



Agenda Item No. _____

File Code No. 170.02

CITY OF SANTA BARBARA

COUNCIL AGENDA REPORT

AGENDA DATE: February 14, 2012

TO: Mayor and Councilmembers

FROM: City Clerk's Office, Administrative Services Department

SUBJECT: Designation Of Deputy City Clerk

RECOMMENDATION:

That Council approve the designation of Sarah L. Fox, Records Technician, to function as a Deputy City Clerk.

DISCUSSION:

Pursuant to Section 704 of the City Charter, the City Clerk may, subject to the approval of the City Council, appoint deputies to act on his or her behalf. Sarah L. Fox has been appointed as a Records Technician in the City Clerk's Office and began employment on November 29, 2011.

PREPARED BY: Cynthia M. Rodriguez, City Clerk Services Manager

SUBMITTED BY: Marcelo A. López, Administrative Services Director

APPROVED BY: City Administrator's Office