



CITY OF SANTA BARBARA

COUNCIL AGENDA REPORT

AGENDA DATE: March 3, 2015

TO: Mayor and Councilmembers

FROM: City Clerk's Office, Administrative Services Department

SUBJECT: Interview And Possible Appointment For Vacancy On Single Family Design Board

RECOMMENDATION:

That Council hold an interview, and ~~the possible~~ appointment, ~~for the~~ applicant ~~to for~~ the unscheduled vacancy on the Single Family Design Board.

DISCUSSION:

On December 8, 2014, notice was given of an unscheduled vacancy that had occurred on the City's Single Family Design Board (SFDB). On January 13, 2015, notice was given to Council of the unscheduled vacancy and a special vacancy notice was posted as per guidelines of Government Code Section 54974 (Maddy Act). On January 27, 2015, Council heard a report from staff outlining options for filling the unscheduled vacancy and on February 3, 2015, Council found that an emergency existed for the SFDB and appointed Paul Zink on an interim basis until Council completed the special recruitment scheduled and made a final appointment to this Board.

Notice of special recruitment was posted on the City website, City T.V., [the City News in Brief](#), Nextdoor.com, ~~and tweeted on~~ Twitter and featured twice in the Santa Barbara Chapter of the American Institute of Architects Newsletter.

For the current vacancy, three individuals submitted ~~an~~ applications. ~~One~~ Due to the residency and licensed architect requirements, one applicant was eligible for this position. ~~His~~ His application and pertinent information ~~is attached to this report~~ will be distributed to the City Council and is available for review in the City Clerk's Office.

The applicant has been notified that to be considered for appointment he must be interviewed. He has been requested to prepare a 2-3 minute verbal presentation, in response to a set of questions specific to the Single Family Design Board for which he applying.

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Due to the fact that there is only one eligible applicant, staff is recommending that the recruitment be concluded at this time rather than waiting until the originally scheduled appointment date of March 17, 2015.

A copy of the application is available for review in the City Clerk's Office.

~~**ATTACHMENT:** Application and Letter of Recommendation of Joseph H. Moticha~~

PREPARED BY: Deborah L. Applegate, Deputy City Clerk

SUBMITTED BY: Kristiney Schmidt, Administrative Services Director

APPROVED BY: City Administrator's Office