidance, Vulnerability Assessments shall include: (1) storm and non-storm scenarios, including maximum daily and annual tidal inundation, (2) assessment of sea level rise vulnerability with and without key development that is currently vulnerable and/or protected by a revetment, such as Highway 1, railroad tracks, and/or a row of residences, (3) anticipated changes in beach width under future sea level rise scenarios, (4) evaluation of the feasibility and effectiveness of sediment management and beach nourishment, and (5) evaluation of sea level rise vulnerability of existing and planned segments of the California Coastal Trail. These scenarios and topics should be modelled or quantitatively analyzed where feasible and applicable, or at a minimum thoroughly discussed in a qualitative manner.*

4. *Sea Level Rise work completed under the grant program shall be coordinated regionally to the extent feasible with other jurisdictions and entities working on sea level rise projects within the same county or broader regional area relevant for sea level rise adaptation, such as the watershed, littoral cell, or area with similar geologic characteristics. Entities working on sea level rise projects include the State Coastal Conservancy, the Ocean Protection Council, The Nature Conservancy, NOAA, and USGS. Coordination includes early coordination meetings among the different entities, sharing of technical analyses and lessons learned, and consideration of regional adaptation policies.*
  
5. *Grant-funded work shall be guided by the [Safeguarding California Plan for Reducing Climate Risk](#)'s recommended climate change preparedness actions and principles,<sup>1</sup> as listed below and as described in the adopted [2014 Ocean Protection Council Resolution](#) to support implementation of the Safeguarding Plan<sup>2</sup>. The Plan states that projects or programs implemented with state funds should:*
  - *Encourage innovative design of new structures and infrastructure in areas vulnerable to sea level rise, storms, and erosion and priority should be given to green or nature-based solutions that use natural processes and habitats to reduce risk from flooding and erosion;*
  
  - *Reduce risk from climate impacts to the coast and ocean, by implementing the Safeguarding Plan's recommendation to incorporate climate risk considerations into all relevant decision-making, including related to infrastructure, in such a way that it:*
    - *Encourages iterative approaches;*
    - *Protects California's most vulnerable populations;*
    - *Achieves multiple benefits from efforts to reduce climate risks and prioritizes green infrastructure solutions;*
    - *Integrates climate risk reduction with emissions reductions to the fullest extent possible; and*
    - *Develops metrics and indicators to track progress on efforts to reduce climate risk.*
  
  - *Adhere to the Safeguarding Plan principles:*
    - *Use the best available science to identify risks and adaptation strategies;*
    - *Understand that an effective strategy for preparing for climate risks should evolve as new information is available;*
    - *Involve all relevant stakeholders;*

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<sup>1</sup> California Natural Resources Agency 2014. Available. [http://resources.ca.gov/docs/climate/Final\\_Safeguarding\\_CA\\_Plan\\_July\\_31\\_2014.pdf](http://resources.ca.gov/docs/climate/Final_Safeguarding_CA_Plan_July_31_2014.pdf). Accessed 19 September 2014.

<sup>2</sup> Ocean Protection Council 2014. Available: [http://www.opc.ca.gov/webmaster/ftp/pdf/agenda\\_items/20140827/Item5 OPC\\_Aug2014\\_Exhibit\\_1\\_Safeguarding\\_Resolution\\_ADOPTED.pdf](http://www.opc.ca.gov/webmaster/ftp/pdf/agenda_items/20140827/Item5 OPC_Aug2014_Exhibit_1_Safeguarding_Resolution_ADOPTED.pdf). Accessed 19 September 2014.

Round 3 California Coastal Commission LCP Grant Program

- *Establish and maintain strong partnerships across all levels of government, tribes, businesses, landowners, and non-governmental organizations;*
  - *Give priority to strategies that also achieve benefits other than climate risk reduction benefits, including additional benefits to public health, the economy, environmental justice, and conservation of natural resources; and*
  - *Ensure that strategies to reduce climate risk are coordinated, to the extent possible, with the state's efforts to reduce GHG emissions and other local, national and international efforts.*
6. *Work programs shall be revised to ensure there is sufficient time for coordination with Commission staff on each deliverable, including time for review and comment by Commission staff, and time for grantees to revise deliverables where necessary. For major deliverables, there shall be sufficient time for multiple rounds of review and revision. Such coordination shall take place prior to public release of the deliverable.*
  7. *Work programs shall be revised to exclude any and all work that has been funded through previously awarded grants or the matching funds identified through previously awarded grants. Such grants include, but are not limited to, Coastal Commission LCP Grants awarded through Round 1 or Round 2, grants awarded by the Ocean Protection Council, and grants awarded by the State Coastal Conservancy.*
  8. *State Coastal Conservancy funding shall be acknowledged in all written or published materials related to the grant program, in a manner approved by the Executive Director.*
  9. *For grant projects that do not include certification of proposed LCP planning work, work programs shall be revised to include a description of the future steps that will be taken to achieve certification after grant work is complete.*

The special conditions attached to your award include the following. Again, please consult the Commission-approved staff recommendation for additional information.

*By September 15, 2016, the grantee shall submit a revised work program and budget for review and approval by the Executive Director that reflects an award of \$285,892 and includes the necessary detail to complete execution of the grant agreement consistent with the terms and conditions of the approval. Task 4 (LCP Technical Assistance) and associated funds shall be removed from the work program. Task 2 (SLR Adaptation Plan) shall include coordination with Coastal Commission staff on the scoping phases of both the “economic model of recreational value as a function of beach width” and the “dynamic model of beach ecosystem value.” The Executive Director shall review and approve the proposed methodology for developing the recreational and ecosystem valuation prior to commencement of the Task 2 grant work.*

## NEXT STEPS

We now need to prepare a grant agreement for you. In order to do so, please submit the following information in .docx format (please do not submit PDFs):

- **A revised work program, timeline, and budget for the project, reflecting the conditions listed above, and with the necessary detail to complete grant agreement execution.** Please provide the information via e-mail to Carey Batha at [carey.batha@coastal.ca.gov](mailto:carey.batha@coastal.ca.gov) by **Thursday, September 15, 2016**.
- For any identified consultants, please include the names of the consultants and a copy of the scope of work and budget for each consultant. All consultants must be selected pursuant to a competitive bidding process that seeks at least three (3) bids from responsible bidders.

Please see the attached work program template. In cases where modifications are not needed, you can copy the work program, timeline, and budget directly from your grant application. The budget should clearly show which tasks or portions of tasks the LCP grant funds will be supporting. Please note that all items invoiced must correspond to a line item in the budget and work program.

There are several important aspects to remember about the grant process:

1. **Please do not begin incurring costs that will be charged to this grant before the date of execution of the grant agreement.**
2. As stated in Grant Administration Section of the LCP Grants Staff Report, funds will only be provided on a reimbursement basis for expenses already incurred. The Coastal Commission can only reimburse expenses that are incurred after the start date of the grant agreement, and that have adequate documentation accompanying the invoice. In addition, the Commission can only reimburse invoices from the local jurisdiction as indicated on the grant agreement, not an individual person or private entity.
3. All funded tasks should be completed by September 28, 2018.

Detailed invoicing instructions will be included in your grant agreement (“Exhibit B – Budget” section).

Please do not hesitate to contact me at (415) 904-5268 if you have any questions, either now or in the future as your project progresses. I look forward to working with you.

Sincerely,

Carey Batha,  
LCP Grant Coordinator  
[Carey.Batha@coastal.ca.gov](mailto:Carey.Batha@coastal.ca.gov) | (415) 904-5268

**CALIFORNIA COASTAL COMMISSION**

45 FREMONT, SUITE 2000  
 SAN FRANCISCO, CA 94105-2219  
 VOICE AND TDD (415) 904-5200  
 FAX (415) 904-5400

**Work Program and Budget Template**

**[Name of local government – Note that the name of the local government will be used throughout the grant agreement and will be the name that the State Controller uses when issuing checks]**

**[Name of project]**

**Grantee Contact Information**

Person Authorized to sign grant agreement and any amendments:

*[Name]*

*[Address]*

*[Telephone | Email]*

Main Project Manager/Point of Contact:

*[Name]*

*[Address]*

*[Telephone | Email]*

**Federal Employer Identification Number: [FEIN]**

**Budget Summary:**

CCC funding: *[xx]*

Other funding: *[xx]*

Total project cost: *[xx]*

**Term of Project:** *[start date – end date]*

**A. PROJECT DESCRIPTION** *[brief paragraph on what will be accomplished]*

**B. TASKS** *[narrative description of each task and subtask, including deliverables. All deliverables listed here must match the deliverables listed in Section C, below. You may attach portions of your application as applicable]*

Round 3 California Coastal Commission LCP Grant Program

- C. **SCHEDULE** *[begin/end dates by task, including deliverables. This can be copied directly from the application and modified as needed. Specify dates for interim drafts as well as final deliverables as applicable (e.g., draft vulnerability assessment, final vulnerability assessment; administrative draft LUP, public review draft LUP)]*

Project start/end dates:

<b>Task 1. Title</b>	Begin date:	End Date:
1.1 Subtask Name	Begin date:	End Date:
1.2 Subtask Name	Begin date:	End Date:
Outcome/Deliverables	Completion Date:	
<b>Task 2. Title</b>	Begin date:	End Date:
2.1 Subtask Name	Begin date:	End Date:
2.2 Subtask Name	Begin date:	End Date:
Outcome/Deliverables	Complete Date:	
<b>....Continue for all required Tasks</b>		

- D. **BENCHMARK SCHEDULE** *[Please include a list of benchmarks, or milestones, with completion date, that can be used to track whether the project is progressing according to the schedule. This can be copied directly from the application and modified as needed.]*

**BENCHMARK SCHEDULE**

ACTIVITY	COMPLETION DATE
	Completion Date:

Round 3 California Coastal Commission LCP Grant Program

**E. BUDGET** [Please include a task-by-task budget for both county/city staff labor and for consultants. Budget detail on sub-tasks is not necessary. Note that consultant costs must be listed by task and include all costs relating to consultant labor, travel, supplies, overhead etc. If consultants will be hired at a later date, please include a budget estimate per task that can be updated after hiring the consultants]

	<b>CCC Grant Total</b>	<b>Match/ Other Funds (Source #1)</b>	<b>Match/ Other Funds (Source #2)</b>	<b>Total (LCP Grant Funds + Match/ Other Funds)</b>
<b>LABOR COSTS<sup>3</sup></b>				
<b>County/City Staff Labor</b>				
<b>Task 1 – Task name</b>				
<b>Task 2 – Task name</b>				
<b>Task 3 – Task name</b>				
<b>Task 4 – Task name</b>				
<b>Task 5 – Task name, etc.</b>				
<b>Total Labor Costs</b>				
<b>DIRECT COSTS</b>				
<b>County/City Staff Project Supplies</b>				
A				
B, etc.				
<b>Total</b>				
<b>County/City Staff Travel In State<sup>4</sup></b>				
Mileage				
Hotel, etc.				
<b>Total</b>				
<b>Consultants<sup>5</sup></b>				
Consultant A				
<i>Task 1 – Task 1 Name</i>				
<i>Task 2 – Task 2 Name</i>				
<i>Task 3 – Task 3 Name</i>				
Consultant B, etc.				
<i>Task 1 – Task 1 Name</i>				
<i>Task 2 – Task 2 Name</i>				
<i>Task 3 – Task 3 Name</i>				
<b>Total</b>				
<b>Total Direct Costs</b>				

<sup>3</sup> Amount requested should include total for salary and benefits.

<sup>4</sup> Travel reimbursement rates are the same as similarly situated state employees.

<sup>5</sup> All consultants must be selected pursuant to a competitive bidding process that seeks at least three (3) bids from responsible bidders.

Round 3 California Coastal Commission LCP Grant Program

	<b>CCC Grant Total</b>	<b>Match/ Other Funds (Source #1)</b>	<b>Match/ Other Funds (Source #2)</b>	<b>Total (LCP Grant Funds + Match/ Other Funds)</b>
<b>OVERHEAD/INDIRECT COSTS<sup>6</sup></b>				
<b>Total County/City Staff Overhead/Indirect Costs</b>				
<b>TOTAL PROJECT COST</b>				

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<sup>6</sup> Indirect costs include, for example, a pro rata share of rent, utilities, and salaries for certain positions indirectly supporting the proposed project but not directly staffing it. Amount requested for indirect costs should be capped at 10% of amount requested for "Total Labor."

## Work Program and Budget

City of Santa Barbara

Local Coastal Program Update Completion Project

### Grantee Contact Information

Person Authorized to sign grant agreement and any amendments:

*George Buell, Community Development Director*

*P.O. Box 1990, Santa Barbara, CA 93102*

*(805) 564-5470 / GBuell@SantaBarbaraCA.gov*

Main Project Manager/Point of Contact:

*Debra Andaloro, Principal Planner*

*P.O. Box 1990, Santa Barbara, CA 93102*

*(805) 564-5470 / DAndaloro@SantaBarbaraCA.gov*

**Federal Employer Identification Number:** 95-6000-787

### Budget Summary:

CCC funding: \$285,892

Other funding: \$207,008

Total project cost: \$492,900

**Term of Project:** January 1, 2017-September 28, 2018

### A. PROJECT DESCRIPTION

The project will allow the City of Santa Barbara to continue and complete a Local Coastal Program (LCP) Update, which was initially funded in Round 1 of the CCC's LCP Local Assistance Grant Program. The scope of the Draft LUP Amendment has significantly expanded since the project was initially funded two and a half years ago and now includes what amounts to a complete overhaul of the City's Land Use Plan and significant changes, particularly in the area of biological resources, bluff development, and other sections. Given this, a more extensive public outreach program is needed for the comprehensive LUP Amendment.

Additionally, in the course of work on the LCP Update over the last two years, it has become clear that significant additional technical study, policy development, and stakeholder involvement, and public outreach is needed in the area of sea level rise (SLR) adaptation. While the work conducted as part of the Round 1 grant included SLR modeling and began to look at the City's vulnerabilities related to SLR, a comprehensive SLR Adaptation Plan is needed to provide additional details on the City's vulnerabilities and analyze the feasibility, economic impacts, and environmental consequences of various adaptation strategies. It also became clear that significant additional work is needed on the issue of preserving lower-cost visitor-serving accommodations in the City's Coastal Zone. This is a very complicated issue that needs to be thoroughly evaluated by City staff, stakeholders, public, and decision-makers.

### B. TASKS

### *Task 1: Innovative and Engaging Outreach Plan*

An innovating and inclusive outreach campaign will be conducted to engage the community and foster meaningful conversation about the future of the City's Coastal Zone. It is imperative that extensive outreach be conducted to educate the community, address concerns, evaluate ideas, and establish preferences to successfully move the LCP update process forward. Low-income and underserved communities will be actively encouraged to inform the decision-making and adaptation planning process, and accommodations will be made for Spanish speakers. The coordinated outreach effort will be conducted through different avenues, allowing for public input throughout the project process, as described in more detail below. The tasks below would be used for outreach associated with the current LUP Amendment, as well as the Sea Level Rise Adaptation Plan and Lower-Cost Visitor Serving Accommodation work programs described in detail below.

Specific tasks will include, but not be limited to:

- Stakeholder Engagement
  - Key stakeholder groups will be engaged throughout project implementation by way of an online survey that gauges existing knowledge, preferences and priorities moving forward; individual stakeholder meetings; and, an accessible website that includes reports, maps, meeting notices and outcomes, and other relevant information. *Key deliverables include: Survey URL, website URL, screenshots, and summary of input received. Results will be posted on the project website.*
- Workshop Series
  - At least five (5) workshops will be conducted to educate the public about relevant project topics, solicit concerns, and establish preferences and priorities. Potential topics include: The Santa Barbara Coastal Zone, the California Coastal Act, and the history of the City's LCP; known issue areas that require further study; ESHA, creeks, wetlands, and potential changes to existing biological resources buffers and allowed uses; sea level rise (SLR) and potential vulnerabilities, SLR adaptation options, and new technical studies and mapping; and, lower-cost visitor serving accommodations. *Key deliverables include: Workshop notices, workshop materials, list of attendees, and summary of input received. Results will be posted on the project website.*
- Public Release of Draft Documents
  - To ensure a meaningful community dialogue, multiple opportunities for preliminary draft document review and public comment will be established to stimulate community feedback and provide a setting for the public to share concerns, ideas and preferences. These include a public open house, board and commission meetings, and the project website. *Key deliverables include: Public open house notices, materials and list of attendees, board and commission notices and materials, and summary of input received.*
- Boards, Commissions, and Council Reviews
  - To solicit further community input, the draft documents will be presented to various boards, commissions, and council for review and action. *Key deliverables include: Meeting notices, materials, minutes and resolutions. Results will be posted on the project website.*

### *Task 2: SLR Adaptation Plan*

The SLR Adaptation Plan will use as a foundation the work completed to date with Round 1 Grant funding, including existing conditions analyses, vulnerability assessments, SLR modeling, and maps. With the use of technical consultant services and the most accurate and timely (best available science) SLR information possible (including but not limited to CoSMoS 3.0, FEMA Pacific Coast Revised Maps and non-regulatory products, SBCEVA, etc.), the City and a technical consultant team will review additional modeling products for applicability and complete an analysis of impacts and feasible adaptation strategies to low-lying and coastal bluff areas in the City's coastal zone. This information will be synthesized with an economic analysis to identify the trade-offs and identify cost-benefit analysis of a range of adaptation strategies to be used to draft policies and development standards for inclusion in the City's LUP and IP. This task will be closely aligned with Task 1, Innovative and Engaging Outreach Plan. SLR information including modeling results, analysis of impacts, and feasible adaptation strategies shall be:

1. Guided by the Safeguarding California Plan for Reducing Climate Risk; and
2. To the extent feasible, coordinated with other regional jurisdictions and entities working on SLR issues.

Specific tasks will include but not be limited to:

- **Vulnerability Assessment Update:**
  - Utilizing best available science and the CCC's Final Sea Level Rise Guidance, complete a vulnerability assessment update by examining the potential effects of SLR for the near-term to 2030, midterm to 2050/60, and long term to 2100. This task will include: (1) generating new storm and non-storm scenarios, including maximum daily and annual tidal inundation, (2) assessment of sea level rise vulnerability of property, infrastructure, ecosystem, and recreation assets with and without shoreline protection, (3) anticipated changes in beach width and bluff erosion rates under future sea level rise scenarios, and (4) evaluation of sea level rise vulnerability of existing and planned segments of the California Coastal Trail. These scenarios and topics will be modelled and quantitatively analyzed where feasible and applicable, or at a minimum thoroughly discussed in a qualitative manner.
- **Economic and Fiscal Impacts Review:**
  - **Property value:**
    - Obtain and update public and private property valuation data.
    - Create an inventory of property and assigned values that are at-risk.
    - Analyze the updated property valuation data and the inventory of property values that are at risk and estimate the potential loss in property value and the economic and fiscal impacts to the City's tourism, coastal dependent, and other industries (i.e., loss of transient occupancy tax revenue, tourism-related jobs, commercial fisheries, etc.).
  - **Public infrastructure value:** Create an inventory of at-risk infrastructure assets including but not limited to roads, bridges, and other infrastructure (e.g., water, sewage, utilities). Assign an economic value based on estimates of replacement costs for this infrastructure.
  - **Ecosystem value:** Create an inventory of at-risk ecosystems. Consider potential economic and fiscal impacts related to ecosystem changes using existing data and

methodologies. Coordinate with Coastal Commission staff on scoping for this task prior to commencement of grant work. The Executive Director of the CCC shall review and approve the proposed methodology to be used to complete this task prior to the commencement of grant work.

- **Recreational asset value:** Create an inventory of at-risk recreational assets, including beach width. Consider economic and fiscal impacts related to changes to recreational assets. Also, evaluate other potential changes that might impact recreation (e.g., loss of restrooms and other beach and visitor-serving facilities, beach access, parking, etc.). Coordinate with Coastal Commission staff on scoping for this task prior to commencement of grant work. The Executive Director of the CCC shall review and approve the proposed methodology to be used to complete this task prior to the commencement of grant work.
- **Adaptation Planning**
  - Complete an evaluation of the function and useful life of existing shoreline protection devices, with particular attention to public infrastructure such as the Laguna Creek Tide Gate facility.
  - Utilizing the findings and conclusions from the Economic and Fiscal Impacts Review and the Vulnerability Assessment Update, evaluate trade-offs and perform a cost-benefit analysis to develop a range of feasible adaptation strategies for use by public and private sector entities including, but not limited to, sediment management and beach nourishment. These will be categorized by costs and timeframe for implementation, as triggered by anticipated levels of future SLR.
  - Other factors to be considered include impacts to coastal resources; public vs. private benefit; effectiveness; feasibility of options; types of land use changes, building standards, or other measures that would be needed to mitigate resultant hazard levels from each option.
- **Policy Development**
  - Form a stakeholder group to review options for adaptation strategies.
  - Develop adaptation strategies (policies, development standards, and projects) in consultation with other technical experts and outcomes and input from the stakeholders group for inclusion in the City's LCP. City staff will work collaboratively with CCC staff and sufficient time will be built into the schedule to discuss draft language with CCC staff before release to the public.

*Key deliverables include: Sea Level Rise Adaptation Plan and draft LCP Amendment. Following the grant, the draft LCP Amendment will be considered by Planning Commission and City Council for approval and subsequently submitted to the CCC as an LCP Amendment application.*

#### *Task 3: Policy Development for Lower-Cost Visitor Serving Accommodation*

The City will develop policies consistent with Coastal Act section 30213 to protect, encourage, and where feasible, provide lower-cost visitor serving accommodation facilities. This task will consist of background research and data collection, special studies/economic analysis, and policy development.

Specific tasks will include but not be limited to:

- Research
- Data Collection

- Special Studies/Economic Analysis
- Policy Development
  - Form a stakeholder group to review options for policies and programs for preservation and development of lower-cost facilities. The stakeholders will include City staff, hotel/motel owners and operators, travel/tourism groups, Chamber of Commerce, and potential regional partners (County of Santa Barbara, cities of Goleta and Carpinteria, California State Parks, Hosteling International).
  - Develop draft policies and programs for inclusion in the City’s LCP. City staff will work collaboratively with CCC staff and sufficient time will be built into the schedule to discuss draft language with CCC staff before release to the public.

*Key deliverables include: consultant reports, draft policies, and draft LCP Amendment. Following the grant, the draft LCP Amendment will be considered by Planning Commission and City Council for approval and subsequently submitted to the CCC as an LCP Amendment application.*

*Task 4: Project Management*

This task will cover staff time related to issuing RFPs for consultant assistance, directing the consultant teams, and administration of the consultant contracts and CCC grant.

*Key deliverables include: RFPs and contracts for consultants; customary grant administrative records; Quarterly Grant Progress Reports for CCC.*

**C. SCHEDULE**

January 1, 2017/September 28, 2018:

<b>Task 1. Innovative/Engaging Outreach Plan</b>	Begin date:	End Date:
1.1 Stakeholder Engagement	January 1, 2017	September 28, 2018
1.2 Educational Workshop Series	January 1, 2017	March 31, 2018
1.3 Public Release of Drafts	(LUP Update) (SLR & Accommod. Plans)	January 1, 2017  May 31, 2018
1.4 Advisory Board, Planning Commission, and Council Reviews	(LUP Update only) July 1, 2017	October 31, 2017
Task 1 Deliverables: Project website, public workshops, public release draft documents	Completion Date: September 28, 2018	
<b>Task 2. SLR Adaptation Plan</b>	Begin date:	End Date:
2.1 Project Kickoff	February 1, 2017	May 31, 2017
2.2 Vulnerability Assessment Update	June 1, 2017	September 30, 2017
2.3 Economic and Fiscal Impacts Review	June 1, 2017	November 30, 2017
2.4 Adaptation Planning and Fiscal Analysis	June 1, 2017	April 30, 2018
2.54 Policy Development	April 1, 2018	September 28, 2018
Task 2 Deliverables: Sea Level Rise Adaptation Plan, draft policies and development standards; and draft LCP Amendment	Completion Date: September 28, 2018	

<b>Task 3. Visitor Serving Accommodation Policy Development</b>	Begin date:	End Date:
3.1 Project Kickoff	February 1, 2017	May 31, 2017
3.2 Data Collection and Research	June 1, 2017	August 31, 2017
3.3 Special Studies/Economic Analysis	September 1, 2017	April 30, 2018
3.4 Policy Development	April 1, 2018	September 28, 2018
Task 3 Deliverables: Consultant reports, draft policies and draft LCP Amendment	Complete Date: September 28, 2018	
<b>Task 4. Project Management</b>	January 1, 2017	September 28, 2018
Task 4 Deliverables: RFQ/Ps and contracts for consultants; customary grant administrative records; Quarterly Grant Progress Reports	Completion Date:	September 28, 2018

**D. BENCHMARK SCHEDULE**

**BENCHMARK SCHEDULE**

ACTIVITY	COMPLETION DATE
Draft SLR Adaptation Plan completed	April 1, 2018
Draft Visitor Serving Accommodation Study completed	April 30, 2018
Draft LCP Amendment prepared for SLR Adaptation and Visitor-Serving Accommodations	September 28, 2018

**E. BUDGET**

	<b>CCC Grant Total</b>	<b>Match/ Other Funds (Source #1)</b>	<b>Match/ Other Funds (Source #2)</b>	<b>Total (LCP Grant Funds + Match/ Other Funds)</b>
<b>LABOR COSTS<sup>1</sup></b>				
<b>City Staff Labor</b>				
<b>Task 1 – Innovative and Engaging Outreach Plan</b>	\$19,175.00	\$75,283.00	--	\$94,458.00
<b>Task 2 – SLR Adaptation Plan</b>	\$19,452.00	\$76,373.00	--	\$95,825.00
<b>Task 3 – Visitor Serving Accommodation Policies</b>	\$12,810.00	\$17,457.00	--	\$30,267.00
<b>Task 4 – Project Management</b>	\$9,625.00	\$37,895.00	--	\$47,520.00
<b>Total Labor Costs</b>	<b>\$61,062.00</b>	<b>\$207,008.00</b>	<b>--</b>	<b>\$268,070.00</b>

<sup>1</sup> Amount requested should include total for salary and benefits.

<b>DIRECT COSTS</b>				
<b>City Staff Project Supplies</b>				
Postage/Shipping	\$1,200.00	\$0	--	\$1,200.00
Supplies/Materials	\$6,360.00	\$0	--	\$6,360.00
<b>Total</b>	<b>\$7,560.00</b>	<b>\$0</b>	<b>--</b>	<b>\$7,560.00</b>
<b>City Staff Travel In State<sup>2</sup></b>				
Mileage	--	--	--	--
Hotel, etc.	--	--	--	--
<b>Total</b>	<b>--</b>	<b>--</b>	<b>--</b>	<b>--</b>
<b>Consultants<sup>3</sup></b>				
Consultant A				
<b>Task 1 – Innovative and Engaging Outreach Plan</b>	\$16,534.00	\$0	--	\$16,534.00
<b>Task 2 – SLR Adaptation Plan</b>	\$182,496.00	\$0	--	\$182,496.00
<b>Task 3 – Visitor Serving Accommodation Policies</b>	\$18,240.00	\$0	--	\$18,240.00
<b>Task 4 – Project Management</b>	\$0	\$0	--	\$0
<b>Total</b>	<b>\$217,270.00</b>	<b>\$0</b>	<b>--</b>	<b>\$217,270.00</b>
<b>Total Direct Costs</b>	<b>\$224,830.00</b>	<b>\$0</b>	<b>--</b>	<b>\$224,830.00</b>
<b>OVERHEAD/INDIRECT COSTS<sup>4</sup></b>				
<b>Total City Staff Overhead/Indirect Costs</b>	<b>\$0</b>	<b>\$0</b>	<b>--</b>	<b>\$0</b>
<b>TOTAL PROJECT COST</b>	<b>\$285,892.00</b>	<b>\$207,008.00</b>	<b>--</b>	<b>\$492,900.00</b>

<sup>2</sup> Travel reimbursement rates are the same as similarly situated state employees.

<sup>3</sup> All consultants must be selected pursuant to a competitive bidding process that seeks at least three (3) bids from responsible bidders.

<sup>4</sup> Indirect costs include, for example, a pro rata share of rent, utilities, and salaries for certain positions indirectly supporting the proposed project but not directly staffing it. Amount requested for indirect costs should be capped at 10% of amount requested for "Total Labor."



# CITY OF SANTA BARBARA

## COUNCIL AGENDA REPORT

**AGENDA DATE:** September 27, 2016

**TO:** Mayor and Councilmembers

**FROM:** Transportation Division, Public Works Department

**SUBJECT:** Initiation Of The Downtown Waterfront Shuttle 5-Year Contract Negotiation

**RECOMMENDATION:** That Council:

- A. Receive a presentation from the Metropolitan Transit District about the Downtown Waterfront Shuttle services received over the past four years, as well as anticipated shuttle vehicle changes; and
- B. Assign the Downtown Parking Committee, as the City's advisory committee, to provide recommendations to Council on the Downtown Waterfront Shuttle contract renewal.

**DISCUSSION:**

The Downtown Waterfront Shuttle (Shuttle) will be up for contract renewal with the Metropolitan Transit District (MTD) in June 2017. The current contract has a five-year term and it is anticipated that MTD will desire another 5-year contract. A key difference with the upcoming contract will be the impending change in the vehicle MTD uses for the service. The current electric shuttle is about 10 years beyond its current lifespan, and needs to be replaced. The current shuttle is no longer in production. This will necessitate purchasing new electric vehicles, which will change the look and feel of the service. Staff has asked MTD staff to give a report to Council about the shuttle service to date, and the details of the pending vehicle change. A report from MTD regarding the current service and information about the new vehicle is attached.

The shuttle currently serves State Street (Sola Street to Cabrillo Boulevard) and Cabrillo Boulevard (Harbor Way to Ninos Drive). The cost of the shuttle service is divided between the Streets Fund and Downtown Parking Fund, managed by Public Works, as well as the Waterfront Fund. Staff is recommending that Council assign the Downtown Parking Committee as the advisory committee for the shuttle contract renewal.

## **BACKGROUND:**

The City has contracted with the MTD to provide the shuttle service since 1989. The shuttle service was provided as a mitigation measure to the Central City Redevelopment Environmental Impact Report conducted by the Redevelopment Agency (1977) with the intent to improve traffic circulation and parking in the City's Central Business District. Upon the removal of the traffic signals on Highway 101 in 1992, the shuttle service was expanded to include the Waterfront route on Cabrillo Boulevard. At that time, MTD also procured an electric vehicle that mimicked the look and feel of the original circa 1900 trolley car with open windows, perimeter seating, and a single mid-vehicle entrance. The electric vehicle boosted annual ridership of the shuttle from under 195,000 riders to nearly one million riders in 1992. The shuttle initially was operated for free to the public.

By 1997, shuttle service had more than doubled to meet ridership demands. Daily operating hours were extended to the early evening hours. A \$.25 fare was added to eliminate all day riders. The fare generated about \$150,000 a year and supplemented the cost of the service, which in 2002 was just over \$850,000. Ridership through the 1990's stabilized to just over 700,000 riders per year and dropped to an average of 530,000 through 2011. In 2011, shuttle costs shifted to Measure A, Downtown Parking, and the Waterfront Fund as the Redevelopment Agency and related funding was eliminated by the State of California. The City then raised the shuttle fare to \$.50 in an attempt to cover a greater share of the operating costs. While ridership held at 540,000 that same year, the years following until present have seen a steady ridership decline. Ridership in Fiscal Year 2016 was just 371,000 riders. The City recovered \$144,000 from fares that same year, less than was typical in the years when the fare was \$.25. This reduction in fare box recovery seems to be a direct result of the declining ridership on the shuttle. One of the tasks for staff and the Downtown Parking Committee will be to work with MTD on potential fare modifications in relation to ridership.

## **BUDGET/FINANCIAL INFORMATION:**

The City currently pays \$1,112,000 to MTD for the shuttle service, not accounting for shuttle fare, which is returned to the City (\$144,000 in Fiscal Year 2016). Prior to 2011, the entire shuttle contract was funded by the now defunct Redevelopment Agency. Today it is funded by the Measure A Fund (\$635,000), Downtown Parking Fund (\$396,000), and Waterfront Fund (\$81,000). At the September 13, 2016, Finance Committee meeting, Staff recommended a first quarter budget adjustment with shared shuttle costs between Downtown Parking and the Waterfront Department (75 percent/25 percent, based on service hours on State Street/Cabrillo Boulevard, respectively) to charge those operating funds that directly benefit from the shuttle service. The Finance Committee supported this recommendation, which will be presented to the City Council in November.

**ATTACHMENT:** MTD Director's Downtown Waterfront Shuttle Report

**PREPARED BY:** Robert J. Dayton, Principal Transportation Planner

**SUBMITTED BY:** Rebecca J. Bjork, Public Works Director

**APPROVED BY:** City Administrator's Office



Metropolitan Transit District  
550 Olive Street  
Santa Barbara, CA 93101

p (805) 963-3364  
f (805) 963-3365  
www.sbmtd.gov

September 13, 2016

Hon. Helene Schneider, Mayor, and  
Members of the Santa Barbara City Council  
City of Santa Barbara  
P.O. Box 1990  
Santa Barbara, CA 93102-1990

**RE: Downtown-Waterfront Shuttle Update**

Dear Mayor Schneider and Council Members:

The Santa Barbara Metropolitan Transit District (MTD) has operated the Downtown-Waterfront Shuttle in partnership with the City for more than 25 years. The Shuttle is a recognized element of the Santa Barbara experience, and it is a factor in MTD's reputation within the transit industry as a very successful small-city transit agency.

MTD is excited by the opportunity to work with City staff to begin discussions regarding the renewal of the Downtown-Waterfront Shuttle agreement and to participate in the City's efforts to plan for the future of the Central Business District and Waterfront area.

The original project transformed what was the equivalent of a "shopper-hopper" into what is now recognized as the Downtown-Waterfront Shuttle service. A primary objective of the City was to provide public transit service to support the redevelopment of downtown Santa Barbara by connecting the Central Business District to the Waterfront area. Consistent with the community's support for the environment, battery-electric shuttle buses were introduced and have operated successfully for over a quarter of a century.

The provision of a transit service of this type provides a benefit to the local economy. Many of these riders are shoppers traveling from the Waterfront up State Street, or from one end of the State Street route to the other. MTD believes the service is a key element in the success of the cruise ship visits that grace the city and provide a boost to the local economy.

With the upcoming opening of Entrada de Santa Barbara, and the completion of other lower State Street projects, the number of potential shoppers wishing to ride the Shuttle is expected to increase.

Additionally, the Shuttle route overlays with the City's map of the public parking lots and garages along State Street and the Waterfront (see Attachment A), encouraging visitors and residents to "park once" and ride the Shuttle.

### **Downtown-Waterfront Shuttle Fare and Service Changes**

Characteristics of the Downtown-Waterfront Shuttle service and the number of passengers carried has varied significantly over the years. For example, ridership increased dramatically in late 1991 when MTD began operating electric shuttles on the service rather than diesel buses. Similarly, ridership decreased with changes to the fare and changes to the level of service provided (see Attachment B). These ridership changes illustrate that demand for the Downtown-Waterfront Shuttle is very elastic in regards to fare and service characteristics. This issue will be discussed further in my presentation scheduled for September 27<sup>th</sup>.

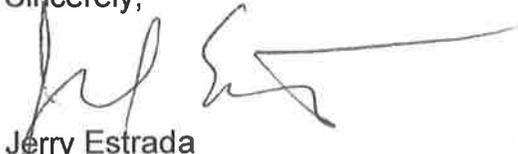
### **MTD Electric Vehicle Program**

MTD has long been a leader in the implementation of electric vehicle use in public transit. MTD's electric vehicles have logged a total of nearly 4.5 million miles, which has resulted in a significant reduction in greenhouse gas emissions.

The fourteen electric shuttles that MTD currently utilizes to operate the Downtown-Waterfront Shuttle service are 15 to 16 years old and in need of replacement. MTD is in the process of procuring replacement electric vehicles, which will be longer than the current shuttles (30 feet rather than 22 feet), but identical in width. The new electric vehicles will be procured through a combination of purchases (eight vehicles) and leases (six vehicles). The quantity of the six leased vehicles that MTD ultimately purchases will be contingent upon any revisions to the terms of the updated Master Agreement with the City. MTD expects to receive these vehicles early in 2017. The bus manufacturer is working on an updated artist's rendition of the new electric vehicle, which will be included in the presentation.

MTD and the City have had a long-term, mutually beneficial partnership in the Downtown-Waterfront Shuttle service. MTD looks forward to continuing this partnership into the future.

Sincerely,



Jerry Estrada  
General Manager

CC: Paul Casey, City Administrator  
Rebecca Bjork, Public Works Director  
Rob Dayton, Principal Transportation Planner  
MTD Board of Directors

# Attachment A



## Downtown Parking SANTA BARBARA

Park once and enjoy it all. Shopping, art, entertainment, history, restaurants, and waterfront attractions are an easy walk from Santa Barbara's public parking lots and the Downtown Waterfront Shuttle. Enjoy the beautiful paseos that connect the lots and garages to State Street and shuttle stops.

Downtown Parking staff are happy to offer directions and information about destinations not shown on this map.

### MAP KEY

- PUBLIC RESTROOMS
- PUBLIC PARKING
- EV CHARGING STATIONS  
Located in Lots 6 and 7, 60 minute  
Hidema Lot, and Main Harbor Lot
- COMMUTER PARKING LOT ONLY  
(Permit Parking)
- DOWNTOWN WATERFRONT SHUTTLE  
Shuttle stops on every block  
of State Street. Fare: 3.50 per person.
- FREEWAY ON/OFF RAMP
- POINTS OF INTEREST

### First 75 Minutes FREE!

Courtesy of Downtown Businesses

Each additional hour or part \$1.50

### Persons with Disabilities

(must present placard)

First 2 1/2 hours Free

Each additional hour or part \$1.50

### Amtrak/Greyhound Validation

\$5.00 per day

### Rates In Effect

Sunday-Thurs. 7:30AM - 9:00PM

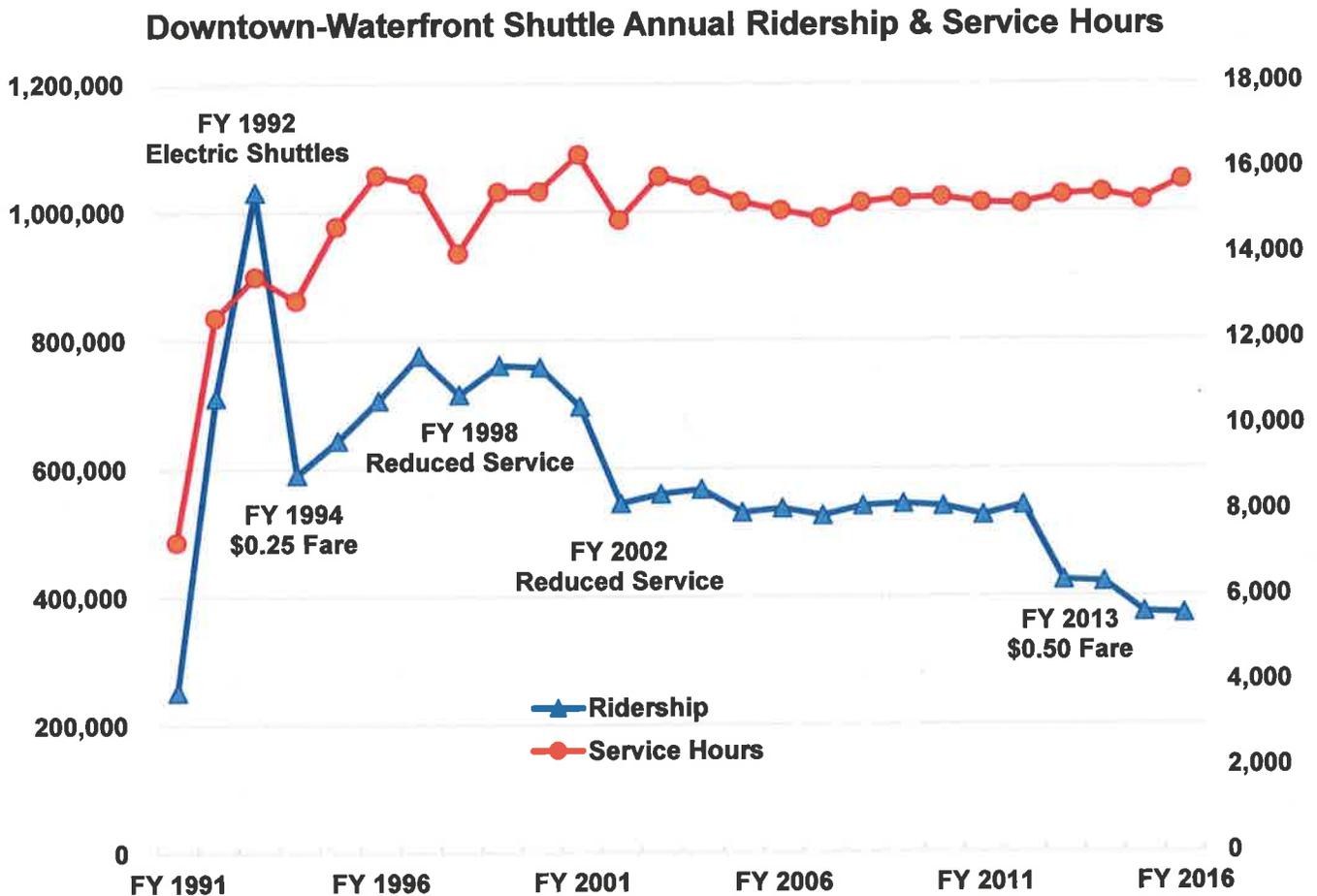
Friday - Sat. 7:30AM - 2:00AM

Main Office Phone: 805.564.5656

Parking facilities open 24 hours seven days per week



## Attachment B



Demand for the Downtown-Waterfront Shuttle is very elastic in regards to fare and service characteristics, as illustrated in the chart above. Ridership increased dramatically beginning in late 1991 when MTD began operating electric shuttles on the service rather than diesel buses. Conversely, ridership decreased when the amount of service provided decreased (e.g., FY 1998 and FY 2002), when a fare was first implemented (FY 1994), and when the fare was increased (FY 2013).

Starting after the implementation of a \$0.25 fare in FY 1994, ridership generally rose and fell in conjunction with the number of service hours provided. However, starting with the increase of the base adult fare to \$0.50 in FY 2013, that correlation is no longer evident. The number of service hours provided has remained consistent or increased, while ridership has decreased. A decrease was expected in the first year following the fare increase, but, given the previous history of the service, ridership would have been expected to stabilize or increase in the following years. The numerous construction projects underway on lower State Street and Cabrillo Boulevard, and the resultant increased congestion, have no doubt contributed to the continued ridership decrease. It is noteworthy that monthly ridership has exhibited an increase over ridership in the corresponding month of the previous year in each of the last several months, beginning in February 2016.