



Agenda Item No. _____

File Code No. 570.03

CITY OF SANTA BARBARA

COUNCIL AGENDA REPORT

AGENDA DATE: March 29, 2011

TO: Mayor and Councilmembers

FROM: Business Division, Waterfront Department

SUBJECT: Purchase Order For UCP/Work, Incorporated

RECOMMENDATION:

That Council find it in the City's best interest to waive the formal bid procedure as authorized by Municipal Code Section 4.52.080 (k), and authorize the General Services Manager to issue a purchase order to UCP/Work, Incorporated, for janitorial services at the Waterfront Department for Fiscal Year 2012 in an amount not to exceed \$226,600, and for Fiscal Year 2013 in an amount not to exceed \$231,600.

DISCUSSION:

UCP/Work, Inc. (Work, Inc.) has provided janitorial services to the Waterfront since 1992. Work, Inc. is a non-profit organization providing vocational rehabilitation services to individuals with mental, developmental, and physical disabilities. These individuals are referred through the Department of Rehabilitation, Tri-Counties Regional Center, and Mental Health Services.

Staff recommends the City continue providing work opportunities to disabled individuals in the Work, Inc. Vocational Rehabilitation Program. Work, Inc. did not increase its rate from FY 2010 to 2011. For FY 2012 and FY 2013, Work Inc. has agreed to spread a 5% increase over the two years. The rate for FY 2012 is \$226,600 and the rate for FY 2013 is \$231,600.

Work, Inc. provides a clean and safe environment for public enjoyment of the Harbor. The company is responsible for cleaning 20 restrooms, the commercial area of the Harbor, and collecting trash in the marinas. Work, Inc. supervisors oversee their employees seven days a week, including holidays. Work, Inc. employees are dependable, courteous and take their work seriously.

Section 4.52.070 (l) of the Municipal Code authorizes City Council to waive the formal bid procedure and approve the purchase of goods or services without complying with formal bid procedures, "where in the opinion of the Council, compliance with procedure is not in the best interest of the City." Sufficient funds for the Work, Inc contract are included in the Waterfront Department Fiscal Year 2012-2013 budget submittal.

PREPARED BY: Scott Riedman, Waterfront Business Manager

SUBMITTED BY: John N. Bridley, Waterfront Director

APPROVED BY: City Administrator's Office