



CITY OF SANTA BARBARA

COUNCIL AGENDA REPORT

AGENDA DATE: September 29, 2015

TO: Mayor and Councilmembers

FROM: Building & Safety, Community Development Department

SUBJECT: Contract Amendment And Increase In Purchase Order For Contract Plan Review Services

RECOMMENDATION:

That Council approve a Second Amendment to Service Agreement No. 21500032 with California Code Check and the associated Purchase Order for plan check services in order to increase the total compensation by \$37,500, for a total of \$150,000.

DISCUSSION:

The requested increase is directly related to the immediate ongoing demand for building plan review services. The total amount covers contract work over two fiscal years. This increase in total compensation for contract services is necessary in order to continue to deliver timely plan review services in the short term. For future services, a formal Request for Proposals (RFP) process is being conducted by City Purchasing in order to assure that these services are being obtained at the best value for the City in the long term. The contracts resulting from that RFP process are expected to be brought before City Council within the next 3-4 months.

BUDGET/FINANCIAL INFORMATION:

Funds have already been approved and appropriated by City Council in the Community Development Department's budget for Fiscal Year 2016.

A copy of the agreement is available for public review in the City Clerk's Office.

PREPARED BY: Andrew Stuffer, Chief Building Official

SUBMITTED BY: George Buell, Community Development Director

APPROVED BY: City Administrator's Office