

**CITY OF SANTA BARBARA
CITY COUNCIL**

Helene Schneider
Mayor
Cathy Murillo
Mayor Pro Tempore
Randy Rowse
Ordinance Committee Chair
Dale Francisco
Finance Committee Chair
Gregg Hart
Frank Hotchkiss
Bendy White



James L. Armstrong
City Administrator

Ariel Pierre Calonne
City Attorney

City Hall
735 Anacapa Street
<http://www.SantaBarbaraCA.gov>

**MARCH 25, 2014
AGENDA**

ORDER OF BUSINESS: Regular meetings of the Finance Committee and the Ordinance Committee begin at 12:30 p.m. The regular City Council meeting begins at 2:00 p.m. in the Council Chamber at City Hall.

REPORTS: Copies of the reports relating to agenda items are available for review in the City Clerk's Office, at the Central Library, and <http://www.SantaBarbaraCA.gov>. In accordance with state law requirements, this agenda generally contains only a brief general description of each item of business to be transacted or discussed at the meeting. Should you wish more detailed information regarding any particular agenda item, you are encouraged to obtain a copy of the Council Agenda Report (a "CAR") for that item from either the Clerk's Office, the Reference Desk at the City's Main Library, or online at the City's website (<http://www.SantaBarbaraCA.gov>). Materials related to an item on this agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office located at City Hall, 735 Anacapa Street, Santa Barbara, CA 93101, during normal business hours.

PUBLIC COMMENT: At the beginning of the 2:00 p.m. session of each regular City Council meeting, and at the beginning of each special City Council meeting, any member of the public may address the City Council concerning any item not on the Council's agenda. Any person wishing to make such address should first complete and deliver a "Request to Speak" form prior to the time that public comment is taken up by the City Council. Should City Council business continue into the evening session of a regular City Council meeting at 6:00 p.m., the City Council will allow any member of the public who did not address them during the 2:00 p.m. session to do so. The total amount of time for public comments will be 15 minutes, and no individual speaker may speak for more than 1 minute. The City Council, upon majority vote, may decline to hear a speaker on the grounds that the subject matter is beyond their jurisdiction.

REQUEST TO SPEAK: A member of the public may address the Finance or Ordinance Committee or City Council regarding any scheduled agenda item. Any person wishing to make such address should first complete and deliver a "Request to Speak" form prior to the time that the item is taken up by the Finance or Ordinance Committee or City Council.

CONSENT CALENDAR: The Consent Calendar is comprised of items that will not usually require discussion by the City Council. A Consent Calendar item is open for discussion by the City Council upon request of a Councilmember, City staff, or member of the public. Items on the Consent Calendar may be approved by a single motion. Should you wish to comment on an item listed on the Consent Agenda, after turning in your "Request to Speak" form, you should come forward to speak at the time the Council considers the Consent Calendar.

AMERICANS WITH DISABILITIES ACT: In compliance with the Americans with Disabilities Act, if you need special assistance to gain access to, comment at, or participate in this meeting, please contact the City Administrator's Office at 564-5305 or inquire at the City Clerk's Office on the day of the meeting. If possible, notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements in most cases.

TELEVISION COVERAGE: Each regular City Council meeting is broadcast live in English and Spanish on City TV Channel 18 and rebroadcast in English on Wednesdays and Thursdays at 7:00 p.m. and Saturdays at 9:00 a.m., and in Spanish on Sundays at 4:00 p.m. Each televised Council meeting is closed captioned for the hearing impaired. Check the City TV program guide at www.citytv18.com for rebroadcasts of Finance and Ordinance Committee meetings, and for any changes to the replay schedule.

ORDER OF BUSINESS

- 2:00 p.m. - City Council Meeting Begins
- 5:00 p.m. - Recess
- 6:00 p.m. - City Council Meeting Reconvenes

REGULAR CITY COUNCIL MEETING – 2:00 P.M.

AFTERNOON SESSION

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

CEREMONIAL ITEMS

1. **Subject: Proclamation Declaring March 25, 2014, As Arbor Day (120.04)**

CHANGES TO THE AGENDA

PUBLIC COMMENT

CONSENT CALENDAR

2. **Subject: Minutes**

Recommendation: That Council waive further reading and approve the minutes of the regular meeting of March 11, 2014.

CONSENT CALENDAR (CONT'D)

3. Subject: Introduction Of Ordinance To Amend The Municipal Code Title 17 Related To Waterfront Parking (570.03)

Recommendation: That Council introduce and subsequently adopt, by reading of title only, An Ordinance of the Council of the City of Santa Barbara Amending the Municipal Code by Amending Chapter 17.36 of Title 17 Pertaining to Parking in Waterfront Parking Lots.

4. Subject: Purchase Order Increase For UCP/Work, Incorporated (570.03)

Recommendation: That Council authorize the General Services Manager to increase the purchase order to UCP / Work, Incorporated, for janitorial services at the Waterfront Department for Fiscal Year 2015 by \$31,590 for a new not-to-exceed total of \$274,590.

5. Subject: California State Coastal Conservancy Grant Of \$27,000 For The Santa Barbara Coastal Education And Outreach Project (570.05)

Recommendation: That Council:

- A. Adopt, by reading of title only, A Resolution of the Council of the City of Santa Barbara Authorizing the Parks and Recreation Director to Enter Into a Grant Agreement Between the City and the California State Coastal Conservancy for the Santa Barbara Coastal Education and Outreach Project; and
- B. Increase estimated revenues and appropriations by \$27,000 in the Fiscal Year 2014 Parks and Recreation Department, Miscellaneous Grants Fund budget.

6. Subject: Records Destruction For Parks And Recreation Department (160.06)

Recommendation: That Council adopt, by reading of title only, A Resolution of the Council of the City of Santa Barbara Relating to the Destruction of Records Held by the Parks and Recreation Department in the Administration, Parks, and Recreation Divisions.

CONSENT CALENDAR (CONT'D)

7. Subject: Purchase Of Equipment For Arrest And Control Training (520.04)

Recommendation: That Council:

- A. Accept a donation in the amount of \$6,500 from the Santa Barbara Police Foundation for the purchase of training equipment for Arrest and Control Training; and
- B. Increase appropriations and estimated revenues in the Police Department, Miscellaneous Grants Fund, for Fiscal Year 2014 by \$6,500 for the purchase of training equipment for Arrest and Control Training.

8. Subject: Agreement With The City Of Goleta For Video Production Services (170.01)

Recommendation: That Council authorize the City Administrator to execute an agreement with the City of Goleta in the amount of \$29,500 for video production services for recording and televising Goleta public meetings and other video production and equipment maintenance services as requested.

9. Subject: Contract For Construction Of The Corporation Yard Well - Wellhead Project (540.10)

Recommendation: That Council:

- A. Award a contract with Brough Construction, Inc., in their low bid amount of \$438,587 for construction of the Corporation Yard Well - Wellhead Project, Bid No. 3691, and authorize the Public Works Director to execute the contract and approve expenditures up to \$45,000 to cover any cost increases that may result from contract change orders for extra work and differences between estimated bid quantities and actual quantities measured for payment; and
- B. Authorize the Public Works Director to execute a contract with Carollo Engineers in the amount of \$30,700 for design support services during construction of the Corporation Yard Well - Wellhead Project, and approve expenditures of up to \$3,000 for extra services of Carollo Engineers that may result from necessary changes in the scope of work.

10. Subject: February 2014 Investment Report (260.02)

Recommendation: That Council accept the February 2014 Investment Report.

CONSENT CALENDAR (CONT'D)

11. Subject: Set A Date For Public Hearing Regarding Appeal Of Fire & Police Commission Decision For 805 Roadside Towing (520.01)

Recommendation: That Council set the date of April 15, 2014, at 2:00 p.m. for hearing the appeal filed by Aaron Boucher, 805 Roadside Towing, of the Fire & Police Commission decision of suspension of 805 Roadside Towing from participation in the Police Department's Tow Rotation List.

12. Subject: Set A Date For Public Hearing Regarding Appeal Of Architectural Board Of Review Final Approval For 510 North Salsipuedes Street (People's Self-Help Housing) (640.07)

Recommendation: That Council set the date of April 29, 2014, at 2:00 p.m. for hearing the appeal filed by Trevor J. Martinson of the Architectural Board of Review Final Approval of an application for property owned by People's Self-Help Housing and located at 510 North Salsipuedes Street, Assessor's Parcel No. 031-222-018, C-M (Commercial Manufacturing) Zone, General Plan Designation: Commercial Industrial/Medium High Residential. The project proposes the construction of a 66,196 square-foot, three-story, 40-unit affordable apartment project with attached garage and community center. Three existing lots will be merged to create one 41,099 square-foot property. An appeal of the Architectural Board of Review Project Design Approval was denied by Council on November 26, 2013.

NOTICES

13. The City Clerk has on Thursday, March 20, 2014, posted this agenda in the Office of the City Clerk, on the City Hall Public Notice Board on the outside balcony of City Hall, and on the Internet.

14. Cancellation of the regular City Council meeting of April 1, 2013.

This concludes the Consent Calendar.

CITY COUNCIL ADMINISTRATIVE AND ATTORNEY REPORTS

FINANCE DEPARTMENT

15. Subject: Presentation From Visit Santa Barbara (180.02)

Recommendation: That Council receive a presentation from Visit Santa Barbara.

PUBLIC HEARINGS

16. Subject: Municipal Code Amendments Regarding Fences, Screens, Walls And Hedges (640.02)

Recommendation: That Council:

- A. Introduce and subsequently adopt, by reading of title only, An Ordinance of the Council of the City of Santa Barbara Amending Sections 28.87.170 and 28.90.050 of the Santa Barbara Municipal Code Relating to Fences, Screens, Walls and Hedges; and
- B. Adopt, by reading of title only, A Resolution of the Council of the City of Santa Barbara to Approve Fences, Screens, Walls and Hedges Guidelines Consistent with Santa Barbara Municipal Code Section 28.87.170.

COUNCIL AND STAFF COMMUNICATIONS

COUNCILMEMBER COMMITTEE ASSIGNMENT REPORTS

CLOSED SESSIONS

17. Subject: Conference With Labor Negotiator (440.05)

Recommendation: That Council hold a closed session, per Government Code Section 54957.6, to consider instructions to City negotiator Kristine Schmidt, Acting Administrative Services Director, regarding negotiations with the Treatment and Patrol Bargaining Units, Hourly Bargaining Unit, Police Management Association, and Firefighters Association, and regarding salaries and fringe benefits for certain unrepresented management and confidential employees.

Scheduling: Duration, 30 minutes; anytime

Report: None anticipated

RECESS

EVENING SESSION

RECONVENE

ROLL CALL

PUBLIC COMMENT

CITY COUNCIL ADMINISTRATIVE AND ATTORNEY REPORTS

COMMUNITY DEVELOPMENT DEPARTMENT

18. Subject: Community Development And Human Services Committee Recommendations For Fiscal Year 2015 And Annual Action Plan (610.03)

Recommendation: That Council:

- A. Approve the Fiscal Year 2015 funding recommendations of the Community Development and Human Services Committee (CDHSC) for use of Human Services and Community Development Block Grant (CDBG) funds;
- B. Approve the CDHSC funding contingency plan;
- C. Authorize the Community Development Director to negotiate and execute agreements implementing the funding recommendations, subject to the review and approval of the City Attorney; and
- D. Authorize the City Administrator to sign all necessary documents to submit the City's 2014-2015 Annual Action Plan to the US Department of Housing and Urban Development (HUD).

ADJOURNMENT



**PROCLAMATION
ARBOR DAY
March 25, 2014**

WHEREAS, Arbor Day Observances are held in California and in the City of Santa Barbara throughout the month of March; and

WHEREAS, the City of Santa Barbara has been designated a "Tree City USA" for 34 years by the National Arbor Day Foundation; and

WHEREAS, the City of Santa Barbara is proud of its more than 100 years of horticultural heritage and the health and diversity of its urban forest; and

WHEREAS, the City of Santa Barbara maintains over 40,000 open space, park, and street trees and recognizes the importance of professional tree care and annual tree planting programs to sustain a livable community; and

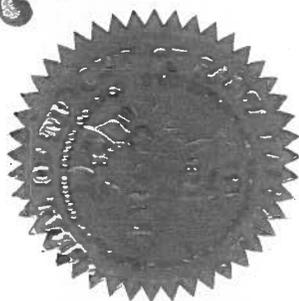
WHEREAS, Santa Barbara Beautiful contributes to the health of the City's urban forest through support for the street tree planting program; and

WHEREAS, City of Santa Barbara and Santa Barbara Beautiful collaborate with local elementary schools to plant trees in observance of Arbor Day.

NOW, THEREFORE, I, HELENE SCHNEIDER, by virtue of the authority invested in me as Mayor of the City of Santa Barbara, California, do hereby acknowledge and proclaim **March 25, 2014, as ARBOR DAY** in the City of Santa Barbara and recognize the value that trees provide in enhancing the quality of our lives.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Official Seal of the City of Santa Barbara, California, to be affixed this 25th day of March 2014.


**HELENE SCHNEIDER
MAYOR**





CITY OF SANTA BARBARA CITY COUNCIL MINUTES

REGULAR MEETING March 11, 2014 COUNCIL CHAMBER, 735 ANACAPA STREET

CALL TO ORDER

Mayor Helene Schneider called the meeting to order at 2:00 p.m. (The Finance and Ordinance Committees, which ordinarily meet at 12:30 p.m., did not meet on this date.)

PLEDGE OF ALLEGIANCE

Mayor Schneider.

ROLL CALL

Councilmembers present: Dale Francisco, Gregg Hart, Frank Hotchkiss, Cathy Murillo, Randy Rowse, Bendy White, Mayor Schneider.

Councilmembers absent: None.

Staff present: City Administrator James L. Armstrong, Interim City Attorney Sarah Knecht, Deputy City Clerk Susan Tschech.

CHANGES TO THE AGENDA

Item Removed from Agenda

City Administrator Armstrong stated that the following item was being removed from the Agenda:

10. Subject: Conference With Labor Negotiator (440.05)

Recommendation: That Council hold a closed session, per Government Code Section 54957.6, to consider instructions to City negotiator Kristine Schmidt, Acting Administrative Services Director, regarding negotiations with the Treatment and Patrol Bargaining Units, Hourly Bargaining Unit, Police Management Association, and Firefighters Association, and regarding salaries and fringe benefits for certain unrepresented management and confidential employees.

Scheduling: Duration, 30 minutes; anytime

Report: None anticipated

PUBLIC COMMENT

Speakers: Phil Walker, Karin Oxenham.

ITEM REMOVED FROM CONSENT CALENDAR

4. Subject: Adoption Of Ordinance For Local Coastal Program And Zoning Map Amendment For 415 Alan Road - Parcel A (650.04)

Recommendation: That Council adopt, by reading of title only, An Ordinance of the Council of the City of Santa Barbara Amending Chapter 28.12 (Zone Map) of Title 28 of The Municipal Code Pertaining to the Rezoning of Property and Approving a Local Coastal Program Amendment at 415 Alan Road - Parcel A.

The title of the ordinance was read.

Motion:

Councilmembers Francisco/Hart to approve the recommendation;
Ordinance No. 5647.

Vote:

Majority roll call vote (Noes: Councilmember White).

CONSENT CALENDAR (Item Nos. 1 – 3 and 5 – 7)

Motion:

Councilmembers White/Francisco to approve the Consent Calendar as recommended.

Vote:

Unanimous voice vote.

CITY COUNCIL

1. Subject: Minutes

Recommendation: That Council waive further reading and approve the minutes of the regular meetings of February 18 (cancelled), and February 25, 2014.

Action: Approved the recommendation.

2. Subject: Tolling Agreement With EMMA Corporation For Terminal Improvement Project (560.04)

Recommendation: That Council authorize the Airport Director to execute a Tolling Agreement with EMMA Corporation for the Terminal Improvement Project.

Action: Approved the recommendation; Agreement No. 24,733 (March 11, 2014, report from the Acting Airport Director).

3. Subject: Agreement For The Provision Of Library Services At The Goleta Valley Library (570.04)

Recommendation: That Council approve and authorize the City Administrator to execute an agreement between the City of Goleta and the City of Santa Barbara for the provision of library services for a period from April 2014 through June 2015, which may be extended for five successive one-year periods (July 1 to June 30) with the approval of both cities.

Action: Approved the recommendation; Agreement No. 24,734 (March 11, 2014, report from the Library Director).

SUCCESSOR AGENCY

5. Subject: Professional Services Agreement With Smith Engineering Associates For The Lower West Downtown Lighting Project - Phase 2 (530.04)

Recommendation: That the Successor Agency award and authorize the Executive Director to execute a contract with Smith Engineering Associates in the amount of \$15,940 for final design services for the Lower West Downtown Street Lighting Project - Phase 2, and authorize expenditures of up to \$4,060 for extra services of Smith Engineering Associates that may result from necessary changes in the scope of work.

Action: Approved the recommendation; Contract No. 24,735 (March 11, 2014, report from the Acting Public Works Director).

NOTICES

6. The City Clerk has on Thursday, March 6, 2014, posted this agenda in the Office of the City Clerk, on the City Hall Public Notice Board on the outside balcony of City Hall, and on the Internet.
7. Receipt of communication advising of vacancy created on the Community Events and Festivals Committee with the resignation of Laura Inks; the vacancy will be part of the next City Advisory Groups recruitment.

This concluded the Consent Calendar.

CITY COUNCIL ADMINISTRATIVE AND ATTORNEY REPORTS

PUBLIC WORKS DEPARTMENT

8. **Subject: Children's Library Relocation Improvement Project At The Central Library Building (570.04)**

Recommendation: That Council:

- A. Authorize the Public Works Director to execute a Professional Services Agreement with LPA, Inc., in the amount of \$293,274, with \$29,327 available for extra services, for the final design of the Children's Library Renovation at the Central Library at 40 East Anapamu Street; and
- B. Increase appropriations and estimated revenues in the Capital Outlay Fund funded from transfers totaling \$357,601 from the Fenton Davison Trust (\$212,601), the Peggy Maximus Trust (\$95,000), and the Miscellaneous Gift Fund (\$50,000), for the cost of the contract and extra services that may result from necessary changes in the scope of work and City staff design costs.

Documents:

- March 11, 2014, joint report from the Library and Acting Public Works Directors.
- PowerPoint presentation prepared and made by Staff.

Speakers:

- Staff: Library Director Irene Macias, Facilities and Energy Manager James Dewey.
- Members of the Public: Betsy Gallery.

Motion:

Councilmembers Murillo/White to approve the recommendations; Agreement No. 24,736.

Vote:

Unanimous voice vote.

MAYOR AND COUNCIL REPORTS

9. **Subject: Council Liaison To The Santa Barbara Center For The Performing Arts (140.07)**

Recommendation: That Council consider the appointment of a liaison to The Santa Barbara Center for the Performing Arts (SBCPA).

Documents:

March 11, 2014, report from the City Administrator.

(Cont'd)

9. (Cont'd)

Speakers:

- Staff: City Administrator James Armstrong.
- The Santa Barbara Center for the Performing Arts: Executive Director Craig Springer.

Motion:

Councilmembers White/Francisco to appoint Mayor Schneider as a liaison to The Santa Barbara Center for the Performing Arts.

Vote:

Unanimous voice vote.

COUNCILMEMBER COMMITTEE ASSIGNMENT REPORTS

Information:

- Councilmember Hotchkiss commented on the recent Police Awards Dinner.
- Councilmember White reported on his attendance at meetings of: 1) the Water Commission, where the issues of drought response, the aftermath of last week's storm, and a bid to buy water were discussed; and 2) the Civil Service Commission.
- Councilmember Murillo reported on the proceedings of meetings of the Rental Housing Mediation Task Force, Community Action Commission, and the Living Wage Advisory Committee.
- Councilmember Francisco commented on the Central Coast Water Authority's consideration of a contract to hire a water broker.
- Councilmember Hart spoke about a meeting between several Councilmembers and owners of businesses in the 600 block of State Street regarding public safety concerns in that area, as well as several aspects of the City's response to those concerns.
- Mayor Schneider reported on her attendance at the following events: 1) monthly meeting of the Partners in Education Board; 2) memorial for Barry Spacks, the City's first Poet Laureate; and 3) annual dinner of the Kotor, Montenegro, Sister City organization.

RECESS

Mayor Schneider recessed the meeting at 2:52 p.m. in order for the Council to reconvene in closed session for Item No. 11.

CLOSED SESSIONS

11. Subject: Public Works Director Appointment (530.01)

Recommendation: That Council hold a closed session, per Government Code Section 54957(b)(1), to discuss the appointment for the position of Public Works Director.

Scheduling: Duration, 20 minutes; anytime

Report: Anticipated

Documents:

March 11, 2014, report from the City Administrator.

Time:

2:54 p.m. – 3:04 p.m.

Recess: 3:04 p.m. – 3:05 p.m.

Announcement:

City Administrator Armstrong reported that the Council voted unanimously to approve his appointment of City Water Resources Manager Rebecca Bjork to the position of Public Works Director. Ms. Bjork commented briefly on her acceptance of the position.

ADJOURNMENT

Mayor Schneider adjourned the meeting at 3:05 p.m.

SANTA BARBARA CITY COUNCIL

SANTA BARBARA
CITY CLERK'S OFFICE

HELENE SCHNEIDER
MAYOR

ATTEST: _____
SUSAN TSCHECH, CMC
DEPUTY CITY CLERK



CITY OF SANTA BARBARA

COUNCIL AGENDA REPORT

AGENDA DATE: March 25, 2014

TO: Mayor and Councilmembers

FROM: Operations Division, Waterfront Department

SUBJECT: Introduction Of Ordinance To Amend The Municipal Code Title 17 Related To Waterfront Parking

RECOMMENDATION:

That Council introduce and subsequently adopt, by reading of title only, An Ordinance of the Council of the City of Santa Barbara Amending the Municipal Code by Amending Chapter 17.36 of Title 17 Pertaining to Parking in Waterfront Parking Lots.

DISCUSSION:

The Waterfront Department has stepped up enforcement of 72-hour parking restrictions in the Harbor Parking Lot, which, in turn, has created a need to clarify Title 17 relative to 72-hour restrictions in all Waterfront Parking Lots. In addition, the recent implementation of "Pay and Display" parking systems has generated a similar need to clarify requirements for people using these facilities.

72-Hour Limit

In early 2013, the Harbor Commission formed a three-member ad-hoc Parking Committee to review Waterfront parking policies, particularly the problem of vehicle storage in the Harbor Parking Lot. At two subsequent public meetings, the Committee received comments and suggestions from the public about how to resolve various aspects of the vehicle storage problem. Most comments focused on stepping up enforcement of an existing 72-hour limit in the Harbor Parking Lot, which had previously only been loosely enforced. Harbor Patrol has since increased enforcement of the 72-hour limit in the Harbor Parking Lot, initially issuing dozens of citations, though that pace has tapered off considerably with time. This increased presence has also caused some vehicle owners who were overstaying the 72-hour limit to simply leave the lot for good.

While enforcing the 72-hour limit in the Harbor Parking Lot, two incidents triggered staff interest in amending existing City Ordinances that address this limit. First, an individual appealed a citation he received after rolling his vehicle from one stall to another, citing language in MC 17.36.040 that seemingly exempts a vehicle that simply moves a short

distance. Staff believes moving a short distance does not reflect the intent of the 72-hour limit, and that vehicles should exit the lot before they can return and “reset the 72-hour clock.”

Second, the Municipal Code currently does not address vehicle stays exceeding 72 hours in Waterfront Parking Lots other than the Harbor Parking Lot. Staff believes the 72-hour limit should apply to all Waterfront Lots, despite posted daily closures between 2:00 a.m. and 6:00 a.m. This will allow the City to tow abandoned vehicles much sooner than it currently can.

Additionally, existing Ordinance language allows an individual to stay in the Harbor Parking Lot as long as he/she wishes, as long as they pay for it—a notion not consistent with enforcement of the 72-hour limit.

The proposed Code revision will require that vehicles parked in the Harbor Parking Lot must exit the lot (not just move from stall to stall) every 72 hours, in keeping with the intent of this time limitation. In addition, the prohibition against leaving any vehicle in a Waterfront Parking Lot (with provided exceptions in the Harbor Parking Lot) will allow the City to post these regulations and tow vehicles abandoned in those lots.

Pay and Display Parking

Since July 2011, the Department has installed thirteen Pay and Display Parking Management Systems at five Waterfront Parking Lots, replacing either staffed kiosks or “honor fee boxes” into which the vehicle’s owner or operator entering a parking lot would fold and insert bills into designated slots corresponding to numerically marked parking stalls. The boxes required significant staff time to collect, unfold and count fees, and to compare the fees to the amount of time a vehicle remained in a stall. They also proved less than customer friendly. Unlike the honor-fee boxes, the “pay-and-display” systems accept credit/debit cards (60% of current business) and deliver a receipt to the driver, who, per language on the receipt and on parking-lot signs, must display it on the driver’s side dashboard. The systems also allow parking staff to monitor Waterfront Parking Lots more efficiently, comparing displayed receipts to the amount of time a vehicle has remained in a stall. Finally, the pay-and-display systems have reduced by 50% time spent by the Department’s accounting staff counting parking revenues, as they no longer have to unfold crumpled bills jammed into honor-fee boxes.

While described by language found on the driver’s receipt and on signs entering Waterfront Parking Lots regulated by Pay and Display Parking Management Systems, the Municipal Code currently does not articulate the requirement to display the receipt, nor does it describe penalties for not displaying the receipt.

The proposed Code revisions will clarify and codify the requirement to properly display receipts from Pay and Display Parking Management Systems.

CONCLUSION:

Adoption of this Ordinance will clarify the Municipal Code relative to parking enforcement in all Waterfront Lots, especially as they relate to the 72-hour limit. It will also clarify requirements to display a payment receipt for vehicles parked in lots regulated by Pay and Display Parking Management Systems. To facilitate enforcement, the proposed Ordinance also includes definitions of Harbor Parking Lot, Waterfront Parking Lots and Pay and Display Parking Management System.

On March 4, 2014, the Ordinance Committee voted to forward the Ordinance to City Council for approval.

PREPARED BY: Mick Kronman, Harbor Operations Manager

SUBMITTED BY: Scott Riedman, Waterfront Director

APPROVED BY: City Administrator's Office

ORDINANCE NO. _____

AN ORDINANCE OF THE COUNCIL OF THE CITY OF
SANTA BARBARA AMENDING THE MUNICIPAL CODE
BY AMENDING CHAPTER 17.36 OF TITLE 17
PERTAINING TO PARKING IN THE WATERFRONT
PARKING LOTS.

THE CITY COUNCIL OF THE CITY OF SANTA BARBARA DOES ORDAIN
AS FOLLOWS:

SECTION 1. Section 17.36.010 of Chapter 17.36 of Title 17
of the Santa Barbara Municipal Code is amended to read as
follows:

17.36.010 Parking ~~Fees~~ in Waterfront Parking Lots.

A. WATERFRONT PARKING LOTS. Waterfront Parking Lots shall mean all parking lots managed and maintained by the Waterfront Department, including Leadbetter Parking Lot, Harbor West Parking Lot, Harbor Parking Lot, Garden Street Parking Lot, Palm Park Parking Lot, Cabrillo West Parking Lot, Cabrillo East Parking Lot and Stearns Wharf.

B. HARBOR PARKING LOT. The Harbor Parking Lot shall mean the Waterfront Parking Lot bounded on the east by West Beach, on the West by Harbor Way, on the north by Shoreline Drive and Cabrillo Boulevard and on the south by Marinas 2, 3, 4 and the small-boat launch ramp.

C. PARKING FEES AND PERMITS. No person shall park a vehicle in the Waterfront Parking Lots without having paid or paying the required parking fee. Parking fees and the permit system for Waterfront Parking Lots shall be established by resolution of the City Council.

D. PAY AND DISPLAY PARKING MANAGEMENT SYSTEMS.

When entering Waterfront Parking Lots operated by a Pay and Display Parking Management System, the owner or operator of a vehicle entering the lot must purchase a receipt from a Pay and Display Parking Management System machine in accordance with instructions and requirements posted on the machine. Such receipt shall be prominently displayed on the driver's side dashboard in such a manner that the date and expiration time of the receipt are readily visible from the exterior of the vehicle. Any owner or operator of a vehicle who fails to purchase or properly display a valid receipt purchased from a Pay and Display Parking Management System machine shall pay a fee as described by City Council Resolution.

SECTION 2. Section 17.36.040 of Chapter 17.36 of Title 17 of the Santa Barbara Municipal Code is amended to read as follows:

Section 17.36.040 72-Hour Vehicle Parking Limit in Harbor
Parking Lots.

A. 72-HOUR VEHICLE PARKING LIMIT IN WATERFRONT PARKING LOTS.

Except as provided in Subsection B, no person who owns, or has possession, custody or control of any vehicle shall park, stop or leave the vehicle in the same parking space in any of the Waterfront Parking Lots in excess of a period of seventy-two (72) consecutive hours.

B. 72-HOUR VEHICLE PARKING LIMIT IN HARBOR PARKING LOT.

No person who owns, or has possession, custody or control of any vehicle shall park, stop or leave the vehicle in the ~~same parking space in the~~ Harbor Parking Lot in excess of a period of seventy-two (72) consecutive hours, except persons with valid permits or prepaid permits as established by City Council Resolution, under the following circumstances:

1A. Vehicles owned by harbor slip holders who have also been issued a valid Waterfront slip-holder's parking permit will be allowed unlimited parking in the Harbor Parking Lot, providing that such vehicles are currently registered with the California Department of Motor Vehicles and are fully operational.

2B. Any person wishing to park a vehicle in the Harbor

Parking Lot over the seventy-two (72) hour limit may be allowed to do so if, ~~providing~~ Tthe vehicle owner registers with the Waterfront Parking office prior to leaving the vehicle in the Harbor Parking Lot.

~~b2. The vehicle owner pays, in advance, the appropriate daily parking fee for each twenty-four (24) hour period the vehicle will remain in the Harbor parking lot, provided that any vehicle bearing a Waterfront parking permit will be allowed to park for the first seventy-two (72) hours at no charge.~~

SECTION 3. Section 17.36.050 of Chapter 17.36 of Title 17 of the Santa Barbara Municipal Code is amended to read as follows:

17.36.050 Penalties for Vehicle Parking Over 72 Hours in ~~Harbor~~ Parking Lots.

A. PENALTIES FOR VEHICLE PARKING OVER 72 HOURS IN WATERFRONT PARKING LOTS.

In the event a vehicle is parked, stopped or left standing in ~~the Harbor~~ any of the Waterfront Parking Lots, except the Harbor Parking Lot pursuant to the provisions of Section 17.36.040B, ~~parking lot~~ in excess of a period of seventy-two (72)

consecutive hours, ~~does not have a valid slip holder parking permit, and has not been registered with the Waterfront parking office in advance,~~ the vehicle may be cited and the vehicle may be removed from the Waterfront Parking Lots by any member of the Police Department authorized by the Chief of Police ~~may remove the vehicle from the Waterfront Parking Lots Harbor parking lot~~ in the manner and consistent with the requirements of the California Vehicle Code.

B. PENALTIES FOR VEHICLE PARKING OVER 72 HOURS IN HARBOR PARKING LOT.

In the event a vehicle is parked, stopped or left standing in the Harbor Parking Lot in excess of a period of seventy-two (72) consecutive hours, does not have a valid slip holder parking permit, and has not been registered with the Waterfront parking office in advance, the vehicle may be cited and removed from the Harbor Parking Lot by ~~and~~ any member of the Police Department authorized by the Chief of Police may ~~remove the vehicle from the Harbor parking lot~~ in the manner and consistent with the requirements of the California Vehicle Code.



CITY OF SANTA BARBARA

COUNCIL AGENDA REPORT

AGENDA DATE: March 25, 2014

TO: Mayor and Councilmembers

FROM: Business Division, Waterfront Department

SUBJECT: Purchase Order Increase For UCP/Work, Incorporated

RECOMMENDATION:

That Council authorize the General Services Manager to increase the purchase order to UCP/Work, Incorporated, for janitorial services at the Waterfront Department for Fiscal Year 2015 by \$31,590 for a new not-to-exceed total of \$274,590.

BACKGROUND:

On April 9, 2013, the City Council waived the formal bid procedure as authorized by Municipal Code Section 4.52.070 (l) which authorizes City Council to waive the formal bid procedure and approve the purchase of goods or services without following formal bid procedures, "where in the opinion of the Council, compliance with procedure is not in the best interest of the City." As a result of that waiver, Council authorized the General Services Manager to issue a purchase order to UCP / Work, Incorporated for janitorial services at the Waterfront Department for Fiscal Year 2014 in an amount not to exceed \$238,500 and for Fiscal Year 2015 in an amount not to exceed \$243,000.

UCP/Work, Incorporated (Work, Inc.) has provided janitorial services to the Waterfront since 1992. Work, Inc. is a non-profit organization providing vocational rehabilitation services to individuals with mental, developmental, and physical disabilities. These individuals are referred through the Department of Rehabilitation, Tri-Counties Regional Center, and Mental Health Services.

Work, Inc. provides a clean and safe environment for public enjoyment of the Harbor. The company is responsible for cleaning 20 restrooms, the commercial area of the Harbor, and collecting trash in the marinas. Work, Inc. supervisors oversee their employees seven days a week, including holidays. Work, Inc. employees are dependable, courteous and take their work seriously.

DISCUSSION:

On September 25, 2013, Governor Brown signed Assembly Bill 10 which will raise the minimum wage. The wage hike will go into effect in two phases: The current minimum of

\$8 an hour will be increased to \$9 on July 1, 2014, and then to \$10 on January 1, 2016. This minimum wage increase will directly impact Work, Inc and was the subject of a letter dated January 21, 2014 from Work, Inc. Executive Director Kathy Webb (See Attachment). Unlike retail businesses who adjust their pricing to meet the wage increase, state-funded not-for-profit organizations like Work, Inc. must meet the mandated increase while receiving the same State reimbursement rates that have been frozen for the past nine years.

The increase in minimum wage will directly impact the Fiscal Year 2015 purchase order the Waterfront Department currently has with Work, Inc. The purchase order amount of \$243,000 will need to be increased by a maximum of \$31,590 to accommodate the State-mandated increase. However, this not-to-exceed amount may be reduced due to possible rate relief to State-funded organizations proposed by Governor Brown in next year's budget. If State relief is realized, the Waterfront Department would only be required to pay the difference between the minimum wage increase and the subsidy provided to Work Inc by the State of California.

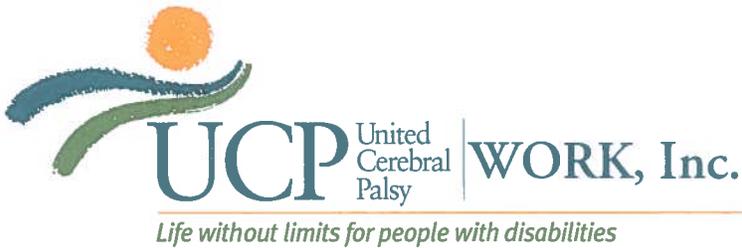
The minimum wage increase scheduled for January 1, 2016 and its impact on Work Inc wages will be analyzed as part of the budget process for Fiscal Years 2016 and 2017.

ATTACHMENT: Letter dated January 21, 2014 from Kathy Webb, Executive Director of UCP/Work, Incorporated

PREPARED BY: Brian J. Bosse, Waterfront Business Manager

SUBMITTED BY: Scott Riedman, Waterfront Director

APPROVED BY: City Administrator's Office



January 21, 2014

Mr. Brian J. Bosse
Waterfront Business Manager
City of Santa Barbara, Waterfront Department
P. O. Box 1990
Santa Barbara, CA 93102

Re: Waterfront Department Janitorial Services Contract

Dear Brian,

This has been an important year for the UCP WORK, Inc. Harbor Crew and the City of Santa Barbara Waterfront Department, as we celebrated 21 years of partnership in maintaining our beautiful harbor. It was humbling to honor the entire Harbor Maintenance Department, who has been wholly invested in the success of this unique collaboration; remaining committed to supporting employment for all.

As you know, Governor Brown passed legislation this year, to increase minimum wage to \$9.00 per hour, and then to \$10.00 in 2016. Although philosophically, this is a change in the right direction, the impact on UCP WORK, Inc. will be devastating. Unlike retail businesses, who adjust their pricing to meet increased costs, State-funded non-profits are required to meet the mandate, while continuing to work with reimbursement rates that have been frozen for 9 years. The increased minimum wage will represent a 13% increase in labor costs (specific to the Harbor Crew) for 2014, with an additional 12% increase in 2016 (25% altogether).

Although this news is bleak, there may be a silver lining. In the Governor's budget proposal, he outlined some rate relief to State-funded organizations, however we remain unclear what this truly means and how it will impact our programs. Given the uncertainty of our funding and the new mandate, it is vitally important that we keep you in the loop; and we feel it would be beneficial to begin a conversation about our contract, and discuss whether there may be flexibility on the part of the City in consideration of a rate increase to ensure the sustainability of this important program/service. We would very much appreciate a meeting with all of you to brainstorm solutions and delve into this dilemma a bit further.

Again, we can't thank you enough for supporting UCP WORK, Inc. We are extremely grateful to be working with all of you, and we would sincerely appreciate your advice and feedback on this matter. It is our hope that together, we may arrive at a solution that will provide us the stability to continue to provide this important service for (at least) another 21 years.

Sincerely,


Kathy Webb
Executive Director

Cc: Karl Treiberg, Waterfront Facilities Manager
Scott Riedman, Harbor Master
Judd Conley, Waterfront Maintenance Superintendent



CITY OF SANTA BARBARA

COUNCIL AGENDA REPORT

AGENDA DATE: March 25, 2014

TO: Mayor and Councilmembers

FROM: Administration Division, Parks and Recreation Department

SUBJECT: California State Coastal Conservancy Grant Of \$27,000 For The Santa Barbara Coastal Education And Outreach Project

RECOMMENDATION: That Council:

- A. Adopt, by reading of title only, A Resolution of the Council of the City of Santa Barbara Authorizing the Parks and Recreation Director to Enter Into a Grant Agreement Between the City and the California State Coastal Conservancy for the Santa Barbara Coastal Education and Outreach Project; and
- B. Increase estimated revenues and appropriations by \$27,000 in the Fiscal Year 2014 Parks and Recreation Department, Miscellaneous Grants Fund budget.

DISCUSSION:

Background

The City has 6.3 miles of shoreline in the coastal zone, of which 60% is in public ownership. City-managed coastal public spaces extend from Arroyo Burro beach in the west to East Beach and the Andrée Clark Bird Refuge in the east. These spaces include over five miles of beach; three coastal bluff beach access stair locations; 12 parks; a developed waterfront and working harbor; three major creeks and two estuaries; and significant recreational facilities, such as Los Baños del Mar Pool, Cabrillo Ball Field, and the Cabrillo Bathhouse and Pavilion Arts Center. Santa Barbara also has a rich Chumash Indian heritage and provides mainland access to the islands that encompass the Channel Islands National Marine Sanctuary. Despite this diversity, and a more than 100-year history of land acquisition for coastal public access, there is a lack of readily available comprehensive coastal cultural and environmental information for the general public.

Project Description

The primary goal of the project is to develop and disseminate information about Santa Barbara's coastal cultural history, industry, ecology, and coastal management in accessible web-based and interpretive formats. The project will broaden public awareness of the Santa Barbara coastal culture, history, ecology, and land management as well as potential climate change impacts through web-based, video, and printed formats. It will also enhance visitor use of the Santa Barbara coast and provide learning experiences through interpretative signage and a coastal walking map from the areas of Arroyo Burro County Park to the Andrée Clark Bird Refuge. The growth of web-based information and use of smart phones has made it possible to provide this information in easily accessible formats and thereby engage a wide audience.

California State Coastal Conservancy Grant

In May 2013, the Parks and Recreation Department submitted a grant application under the "Explore the Coast Program" of the California State Coastal Conservancy. The Department received letters of support for the grant application from Assemblymember Das Williams and State Senator Hannah-Beth Jackson. On January 27, 2014, the Coastal Conservancy Board approved the grant application for the amount \$27,000. The Parks and Recreation Department and Coastal Conservancy staff subsequently developed the project work plan and grant agreement. The grant requires a Council resolution as part of the agreement.

BUDGET/FINANCIAL INFORMATION:

The total cost of the project is \$67,172. The Parks and Recreation Department is providing matching funds in the amount of \$40,230. This includes the in-kind value of the staff hours for project management, interpretive signage, and outreach tools and does not require new appropriations to the Department's annual operating or capital program budgets.

SUSTAINABILITY IMPACT:

This Project serves to enhance visitors' ability to learn about natural, recreation, cultural and historic resources found along Santa Barbara's coast and educate the public on the effects of climate change.

PREPARED BY: Mandy Burgess, Administrative Analyst

SUBMITTED BY: Nancy L. Rapp, Parks and Recreation Director

APPROVED BY: City Administrator's Office

RESOLUTION NO. _____

A RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA BARBARA AUTHORIZING THE PARKS AND RECREATION DIRECTOR TO ENTER INTO A GRANT AGREEMENT BETWEEN THE CITY AND THE CALIFORNIA STATE COASTAL CONSERVANCY FOR THE SANTA BARBARA COASTAL EDUCATION AND OUTREACH PROJECT

WHEREAS, The California State Coastal Conservancy authorizes \$1,000,000 of non-bond funded monies to be used to support activities that allow more people to explore California's coast and/or enhance a visitor's experience; and

WHEREAS, the California State Coastal Conservancy has agreed to provide the City of Santa Barbara with \$27,000 for the preparation and implementation of web-based coastal education and outreach including development of a coastal walking map, interpretive signage and a central source of information about Santa Barbara's coastal history, culture, ecology, environment, and potential effects from sea-level rise;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SANTA BARBARA THAT THE CITY:

1. Approves the application and agreement between the City of Santa Barbara and the California State Coastal Conservancy for grant funds in the amount not to exceed \$27,000 for the Santa Barbara Coastal Education and Outreach Project according to the terms and conditions set forth in the agreement.
2. Certifies that said applicant has or will have sufficient funds to operate and maintain the project.
3. Certifies that funds under the jurisdiction of the Council of the City of Santa Barbara are available to begin the project.
4. Certifies that said applicant will expend grant funds prior to December 31, 2015.
5. Appoints the Parks and Recreation Director, or a designee, as agent of the Council of the City of Santa Barbara to conduct all negotiations, execute, and submit all documents including, but not limited to applications, agreements, amendments, payment requests, and so on, which may be necessary for the completion of the aforementioned project.



CITY OF SANTA BARBARA

COUNCIL AGENDA REPORT

AGENDA DATE: March 25, 2014

TO: Mayor and Councilmembers

FROM: Administration Division, Parks and Recreation Department

SUBJECT: Records Destruction For Parks And Recreation Department

RECOMMENDATION:

That Council adopt, by reading of title only, A Resolution of the Council of the City of Santa Barbara Relating to the Destruction of Records Held by the Parks and Recreation Department in the Administration, Parks, and Recreation Divisions.

DISCUSSION:

The City Council adopted Resolution No. 14-006 on February 11, 2014, approving the City of Santa Barbara Records Management Policies and Procedures Manual. The Manual contains the records retention and disposition schedules for all City departments. The schedules are a comprehensive listing of records created or maintained by the City, the length of time each record should be retained, and the legal retention authority. If no legal retention authority is cited, the retention period is based on standard records management practice.

Pursuant to the Manual, the Parks and Recreation Director submitted a request for records destruction to the City Clerk Services Manager to obtain written consent from the City Attorney. The City Clerk Services Manager agreed that the list of records proposed for destruction conformed to the retention and disposition schedules. The City Attorney has consented in writing to the destruction of the proposed records.

The Parks and Recreation Director requests the City Council to approve the destruction of the Parks and Recreation Department records in the Administration, Parks, and Recreation Divisions listed on Exhibit A of the proposed Resolution, without retaining a copy.

SUSTAINABILITY IMPACT:

Under the City's sustainability program, one of the City's goals is to increase recycling efforts and divert waste from landfills. The Citywide Records Management Program outlines that records approved for destruction be recycled, reducing paper waste.

PREPARED BY: Karla M. Megill, Executive Assistant

SUBMITTED BY: Nancy L. Rapp, Parks and Recreation Director

APPROVED BY: City Administrator's Office

RESOLUTION NO. _____

A RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA BARBARA RELATING TO THE DESTRUCTION OF RECORDS HELD BY THE PARKS AND RECREATION DEPARTMENT IN THE ADMINISTRATION, PARKS, AND RECREATION DIVISIONS

WHEREAS, the City Council adopted Resolution No. 14-006 on February 11, 2014, approving the City of Santa Barbara Records Management Policies and Procedures Manual;

WHEREAS, the City of Santa Barbara Records Management Policies and Procedures Manual contains the records retention and disposition schedules for all City departments. The records retention and disposition schedules are a comprehensive listing of records created or maintained by the City, the length of time each record should be retained, and the legal retention authority. If no legal retention authority is cited, the retention period is based on standard records management practice;

WHEREAS, Government Code Section 34090 provides that, with the approval of the City Council and the written consent of the City Attorney, the head of a City department may destroy certain city records, documents, instruments, books or papers under the Department Head's charge, without making a copy, if the records are no longer needed;

WHEREAS, the Parks and Recreation Director submitted a request for the destruction of records held by the Parks and Recreation Department to the City Clerk Services Manager to obtain written consent from the City Attorney. A list of the records, documents, instruments, books or papers proposed for destruction is attached hereto as Exhibit A and shall hereafter be referred to collectively as the "Records";

WHEREAS, the Records do not include any records affecting title to real property or liens upon real property, court records, records required to be kept by statute, records less than two years old, video or audio recordings that are evidence in any claim or pending litigation, or the minutes, ordinances or resolutions of the City Council or any City board or commission;

WHEREAS, the City Clerk Services Manager agrees that the proposed destruction conforms to the City's retention and disposition schedules;

WHEREAS, the City Attorney consents to the destruction of the Records; and

WHEREAS, the City Council of the City of Santa Barbara finds and determines that the Records are no longer required and may be destroyed.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SANTA BARBARA that the Parks and Recreation Director, or her designated representative, is authorized and directed to destroy the Records without retaining a copy.

PARKS AND RECREATION DEPARTMENT

ADMINISTRATION DIVISION

Records Series	Date(s)
Administrative Staff Meeting Agendas and Minutes	2011
Complaints	2011
Contracts and Agreements	2007-2008
Field and Facility Rental and Reservation Files	Jan – Dec 2008
General Administrative Files	Aug 2006 – Jun 2008
Memberships in Associations, Societies, and Committees	2008
Routine Correspondence	2011
Special Events Files	Jan – Dec 2006
Travel Expense Records	Jul 2005 – Jun 2006

PARKS DIVISION

Records Series	Date(s)
Park Ranger Incident Reports	Mar 2010– Feb 2011
Routine Correspondence	Jan 2010 – Dec 2011

RECREATION DIVISION

Records Series	Date(s)
<i>Active Adults & Classes</i>	
Arts and Crafts Show Sign-in Sheets	Jul 2010 – Jun 2012
Arts and Crafts Show Applications and Permits	Jul 2008 – Jun 2009
Contracts and Agreements	Jul 2008 – Jun 2009
Credit Card Transaction Records	Jul 2010 – Jun 2012
Routine Correspondence	Jul 2011 – Jun 2012
Recreation Program Files	
Accounting Records	Jul 2011 – Jun 2012
Registration	Jul 2008 – Jun 2009
Membership	2008
Facility Maintenance and Inspection	Jul 2006 – Jun 2007
Independent Contractor/Instructor Files	Jul 2008 – Jun 2009
<i>Facilities & Events</i>	
Field and Facility Rental and Registration Files	2008
Special Event Files	2006

RECREATION DIVISION (CONT'D)

<i>Neighborhood & Outreach Services</i>	
General Administrative Files	2010 - 2012
Personnel Files	1997 – 2013
Recreation Program Files	
Accounting Records	1989 - 1995
Staff Working Papers	2008 – 2012
<i>Tennis Section</i>	
Recreation Program Files	
Registration	Jul 2007 – Jun 2008
Independent Contractor/Instructor	Jul 2007 – Jun 2008
Membership	Jul 2007– Jun 2008
Staff Training	Jul 2007 – Jun 2008
Field and Facility Rental and Reservation Files	Jul 2007– Jun 2008
<i>Youth Activities</i>	
Recreation Program Files	
Registration	Jul 2008– Jun 2009
Camp Registration Files	Jul 2010– Jun 2011



CITY OF SANTA BARBARA

COUNCIL AGENDA REPORT

AGENDA DATE: March 25, 2014
TO: Mayor and Council Members
FROM: Administrative Services Division, Police Department
SUBJECT: Purchase Of Equipment For Arrest And Control Training
RECOMMENDATION: That Council:

- A. Accept a donation in the amount of \$6,500 from the Santa Barbara Police Foundation for the purchase of training equipment for Arrest and Control Training; and
- B. Increase appropriations and estimated revenues in the Police Department, Miscellaneous Grants Fund, for Fiscal Year 2014 by \$6,500 for the purchase of training equipment for Arrest and Control Training.

DISCUSSION:

One of the ways that the Santa Barbara Police Department maintains California Peace Officer Standards and Training (POST) certification is by training all sworn members of the department in arrest and control tactics every two years. This type of training requires the Santa Barbara Police Department (SBPD) to secure the use of a safe training area that includes inter-locking padded mats. Every other year, training staff has been faced with the challenge of locating an affordable training area with safety mats. Therefore, the purchase of these mats for the SBPD would now allow training to occur on site.

The \$6,500 donation from the Santa Barbara Police Foundation will pay for 45 rectangular wrestling style mats that will be used at the Police Department for Officer training.

BUDGET/FINANCIAL INFORMATION:

The purchase of the mats will be entirely covered by this generous donation and no City funds will be necessary to complete the purchases.

PREPARED BY: Sergeant Marylinda Arroyo
SUBMITTED BY: Camerino Sanchez, Chief of Police
APPROVED BY: City Administrator's Office



CITY OF SANTA BARBARA

COUNCIL AGENDA REPORT

AGENDA DATE: March 25, 2014

TO: Mayor and Councilmembers

FROM: City Administrator's Office

SUBJECT: Agreement With The City Of Goleta For Video Production Services

RECOMMENDATION:

That Council authorize the City Administrator to execute an agreement with the City of Goleta in the amount of \$29,500 for video production services for recording and televising Goleta public meetings and other video production and equipment maintenance services as requested.

DISCUSSION:

The City of Santa Barbara City TV program has been providing video production and equipment maintenance services to the City of Goleta since 2005. This contract differs slightly from others in that the City is providing the services to another government agency and receives revenue for those services. Although the City enters into a contract with Goleta each year, this is the first contract that has been required to be approved by the City Council because the value of the contract exceeds the City Administrator's \$25,000 approval authority. The contract term is from January 1, 2014 to December 31, 2014.

BUDGET/FINANCIAL INFORMATION:

The revenue funds are already budgeted in the City Administrator's Office, City TV program.

PREPARED BY: Tony Ruggieri, City TV Production Supervisor

SUBMITTED BY: James L. Armstrong, City Administrator

APPROVED BY: City Administrator's Office



CITY OF SANTA BARBARA

COUNCIL AGENDA REPORT

AGENDA DATE: March 25, 2014

TO: Mayor and Councilmembers

FROM: Engineering Division, Public Works Department

SUBJECT: Contract For Construction Of The Corporation Yard Well – Wellhead Project

RECOMMENDATION: That Council:

- A. Award a contract with Brough Construction, Inc., in their low bid amount of \$438,587 for construction of the Corporation Yard Well – Wellhead Project, Bid No. 3691, and authorize the Public Works Director to execute the contract and approve expenditures up to \$45,000 to cover any cost increases that may result from contract change orders for extra work and differences between estimated bid quantities and actual quantities measured for payment; and
- B. Authorize the Public Works Director to execute a contract with Carollo Engineers in the amount of \$30,700 for design support services during construction of the Corporation Yard Well – Wellhead Project, and approve expenditures of up to \$3,000 for extra services of Carollo Engineers that may result from necessary changes in the scope of work.

DISCUSSION:

BACKGROUND

On December 11, 2012, Council approved a well drilling contract with Layne Christensen Company for the demolition of the failed Corporation Yard Well that was drilled in 1974, and the drilling of a new well in the Corporation Yard. The new well was successfully completed at the end of April 2013. On March 12, 2013, Council approved a contract for design services with Carollo Engineers to develop plans and specifications to complete the Wellhead project, allowing water to be pumped to the Ortega Groundwater Treatment Plant for treatment.

PROJECT DESCRIPTION

The Corporation Yard Well – Wellhead Project (Project) consists of installing a well pump and constructing above ground improvements for the newly drilled Corporation Yard

Well. The above ground improvements include the installation of discharge piping, valves, a flow meter, electrical service, and instrumentation and controls. The Project also includes the installation of three valves in Ortega Street to give operational flexibility to the raw water collection system.

A request for proposals was released for the Supervisory Control and Data Acquisition (SCADA) work required on the Project. The SCADA work entails the controls and monitoring equipment necessary to operate the well in coordination with the demands of the water system. SCADA is a very specialized type of work and was not included with the general construction contract because experience has shown that the City can better control the final product and costs when the SCADA contractors are working directly for the City, as opposed to being a subcontractor to a general contractor.

CONTRACT BIDS

A total of two bids were received for the construction portion of the Project, as follows:

	BIDDER	BID AMOUNT
1.	Brough Construction, Inc. Arroyo Grande, CA	\$438,587
2.	Schock Contracting Santa Barbara, CA	\$492,889

The low bid of \$438,587, submitted by Brough Construction, is an acceptable bid that is responsive to and meets the requirements of the bid specifications.

The change order funding recommendation of \$45,000, or approximately 10 percent, is typical for this type of work and size of project.

CONSTRUCTION PHASE CONTRACT SERVICES

Staff recommends that Council authorize the Public Works Director to execute a contract with Carollo Engineers in the amount of \$30,700 for design support during construction, and approve expenditures of up to \$3,000 for extra services of Carollo Engineers that may result from necessary changes in the scope of work. Carollo Engineers was the design engineer on the Project and is currently on the City's Prequalified Engineering Services list and is experienced in this type of work.

FUNDING

There are sufficient appropriated funds budgeted in Water fund to cover the cost of this Project.

The following summarizes the expenditures recommended in this report:

CONSTRUCTION CONTRACT FUNDING SUMMARY

	Basic Contract	Change Funds	Total
Brough Construction	\$438,587	\$45,000	\$483,587
Carollo Engineers	\$30,700	\$3,000	\$33,700
TOTAL RECOMMENDED AUTHORIZATION			\$517,287

The following summarizes all Project design costs, construction contract funding, and other Project costs:

ESTIMATED TOTAL PROJECT COST

Previous Well Drilling Project Design and Construction Costs	\$1,247,363
Subtotal	\$1,247,363
Design Contract for Wellhead Project	\$84,000
City Design Costs	\$59,541
Subtotal	\$143,541
Construction Contract for Wellhead Project	\$438,587
Construction Change Order Allowance	\$45,000
Design Support (by Contract with Carollo)	\$30,700
Design Support Change Order Allowance	\$3,000
Subtotal	\$517,287*
SCADA Contract (estimate) for Wellhead Project (Coming to Council for approval in future CAR)	\$50,000
Construction Management/Inspection with City Staff	\$47,025
Subtotal	\$97,025
TOTAL PROJECT COST	\$2,005,216

*Cents have been rounded to the nearest dollar in this table.

SUSTAINABILITY IMPACT:

The Corporation Yard Well is located in Groundwater Storage Unit 1. During times of drought, the City's groundwater supply, including the Corporation Yard Well, plays an important role in providing a reliable local source of water to help meet demands.

PREPARED BY: Amanda Flesse, Supervising Civil Engineer/CW/mj

SUBMITTED BY: Rebecca Bjork, Acting Public Works Director

APPROVED BY: City Administrator's Office



CITY OF SANTA BARBARA

COUNCIL AGENDA REPORT

AGENDA DATE: March 25, 2014
TO: Mayor and Councilmembers
FROM: Treasury Division, Finance Department
SUBJECT: February 2014 Investment Report

RECOMMENDATION:

That Council accept the February 2014 Investment Report.

DISCUSSION:

The attached investment report includes Investment Activity, Interest Revenue, a Summary of Cash and Investments, and Investment Portfolio detail as of February 28, 2014.

ATTACHMENT: February 2014 Investment Report
PREPARED BY: Genie Wilson, Treasury Manager
SUBMITTED BY: Robert Samario, Finance Director
APPROVED BY: City Administrator's Office

CITY OF SANTA BARBARA
Activity and Interest Report
February 28, 2014

INVESTMENT ACTIVITY

PURCHASES OR DEPOSITS

2/13 Federal Home Loan Bank (FHLB)	\$ 2,000,000
2/21 LAIF Deposit - City	2,000,000
Total	\$ 4,000,000

SALES, MATURITIES, CALLS OR WITHDRAWALS

2/10 Federal Farm Credit Bank (FFCB) - Maturity	\$ (2,000,000)
2/21 Federal Home Loan Mortgage Corp (FHLMC) - Call	(2,000,000)
2/25 Federal Home Loan Mortgage Corp (FHLMC) - Maturity	(2,000,000)
2/26 LAIF Withdrawal - City	(3,500,000)
Total	\$ (9,500,000)

ACTIVITY TOTAL

\$ (5,500,000)

INVESTMENT INCOME

POOLED INVESTMENTS

Interest Earned on Investments	\$ 177,523
Amortization	(14,665)
Total	\$ 162,857

INCOME TOTAL

\$ 162,857

CITY OF SANTA BARBARA
Summary of Cash and Investments
February 28, 2014

ENDING BALANCE AS OF JANUARY 31, 2014

<u>Description</u>	<u>Book Value</u>	<u>Yield to Maturity (365 days)</u>	<u>Percent of Portfolio</u>	<u>Average Days to Maturity</u>
State of California LAIF	\$ 41,000,000	0.244%	23.46%	1
Certificates of Deposit	8,000,000	1.217%	4.58%	961
Treasury Securities - Coupon	10,284,140	0.458%	5.88%	790
Federal Agency Issues - Coupon	97,984,095	1.375%	56.06%	1,214
Corporate/Medium Term Notes	<u>12,036,772</u>	<u>1.909%</u>	<u>6.89%</u>	<u>1,035</u>
	169,305,007	1.076%	96.87%	870
SB Airport Promissory Note	<u>5,471,399</u>	<u>4.195%</u>	<u>3.13%</u>	<u>5,628</u>
Totals and Averages	<u>\$ 174,776,406</u>	<u>1.174%</u>	<u>100.00%</u>	<u>1,019</u>
UB Checking Account	<u>5,095,510</u>			
Total Cash and Investments	<u>\$ 179,871,916</u>			

NET CASH AND INVESTMENT ACTIVITY FOR FEBRUARY 2014 **\$ (6,359,137)**

ENDING BALANCE AS OF FEBRUARY 28, 2014

<u>Description</u>	<u>Book Value</u>	<u>Yield to Maturity (365 days)</u>	<u>Percent of Portfolio</u>	<u>Average Days to Maturity</u>
State of California LAIF	\$ 39,500,000	0.236%	23.34%	1 (1)
Certificates of Deposit	8,000,000	1.217%	4.73%	933
Treasury Securities - Coupon	10,274,506	0.458%	6.07%	762
Federal Agency Issues - Coupon	93,980,496	1.391%	55.52%	1,253
Corporate/Medium Term Notes	<u>12,035,340</u>	<u>1.909%</u>	<u>7.11%</u>	<u>1,007</u>
	163,790,341	1.083%	96.77%	887
SB Airport Promissory Note	<u>5,471,399</u>	<u>4.195%</u>	<u>3.23%</u>	<u>5,600</u>
Totals and Averages	<u>\$ 169,261,741</u>	<u>1.184%</u>	<u>100.00%</u>	<u>1,039</u>
UB Checking Account	<u>4,251,039</u>			
Total Cash and Investments	<u>\$ 173,512,779</u>			

(1) The average life of the LAIF portfolio as of February 28, 2014 is 208 days.

CITY OF SANTA BARBARA

Investment Portfolio

February 28, 2014

DESCRIPTION	PURCHASE DATE	MATURITY DATE	QUALITY RATING		STATED RATE	YIELD AT 365	FACE VALUE	BOOK VALUE	MARKET VALUE	BOOK GAIN/(LOSS)	COMMENTS
			MOODY'S	S & P							
LOCAL AGENCY INVESTMENT FUNDS											
LOCAL AGENCY INVESTMENT FUND	-	-	-	-	0.236	0.236	39,500,000.00	39,500,000.00	39,500,000.00	0.00	
Subtotal, LAIF							39,500,000.00	39,500,000.00	39,500,000.00	0.00	
CERTIFICATES OF DEPOSIT											
MONTECITO BANK & TRUST	11/18/13	11/18/15	-	-	0.600	0.600	2,000,000.00	2,000,000.00	2,000,000.00	0.00	
UNION BANK	08/31/12	08/31/15	-	-	1.230	1.247	2,000,000.00	2,000,000.00	2,000,000.00	0.00	
UNION BANK	08/31/12	08/31/17	-	-	1.490	1.511	4,000,000.00	4,000,000.00	4,000,000.00	0.00	
Subtotal, Certificates of deposit							8,000,000.00	8,000,000.00	8,000,000.00	0.00	
TREASURY SECURITIES - COUPON											
U S TREASURY NOTE	10/25/12	03/15/15	Aaa	AA+	0.375	0.342	2,000,000.00	2,000,679.89	2,004,600.00	3,920.11	
U S TREASURY NOTE	10/25/12	10/31/15	Aaa	AA+	1.250	0.397	2,000,000.00	2,028,261.67	2,033,200.00	4,938.33	
U S TREASURY NOTE	02/22/13	05/15/16	Aaa	AA+	5.125	0.442	2,000,000.00	2,205,049.34	2,206,880.00	1,830.66	
U S TREASURY NOTE	02/22/13	08/31/16	Aaa	AA+	1.000	0.502	2,000,000.00	2,024,653.48	2,024,540.00	(113.48)	
U S TREASURY NOTE	02/22/13	02/28/17	Aaa	AA+	0.875	0.607	2,000,000.00	2,015,861.45	2,009,840.00	(6,021.45)	
Subtotal, Treasury Securities							10,000,000.00	10,274,505.83	10,279,060.00	4,554.17	
FEDERAL AGENCY ISSUES - COUPON											
FED AGRICULTURAL MTG CORP	10/03/13	10/03/18	-	-	1.720	1.720	2,000,000.00	2,000,000.00	2,010,320.00	10,320.00	
FED AGRICULTURAL MTG CORP	12/12/13	12/12/18	-	-	1.705	1.705	2,000,000.00	2,000,000.00	2,008,680.00	8,680.00	
FEDERAL FARM CREDIT BANK	08/15/12	08/15/17	Aaa	AA+	0.980	0.980	2,000,000.00	2,000,000.00	1,998,900.00	(1,100.00)	Callable, Continuous
FEDERAL FARM CREDIT BANK	09/18/13	09/18/17	Aaa	AA+	1.550	1.550	2,000,000.00	2,000,000.00	2,036,900.00	36,900.00	
FEDERAL FARM CREDIT BANK	02/16/11	02/16/16	Aaa	AA+	2.570	2.570	2,000,000.00	2,000,000.00	2,085,400.00	85,400.00	
FEDERAL FARM CREDIT BANK	07/17/13	07/17/17	Aaa	AA+	1.300	1.300	2,000,000.00	2,000,000.00	2,022,060.00	22,060.00	
FEDERAL HOME LOAN BANK	08/05/10	09/12/14	Aaa	AA+	1.375	1.375	2,000,000.00	2,000,000.00	2,013,120.00	13,120.00	
FEDERAL HOME LOAN BANK	09/13/13	09/14/18	Aaa	AA+	2.000	1.910	2,000,000.00	2,007,743.38	2,041,020.00	33,276.62	
FEDERAL HOME LOAN BANK	01/16/13	01/16/18	Aaa	AA+	1.000	1.000	4,000,000.00	4,000,000.00	3,952,880.00	(47,120.00)	Callable 04/16/14, then qtrly
FEDERAL HOME LOAN BANK	07/17/13	07/17/18	Aaa	AA+	1.750	1.750	2,000,000.00	2,000,000.00	1,996,700.00	(3,300.00)	Callable 04/17/14, then qtrly
FEDERAL HOME LOAN BANK	01/17/14	04/17/18	Aaa	AA+	1.480	1.480	2,000,000.00	2,000,000.00	2,009,120.00	9,120.00	
FEDERAL HOME LOAN BANK	02/13/14	02/13/19	Aaa	AA+	2.050	2.050	2,000,000.00	2,000,000.00	2,005,360.00	5,360.00	Callable 05/13/14, then qtrly
FEDERAL HOME LOAN BANK	06/27/13	06/27/18	Aaa	AA+	1.250	1.493	2,000,000.00	2,000,000.00	1,997,820.00	(2,180.00)	SU 1.125%-2.5% Call 03/27/14, then qtrly
FEDERAL HOME LOAN BANK	02/09/11	01/29/15	Aaa	AA+	1.750	1.750	2,000,000.00	2,000,000.00	2,028,580.00	28,580.00	
FEDERAL HOME LOAN BANK	04/15/11	05/27/15	Aaa	AA+	2.000	2.000	2,000,000.00	2,000,000.00	2,043,500.00	43,500.00	
FEDERAL HOME LOAN BANK	12/16/13	12/14/18	Aaa	AA+	1.750	1.650	2,000,000.00	2,009,142.06	2,014,020.00	4,877.94	
FEDERAL HOME LOAN MTG CORP	03/28/12	03/28/17	Aaa	AA+	1.350	1.350	2,000,000.00	2,000,000.00	2,001,660.00	1,660.00	Callable 03/28/14, once
FEDERAL HOME LOAN MTG CORP	06/26/13	06/26/18	Aaa	AA+	1.400	1.400	2,000,000.00	2,000,000.00	1,982,580.00	(17,420.00)	Callable 03/26/14, then qtrly
FEDERAL HOME LOAN MTG CORP	07/25/13	07/25/18	Aaa	AA+	1.800	1.800	2,000,000.00	2,000,000.00	2,000,260.00	260.00	Callable 07/25/14, once
FEDERAL HOME LOAN MTG CORP	12/18/13	12/18/18	Aaa	AA+	1.500	1.839	1,000,000.00	1,000,000.00	1,001,960.00	1,960.00	SU 1.5%-2.75% Call 06/18/14, then qtrly
FEDERAL HOME LOAN MTG CORP	12/31/13	12/31/18	Aaa	AA+	1.825	1.825	1,000,000.00	1,000,000.00	1,007,050.00	7,050.00	Callable 12/31/14, once
FEDERAL HOME LOAN MTG CORP	04/23/12	04/17/15	Aaa	AA+	0.500	0.534	2,000,000.00	1,999,236.39	2,006,640.00	7,403.61	
FEDERAL HOME LOAN MTG CORP	06/12/12	06/12/17	Aaa	AA+	1.250	1.250	2,000,000.00	2,000,000.00	2,004,500.00	4,500.00	Callable 06/12/14, then qtrly

CITY OF SANTA BARBARA

Investment Portfolio

February 28, 2014

DESCRIPTION	PURCHASE DATE	MATURITY DATE	QUALITY RATING		STATED RATE	YIELD AT 365	FACE VALUE	BOOK VALUE	MARKET VALUE	BOOK GAIN/(LOSS)	COMMENTS
			MOODY'S	S & P							
FEDERAL HOME LOAN MTG CORP	07/24/12	07/24/17	Aaa	AA+	1.125	1.125	2,000,000.00	2,000,000.00	1,999,340.00	(660.00)	Callable 04/24/14, then qtrly
FEDERAL HOME LOAN MTG CORP	09/12/12	09/12/17	Aaa	AA+	1.000	1.000	2,000,000.00	2,000,000.00	1,987,700.00	(12,300.00)	Callable 03/12/14, then qtrly
FEDERAL HOME LOAN MTG CORP	01/16/13	01/16/18	Aaa	AA+	1.050	1.050	4,000,000.00	4,000,000.00	3,958,040.00	(41,960.00)	Callable 04/16/14, then qtrly
FEDERAL HOME LOAN MTG CORP	11/26/13	11/26/18	Aaa	AA+	1.000	1.793	1,000,000.00	1,000,000.00	1,001,170.00	1,170.00	SU 1%-2% Callable 11/26/14, once
FEDERAL HOME LOAN MTG CORP	02/11/11	04/02/14	Aaa	AA+	4.500	1.615	2,000,000.00	2,004,824.05	2,006,940.00	2,115.95	
FEDERAL HOME LOAN MTG CORP	06/26/13	06/26/18	Aaa	AA+	1.500	1.500	2,000,000.00	2,000,000.00	1,996,620.00	(3,380.00)	Callable 03/26/14, then qtrly
FEDERAL HOME LOAN MTG CORP	11/20/13	09/29/17	Aaa	AA+	1.000	1.030	1,000,000.00	998,942.89	997,950.00	(992.89)	
FEDERAL NATL MORTGAGE ASSN	01/30/13	01/30/18	Aaa	AA+	1.030	1.030	3,000,000.00	3,000,000.00	2,964,240.00	(35,760.00)	Callable 04/30/14, then qtrly
FEDERAL NATL MORTGAGE ASSN	11/17/10	11/17/14	Aaa	AA+	1.300	1.300	2,000,000.00	2,000,000.00	2,016,260.00	16,260.00	
FEDERAL NATL MORTGAGE ASSN	08/28/12	08/28/17	Aaa	AA+	1.150	1.150	2,000,000.00	2,000,000.00	2,000,940.00	940.00	Callable 05/28/14, then qtrly
FEDERAL NATL MORTGAGE ASSN	12/12/12	12/12/17	Aaa	AA+	1.000	1.000	2,000,000.00	2,000,000.00	1,979,520.00	(20,480.00)	Callable 03/12/14, then qtrly
FEDERAL NATL MORTGAGE ASSN	06/19/13	12/19/16	Aaa	AA+	0.750	0.750	2,000,000.00	2,000,000.00	1,999,740.00	(260.00)	Callable 03/19/14, then qtrly
FEDERAL NATL MORTGAGE ASSN	11/15/13	10/26/17	Aaa	AA+	0.875	1.062	2,000,000.00	1,986,655.67	1,981,680.00	(4,975.67)	
FEDERAL NATL MORTGAGE ASSN	12/11/13	11/27/18	Aaa	AA+	1.625	1.606	2,000,000.00	2,001,719.37	2,004,240.00	2,520.63	
FEDERAL NATL MORTGAGE ASSN	11/08/12	11/08/17	Aaa	AA+	1.000	1.000	2,000,000.00	2,000,000.00	1,982,660.00	(17,340.00)	Callable 05/08/14, then qtrly
FEDERAL NATL MORTGAGE ASSN	11/08/12	11/08/17	Aaa	AA+	1.000	1.000	2,000,000.00	2,000,000.00	1,982,660.00	(17,340.00)	Callable 05/08/14, then qtrly
FEDERAL NATL MORTGAGE ASSN	12/26/12	12/26/17	Aaa	AA+	1.000	1.000	4,000,000.00	4,000,000.00	3,953,520.00	(46,480.00)	Callable 03/26/14, then qtrly
FEDERAL NATL MORTGAGE ASSN	07/10/13	07/10/18	Aaa	AA+	1.700	1.700	2,000,000.00	2,000,000.00	2,007,380.00	7,380.00	Callable 07/10/14, then qtrly
FEDERAL NATL MORTGAGE ASSN	09/21/10	09/21/15	Aaa	AA+	2.000	2.000	2,000,000.00	2,000,000.00	2,052,500.00	52,500.00	
FEDERAL NATL MORTGAGE ASSN	12/10/10	10/26/15	Aaa	AA+	1.625	2.067	2,000,000.00	1,986,161.85	2,042,900.00	56,738.15	
FEDERAL NATL MORTGAGE ASSN	02/05/13	02/05/18	Aaa	AA+	1.000	1.000	2,000,000.00	2,000,000.00	1,975,020.00	(24,980.00)	Callable 02/05/15, then qtrly
FEDERAL NATL MORTGAGE ASSN	11/13/13	11/13/18	Aaa	AA+	0.625	1.857	1,000,000.00	1,000,000.00	1,000,590.00	590.00	SU 2% Callable 05/13/14, once
FEDERAL NATL MORTGAGE ASSN	11/20/13	10/26/17	Aaa	AA+	0.875	1.070	2,000,000.00	1,986,069.92	1,981,680.00	(4,389.92)	
Subtotal, Federal Agencies							94,000,000.00	93,980,495.58	94,142,320.00	161,824.42	
CORPORATE/MEDIUM TERM NOTES											
BERKSHIRE HATHAWAY FIN	12/15/10	12/15/15	Aa2	AA	2.450	2.530	2,000,000.00	1,997,316.67	2,068,740.00	71,423.33	
BERKSHIRE HATHAWAY INC	11/29/13	02/09/18	Aa2	AA	1.550	1.550	2,000,000.00	2,000,000.00	2,003,660.00	3,660.00	
GENERAL ELECTRIC CAPITAL CORP	11/10/10	11/09/15	A1	AA+	2.250	2.250	2,000,000.00	2,000,000.00	2,057,880.00	57,880.00	
GENERAL ELECTRIC CAPITAL CORP	01/14/14	01/14/19	A1	AA+	2.300	2.250	2,000,000.00	2,004,577.28	2,034,920.00	30,342.72	
PROCTOR & GAMBLE	09/20/11	11/15/15	Aa3	AA-	1.800	1.085	2,000,000.00	2,023,779.67	2,046,020.00	22,240.33	
TOYOTA MOTOR CREDIT	09/26/11	09/15/16	Aa3	AA-	2.000	1.800	2,000,000.00	2,009,666.23	2,061,700.00	52,033.77	
Subtotal, Corporate Securities							12,000,000.00	12,035,339.85	12,272,920.00	237,580.15	
SB AIRPORT PROMISSORY NOTE (LT)											
SANTA BARBARA AIRPORT	07/14/09	06/30/29	-	-	3.500	4.195	5,471,399.48	5,471,399.48	5,471,399.48	0.00	
Subtotal, SBA Note							5,471,399.48	5,471,399.48	5,471,399.48	0.00	
TOTALS							168,971,399.48	169,261,740.74	169,665,699.48	403,958.74	

Market values have been obtained from the City's safekeeping agent, Union Bank The Private Bank (UBTPB). UBTPB uses Interactive Data Pricing Service, Bloomberg and DTC.



CITY OF SANTA BARBARA

COUNCIL AGENDA REPORT

AGENDA DATE: March 25, 2014

TO: Mayor and Councilmembers

FROM: Administration Division, Finance Department

SUBJECT: Presentation From Visit Santa Barbara

RECOMMENDATION:

That Council receive a presentation from Visit Santa Barbara.

DISCUSSION:

For many years, the City has maintained an annual contract with Visit Santa Barbara (VSB; formerly Santa Barbara Conference and Visitors Bureau and Film Commission) to promote tourism for the City of Santa Barbara. On June 25, 2013, the City Council approved Agreement Number 24,548 with VSB for Fiscal Year 2014. The agreement provides funding in the amount of \$1,349,535 designed to help support administration, advertising, consumer and trade information services, public relations, sales and the Film Commission expenses.

Kathy Janega-Dykes, President/CEO of VSB, will give a presentation regarding the role of VSB, achievements over the past year, and their marketing strategy for the upcoming year.

SUBMITTED BY: Robert Samario, Finance Director

APPROVED BY: City Administrator's Office



CITY OF SANTA BARBARA

COUNCIL AGENDA REPORT

AGENDA DATE: March 25, 2014

TO: Mayor and Councilmembers

FROM: Planning Division, Community Development Department

SUBJECT: Municipal Code Amendments Regarding Fences, Screens, Walls And Hedges

RECOMMENDATION: That Council:

- A. Introduce and subsequently adopt, by reading of title only, An Ordinance of the Council of the City of Santa Barbara Amending Sections 28.87.170 and 28.90.050 of the Santa Barbara Municipal Code Relating to Fences, Screens, Walls and Hedges; and
- B. Adopt, by reading of title only, A Resolution of the Council of the City of Santa Barbara to Approve Fences, Screens, Walls and Hedges Guidelines Consistent with Santa Barbara Municipal Code Section 28.87.170.

EXECUTIVE SUMMARY:

For many years the Planning Division has identified Santa Barbara Municipal Code (SBMC) §28.87.170 (Fences, Screens, Walls and Hedges), originally adopted in 1957, as needing review and possible revision. After eight public hearings on the matter over 11 months, a large majority of issues surrounding the ordinance have been discussed and resolved, and the proposed amended regulations, including administrative authority to grant exceptions to the standards, have the support of staff, the Planning Commission, the Ordinance Committee, and the public. Also supported is the adoption of guidelines to help implement the regulations through the use of layperson's terms, photos and diagrams. Opinions are more varied when it comes to whether or not the City should regulate hedges and, if so, the desired height limits and mechanism to enforce those regulations.

DISCUSSION:

Background

On November 25, 2008, City Council adopted an ordinance to suspend for two years the enforcement of Municipal Code Sections 28.87.170.A and 28.87.170.B.1 as they

apply to hedges to allow time for a comprehensive amendment to Section 28.87.170. The suspension was extended on March 15, 2011 for three additional years and will expire March 23, 2014.

Current Standards

SBMC §28.87.170 regulates the height and location of fences, screens, walls and hedges on private property in the A, E, R, C-O, and C-X Zones. Specifically, it limits the height of those elements to eight feet (8') in required setbacks; and to three and one-half feet (3½') within 10 feet of a front lot line, within 10 feet of either side of driveway for a distance of 20 feet back from the front lot line, or within 50 feet of a street corner.

Public Input

Since 2008, Staff has maintained a list of parties interested in this subject and notified them by mail of all relevant public hearings. As part of this recent work effort, eight public meetings were held:

- April 17, 2013 – Joint City Council/Planning Commission Work Session
- June 25, 2013 - City Council Ordinance Committee
- August 14, 2013 - Neighborhood Advisory Council
- September 23, 2013 – Single Family Design Board
- December 5, 2013 – Planning Commission
- December 18, 2013 – Historic Landmarks Commission
- January 23, 2014 – Planning Commission
- February 25, 2014 – Council Ordinance Committee

Additionally, in July 2013, a page on the City's website was dedicated to this subject where background material and notices of upcoming hearings could be readily accessed by the public. Notifications were also posted on the website, NextDoor, requesting subscribers to participate in the ordinance amendment process.

Overall, public input has maintained a general and constant theme – the City should continue to regulate the height of fences and walls for the general safety and welfare of the community, while allowing staff to approve exceptions to the standards when appropriate. Opinions are more varied when it comes to whether or not the City should establish a height limit for hedges and, if so, how it should be enforced. These issues are further discussed below.

Proposed Amendments

The purpose of the proposed amendments is to develop regulations consistent with the community's values that can be regularly and fairly enforced. A large majority of the amendments, including the proposed administrative authority to grant exceptions to the height limits, have the support of staff, the Planning Commission, the Ordinance Committee, and the public. The one issue that warrants further discussion is the extent to which the City should regulate hedges.

Driveways

The current 3½' height limit for all elements within 10 feet of driveway for a distance of 20 feet back from the front lot line is excessive in many cases. The proposed amendment would reduce the area subject to that 3½' height limit to a smaller triangular area (as opposed to a rectangle). As proposed, when a driveway directly abuts a street improved with a sidewalk and parkway, the visibility triangle is measured on two sides by a distance of 10 feet from the side of a driveway and 10 feet back from the front lot line. Otherwise, the triangular area is measured on two sides by a distance of 20 feet from the side of a driveway and 10 feet back from the front lot line. Diagrams depicting these areas are in the proposed *Fences, Screens, Walls and Hedges Guidelines* (see Attachment to Resolution).

Notwithstanding the above, pursuant to SBMC §28.87.170.B.2, the Public Works Director could further restrict the height of any fence, screen, wall or hedge if it obstructs the sightlines required for the safe operation of motor vehicles.

Street Corners

Based on initial direction from the Ordinance Committee, staff developed templates for various stop-controlled intersection scenarios that establish the area within which elements on corner lots must adhere to a 3½' height limit. Rather than require a uniform triangular area that does not necessarily reflect site-specific conditions, staff and the public can refer to the "Intersection Sight Distance" diagram referenced in the proposed ordinance and included in the *Fences, Screens, Walls and Hedges Guidelines*.

Fences and Walls

There is general support to retain the existing height limits for fences and walls, with the understanding that flexibility will be allowed through a new administrative review process. As recommended by the Ordinance Committee, fences and walls would be limited to 8 feet in all required setbacks and 3½' within 10 feet of a front lot line. The administrative review and approval process would allow staff to grant up to an additional 4 feet in height in these areas if the required findings (SBMC §28.87.170.E.1) can be made. If a wall or fence more than four feet taller than the standard is proposed, it may be considered through the Modification hearing process that currently exists.

Guardrails, Decorative Elements and Arbors

Staff has received positive feedback on the proposal to allow building code-required guardrails to exceed the fence or wall height limit by the minimum amount necessary, and to allow decorative elements (e.g., finials, posts, lighting fixtures) to exceed the allowed height of a fence or wall by not more than 12 inches; provided, such features are spaced not less than 6 feet apart. Similarly, there is general support to allow an entryway arbor, not taller than 8 feet in height, in front yards to announce the pedestrian entrance to the property.

Hedges and Screens

Many community members believe that hedges should be regulated differently and, in many instances, allowed to extend higher than fences and walls. Before considering the desired height to which the City may limit hedges, Council should first determine if the City should regulate hedges at all. Staff has suggested it is important because even though hedges are plant material and different than walls or fences in some ways, hedges are most often used as a barrier or means to identify a property boundary in a very similar fashion as fences and walls. For that reason, regulating a hedge height would serve the same public purpose as regulating the height of a wall or fence. The fact that hedges grow, die off, change shape, and require periodic maintenance in order to remain at a compliant height does present regulatory challenges. Similarly, because hedges do not require a building permit to install, they have a higher likelihood of being established in areas not allowed or extending to noncompliant heights without City approval or awareness, until a complaint is filed. That doesn't mean, in staff's opinion, that they should not be regulated. Many believe hedges are more aesthetically pleasing than walls, which may make them a more desirable option in many cases; however, they can be just as much, if not more, of a public nuisance when allowed to grow up or out of control.

Any established height limit will not address every situation perfectly in a community with varied topography and lot sizes, and highly valued public and private views. This is the primary reason why staff had, up until the Ordinance Committee meeting on February 25, proposed maintaining the current hedge height limits of 8 feet within required setbacks and 3½ feet within 10 feet of front property lines, with administrative approval authority to consider exceptions (up to an additional 4 feet) based on site-specific factors.

If Council agrees that hedge heights should be regulated, the location of a hedge is a primary factor in determining an appropriate height. Currently, the ordinance designates two areas on private property that warrant different heights: required setbacks and the area within 10 feet of a front lot line.

Required Setbacks (including along interior property lines)

For discussion purposes in past meetings, staff asked the public and decision-makers to consider allowing hedges to extend to 10 or 12 feet along interior property lines. Some expressed concern with increasing the height limit, stating that even the current limit of 8 feet can impede one's access to sunlight and air on smaller lots; others suggested that interior hedges be allowed to extend as high as consenting neighbors agree and that the City only enforce a codified limit along interior property lines if "directly-affected" neighbors complain. Although a minority opinion, some suggested the City not establish a height limit and instead allow neighbors to determine an acceptable height. In that scenario, if neighbors could not agree, the City would not have a standard upon which to enforce and the disagreeing parties would have to settle the matter themselves, possibly relying on the View Dispute Resolution Process (SBMC Chapter 22.76).

On January 23, 2014, the Planning Commission ultimately recommended that hedges be allowed to extend to 12 feet in all required setbacks, with administrative authority to grant up to an additional 4 feet in height if the required findings can be made, including compliance with the City's solar access regulations (SBMC Chapter 28.11). On February 25, the Ordinance Committee voted 2 to 1 to maintain the current 8-foot height limit in setbacks with the same administrative authority provision. Staff believes the Ordinance Committee's recommendation offers enough flexibility to resolve a large majority of situations where strict adherence to the code would not serve a public benefit, without increasing to a great extent, or entirely eliminating, a standard upon which many people rely for the enjoyment of their properties.

If a height limit is established, staff does not support allowing only "directly-affected" parties to file a complaint, as it is a highly subjective term and may not take into account people affected by hedges as they visit or travel through neighborhoods other than their own. Furthermore, the City does not currently apply that practice to any other aspect of Municipal Code enforcement.

Within 10 Feet of Front Lot Lines

Unlike hedges within required setbacks (including those along interior property lines), more people are exposed to, and potentially affected by, hedges within 10 feet of front property lines. With the public's safety adequately addressed by limiting all elements to 3½ feet in height adjacent to driveways and certain street corners, establishing a height limit along front lot lines is primarily a matter of community desire and balancing the interface between the public realm and private property. Maintaining hedges at a reasonable height may also help ensure that the overall shape of the hedge is controlled, in the public interest of keeping it from extending out into the sidewalk or street. For that reason, staff believes that a height limit should be established; however, the public appears divided on the preferred height, evidenced both by public comment and what one sees in various neighborhoods.

On January 23, 2014, the Planning Commission recommended that hedges within 10 feet of a front lot line be allowed to extend to 7½ feet, with administrative authority to grant up to an additional 4 feet in height if the required findings can be made. The Ordinance Committee agreed. Staff believes that 7½ feet was chosen by the Planning Commission as a combination of staff's recommendation of 3½ feet plus the 4 feet allowed by administrative authority. If Council agrees with the concept of a limit higher than 3½ feet, staff would recommend a height that is either equal to, or more distinct from (e.g., 6 feet), the recommended 8 feet allowed within setbacks.

Enforcement

While staff is not proposing a change to our current enforcement policy that allows anyone to request the city to investigate a potential code violation, the proposed increase in allowed hedge height along front lot lines will inherently lessen the potential for violations and the administrative approval process will offer a much-needed remedy for abatement. Given that hedges do not require a building permit, unlike walls or fences

over 3½' in height, staff is reconsidering the practice of routinely asking property owners to identify their location and height on project plans and will also consider whether or not over-height hedges should be listed on Zoning Information Reports as violations.

Regardless of the outcome of this amendment process, staff has no intention to change our practice and begin proactively enforcing hedge heights, unless deemed a safety hazard. Thus, the large number of hedges currently out of compliance with the existing or future height limits could presumably remain in place until such time that a complaint is filed and enforcement action results in a lower height.

Administrative Authority

An administrative approval process is proposed to allow exceptions to these standards if necessary findings can be made. The intent is to provide flexibility in applying the regulations to unique sites, with topographical or other physical challenges, without requiring a Modification (SBMC §28.92.110) and hearing before the Staff Hearing Officer for relatively minor exception requests. Of particular note is the requirement that adjacent property owners agree to allow a fence, screen, wall or hedge to exceed the height limit along an interior property line prior to staff considering the exception request. The authority for the administrative review and approval process is included in the Municipal Code and the proposed guidelines (discussed below) provide some examples for which staff may consider exceptions to the standards.

Relationship to View Dispute Resolution Process

After the Ordinance Committee reviewed the draft ordinance, the City Attorney's Office proposed a new Subsection G to Section 28.87.170. The proposed subsection explains the relationship between the standards specified in Section 28.87.170 and the View Dispute Resolution Process established in Chapter 22.76 of the Municipal Code. The newly proposed subsection does not alter either ordinance, it merely reiterates the City's past reconciliation of the two independent ordinances.

Proposed Guidelines

The proposed *Fences, Screens, Walls and Hedges Guidelines* are intended to assist in the implementation of the Municipal Code. Beyond amending the regulations to better reflect the community's values and the current pattern and style of development, staff and the public could benefit from guidelines to further clarify certain aspects of the regulations best explained in layperson's terms, diagrams and pictures. The guidelines also describe how regulations are applied in unique circumstances, the basic parameters to grant administrative approval, and the triggers for design review and the extent to which staff may rely on the input of design review boards when considering an exception request.

CONCLUSION:

Nearly every aspect of the proposed amendments, including the recommended visibility triangle adjacent to driveways and street corners, allowed height for fences and walls, provision for decorative elements and arbors, and administrative authority to grant exceptions to the height limit, has the support of staff, the Planning Commission, the Ordinance Committee, and the public. Staff recommends the Council consider and, if necessary, take action on those aspects of the proposed amendments separately, to focus the deliberation primarily on the hedges, which is the one issue that warrants further public discussion. With the hedge suspension ordinance set to expire at the end of the day on March 22, 2014, the codified standards of SBMC §28.87.170 will be in effect from March 23, 2014 until the effective date of any ordinance amending Section 28.87.170.

Under the provisions of the California Environmental Quality Act (CEQA) Guidelines Section 15305, the adoption of minor ordinance amendments related to fences, screens, walls and hedges has been determined by staff to qualify for a Categorical Exemption.

BUDGET/FINANCIAL INFORMATION:

No significant expenditures are required for the staff work required to implement amendments to SBMC §28.87.170 and 28.90.050.

PREPARED BY: Renee Brooke, AICP, Senior Planner

SUBMITTED BY: Bettie Weiss, City Planner/Acting Community Development Director

APPROVED BY: City Administrator's Office

COUNCIL INTRODUCTION DRAFT 3/25/14
PROPOSING NEW TEXT OF SECTION 28.87.170
AND SHOWING CHANGES TO SECTION 28.90.050

AN ORDINANCE OF THE COUNCIL OF THE CITY OF
SANTA BARBARA AMENDING SECTIONS 28.87.170 AND
28.90.050 OF THE SANTA BARBARA MUNICIPAL CODE
RELATING TO FENCES, SCREENS, WALLS AND HEDGES.

THE COUNCIL OF THE CITY OF SANTA BARBARA DOES ORDAIN AS FOLLOWS:

SECTION 1. Section 28.87.170 of Chapter 28.87 of the Santa Barbara Municipal Code is deleted in its entirety and readopted to read as follows:

28.87.170 Fences, Screens, Walls and Hedges.

A. **DEFINITIONS.** As used in this Section 28.87.170, the following terms and phrases shall have the indicated meanings:

1. **Arbor.** An open structure typically constructed of latticework or metal that often provides partial shade or support for climbing plants, sometimes referred to as a trellis or pergola. An arbor is not considered an accessory building.

2. **Fence.** An upright structure serving as an enclosure, barrier, or boundary or that visually divides or conceals a parcel, usually made of posts, boards, wire, or rails.

3. **Hedge.** A row of closely planted shrubs, bushes, or any other kind of plant material that forms a boundary or substantially continuous visual barrier.

4. **Parkway.** An area between the curb and sidewalk in a fully improved right of way, typically landscaped.

5. **Screen.** Vegetation, including but not limited to trees, shrubs, bushes, and other plantings, that visually divides or conceals a parcel.

6. **Wall.** An upright structure of masonry, wood, plaster, or other building material serving to enclose, divide, or protect an area.

B. **GENERAL RULES.** The following guidelines and standards apply in any zone within the City:

1. **Guidelines.** The Fences, Screens, Walls and Hedges Guidelines, as adopted by resolution of the City Council, shall provide direction and guidance to decision makers and City staff in connection with applications reviewed pursuant to this Section.

2. **Required Reduction for Safety.** If the height of any fence, screen, wall or hedge obstructs the sightlines required for the safe operation of motor vehicles, the Public Works Director (or Director's designee) may declare the fence, screen, wall or hedge to be a public nuisance and require the reduction of the height of the fence, screen, wall or hedge in order to provide for the safe operation of motor vehicles.

3. **Height Measurement.** The height of a fence, screen, wall or hedge shall be measured in a vertical line from the lowest point of contact with the ground directly adjacent to either side of the fence, screen, wall or hedge to the highest point of the fence, screen, wall or hedge along said vertical line.

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4. **Separation.** Unless there is a horizontal separation of at least five feet (5') between a fence, screen, wall or hedge, the combined height of a fence, screen, wall or hedge and any adjacent fence, screen, wall or hedge shall be measured from the lowest point of the lowest such fence, screen, wall or hedge to the highest point of other fences, screens, walls or hedges.

5. **Schools.** A chain link or open mesh type fence of any height necessary to enclose an elementary or high school site may be located and maintained in any required yard.

6. **Barbed Wire, Concertina Wire, Sharp Wire or Points.** No barbed wire or concertina wire shall be used or maintained in or about the construction of a fence, screen, wall or hedge along the front or interior lot lines of any lot, or within three feet (3') of said lot lines. No sharp wire or points shall project at the top of any fence or wall less than six feet (6') in height.

C. RULES APPLICABLE TO FENCES AND WALLS ON RESIDENTIALLY ZONED PARCELS. On parcels zoned A-1, A-2, A-3, E-1, E-2, E-3, R-1, R-2, R-3, or R-4, the following standards apply to fences and walls:

1. **Required Setbacks.** Except as otherwise provided in this Section, no fence or wall located in the required setbacks shall exceed a height of eight feet (8').

2. **Front Lot Lines.** Except as otherwise provided in this Section, no fence or wall located within ten feet (10') of a front lot line shall exceed a height of three and one-half feet (3-1/2').

3. **Driveways.** Except as otherwise provided in this Section, no fence or wall exceeding a height of three and one-half feet (3-1/2') shall be located within a triangular area on either side of a driveway as follows:

a. When a driveway directly abuts a portion of a street improved with a sidewalk and a parkway, the triangle is measured on two sides by a distance of ten feet (10') from the side of a driveway and ten feet (10') back from the front lot line.

b. When a driveway directly abuts a portion of a street without a sidewalk or parkway, the triangle is measured on two sides by a distance of twenty feet (20') from the side of a driveway and ten feet (10') back from the front lot line.

4. **Corner Lots.** Within the required "Intersection Sight Distance", as depicted in the Fences, Screens, Walls and Hedges Guidelines, no fence or wall may obstruct the sightlines required for the safe operation of motor vehicles. This paragraph does not apply to parcels located adjacent to intersections controlled by an all-way stop.

5. **Guardrails.** A guardrail may extend above the maximum height limit for a fence or wall without requiring an exception or modification, only to the minimum extent required for safety by the California Building Code, and only if the guardrail is predominately transparent.

6. **Decorative Elements.** Notwithstanding the above provisions, decorative elements not wider than nine inches (9") by nine inches (9"), such as pilaster caps, finials, posts, lighting fixtures, or similar decorative features as determined by the Community Development Director (or the Director's designee), may exceed the maximum height of any fence or wall by not more than twelve inches (12"), provided such features are spaced not less than six feet (6') apart, measured on-center.

7. **Entryway Arbors.** Notwithstanding the above provisions, one entryway arbor, substantially open (no solid walls or roof) and not exceeding a maximum of eighteen (18) square feet in area and eight feet (8') in height, is permitted in any front yard. The square footage of the arbor shall be determined by the area located within the rectangle formed around the posts of the arbor or the roof portion of the arbor, whichever dimension is larger. This exception shall only apply to an

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entryway arbor used in combination with and attached to a fence or wall. No arbor shall be located on a street corner in conflict with the provisions of Section 28.87.170.C.4.

D. RULES APPLICABLE TO SCREENS AND HEDGES ON RESIDENTIALLY ZONED PARCELS. On parcels zoned A-1, A-2, A-3, E-1, E-2, E-3, R-1, R-2, R-3, or R-4, the following standards apply to screens and hedges:

1. **Required Setbacks.** Except as otherwise provided in this Section, no screen or hedge located in the required setbacks shall exceed a height of eight feet (8').

2. **Front Lot Lines.** Except as otherwise provided in this Section, no screen or hedge located within ten feet (10') of a front lot line shall exceed a height of seven and one-half feet (7-1/2').

3. **Driveways.** Except as otherwise provided in this Section, no screen or hedge exceeding a height of three and one-half feet (3-1/2') shall be located within a triangular area on either side of a driveway as follows:

a. When a driveway directly abuts a portion of a street improved with a sidewalk and a parkway, the triangle is measured on two sides by a distance of ten feet (10') from the side of a driveway and ten feet (10') back from the front lot line.

b. When a driveway directly abuts a portion of a street without a sidewalk or parkway, the triangle is measured on two sides by a distance of twenty feet (20') from the side of a driveway and ten feet (10') back from the front lot line.

4. **Corner Lots.** Within the required "Intersection Sight Distance", as depicted in the Fences, Screens, Walls and Hedges Guidelines, no screen or hedge may obstruct the sightlines required for the safe operation of motor vehicles. This paragraph does not apply to parcels located adjacent to intersections controlled by an all-way stop.

E. ADMINISTRATIVE REVIEW AND APPROVAL OF MINOR EXCEPTIONS.

1. **Exceptions to the Fence and Wall Standards by the Community Development Director.** The Community Development Director (or the Director's designee) may grant minor exceptions, as specified in the Fences, Screens, Walls and Hedges Guidelines, to Paragraphs C.1, C.2, C.5, C.6, and C.7 above, if the Community Development Director finds that:

a. If the subject fence or wall is located on, or within the required setback of, an interior property line, the adjacent property owner(s) that share a common property line nearest to the fence or wall have agreed to the requested exception;

b. The granting of such exception will not create or exacerbate an encroachment into the necessary sightlines for safe operation of motor vehicles;

c. As applicable, the subject fence or wall will be compatible with other similarly situated and approved structures in the neighborhood; and

d. The granting of such exception will not be detrimental to the use and enjoyment of other properties in the neighborhood.

2. **Exceptions to the Screen and Hedge Standards by the Community Development Director.** The Community Development Director (or the Director's designee) may grant minor exceptions, as specified in the Fences, Screens, Walls and Hedges Guidelines, to Paragraphs D.1 and D.2 above, if the Community Development Director finds that:

a. If the subject screen or hedge is located on, or within the required setback of, an interior property line, the adjacent property owner(s) that share a common property line nearest to the screen or hedge have agreed to the requested exception;

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b. The granting of such exception will not create or exacerbate an encroachment into the necessary sightlines for safe operation of motor vehicles;

c. The screen or hedge will be compatible with the character of the neighborhood (the Community Development Director may seek advice from the appropriate design review body when considering this finding);

d. The proposed height of the screen or hedge will respect the height limitation applicable to structures for the protection of solar access as specified in Section 28.11.020 of this Code; and

e. The granting of such exception will not be detrimental to the use and enjoyment of other properties in the neighborhood.

3. **Exceptions to Corner Lot and Driveway Sightline Standards by the Public Works Director.** The Public Works Director (or the Director's designee) may grant minor exceptions, as specified in the Fences, Screens, Walls and Hedges Guidelines, to Paragraphs C.3, C. 4, D.3 and D.4 above, if the Public Works Director finds that:

a. The granting of such exception will not create or exacerbate an encroachment into the necessary sightlines for safe operation of motor vehicles; and

b. The granting of such exception will not be detrimental to the use and enjoyment of the other properties in the neighborhood.

F. **NONCONFORMING.** Any fence, screen, wall or hedge which is nonconforming to the provisions of this section and which existed lawfully on January 10, 1957 (the effective date of the ordinance adopting the provisions of this section) may be continued and maintained, provided there is no physical change other than necessary maintenance and repair in such fence or wall, except as permitted in other sections of this title. A hedge shall be determined to be nonconforming by the Community Development Director upon receipt of sufficient evidence indicating that the hedge existed in its present location on January 10, 1957. Notwithstanding the foregoing, no more than ten percent (10%) of the length of a nonconforming fence or wall may be replaced within any twelve-month period, unless: 1) such fence or wall is a significant structure or feature associated with a designated City Landmark or Structure of Merit and the extent of repair or maintenance occurs pursuant to Santa Barbara Municipal Code Section 22.22.070; or 2) such fence or wall is necessary to retain or support soil in a vertical or near vertical slope of earth. If a nonconforming fence, screen, wall or hedge has been determined to be a safety hazard by the Public Works Director, the Public Works Director (or Director's designee) may declare the fence, screen, wall or hedge to be a public nuisance and require the reduction of the height of the fence, screen, wall or hedge in order to provide for the safe operation of motor vehicles.

G. **RELATIONSHIP WITH THE VIEW DISPUTE RESOLUTION PROCESS.** The fact that a hedge or screen does not violate the standards set forth in this Section 28.87.170 or the fact that a property owner has received an administrative exception or modification from the standards set forth in this Section for a hedge or screen shall not preclude another property owner from alleging an unreasonable obstruction of a view and availing himself or herself of the protections and procedures of the City's View Dispute Resolution Process found in Chapter 22.75 of this Code.

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SECTION 2. Section 28.90.050 of Chapter 28.90 of the Santa Barbara Municipal Code is amended to read as follows:

28.90.050 Landscaping and Lighting.

1. GENERAL. In an effort to encourage the development of more attractive parking lots in commercial, industrial, and multiple-family use areas, to provide for attractive and durable screening between such parking lots and adjoining areas, and to lessen the effect of commercial and industrial uses upon adjoining residential uses, the following requirements shall be met. Landscape plans shall be prepared by an architect or landscape architect registered in the State of California, unless said requirement is waived by the Architectural Board of Review, or the Historic Landmarks Commission if the property is located within El Pueblo Viejo Landmark District or another landmark district or if the structure is a designated City Landmark, in projects containing fewer than twenty (20) parking spaces. The landscaping standards set forth below are required for all parking areas, parking lots, automobile service stations and automobile service stations/mini-markets except for one- or two-family dwellings.

2. FENCES AND WALLS. Where any parking area is for commercial, multiple-family residential, or industrial use and the parking area or driveway abuts property used for residential purposes, it shall be separated therefrom by an approved wall or fence at least six (6) feet in height, except ~~(a) within ten (10) feet of a driveway exiting onto a street and within twenty (20) feet of the front property line, the fence shall be three and one-half (3-1/2) feet in height as required by Santa Barbara Municipal Code §28.87.170.2(b); (b) within ten (10) feet of the front property line, the wall or fence shall be three and one-half (3-1/2) feet; (c) no fence or wall shall exceed a height of three and one-half feet (3-1/2') within a triangular area on either side of a driveway as follows:~~

a. When a driveway directly abuts a portion of a street improved with a sidewalk and a parkway, the triangle is measured on two sides by a distance of ten feet (10') from the side of a driveway and ten feet (10') back from the front lot line.

b. When a driveway directly abuts a portion of a street without a sidewalk or parkway, the triangle is measured on two sides by a distance of twenty feet (20') from the side of a driveway and ten feet (10') back from the front lot line. The design of the wall or fence shall be subject to approval by the Architectural Board of Review, or the Historic Landmarks Commission if the property is located within El Pueblo Viejo Landmark District or another landmark district or if the structure is a designated City Landmark, said walls or fences may be lowered or eliminated in proportion to the degree of screening provided by differences in elevation, mounding, existing planting, and other similar factors.

3. PERIMETER PLANTERS. Where such parking areas and/or driveways abut a street, a planting area at least five (5) feet in depth shall be provided and an ornamental wall or fence three-and-one-half (3-1/2) feet in height shall be provided, except if the planting area is eight (8) feet or greater in depth and suitable screen planting is provided, the ornamental fence or wall may be omitted. Where parking areas or driveways abut a neighboring building or a property line not adjoining a street, a planting area at least five (5) feet in depth shall be provided. The Architectural Board of Review, or the Historic Landmarks Commission if the property is located within El Pueblo Viejo Landmark District or another landmark district or if the structure is a designated City

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Landmark, may reduce or waive the requirement regarding the five (5) foot planting area where alternative landscaping and designs are presented that result in landscaping and designs that are equally effective.

4. **INTERIOR PLANTERS.** In addition to the perimeter planters, there shall be planting areas to relieve the expanse of paving. Said interior planters shall be at least four (4) feet in width, and shall be located in such a way that there will be not more than eight (8) parking spaces without an intervening planter. Said planters shall have trees and either shrubs or ground cover. The Architectural Board of Review, or Historic Landmarks Commission if the property is located within El Pueblo Viejo Landmark District or another landmark district or if the structure is a designated City Landmark, may reduce or waive the requirement regarding the four (4) foot interior planter where alternative landscaping and designs are presented that result in landscaping and designs that are equally effective.

5. **GRADING.** Grading should be utilized as much as possible to screen parking lots, by lowering or raising the parking area or by providing earth mounds or berms. If approved by the Architectural Board of Review, or the Historic Landmarks Commission if the property is located within El Pueblo Viejo Landmark District or another landmark district or if the structure is a designated City Landmark, mounding or berms may be substituted for an ornamental wall or fence.

6. **ORNAMENTAL WALLS OR FENCES.** Ornamental walls or fences shall be subject to approval by the Architectural Board of Review, or the Historic Landmarks Commission if the property is located within El Pueblo Viejo Landmark District or another landmark district or if the structure is a designated City Landmark, and shall be constructed of materials compatible with adjacent buildings and surroundings.

7. **PLANTING.** Planting shall consist of trees, shrubs and ground cover. The use of drought tolerant plants is encouraged, as is the use of flowering vines on fences and walls. Trees shall be planted on a minimum ratio of one (1) tree per five (5) parking spaces, with at least two-thirds of the trees fifteen (15) gallon size or larger, and the balance not less than five (5) gallon.

8. **CURB PROTECTION.** Planters adjoining vehicular traffic areas shall be protected by concrete curbs or the equivalent, as approved by the Architectural Board of Review, or the Historic Landmarks Commission if the property is located within El Pueblo Viejo Landmark District or another landmark district or if the structure is a designated City Landmark. The minimum dimensions listed herein may include the protecting curb.

9. **RETAINING WALLS.** Retaining walls shall be set back at least three (3) feet from parking areas and driveways and the footing design shall allow for appropriate planting in such intervening spaces.

10. **PARKING LOT LIGHTING.** Parking lot light fixtures placement shall be subject to approval by the Architectural Board of Review, or the Historic Landmarks Commission if the property is located within El Pueblo Viejo Landmark District or another landmark district or if the structure is a designated City Landmark. Excessive glare shall not be permitted and the lights shall be arranged to reflect light away from adjoining residential property and streets.

11. **IRRIGATION PLAN.** A sprinkler system or drip irrigation system designed to provide complete coverage of all planted areas is required.

RESOLUTION NO. _____

A RESOLUTION OF THE COUNCIL OF THE CITY
OF SANTA BARBARA TO APPROVE FENCES,
SCREENS, WALLS AND HEDGES GUIDELINES
CONSISTENT WITH SANTA BARBARA MUNICIPAL
CODE SECTION 28.87.170

WHEREAS, on March 25, 2014, the City of Santa Barbara adopted Municipal Code Ordinance Amendments related to the allowed location and height of fences, screens, walls and hedges on private property;

WHEREAS, maintaining fair and consistent application of regulations within the City is an important goal;

WHEREAS, one of the key tenets to adopting the amended regulations related to fences, screens, walls and hedges is to provide clarity and flexibility in their application;

WHEREAS, the Fences, Screens, Walls and Hedges Guidelines clarify certain aspects of the regulations best explained in layperson's terms, diagrams and pictures;

WHEREAS, the Fences, Screens, Walls and Hedges Guidelines describe and depict how regulations are applied in unique circumstances and provide parameters for which exceptions to the standards may be considered by staff;

WHEREAS, under the provisions of Article 19, Section 15305 of the California Environmental Quality Act (CEQA) Guidelines; the adoption of guidelines for the implementation of regulations related to fences, screens, walls and hedges has been determined by staff to qualify for a Categorical Exemption.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SANTA BARBARA THAT:

The Fences, Screens, Walls and Hedges Guidelines, attached hereto as an Exhibit, are hereby adopted.

Fences, Screens, Walls and Hedges Guidelines

INTRODUCTION

Purpose of the Fences, Screens, Walls and Hedges Guidelines

The Fences, Screens, Walls and Hedges Guidelines have been developed to assist in the implementation of Santa Barbara Municipal Code Section 28.87.170. These guidelines explain, in user-friendly terms and diagrams, the application of the standards in various situations and provide criteria for circumstances that may qualify for Administrative approval of exceptions to the standards.

Relationship to Other Documents

- **Relationship to the Zoning Ordinance.** The Zoning Ordinance (Title 28 of the Municipal Code) contains standards to which development must comply. In the event of a conflict between these Guidelines and the Municipal Code, the Code requirements prevail. These Guidelines are intended to augment the Municipal Code by providing additional detail and some examples of methods available to comply with the Code.
- **Relationship to Other Guidelines.** Many other City Guidelines provide direction regarding physical development, architectural style, site design and landscaping. The Fences, Screens, Walls and Hedges Guidelines are compatible with, and are not meant to contradict or take the place of, other applicable Guidelines. For example, the Fences, Screens, Walls and Hedges Guidelines primarily address the allowed location and height of fences, screens, walls and hedges. The exact material, color, width and style of any of those elements may be subject to other guidelines (e.g., Single Family Design Board General Design Guidelines and Meeting Procedures), as applicable.

GUIDELINES

Measuring Height

Per SBMC §28.87.170.B.3, the height of a fence, screen, wall or hedge shall be measured in a vertical line from the lowest point of contact with the ground directly adjacent to either side of the fence, screen, wall or hedge to the highest point of the fence, screen, wall or hedge along said vertical line. [Figure 1]

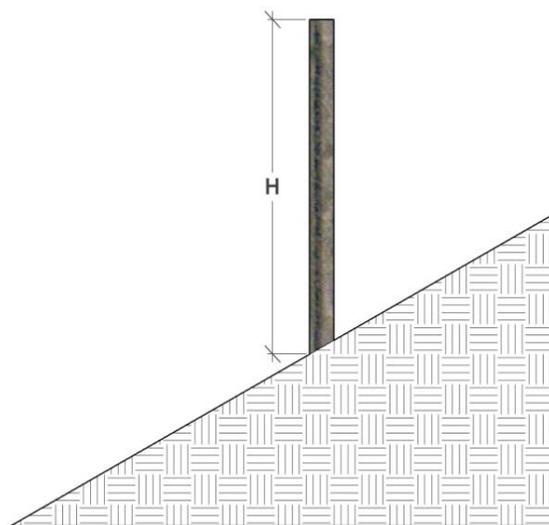


Figure 1

Horizontal Separation

Per SBMC §28.87.170.B.4, if there is a horizontal separation of **at least** five feet (5') between fences, screens, walls or hedges, the height shall be measured separately for each fence, screen, wall or hedge. The horizontal separation shall be measured from the “back” face of the lower fence, screen, wall or hedge to the “front” face of the higher fence, screen, wall or hedge. [Figure 2]

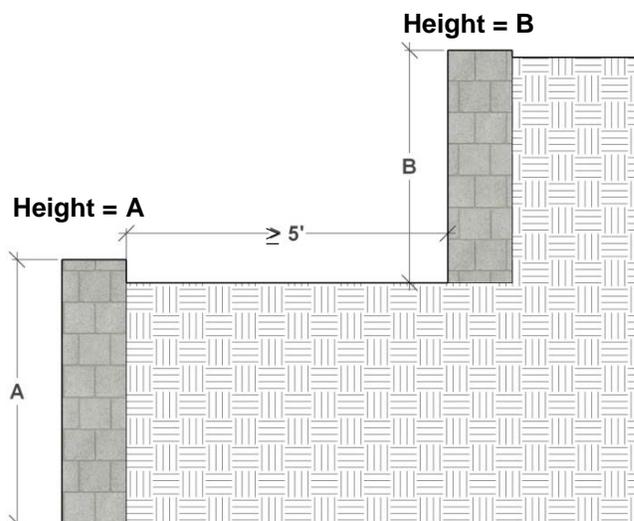


Figure 2

Also per SBMC §28.87.170.B.4, if there is a horizontal separation **less than** five feet (5') between fences, screens, walls or hedges, the height shall be measured as the cumulative vertical distance from the lowest point of the lowest fence, screen, wall or hedge to the highest point of other fences, screens, walls or hedges. The horizontal separation shall be measured from the “back” face of the lower fence, screen, wall or hedge to the “front” face of the higher fence, screen, wall or hedge. [Figures 3 through 5]

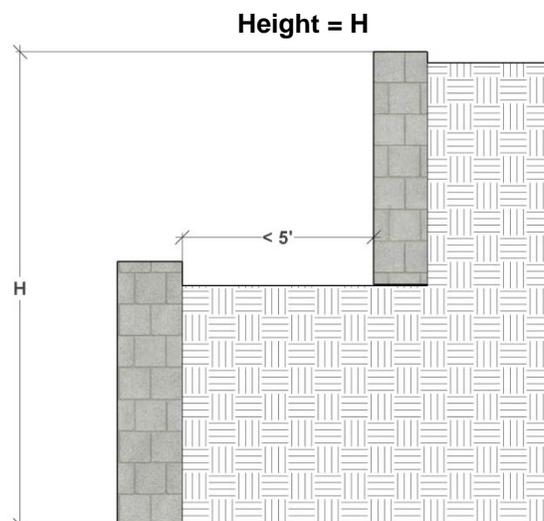


Figure 3

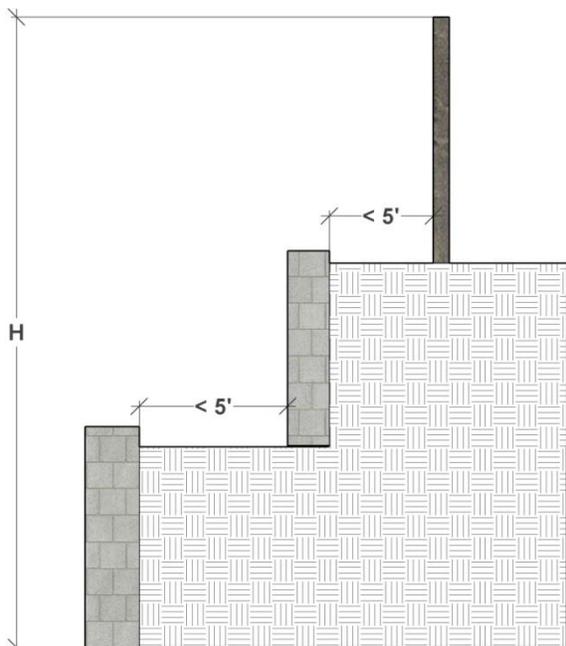


Figure 4

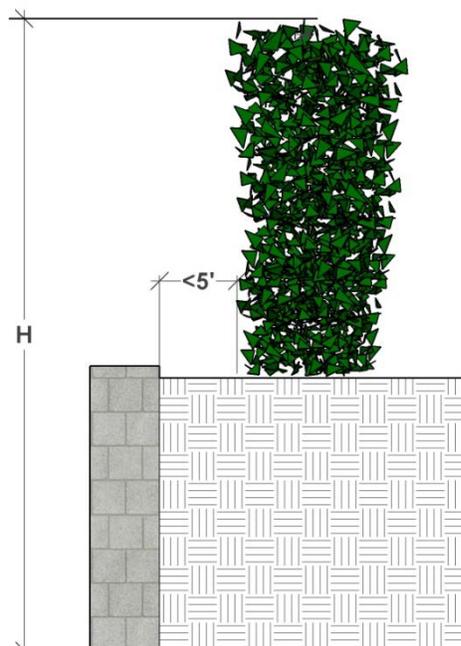


Figure 5

Retaining Walls

Where fences, screens, walls or hedges are located on retaining walls, the portion of the retaining wall above finished grade shall be considered as part of the overall height of the fence, screen, wall or hedge.

Guardrails

Per SBMC §28.87.170.C.5, a guardrail may extend above the maximum height of a fence or wall, but only to the minimum extent required for safety by the California Building Code (CBC Section 1013.2). To qualify for this exception to the height limit, safety guardrails themselves must be predominantly transparent. Some examples of guardrails that meet the intent of “predominantly transparent” are shown in Figures 6 through 8, below.



Figure 6

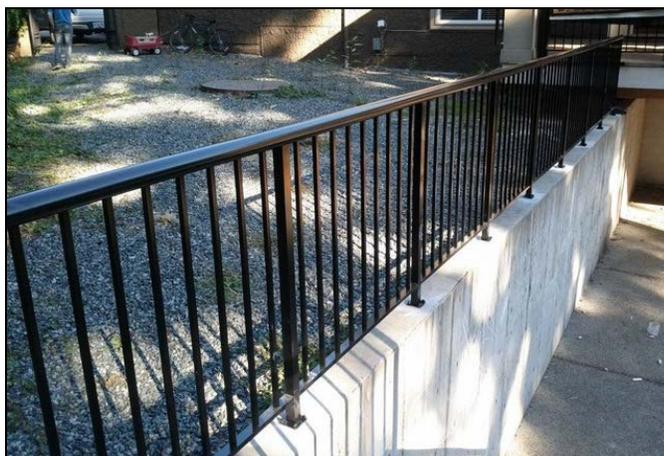


Figure 7

Guardrails or similar features proposed voluntarily to address an abrupt change in grade or perceived safety issue, and not explicitly required by the CBC, may exceed the height limit, subject to Administrative review and approval, and will be evaluated on a case-by-case basis.

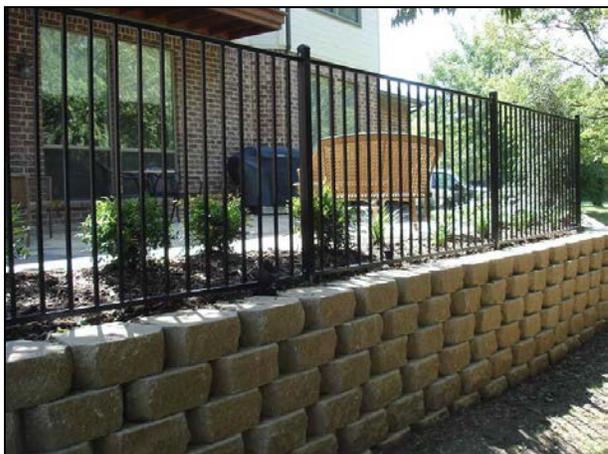


Figure 8



Figure 9

Guardrails that are not predominantly transparent (Figure 9) may exceed the height limit if necessary to achieve consistency with the architectural style of the site, subject to Administrative review and approval, and will be evaluated on a case-by-case basis.

Driveways

Per SBMC §28.87.170.C.3 and D.3, no fence, screen, wall or hedge exceeding a height of three and one-half feet (3-1/2') shall be located within a triangular area (also referred to as “visibility triangle” or “sightline”) on either side of a driveway, as described in the following scenarios.

When a driveway directly abuts a portion of a street improved with a sidewalk and parkway, the triangle is measured on two sides by a distance of ten feet (10') from the side of a driveway and ten feet (10') back from the front lot line [Figure 10].

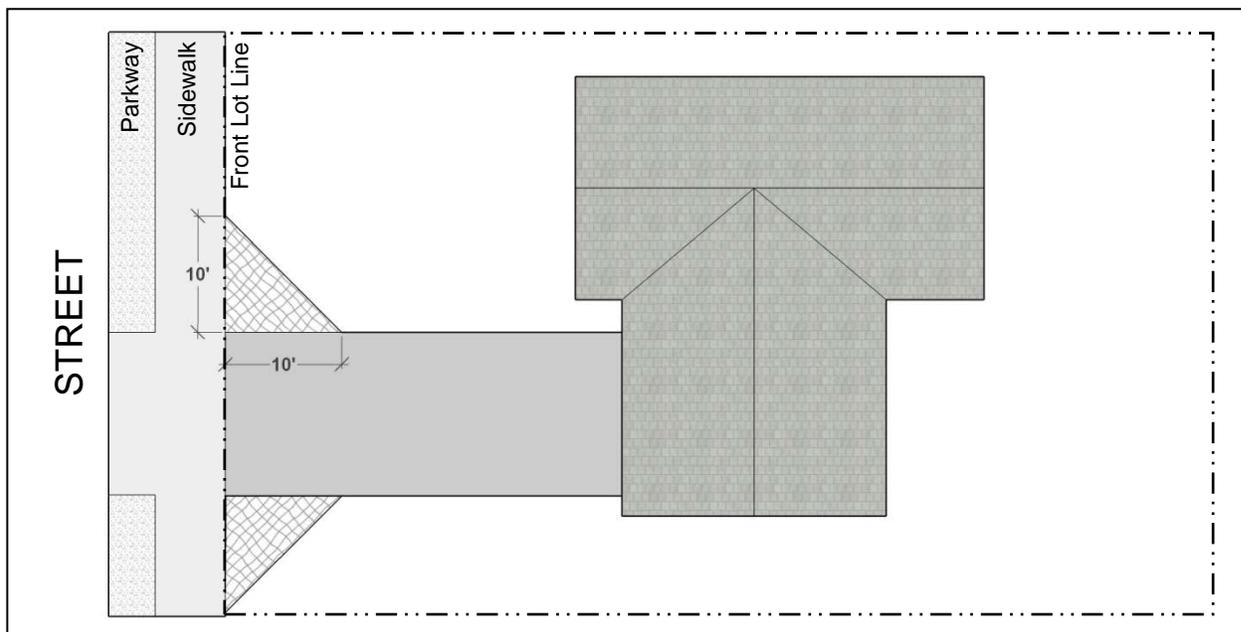


Figure 10

Figure 11 provides an example of how this provision may apply to a driveway not aligned perpendicularly to the street, which occurs in many locations throughout the community.

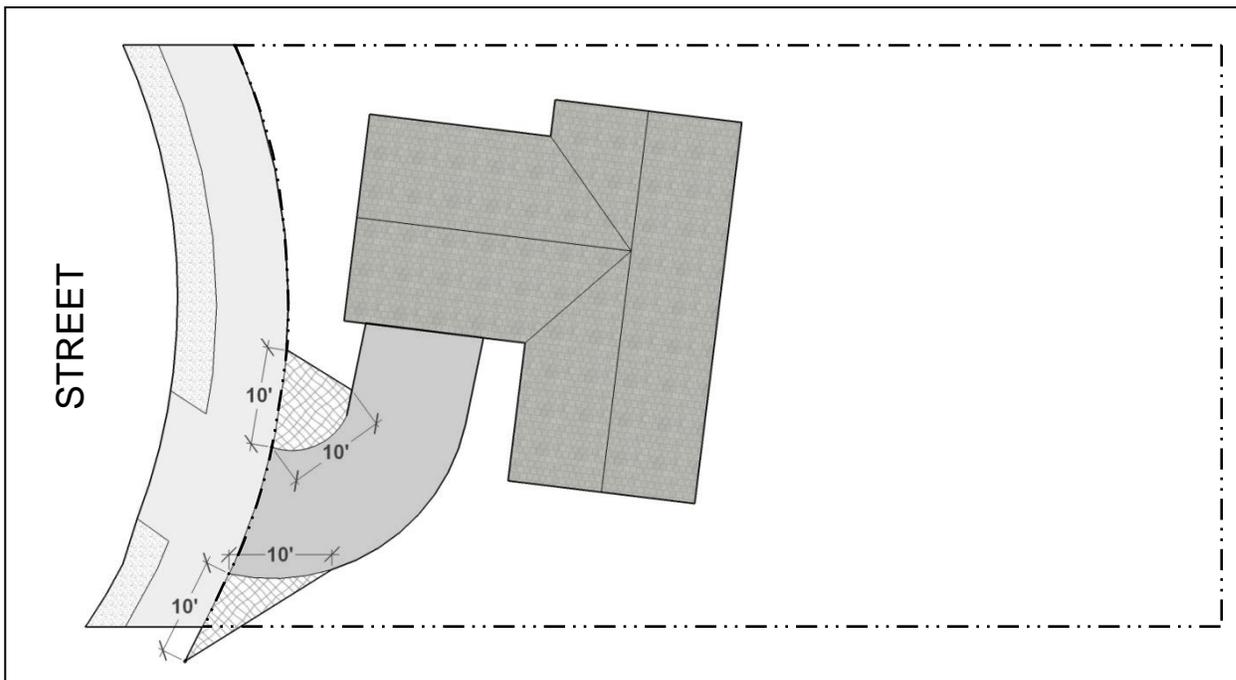


Figure 11

When a driveway directly abuts a portion of a street without a sidewalk or parkway, the triangle is measured on two sides by a distance of twenty feet (20') from the side of a driveway and ten feet (10') back from the front lot line. [Figure 12]

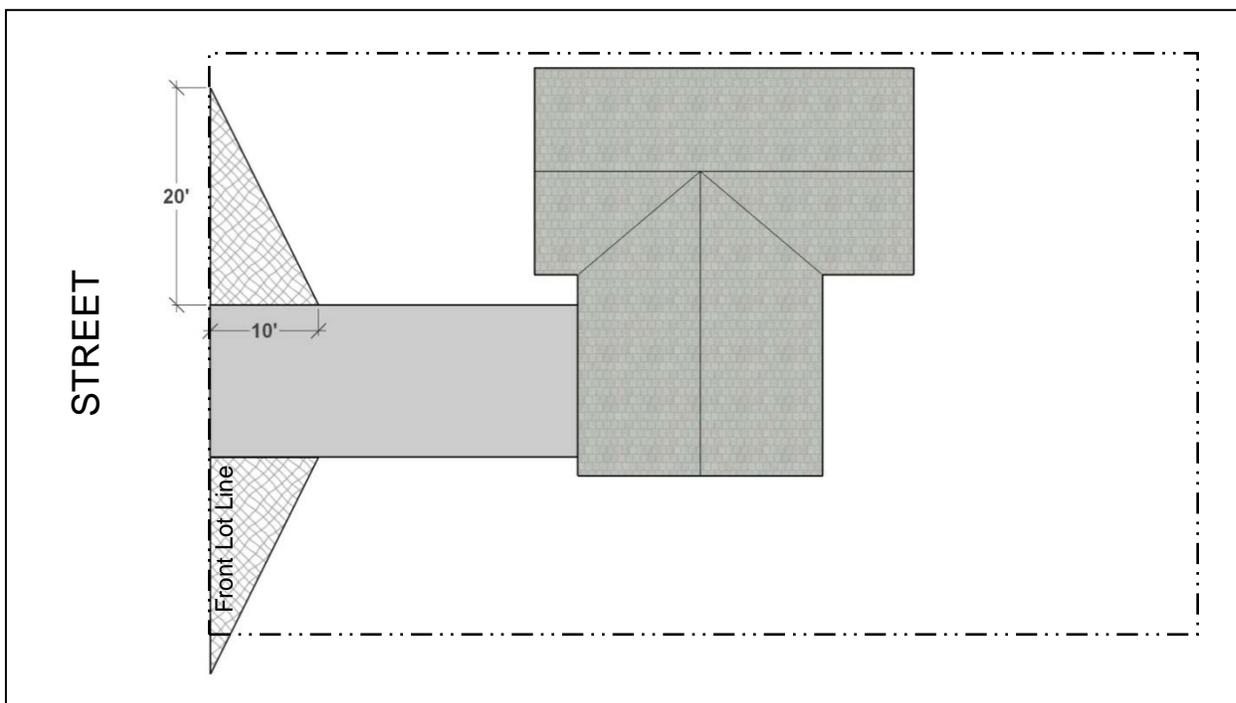


Figure 12

Corner Lots

Per SBMC §28.87.170.C.4 and D.4, the height and location of fences, screens, walls, or hedges located within the required “Intersection Sight Distance” (see Figure 13) shall be evaluated by Public Works Staff on a case-by-case basis. The required sight distance is established based on legal vehicle speed and the position of the driver’s eye in relation to the intersection. Fences, screens, walls or hedges located adjacent to intersections controlled by an all-way stop are not subject to additional height restrictions pursuant to this subsection. Use of this template does not preclude the need for additional visibility due to site-specific conditions.

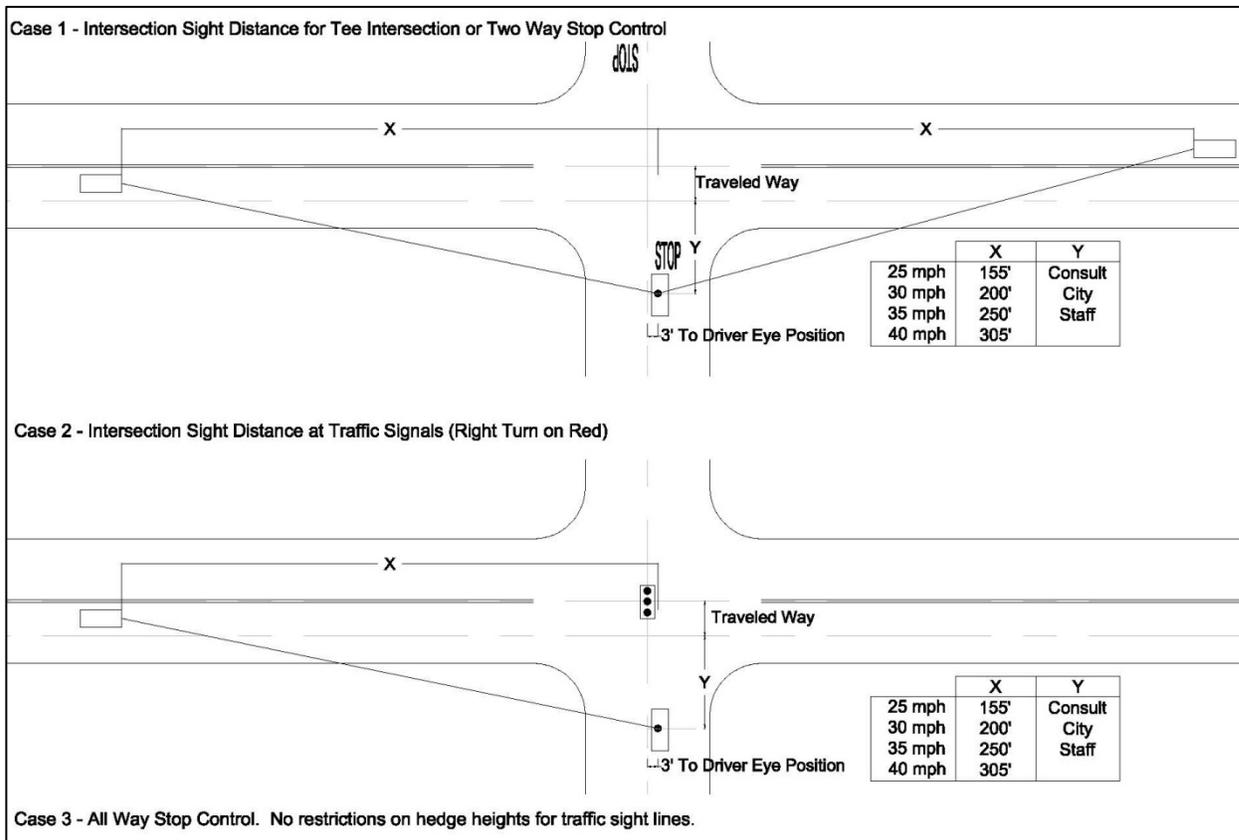


Figure 13

Entryway Arbor

An entryway arbor is intended to provide a decorative gateway to the property and define the pedestrian entrance from the street. To meet the provisions of SBMC §28.87.170.C.7, an entryway arbor must be used in combination with, and attached to, a fence or wall. A free-standing arbor or similar element is subject to the provisions of SBMC §28.87.062 (Setback, Open Yard, Common Outdoor Living Space, and Distance Between Main Buildings Encroachment).

The square footage of the arbor shall be determined by the area located within the rectangle formed around the posts of the arbor or the roof portion of the arbor, whichever dimension is larger, as shown in Figures 14 and 15. The height is measured from the lowest point of contact with the ground directly adjacent to the arbor to the highest point of the arbor.

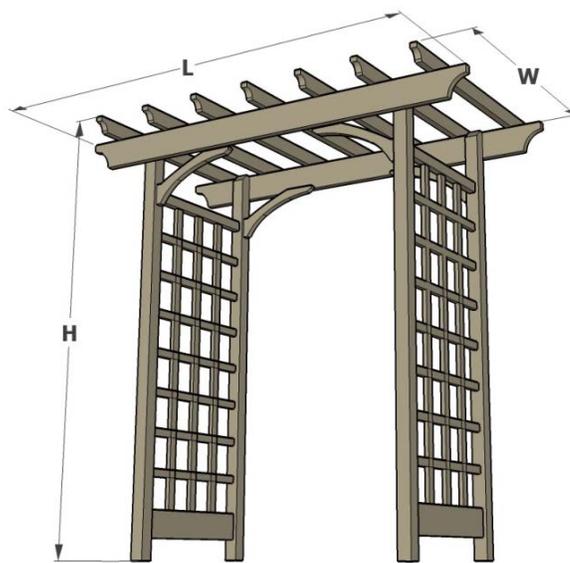


Figure 14

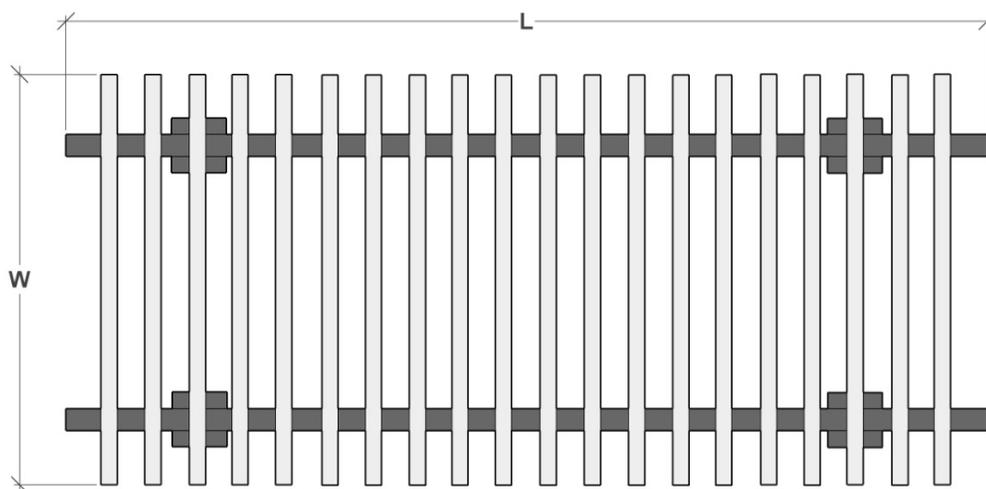


Figure 15

Consistent with SBMC §28.87.170.C.7, an entryway arbor must be substantially open, with no solid walls or roof. Exceptions to this provision may be evaluated on a case-by-case basis, subject to Administrative review and approval.

Gates or doors that meet the location and height limitations of SBMC §28.87.170 may be allowed within the frame of an entryway arbor. A gate or door may exceed the height limit, subject to Administrative review and approval, as long as the height, width, and visual transparency of the gate or door remain consistent with the intent to provide a welcoming entry feature to the property and does not obstruct sight lines for motorists, cyclists, or pedestrians.

ADMINISTRATIVE REVIEW AND APPROVAL OF MINOR EXCEPTIONS

Pursuant to SBMC §28.87.170.E., the following minor exceptions to the subject standards may be considered for approval administratively by the Community Development Director or Public Works Director (or the Directors' designee), if the necessary findings are made. If any of the required findings cannot be made, the owner/applicant has the option to request a Modification of the Fences, Screens, Walls and Hedges requirements, pursuant to SBMC §28.92.110.

Exceptions to Height Limits

Due to variations in lot size, configuration, and topography (both on- and off-site), flexibility in the height of fences, screens, walls or hedges may be warranted to allow an improvement similar to that enjoyed by other properties in the neighborhood. In all cases, the necessary sightlines for driveways and street corners must be met. Some examples of where exceptions may be considered within interior and front setbacks and along front lot lines, and potential conditions for approval, are described below.

Interior Setbacks

Within interior setbacks (ranging from 5 to 15 feet in residential zones), fences, screens, walls and hedges are limited to eight feet (8') in height. Any of those elements, or a combination thereof, may, upon granting Administrative approval, exceed the height limit within interior setbacks by no more than four feet (4'). An owner/applicant who desires a fence, screen, wall or hedge to extend more than 12 feet in height within an interior setback has the option to request a Modification of the Fences, Screens, Walls and Hedges requirements, pursuant to SBMC §28.92.110.

Factors that may typically warrant special consideration and a possible exception include, but are not limited to, the following:

- An abrupt difference in elevation on either side of the fence, screen, wall or hedge
- The presence of a retaining wall or series of retaining walls
- The need to install a code-required security fence or wall around a pool
- A desire for additional privacy or security, with the agreement of adjacent property owner(s)

Methods to mitigate the actual or apparent height of the improvement, such as the following, are desirable and may be required as a condition of Administrative approval:

- Provide adequate separation between vertical elements (e.g., retaining wall system) to allow space for plantings between the walls or fences. Refer to the Single Family Residence Design Guidelines for appropriate treatment of retaining walls.
- Use vines or trellises and other climbing plants to screen the additional height
- Incorporate visually transparent elements (e.g., wrought iron, forged steel tubing, wood pickets)
- Use color and/or materials that soften the appearance of the fence or wall
- Undulate or break up the wall or fence into sections, to minimize the overall continuous length

Front Setbacks

Within front setbacks (ranging from 10 to 35 feet in residential zones), fences, screens, walls and hedges are limited to eight feet (8') in height. A fence, screen, wall or hedge, or combination thereof, located at least ten feet back from the front lot line may, upon granting Administrative approval, exceed the height limit within front setbacks by no more than four feet (4'). An owner/applicant who desires a fence, screen, wall or hedge to extend more than 12 feet in height within a front setback has the option to request a Modification of the Fences, Screens, Walls and Hedges requirements, pursuant to SBMC §28.92.110.

Factors that may typically warrant special consideration and a possible exception include, but are not limited to, the following:

- An abrupt difference in elevation on either side of the fence, screen, wall or hedge
- The presence of a retaining wall or series of retaining walls
- The need to install a code-required security fence or wall around a pool
- A desire/need to secure a secondary front yard
- A desire/need to buffer noise from a busy street

Methods to mitigate the actual or apparent height of the improvement, as outlined above, are desirable and may be required as a condition of Administrative approval.

Front Lot Lines

Within ten feet (10') of a front lot line, fences and walls are limited to three and one-half feet (3 ½') in height, and screens and hedges are limited to seven and one-half feet (7 ½'). A fence, screen, wall or hedge, or combination thereof, may, upon granting Administrative approval, exceed this height limit by no more than four feet (4'). An owner/applicant who desires a fence or wall extend more than 7 ½ feet in height, or a screen or hedge to extend more than 11 ½ feet, within ten feet of a front lot line has the option to request a Modification of the Fences, Screens, Walls and Hedges requirements, pursuant to SBMC §28.92.110.

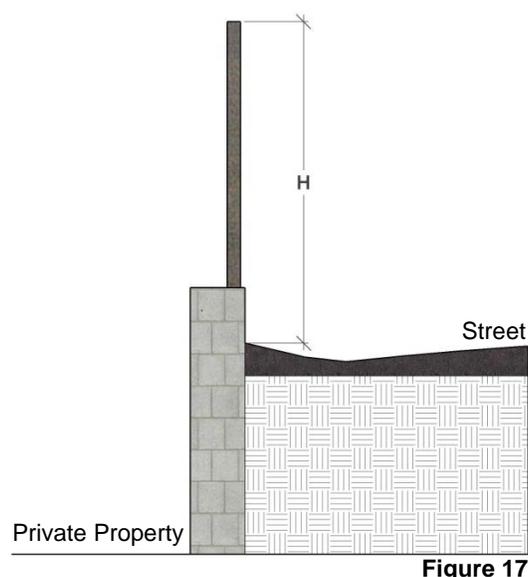
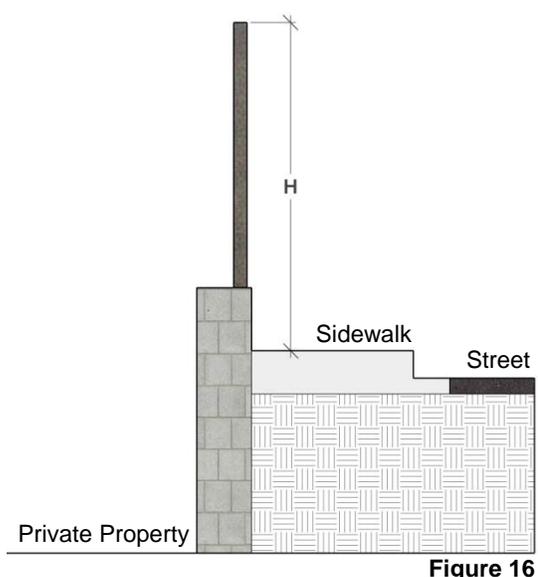
Elements along front lot lines are typically much more visible to the public and, therefore, require additional scrutiny and consideration beyond approval by staff. This is reinforced by the fact that the Municipal Code (SBMC §22.69.020.C.8) requires review and approval by the Single Family Design Board for walls, fences or gates greater than 3 ½' in height within front yards. Although the installation of screens or hedges may not in all cases trigger design review, as a matter of policy, Staff will refer to the appropriate design review board most applications for requests to exceed the height limit within ten feet of a front lot line.

Factors that may typically warrant special consideration and a possible exception include, but are not limited to, the following:

- An abrupt difference in elevation on either side of the fence, screen, wall or hedge, particularly if the elevation of the public right of way is above the elevation of the private property (see Figures 16 and 17 for examples).
- The presence of a retaining wall or series of retaining walls
- The need to install a code-required security fence or wall around a pool
- A desire/need to secure a secondary front yard
- A desire/need to buffer noise from a busy street

Methods to mitigate the actual or apparent height of the improvement, as outlined above, are desirable and may be required as a condition of Administrative approval.

When evaluating requests to exceed the height limit within ten feet of a front property line, the methodology for measuring the maximum height may differ from that stated in SBMC §28.87.170.B.3. In situations where no obvious public purpose would be served by measuring the height from the lowest point of contact with the ground directly adjacent to the fence, screen, wall or hedge, such improvement may instead be measured from the elevation of the nearest adjacent sidewalk or curb (Figure 16) or, where no sidewalk or curb exists, the elevation of the right-of-way surface nearest to the fence, screen, wall or hedge (Figure 17). This will typically apply in situations where the elevation of the street is above the elevation of the subject property and the most significant portion of the height is visible primarily to the property owner(s), and not the public.



Exceptions for Decorative Elements

Decorative elements (e.g., pilaster caps, finials, posts, lighting fixtures, or similar decorative features) in excess of the size and spacing allowed by SBMC §28.87.170.C.6 may, upon granting Administrative approval, be allowed if the general amount (in terms of volume) of encroachment into the height, over the length of the fence or wall is, on average, relatively the same as allowed by the Municipal Code.

The Code allows decorative elements not wider than nine inches (9") by nine inches (9") to exceed the maximum height of any fence or wall by not more than twelve inches (12"), provided such features are spaced not less than six feet (6') apart, measured on-center. Two examples of generally equivalent exceptions include, but are not limited, to:

- Pilasters that are twelve inches (12") by twelve inches (12") wide and that exceed the height limit by six inches (6") and are spaced six feet (6') apart
- Lighting fixtures that are seven inches (7") by seven inches (7") wide and that exceed the height limit by fifteen inches (15") and are spaced five feet (5') apart

DESIGN REVIEW

The Municipal Code currently requires design review of certain applications for fences, walls or gates, as outlined below. In cases where an exception request triggers design review, staff will rely to a great extent on the appropriate advisory group to provide input on the aesthetics of an exception request prior to making a final Administrative decision on height.

Single Family Design Board

Pursuant to SBMC §22.69.020.C.7 and 22.69.020.C.8 (excerpts cited below), a building permit to construct, alter, or add to the exterior of a single family residential unit or related accessory structure (including fences and walls) on any lot shall be referred to the Single Family Design Board for design review if the permit involves the following:

7. The construction, alteration or addition of a retaining wall that is six feet (6') or greater in height, or
8. The construction, alteration or addition of a wall fence or gate in the front yard of the lot that is greater than three and one-half feet (3 ½') in height.

Historic Landmarks Commission

Pursuant to SBMC §22.22.130.A, no structure or real property in El Pueblo Viejo Landmark District or Brinkerhoff Avenue Landmark Districts shall be constructed, demolished, moved or altered on its exterior without the approval of the Historic Landmarks Commission (HLC). Further, SBMC §22.22.130.D states that no natural feature (including landscaping) affecting the visual qualities of private property located in El Pueblo Viejo Landmark District or Brinkerhoff Avenue Landmark Districts shall be placed, altered or removed without the approval of the HLC.

Architectural Board of Review

Pursuant to SBMC §22.68.020.B, a building permit to construct, alter or add to the exterior of a duplex or multi-family residential buildings and related accessory structures (including fences and walls) shall be referred to the Architectural Board of Review for design review.



CITY OF SANTA BARBARA

COUNCIL AGENDA REPORT

AGENDA DATE: March 25, 2014

TO: Mayor and Councilmembers

FROM: City Administrator's Office

SUBJECT: Conference With Labor Negotiator

RECOMMENDATION:

That Council hold a closed session, per Government Code Section 54957.6, to consider instructions to City negotiator Kristine Schmidt, Acting Administrative Services Director, regarding negotiations with the Treatment and Patrol Bargaining Units, Hourly Bargaining Unit, Police Management Association, and Firefighters Association, and regarding salaries and fringe benefits for certain unrepresented management and confidential employees.

SCHEDULING: Duration, 30 minutes; anytime

REPORT: None anticipated

PREPARED BY: Kristine Schmidt, Acting Administrative Services Director

SUBMITTED BY: Kristine Schmidt, Acting Administrative Services Director

APPROVED BY: City Administrator's Office



CITY OF SANTA BARBARA

COUNCIL AGENDA REPORT

AGENDA DATE: March 25, 2014

TO: Mayor and Councilmembers

FROM: Administration, Housing and Human Services Division, Community Development Department

SUBJECT: Community Development And Human Services Committee Recommendations For Fiscal Year 2015 And Annual Action Plan

RECOMMENDATION: That Council:

- A. Approve the Fiscal Year 2015 funding recommendations of the Community Development and Human Services Committee (CDHSC) for use of Human Services and Community Development Block Grant (CDBG) funds;
- B. Approve the CDHSC funding contingency plan;
- C. Authorize the Community Development Director to negotiate and execute agreements implementing the funding recommendations, subject to the review and approval of the City Attorney; and
- D. Authorize the City Administrator to sign all necessary documents to submit the City's 2014-2015 Annual Action Plan to the US Department of Housing and Urban Development (HUD).

EXECUTIVE SUMMARY:

The CDHSC is recommending funding for a total of 51 proposals for Fiscal Year 2015. The recommendations follow the priorities previously approved by Council. The recommendations are based on a 2% increase in City Human Service funds and estimated level of CDBG funding.

DISCUSSION:

Council makes allocations from the General Fund to support Human Service programs that provide direct services to low-income City residents. Also, the City of Santa Barbara receives federal CDBG funds through HUD. By law, no more than 15% of CDBG funds may be used for public service programs, and no more than 20% may be allocated for administration of the CDBG program and Fair Housing. The remaining 65% may be

used for capital construction and economic development projects, all of which must primarily benefit low- to moderate-income persons.

Human Service and CDBG funds are allocated via two major funding categories: Public/Human Service and Capital. The majority of the Public/Human Service programs recommended in this report, 42 out of 45, will be funded with City Human Service funds, two will be funded with a combination of Human Service and CDBG Public Service funds, and one will be wholly funded with CDBG Public Service dollars. Five construction improvement projects and one economic development program are recommended for funding with CDBG Capital dollars.

Funding Process and Recommendations

A mandatory Application Orientation/Technical Assistance workshop was held for all prospective applicants on November 7, 2013, and the grant application period opened on November 11th.

Advance notice of the application period and specifics regarding the orientation were mailed and emailed to all agencies that had stated an interest in applying, those that had applied for funding in the past two years, and current grantees. Also, an advertisement was published in the Santa Barbara News Press, and the announcement and a link to the application, instructions and related materials were posted on the City of Santa Barbara's website.

Fifty-nine applications were submitted by the December 13, 2013 deadline, and three were subsequently withdrawn during the process. The total requested amount equaled a total of \$1,588,735. This exceeds the available funding for Public/Human Service programs and Capital projects by almost 25%.

The Committee's task is challenging, since they must determine which programs will be recommended for funding when the amount of available funding is insufficient to meet demand. Individually, committee members spent numerous hours reading and scoring each submittal. The Committee then spent four nights interviewing each applicant, as well as two evenings in deliberation. In addition, the Committee conducted site visits of current grantees prior to conducting the interviews. The Committee developed its recommendations in adherence with the Funding Criteria and Priorities previously adopted by Council. A complete list of the applicants and the Committee's recommendations is attached.

In the *Public/Human Services* category, the CDHSC is recommending funding for 45 of 50 proposals submitted. Programs that the Committee scored high received full funding or slight increases from last year; the remaining programs received level funding. Five programs were not recommended for funding, including three that received funds last year.

In the *Capital* category, all six submitted proposals are recommended for funding. These include three City Neighborhood Improvement Program construction projects; two non-profit organization facility-improvements, and one economic development program.

Detailed descriptions of the applications process, including funding criteria and priorities for both Human Service and CDBG funds, are included in the CDHSC Report on Funding Recommendations Fiscal Year 2014-2015. This report is available for public review on the City's Human Services and CDBG web page (www.SantaBarbaraCA.gov) and in the office of the City Clerk, Main Public Library and the Community Development Department.

U.S. Dept. of Housing and Urban Development (HUD) 2014-15 Annual Action Plan

Federal regulations require that the City of Santa Barbara prepare a Consolidated Plan (CP), which outlines the City's five-year strategy and goals to address identified housing and community development needs.

In addition to the CP, the City must submit an Annual Action Plan (AAP), which identifies specific activities that will be undertaken to accomplish the goals stated in the five-year plan. The 2014-15 AAP is the fifth program year of the 5-year plan and incorporates the Fiscal Year 2015 funding recommendations described in this report. The AAP also serves as the City's application for both CDBG and HOME funds.

BUDGET/FINANCIAL INFORMATION:

The recommendations above are based on the combination of \$640,821 in City Human Service funds and an estimated \$787,989 in CDBG entitlement funds, plus \$36,987 in prior-year unexpended CDBG funds. The total amount available is \$1,465,797.

Of the total \$1,465,797, the following is estimated to be available per funding category:

- Public/Human Service: \$759,019
- Capital: \$469,180
- Administration \$237,598

At its October 22, 2013 meeting, Council approved a 2% increase to Human Service funds for Fiscal Year 2014-15. The amount of CDBG funds is based on estimated level funding from last year. HUD is expected to announce the City's allocation of CDBG funds mid-March.

Due to the uncertainty of the level of CDBG funds at the time the recommendations were formulated, the CDHSC developed contingency plans.

For the Public/Human Service category, if there are more CDBG funds than originally anticipated, the top scoring 1st Priority programs will each be increased by \$2,000, not to exceed their requested amount, until excess funds are depleted. If there are fewer CDBG funds than expected, funds from bottom-scoring 2nd Priority programs will be decreased or eliminated until the deficit is depleted.

For the Capital category, if CDBG funds are higher than estimated, top-scoring projects will be funded at 100% of their request until excess funds are depleted. If there are fewer funds, the Women's Economic Ventures recommendation will be kept intact, and funds for the bottom-scoring projects will be decreased or eliminated until the deficit is depleted. The committee also developed contingency plans for two construction projects; if those contingencies are not met then the remaining funds will be evenly divided and awarded to the Parque de los Niños project and Women's Economic Ventures.

****The *CDHSC Report on Funding Recommendations Fiscal Year 2014-2015* is currently available, and the City's Draft 2014-15 Annual Action Plan will be available for public review starting March 25 through May 9, 2014. Both can be found on the City's CDBG & Human Services web page (www.SantaBarbaraCA.gov) and in the office of the City Clerk, Main Public Library and the Community Development Department.****

ATTACHMENT(S): Community Development and Human Services Committee Fiscal Year 2015 Funding Recommendations by Priority and Rating

PREPARED BY: Elizabeth Stotts, Community Development Programs Specialist
SG/DR

SUBMITTED BY: Bettie Weiss, Acting Community Development Director

APPROVED BY: City Administrator's Office

2014-15 CDHSC RECOMMENDATIONS

PUBLIC/HUMAN SERVICE CATEGORY					CDHSC Recommend		
Organization Name	Proposal Title	Request Amount	Prior Year Funding	Avg. Score	Human Service	CDBG	Total
PRIORITY 1							
Casa Esperanza Homeless Center	Jail Discharge Program	\$12,500	\$12,000	90.80	\$12,500		\$12,500
Pacific Pride Foundation	Necessities of Life Food Pantry	\$25,000	\$25,000	90.00	\$25,000		\$25,000
Sarah House Santa Barbara	Sarah House	\$20,000	\$20,000	90.00	\$20,000		\$20,000
Foodbank	Warehouse Operations	\$25,000	\$25,000	89.50	\$25,000		\$25,000
Youth and Family Services CIYMCA	Noah's Anchorage	\$20,000	\$15,000	89.29	\$20,000		\$20,000
Santa Barbara Neighborhood Clinics	Dental Care for the Homeless	\$25,000	\$25,000	88.67	\$25,000		\$25,000
Youth and Family Services CIYMCA	Transitional-age Youth Housing	\$20,000	\$16,000	88.13	\$20,000		\$20,000
Foodbank	Senior Brown Bag Program	\$7,000	\$7,000	88.00	\$7,000		\$7,000
Unitarian Society (Fiscal Umbrella)	Freedom Warming Centers	\$25,000	\$10,000	88.00	\$15,000		\$15,000
Casa Esperanza Homeless Center	Shelter & Community Kitchen	\$90,000	\$93,500	87.17	\$39,000	\$51,000	\$90,000
Domestic Violence Solutions	Emergency Shelter	\$35,000	\$32,000	86.38	\$8,821	\$24,198	\$33,019
Domestic Violence Solutions	DVS Second Stage	\$10,000	\$6,000	85.50	\$7,000		\$7,000
Santa Barbara County DA's Office	Sexual Assault Response Team	\$7,000	\$9,000	85.00	\$7,000		\$7,000
Community Action Commission	Healthy Senior Lunch	\$14,000	\$10,000	83.71	\$10,500		\$10,500
Carrillo Counseling Services, Inc.	Safe Parking Program	\$15,000	\$13,000	83.43	\$13,000		\$13,000
WillBridge of Santa Barbara, Inc.	WillBridge of Santa Barbara, Inc.	\$25,000	\$22,000	82.13	\$22,000		\$22,000
Transition House	Comprehensive Homeless Services	\$45,000	\$43,000	81.50	\$0	\$43,000	\$43,000
St. Vincent's	Family Strengthening Program	\$16,000	\$8,000	81.33	\$8,000		\$8,000
Council on Alcoholism and Drug Abuse	Project Recovery Detox Program	\$25,000	\$16,000	81.00	\$16,000		\$16,000
SB Community Housing Corp	Riviera Life Skills/Trans. Coord.	\$20,000	\$14,500	80.00	\$14,500		\$14,500
Planned Parenthood	Rita Solinas Patient Assist. Fund	\$10,000	\$7,000	79.86	\$7,000		\$7,000
Peoples' Self-Help Housing	Housing the Homeless	\$15,000	\$5,000	79.00	\$5,000		\$5,000
SB Community Housing Corp	Faulding Case Coord./Life Skills	\$15,000	\$12,000	79.00	\$12,000		\$12,000
City of Santa Barbara Parks and Rec.	Youth Employment Training	\$20,000	\$10,000	75.13	\$10,000		\$10,000
Surgical Eye Expeditions (SEE) Int.	Vision Care Program	\$32,000	\$9,000	74.00	\$9,000		\$9,000
City of Santa Barbara Parks and Rec.	Santa Barbara Arts Alliance	\$30,000	\$5,000	71.25	\$5,000		\$5,000
Casa Serena, Inc	Scholarship Program	\$10,000	\$7,000	68.13	\$0		\$0
Unity Shoppe, Inc.	Central Distribution Facility Food/Clothing	\$25,000	N/A	61.00	\$0		\$0
PRIORITY 2							
Child Abuse Listening Mediation	Prevention, Intervention, Treatment	\$25,000	\$20,000	93.88	\$25,000		\$25,000
Santa Barbara Rape Crisis Center	Santa Barbara Rape Crisis Center	\$33,000	\$29,500	88.80	\$32,000		\$32,000
Rental Housing Mediation Task Force	Rental Housing Mediation Task Force	\$30,000	\$23,000	87.67	\$25,000		\$25,000
Future Leaders of America	Youth Leadership and Education	\$15,000	\$9,500	87.14	\$12,000		\$12,000
Family Service Agency	Ombudsman Proposal	\$20,000	NEW	86.29	\$19,000		\$19,000
Mental Health Association	Recovery Learning Center - Fellowship Club	\$11,000	\$9,000	85.71	\$10,500		\$10,500
Boys & Girls Club of Santa Barbara	Power Hour Homework	\$15,000	\$15,000	85.43	\$15,000		\$15,000
Family Service Agency	Big Brothers Big Sisters	\$10,000	\$7,500	85.29	\$9,000		\$9,000
Storyteller Children's Center	Storyteller Children's Center/Master Teacher	\$30,000	\$23,500	85.17	\$25,000		\$25,000
Legal Aid Foundation	Emergency Legal Services	\$45,000	\$29,845	84.57	\$30,000		\$30,000
Teddy Bear Cancer Foundation	Assistance for Families with Pediatric Cancer	\$10,000	\$7,000	84.33	\$7,000		\$7,000
Friendship Adult Day Care Center, Inc.	Adult Day Services Program	\$18,000	\$15,500	83.43	\$15,500		\$15,500
Family Service Agency	Senior Services Program	\$10,000	\$2,000	83.29	\$5,000		\$5,000
Transition House	Homelessness Prevention Program	\$12,000	\$8,500	82.60	\$8,500		\$8,500
Family Service Agency	Family Resource Centers	\$10,000	\$5,500	81.86	\$5,500		\$5,500
Academy of Healing Arts - AHA!	Attitude, Harmony, Achievement	\$15,000	\$11,000	81.38	\$11,000		\$11,000
Carrillo Counseling Services, Inc.	New Beginnings Counseling	\$15,000	NEW	80.71	\$7,500		\$7,500
Jodi House Brain Injury Support Center	Jodi House Program Support	\$25,000	NEW	80.71	\$10,000		\$10,000
Center for Successful Aging	Senior Peer Counseling/CareLine Program	\$9,300	\$0	77.57	\$5,000		\$5,000
United Way of Santa Barbara County	Fun in the Sun (FITS)	\$15,000	\$7,609	71.63	\$0		\$0
Independent Living Resource Center, Inc	Independent Living (IL) Services	\$49,000	\$13,500	68.57	\$0		\$0
Santa Barbara Dance Institute	In and After School Educational Dance Prog.	\$20,000	NEW	62.50	\$0		\$0
TOTALS		\$1,080,800			\$640,821	\$118,198	\$759,019

Contingency Plan - Public Service

Increase in CDBG funds: Increase top scoring applicants each by \$2,000, not to exceed requested amount, until excess funds are depleted.

Decrease in CDBG funds: Decrease funds starting from bottom-scoring Priority 2 applicants until deficit eliminated.

CAPITAL/ECONOMIC DEVELOPMENT - CDBG ONLY					
Organization Name	Proposal Title	Request Amount	Prior Year Funding	Avg. Score	CDHSC Recommend
City of Santa Barbara Parks and Rec.	Westside Ctr ADA Restroom Rehabilitation	149,282	NEW	90.80	\$149,282
City of Santa Barbara	Voluntario Street Access Ramps	\$ 140,000	\$150,000	90.20	\$140,000
Girls Incorporated	Girls' Bathroom Remodel	\$ 33,653	\$35,000	89.00	\$33,653
Santa Barbara Neighborhood Clinics	Roof Replacement Westside Clinic	\$ 20,000	NEW	78.00	\$15,000
Women's Economic Ventures	Self Employment Training	\$ 50,000	\$20,000	77.33	\$37,500
City of Santa Barbara Parks and Rec.	Parque de los Ninos Renovation Project	\$ 115,000	NEW	75.40	\$93,745
TOTALS		\$507,935			\$469,180

Contingency Plan - Capital

Increase in CDBG funds: Fund top scoring applicants at 100% until excess funds are depleted.

Decrease in CDBG funds: Keep WEV as recommended and eliminate/reduce funds from bottom up accordingly until deficit eliminated.

Girls Inc.

Completion of current FY 13-14 project and foundation waterproofing

If contingency not met, then remaining funds go to WEV and Parque de los Ninos, reprogram any remaining funds

SBNC

1. Obtain new cost estimate reflecting Davis Bacon wages

2. Confirm they can secure additional remaining funds to complete project

If contingency not met, then evenly split SBNC's recommendation between WEV and Parque