



Agenda Item No. \_\_\_\_\_

File Code No. 540.06

# CITY OF SANTA BARBARA

## COUNCIL AGENDA REPORT

**AGENDA DATE:** October 13, 2009

**TO:** Mayor and Councilmembers

**FROM:** Engineering Division, Public Works Department

**SUBJECT:** Purchase Order For Drafting Services For The Fiscal Year 2010 Water Main Improvement Project

### **RECOMMENDATION:**

That Council authorize the General Services Manager to issue a Purchase Order to O'Brien & Wall (O'Brien) in the amount of \$38,665 for drafting services on the Water Main Improvement Project, Fiscal Year 2010 (Project), and change order authority of up to \$3,935 to cover any cost increases that may result from extra services.

### **DISCUSSION:**

City staff is currently working on the design of the Water Main Improvement Project (Project) for Fiscal Year 2010. The Project will replace approximately 8,500 linear feet of water mains and associated valves, fire hydrants, and other related appurtenances throughout the City. The water mains that are slated for replacement have been selected by considering numerous criteria, including age, break history, pipe material, water demands, and fire flows. Staff is requesting approval for drafting services to support in-house design and ensure that this important annual Project is designed and constructed in a timely manner. The estimated construction cost for the Project is \$1,732,500.

### **Selection Process:**

A Request For Proposal (RFP) process was conducted for drafting services. Two proposals were received for the work. O'Brien received the highest score during the review process based on the requirements set forth in the RFP, and was chosen as the firm that was most responsive to, and best met the needs of the Project. O'Brien has successfully completed many similar projects for the City.

**BUDGET/FINANCIAL INFORMATION:**

Staff requests authorization for the General Services Manager to issue a Purchase Order to O'Brien in the amount of \$38,665 to provide Project drafting services. Staff requests change order authority of \$3,935, or approximately 10%, to cover any necessary unforeseen changes in the scope of work, for a total amount not to exceed of \$42,600.

**ESTIMATED TOTAL PROJECT COST**

<b>Design Costs</b>	
Design (by City)	\$60,000
<i>Drafting Services</i>	\$38,665
<i>Drafting Services - Extra Services</i>	\$3,935
Estimated Design Subtotal	\$102,600
<b>Construction Cost</b>	
Construction Management (by City)	\$135,000
Construction Contract	\$1,350,000
Construction Change Order	\$135,000
Materials Testing	\$9,900
Estimated Construction Subtotal	\$1,629,900
<b>Estimated Total Project Cost</b>	<b>\$1,732,500</b>

There are adequate funds in the Water Capital Fund to cover the cost of this Purchase Order.

**PREPARED BY:** Joshua Haggmark, Principal Civil Engineer/ALS/sk

**SUBMITTED BY:** Christine F. Andersen, Public Works Director

**APPROVED BY:** City Administrator's Office