



CITY OF SANTA BARBARA

COUNCIL AGENDA REPORT

AGENDA DATE: April 1, 2008
TO: Mayor and Councilmembers
FROM: Business Division, Waterfront Department
SUBJECT: Purchase Order For UPC/Work, Incorporated

RECOMMENDATION:

That Council find it in the City's best interest to waive the formal bid procedure as authorized by Municipal Code Section 4.52.080 (k), and authorize the General Services Manager to issue a purchase order to UPC/Work, Incorporated for janitorial services at the Waterfront Department for Fiscal Year 2009 in an amount not to exceed \$232,000.

DISCUSSION:

UPC/Work, Inc. (Work, Inc.) has provided janitorial services to the Waterfront since 1992. Work, Inc. is a non-profit organization providing vocational rehabilitation services to individuals with mental, developmental, and physical disabilities. These individuals are referred through the Department of Rehabilitation, Tri-Counties Regional Center, and Mental Health Services.

Staff recommends that it is in the best interest of the City to continue providing work opportunities to disabled individuals in the Work, Inc., Vocational Rehabilitation Program. For Fiscal Year 2009, Work Inc. has agreed to charge the same rate (\$232,000 /year) as Fiscal Year 2008. Based on a competitive proposal received in February 2007, staff believes the cost of these services is within the range of current market value or competitive costs for comparable janitorial services.

Work, Inc. provides a clean and safe environment for public enjoyment of the Harbor. The company is responsible for cleaning 20 restrooms, the commercial area of the Harbor, and collecting trash in the marinas. Work, Inc. supervisors oversee their employees seven days a week, including holidays. Work, Inc. employees are dependable and courteous and take their work seriously.

As a tax-exempt charitable nonprofit organization, Work, Inc. is exempt from the City's Living Wage Ordinance. However, Work, Inc. pays its Harbor supervisors \$11.00-\$15.00 / hour and provides 9 paid holidays per year, full medical benefits and 18 vacation/sick days per year and 403B/401(k) retirement plan, which exceeds the benefit levels defined in the Living Wage Ordinance. Part-time trainees (individuals with disabilities) and part-time harbor workers are paid between \$7.75 and \$10.00 /hour and do not receive benefits.

REVIEWED BY: _____ Finance _____ Attorney

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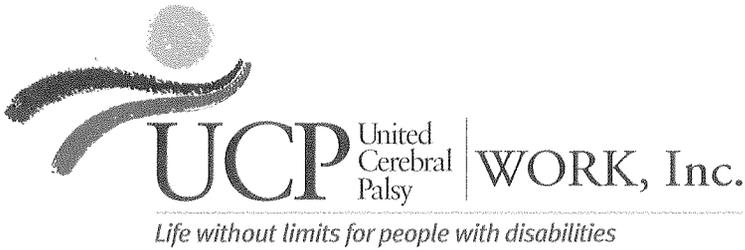
Section 4.52.08 (k) of the Municipal Code authorizes City Council to waive the formal bid procedure and approve the purchase of goods or services without complying with formal bid procedures, "where in the opinion of the Council, compliance with procedure is not in the best interest of the City" . Sufficient funds for the Work, Inc contract are included in the Waterfront Department Fiscal Year 2009 budget submittal.

ATTACHMENT: UCP/Work, Inc. proposal cover letter

PREPARED BY: Scott Riedman, Waterfront Business Manager

SUBMITTED BY: John N. Bridley, Waterfront Director

APPROVED BY: City Administrator's Office



March 3, 2008

Mr. Scott Riedman
Waterfront Business Manager
City of Santa Barbara, Waterfront Department
P. O. Box 1990
Santa Barbara, CA 93102

Re: Waterfront Department Janitorial Services Contract

Dear Scott,

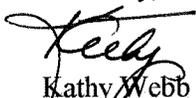
As always, it was good to hear from you. UCP/WORK, Inc. honors our relationship with the City of Santa Barbara, Waterfront Department; your continued support and dedication to providing employment opportunities for Santa Barbara residents with disabilities is sincerely appreciated. I have enclosed a copy of a proposal for providing continuing janitorial services to the City of Santa Barbara for the 2008/2009 fiscal years.

Last year, the City of Santa Barbara generously agreed to increase the overall contract by 11%; this increase allowed us to continue providing services in light of the substantial increase in minimum wage. This year, we do not anticipate an increase in minimum wage, therefore we will not be asking for an increase in the 2008/2009 fiscal years.

It is worth noting, that this will be a tenuous year for all non-profit organizations, educators, and I suspect municipalities in anticipation of the Governor's proposed budget, which is a reflection of the \$14 billion dollar shortfall. We have been informed that all Supported Employment services will receive a cut of 10%. I wanted to keep you in the loop about this, as we will look closely at all of our contracts towards the middle of next year and evaluate the impact of these cuts – any impact will be discussed with you at length, and would be reflected in the 2009/2010 contract year proposal.

The philosophy of the City of Santa Barbara has been to advocate for the fair employment of all people, and that philosophy is reflected in the wonderful relationship that we have maintained with the Santa Barbara Waterfront Department. All of us at UCP/WORK, Inc. thank you, for the many years of support and the opportunity to work with you, and this great city.

Sincerely,


Kathy Webb
Executive Director

Cc: Judd Conley, Waterfront Maintenance Superintendent