



# CITY OF SANTA BARBARA

## COUNCIL AGENDA REPORT

**AGENDA DATE:** January 15, 2008

**TO:** Mayor and Councilmembers

**FROM:** Engineering Division, Public Works Department  
Administration Division, Parks and Recreation Department

**SUBJECT:** Contract For Design Services For The Parma Park Stanwood Entrance And Equestrian Staging Area Project

### RECOMMENDATION:

That Council authorize the Public Works Director to execute a contract with Penfield & Smith (P&S) in the amount of \$30,000 for design services for the Parma Park Stanwood Entrance and Equestrian Staging Area Project (Project), and approve expenditures of up to \$4,500 for extra services of P&S that may result from necessary changes in the scope of work.

### DISCUSSION:

#### BACKGROUND

Parma Park (see attached Vicinity Map) is a 200-acre open space park that is owned and managed by the Parks and Recreation Department. The park is bordered by Stanwood Drive between Coyote and Mountain Roads. It is a rustic, quiet park that is popular with hikers, bikers, dog walkers, and equestrians. Currently, most motorized vehicles and trailers are prohibited from entering the park, and bikes are limited to the fire roads. With prior arrangement, equestrians are granted permission to bring horse trailers into a gated area located off the Stanwood Drive entrance to the park. This area of the park has a staging area for equestrians to saddle horses for trail rides within the park. This entrance and area is also popular for residents that hike the park trails.

The Parma Park Trust, who donated the park to the City in 1973 and maintains a vested interest in the park, is funding the project to upgrade the entrance to the park at Stanwood Drive and enhance the equestrian staging and parking area. The Parks and Recreation Department works closely with the Parma Park Trust to develop and implement annual maintenance programs for the park, as well as pursue park improvements, such as this project.

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REVIEWED BY: \_\_\_\_\_ Finance \_\_\_\_\_ Attorney

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## PROJECT DESCRIPTION

The work for this Project will address four major components of a 0.6-acre area: the staging and parking area, the picnic area, the entry gate, and the entry road. The staging and parking area will be modified to accommodate three truck/horse trailer combinations without having to back-up the vehicles. The parking area, in addition to the picnic area, will be enhanced to provide handicap accessibility. The picnic area will also include interpretive signage for all park users. The entry driveway will be repaired where necessary and resurfaced. The entry gate will be relocated north of the existing gate to allow vehicles to be clear of Stanwood Drive while opening the gate. Access for hikers and bikes will be maintained alongside the new gate. The design will also address drainage and riparian habitat enhancements.

## DESIGN PHASE CONSULTANT ENGINEERING SERVICES

Staff recommends that Council authorize the Public Works Director to execute a contract with P&S in the amount of \$30,000 for the design of the Project.

Staff also recommends Council authorize \$4,500, or 15%, of the design contract for any extra design services that may be required for the Project. The amount for extra services is slightly higher than normal to account for any unforeseen results of soils, biological, or archeological testing that is required for the Project.

P&S is one of the participants in the City's Three-year Pre-qualified Engineering Services Program and has performed similar type work for the City.

Once the project has been bid for construction, Staff will return with a recommendation to Council for authorization to award and construct the Project.

## OTHER TECHNICAL STUDIES

Other technical studies that will be used as a basis for project design are currently underway. These studies, which total \$24,020, include a topographical survey, biological assessment, Phase I archaeological survey, and an arborist assessment.

FUNDING

**ESTIMATED TOTAL PROJECT COST**

Design (Contract)	\$ 34,500
Design (City Staff)	\$ 10,000
Technical Studies (Archaeology, Biology, Arborist)	\$ 24,020
Construction Cost Estimate w/Change Order Allowance	\$253,000
Construction Management/Inspection (Contract and City Staff)	\$ 35,000
<b>TOTAL</b>	<b>\$356,520</b>

It is estimated that the total project cost will be \$356,520. There is \$178,000 currently available in the Parks and Recreation Department Miscellaneous Grant Fund for the Project design, technical studies and construction. Once the final design is complete, the Parks and Recreation Department will seek the remaining funds necessary to complete the Project from the Parma Park Trust.

SUSTAINABILITY IMPACT

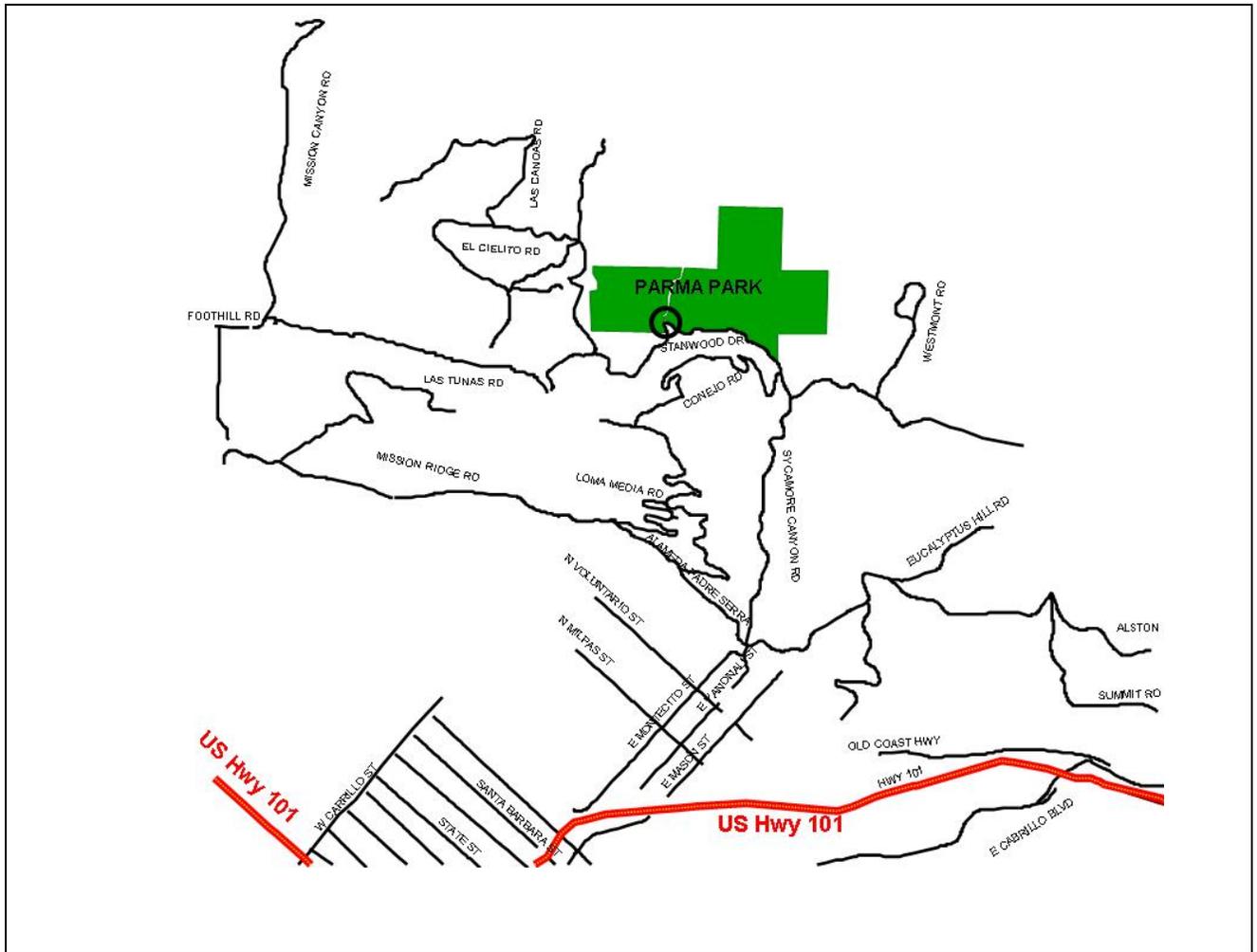
This project will enhance the use of Parma Park as a passive open space park. In addition to the entrance and staging area improvements, the Project design will address site drainage and native vegetation in order to prevent erosion, protect water quality, and enhance the riparian habitat.

**ATTACHMENT:** Vicinity Map

**PREPARED BY:** Joshua Haggmark, Acting Principal Engineer/LS/mj  
Jill Zachary, Assistant Parks and Recreation Director/KMF

**SUBMITTED BY:** Paul Casey, Acting Public Works Director  
Nancy Rapp, Parks and Recreation Director

**APPROVED BY:** City Administrator's Office



VICINITY MAP – PARMA PARK