



# CITY OF SANTA BARBARA

## COUNCIL AGENDA REPORT

**AGENDA DATE:** December 13, 2016

**TO:** Mayor and Councilmembers

**FROM:** Administration, Library Department

**SUBJECT:** Amendment To Agreement For The Provision Of Library Services Between The City Of Goleta And The City Of Santa Barbara At The Goleta Valley Library

### **RECOMMENDATION:**

That Council approve and authorize the City Administrator to execute an amendment of the agreement between the Cities of Goleta and Santa Barbara for the provision of library services for the period of January 1, 2017 through June 30, 2017.

### **DISCUSSION:**

In 2005, after its incorporation, the City of Goleta entered into an agreement with the City of Santa Barbara for its library services at the Goleta Valley Library facility located at 500 North Fairview Avenue, Goleta. The current agreement, effective May 1, 2014, is a one year agreement with an option to enter into five consecutive one year terms subject to the approval of the City of Santa Barbara. The agreement also provides that if it is not extended and Goleta has no other arrangement for administration and operation of their library that the agreement would continue on a month to month basis for a subsequent period of up to six months.

In 2015, Goleta and Santa Barbara elected to extend the agreement for a one year term lasting until June 30, 2016. The City of Goleta did not elect to extend the agreement beyond June 30, 2016. Effective July 1, 2016 the agreement became a month to month agreement set to expire at the end of December 2016.

The City of Goleta has decided to administer library services and not contract with the City of Santa Barbara. The City of Goleta is prepared to take on administration of the Goleta Valley Library effective July 1, 2017. The proposed six month extension will call for the City of Santa Barbara to continue to provide library services until June 30, 2017, at which time the City of Goleta will take over management of the Goleta Valley Library.

The proposed extended agreement between the cities of Goleta and Santa Barbara sets out the terms and conditions of providing library services, including responsibility for

maintenance, tangible assets, funding, staffing, insurance, and reporting. Under the agreement, the City of Santa Barbara will continue to be responsible for administering library services on behalf of residents of the Goleta Valley in the same manner as under the current agreement with the County of Santa Barbara and the 2014 agreement with the City of Goleta. The arrangement continues to offer local residents services of a multi-branch library system, with Goleta Valley Library as part of that system.

**BUDGET/FINANCIAL INFORMATION:**

Funding for operation of the Goleta Library is received from the County of Santa Barbara, Measure L Library Special Tax, fines and fees, gifts, and grants. The operating budget is approximately \$1,505,035 for the current fiscal year. Funding and in-kind support from the City of Goleta includes monies from County Services Area 3 (CSA3) as defined in Measure L (57% of CSA3 is within Goleta city limits) and Goleta developer impact fees. They also are responsible for building maintenance, landscaping, recycling and solid waste removal.

Under the terms of the proposed extended agreement, there are no costs to the City of Santa Barbara. In addition, the City collects an administrative fee of 9% of the total operating budget of the Goleta Valley Library. For the term of this extended agreement that begins in January 1, 2017, the administrative fee is approximately \$124,247.

The agreement is available for public review in the City Clerk's Office at City Hall.

**PREPARED BY:** Jessica Cadiente, Library Director

**SUBMITTED BY:** Jessica Cadiente, Library Director

**APPROVED BY:** City Administrator's Office