



CITY OF SANTA BARBARA

COUNCIL AGENDA REPORT

AGENDA DATE: October 4, 2016

TO: Mayor and Councilmembers

FROM: Facilities Division, Public Works Department

SUBJECT: Approval Of Purchase Order Increase For Automatic Gate And Overhead Door Maintenance At Various City Fire Stations

RECOMMENDATION:

That Council approve an increase of the City's Purchase Order with Vortex Industries, Inc., by \$15,000, for a total Purchase Order amount of \$50,000, to pay for emergency work done on City gates and overhead doors.

DISCUSSION:

In September of 2015, the City issued a Purchase Order (PO) to Vortex Industries, Inc., (Vortex) in the amount of \$10,000 for the maintenance of overhead doors and automatic gates at City facilities. Due to an unanticipated high frequency of failures this year, the PO had to be increased several times, to a total of \$35,000, which has been fully expended.

The Facilities Division is currently going out to bid for these maintenance services. During the bid process, several emergency failures of overhead doors occurred at various City fire stations, which have required immediate attention. Facilities staff had Vortex perform these emergency repairs and now has an outstanding balance of \$9,975.70. Staff is asking that Council approve the increase of the PO with Vortex by \$15,000, to cover the outstanding amount, as well as any future unexpected emergencies that might arise before the next PO is issued, for a total PO amount of \$50,000.

BUDGET/FINANCIAL INFORMATION:

There are sufficient appropriated funds in Facilities Maintenance Fund to cover this increase.

PREPARED BY: Jim Dewey, Facilities & Energy Manager/AP/mh
SUBMITTED BY: Rebecca Bjork, Public Works Director
APPROVED BY: City Administrator's Office