



# CITY OF SANTA BARBARA

## COUNCIL AGENDA REPORT

**AGENDA DATE:** October 4, 2011

**TO:** Mayor and Council Members

**FROM:** Engineering Division, Public Works Department

**SUBJECT:** Disaster Recovery Initiative Program Grant Appropriation And Reimbursement

**RECOMMENDATION:** That Council:

- A. Increase appropriations and estimated revenues for Fiscal Year 2012 in the newly created Disaster Recovery Initiative Grant Fund by \$3,392,985 to be funded from the Housing and Urban Development 2008 Disaster Recovery Initiative Program Grant for improvements to the Sycamore Creek Channel, an update to the City's General Plan Safety Element, and a reimbursement of costs incurred by the City's Airport for the San Pedro Creek Sewer Line Relocation Project; and
- B. Increase appropriations and estimated revenues by \$200,753 in the Airport's Capital Fund to reimburse the Goleta Sanitation District for their share of costs incurred for the San Pedro Creek Sewer Line Relocation Project, to be funded from a transfer of funds from the Disaster Recovery Initiative Grant Fund.

**DISCUSSION:**

On June 29, 2010, Council approved an application for funding and the execution of a grant agreement for the 2008 Disaster Recovery Initiative (DRI) Fund Allocation of the State Community Development Block Grant Program. The purpose of the DRI grant was to provide funding assistance to projects that were related to the major federal wildfire disaster declarations issued in 2008. The two local declarations were issued on June 28, 2008 for the Gap Fire and on November 18, 2008 for the Tea Fire.

The City submitted a grant application in August 2010 for the three projects that met the DRI eligibility requirements: Sycamore Creek Channel Improvements (\$510,300), San Pedro Creek Sewer Line Relocation (\$409,700), and an update to the Safety Element of the City's General Plan (\$80,000), for a total of \$1,000,000, which was the maximum allowable under this program.

In December 2010, the City received confirmation that the three projects would be receiving funding totaling \$1,000,000. On April 28, 2011, the standard agreement between the City and Department of Housing and Community Development (HUD) was executed (Attachment 1).

On March 29, 2011, HUD issued an amendment to the DRI grant, allowing the grantees to apply for additional funding of up to \$5 million. In May 2011, Council approved increasing the funding request by \$2,662,525 for the Sycamore Creek Channel Improvement Project, adding the demolition and replacement of the Punta Gorda Street Bridge, in addition to the channel widening and restoration improvements already approved. Council also approved an increasing the funding request by \$170,000 for a total of \$250,000 for the Safety Element Update as the maximum allowable per the amended program guidelines. The increased grant amount allows for assistance from a technical consultants to improve the quality of the Safety Element Update by providing new analysis to fill gaps in hazard information (e.g., depth-to-groundwater and liquefaction mapping), and provide further information benefitting emergency preparedness and response.

On August 26, 2011, the City received a letter from the California Department of Housing and Community Development/Division of Financial Assistance (HCD) granting a conditional commitment to the additional DRI grant funds of \$2,392,985, totaling \$3,392,985 (Attachment 2). The City will be required to sign an updated Standard Agreement Amendment with HCD. In the meantime, staff is recommending Council appropriate the funds.

Project costs can be found on the Project Funding Summary Table. The recommendation to appropriate \$3,392,985 in the newly created Disaster Recovery Initiative Grant Fund is comprised of \$2,662,525 for the Sycamore Creek Channel Improvements, \$250,000 for the Safety Element Update, \$409,700 for reimbursement to the Airport Capital Fund for the San Pedro Creek Sewer Line Relocation, and \$70,760 for general administration.

## **BUDGET/FINANCIAL INFORMATION:**

### **San Pedro Creek Sewer Line Relocation**

The San Pedro Creek Sewer Line Relocation Project was completed as an emergency project following the Gap Fire. Airport Staff is currently working with HUD to satisfy the federal requirements of the grant. The Project was funded by both the Airport and Goleta Sanitation District. Reimbursement to the Airport Fund in the amount of \$409,700 is anticipated before the end of calendar year 2011, and includes the portion (\$200,753) funded by Goleta Sanitation District. A total of \$409,700 will be paid out of the Disaster Recovery Initiative Grant Fund to the Airport Capital Fund, of which \$200,753 will be appropriated for reimbursement to Goleta Sanitation.

### **Sycamore Creek Channel Improvements**

The Tea Fire significantly burned the watershed area draining into Sycamore Canyon. Much of the area north of Highway 101 adjacent to Sycamore Creek is within the 100-year flood plain. Properties in this neighborhood were significantly flooded twice in 1995. The proposed improvements include widening the Sycamore Creek Channel from the Highway 101 Bridge upstream to Punta Gorda Street to increase channel capacity.

The Sycamore Creek Channel Improvements Project is currently under environmental review, and is scheduled to go before the Planning Commission in October. This project is comprised of two phases. Phase 1 consists of channel improvements only, beginning 5 feet north of the Highway 101 right of way, and extending approximately 150 feet upstream toward the Punta Gorda Street Bridge. Phase 2 consists of channel improvements beginning at the northerly end of Phase 1, and extending 195 feet upstream to a point approximately 75 feet beyond the Punta Gorda Street Bridge. Phase 2 includes the replacement of the Punta Gorda Street Bridge.

Both phases include a creek restoration plan. The DRI grant funds are for construction of both phases in the amount of \$2,662,525, with the City providing \$145,200 for construction administration, to be funded by the Streets Fund.

### **Safety Element Update**

Community Development staff has been working on a Request for Proposal to send out to qualified firms who would assist in updating the City's General Plan Safety Element, which has not had a comprehensive update since the original was adopted in 1979. The DRI grant in the amount of \$250,000 provides an opportunity to meet this need.

**Project Funding Summary Table**

<b>Name of Project</b>	<b>Phase</b>	<b>Original DRI Share</b>	<b>Amended DRI Share</b>	<b>City Share</b>	<b>Total</b>
General Administration	All Phases	\$0	<b>\$70,760</b>	\$0	<b>\$70,760</b>
Sycamore Creek Channel Improvements	Construction Contract	\$510,300	<b>\$2,381,800</b>	\$59,700	<b>\$2,441,500</b>
	Construction Management/ Inspection	\$0	<b>\$280,725</b>	\$85,500	<b>\$366,225</b>
Safety Element Update	Planning	\$80,000	<b>\$250,000</b>	\$0	<b>\$250,000</b>
Subtotal		\$590,300	<b>\$2,983,285</b>	\$145,200	<b>\$3,128,485</b>
San Pedro Creek Sewer Line Relocation	Construction Contract	\$409,700	<b>\$409,700</b>	\$0	<b>\$409,700</b>
<b>Total</b>		<b>\$1,000,000</b>	<b>\$3,392,985</b>	<b>\$145,200</b>	<b>\$3,538,185</b>

There are sufficient funds in the Streets Fund to cover the City share for these projects.

- ATTACHMENTS:**
1. Standard Agreement between City and HUD dated April 28, 2011
  2. HCD letter dated August 26, 2011

**PREPARED BY:** John Ewasiuk, Principal Civil Engineer/JG/sk

**SUBMITTED BY:** Christine F. Andersen, Public Works Director

**APPROVED BY:** City Administrator's Office

**DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT  
DIVISION OF FINANCIAL ASSISTANCE  
FEDERAL PROGRAMS BRANCH**

**Community Development Block Grant Program (CDBG)**

1800 Third Street, Suite 330  
P. O. Box 952054  
Sacramento, CA 94252-2054  
(916) 522-9398  
FAX (916) 319-8488 or (916) 327-0579



**RECEIVED**  
MAY 05 2011  
CITY OF SANTA BARBARA  
COM DEV ADMIN

May 2, 2011

Mr. Paul Casey  
Assistant City Administrator  
City of Santa Barbara  
630 Garden Street  
P.O. Box 1990  
Santa Barbara, CA 93102-1990

Dear Mr. Casey:

**RE: CDBG Standard Agreement - No. 10-DRI-6790**

Enclosed for your files is a fully executed copy of the above referenced contract.

If you have any questions, please call Jay Cook at (916) 319-8136, or via email at [jcook@hcd.ca.gov](mailto:jcook@hcd.ca.gov).

Sincerely,

A handwritten signature in cursive script, appearing to read "Melissa Adams".

MeLisa Adams  
Contract Coordinator

Enclosure

cc: Sue Gray, Administrative Services Manager/Community Development  
City of Santa Barbara

AGREEMENT NUMBER 10-DRI-6790
REGISTRATION NUMBER

- This Agreement is entered into between the State Agency and the Contractor named below:  
 STATE AGENCY'S NAME  
**DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**  
 CONTRACTOR'S NAME  
**City of Santa Barbara**
- The term of this Agreement is: **Upon HCD Approval through 11/30/2013**
- The maximum amount of this Agreement is: **\$1,000,000.00**
- The parties agree to comply with the terms and conditions of the following exhibits which are by this reference made a part of the Agreement.

Exhibit A - Authority, Purpose and Scope of Work	19
Exhibit B - Budget Detail and Payment Provisions	4
Exhibit C - State of California General Terms and Conditions*	GTC - 610
Exhibit D - CDBG Terms and Conditions	7
Exhibit E - Special Terms and Conditions	5
Exhibit F - Additional Provisions	0
<b>TOTAL NUMBER OF PAGES ATTACHED:</b>	<b>35 pages</b>

Items shown with an Asterisk (\*), are hereby incorporated by reference and made part of this agreement as if attached hereto. These documents can be viewed at <http://www.documents.dgs.ca.gov/ols/GTC-610.doc>

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

<b>CONTRACTOR</b>		<b>California Department of          General Service          Use Only</b>  APR 28 2011
CONTRACTOR'S NAME (if other than an individual, state whether a corporation, partnership, etc) <b>City of Santa Barbara</b>		
BY (Authorized Signature) <i>Paul Casey</i>	DATE SIGNED (Do not type) <b>4-25-11</b>	
PRINTED NAME AND TITLE OF PERSON SIGNING <b>Paul Casey, Assistant City Administrator / Community Development Director</b>		
ADDRESS <b>P.O. Box 1990, Santa Barbara, CA 93102-1990</b>		
<b>STATE OF CALIFORNIA</b>		
AGENCY NAME <b>Department of Housing and Community Development</b>		
BY (Authorized Signature) <i>Stacy Q. Hernandez</i>	DATE SIGNED (Do not type) <b>4/28/11</b>	
PRINTED NAME AND TITLE OF PERSON SIGNING <b>Stacy Q. Hernandez, Contracts Manager, Business &amp; Contract Services Branch</b>		
ADDRESS <b>1800 Third Street, Room 350, Sacramento, CA 95811</b>		
		<input checked="" type="checkbox"/> Exempt per: SCM 4.04.3 (DGS Memo dated 6/12/81)

**DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT  
DIVISION OF FINANCIAL ASSISTANCE**

1800 Third Street, Suite 390  
P.O. Box 952054  
Sacramento, CA 94252-2054  
(916) 322-1560  
FAX (916) 327-8660



AUG 26 2011

Mr. Paul Casey  
Assistant City Administrator  
City of Santa Barbara  
630 Garden Street  
P.O. Box 1990  
Santa Barbara, CA 93102-1990

RECEIVED  
AUG 31 2011  
CITY OF SANTA BARBARA  
COM DEV ADMIN

Dear Mr. Casey:

The Department of Housing and Community Development (Department) is pleased to announce the City of Santa Barbara as a recipient of an additional 2010–11 Community Development Block Grant Program (CDBG), 2008 Disaster Recovery Initiative (DRI) Program award. Funding for the 2008 DRI Program is available pursuant to Title IV of the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C.), as well as the Federal Housing and Community Development Act of 1974, as amended in 1981, which created the CDBG Program.

The primary objective of the DRI is to provide resources to eligible cities and counties in their efforts to recover from the 2008 wildfire disasters, helping them to create or rehabilitate decent affordable housing, public improvements, public facilities, and public services, and to expand economic opportunities for low- and moderate-income persons in their communities directly affected by the wildfire disasters.

This letter constitutes a conditional commitment of additional General Allocation DRI grant funds in the amount of \$2,392,985 to the previously awarded \$1,000,000, totaling \$3,392,985. Staff of the CDBG General Program will be contacting you shortly to initiate the process of preparing the Standard Agreement Amendment for fund distribution. Please note that no funds may be expended, nor any costs incurred, until the contract amendment is fully executed.

Again, congratulations for your successful application. For further information concerning this award, please contact Steven Marshall, State CDBG General Program Manager, at (916) 319-8410 or via email at [smarshall@hcd.ca.gov](mailto:smarshall@hcd.ca.gov) or Jay Cook, State CDBG Representative, at (916) 319-8136 or via email at [jcook@hcd.ca.gov](mailto:jcook@hcd.ca.gov).

Sincerely,

Chris Westlake  
Deputy Director

cc: Sue Gray, Administrative Services Manager/Community Development  
City of Santa Barbara