



CITY OF SANTA BARBARA

COUNCIL AGENDA REPORT

AGENDA DATE: August 12, 2008

TO: Mayor and Councilmembers

FROM: Patrol Division, Police Department

SUBJECT: Purchase Order To Clancy Systems International, Inc., For Hardware, Software, Maintenance And Supplies For Automated Parking Ticket Writers

RECOMMENDATION: That Council:

- A. Find it in the best interest of the City to waive the bidding process as provided in Municipal Code Section 4.52.080(k) and authorize the General Services Manager to issue a purchase order to Clancy Systems International, Inc., for hardware, software, maintenance and supplies for automated parking ticket writers for Fiscal Year 2009 in the amount of \$27,800; and
- B. Authorize the General Services Manager to issue a purchase order to Clancy Systems International, Inc., for automated ticket writer costs for four subsequent fiscal years in amounts approved by City Council in the annual budget.

DISCUSSION:

In March 1991, the Police Department installed automated parking ticket writers for the Parking Enforcement Program from Clancy Systems International, Inc. Parking Enforcement Officers use the system to enforce parking laws throughout the City of Santa Barbara by issuing tickets.

On an annual basis, the Police Department adopts a budget that includes Clancy Systems International, Inc. expenses. Clancy Systems International, Inc. provides all system hardware, software, maintenance and supplies for the automated parking ticket writers. Supported hardware consists of handheld ticket writers, keyboards, printers and chargers. The software enables the Parking Enforcement Officer to unload tickets from a handheld device to a database that is uploaded to the Department's parking citation system. Clancy also provides a means to store a "hot list" of vehicles of interest to the Department, such as vehicles with excessive parking citations.

Clancy Systems International, Inc. is the author of the software for the automated parking ticket writers. Ongoing expenses paid to Clancy Systems International, Inc. include the expendable supplies used including the paper tickets and envelopes.

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Annual costs for the tickets are based on the number of projected tickets purchased and are anticipated to increase with the implementation of the electronic chalk marking system. Fiscal Year 2009 costs are \$27,800 based on a cost of 20 cents per ticket.

BUDGET/FINANCIAL INFORMATION:

For Fiscal Year 2009, the Police Department has budgeted \$27,800 for this automated ticket writing system.

PREPARED BY: Alex Altavilla, Police Lieutenant

SUBMITTED BY: Cam Sanchez, Police Chief

APPROVED BY: City Administrator's Office